

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
PEQUANNOCK TOWNSHIP HIGH SCHOOL
85 SUNSET ROAD, POMPTON PLAINS, NJ 07444
WORKSHOP MEETING AGENDA
MONDAY, MARCH 3, 2025
7:00 P.M.**

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the *Daily Record* and *Suburban Trends*, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

Mr. Joseph Blumert	Mr. Sam Ciresi	Mrs. Danielle Esposito
Mr. Timothy Gitin	Ms. Christine Iaccheo	Mr. Gregory MacSweeney
Mr. Vincent Pompeo	Mr. Brian Senyk	Mrs. Cara Shenton

FLAG SALUTE

- III. President’s Report - Mr. Brian Senyk
- IV. Superintendent’s Report - Dr. Michael Portas
 - Student Representative Report - Caitlin Zegler and Emily Zegler
- V. School Business Administrator’s Report - Mr. Gordon Gibbs
- VI. Open to the Public - Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

VII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

- PMC-169-25 Acceptance of Reports - 2024-2025 School Year
- PMC-170-25 Approval to Amend Medical and/or Family Leave of Absence - 2024-2025 School Year (PMC-137-25)
- PMC-171-25 Approval to Amend Appointments - 2024-2025 School Year (PMC-139-25) (PMC-152-25) (PMC-158-25)
- PMC-172-25 Approval to Amend Additional Period Assignments - 2024-2025 School Year (PMC-159-25)
- PMC-173-25 Approval of Additional Period Assignments - 2024-2025 School Year
- PMC-174-25 Approval of Appointment of Alternate Video Coordinator - 2024-2025 School Year
- PMC-175-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

Mr. Joseph Blumert	Mr. Sam Ciresi	Mr. Timothy Gitin
Ms. Christine Iaccheo	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. PMC-169-25
ACCEPTANCE OF REPORTS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

RESOLUTION NO. PMC-170-25
APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR (PMC-137-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#5303	2/24/2025-3/21/2025	20 sick days	N/A	3/24/2025-6/30/2025 (12 weeks)	N/A	9/1/2025

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-171-25
APPROVAL TO AMEND APPOINTMENTS - 2024-2025 SCHOOL YEAR (PMC-139-25) (PMC-152-25)
(PMC-158-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Anglesea, Melissa <i>Replacing Nicola Schneider</i>	Board Certified Behavior Analyst Pequannock Township School District	3/17/2025-6/30/2025	MA+30, Step 16 \$89,475 (prorated)
Hayek, Sabrina <i>Leave Replacement for #5303</i>	Leave Replacement Elementary Teacher North Boulevard School	2/21/2025-6/18/2025	BA, Step 1 \$60,115 (prorated)
Lanni, Jessica <i>Leave Replacement for #5266</i>	Leave Replacement Elementary Teacher Stephen J. Gerace School	2/18/2025-6/18/2025	BA, Step 1 \$60,115 (prorated)

RESOLUTION NO. PMC-172-25
APPROVAL TO AMEND ADDITIONAL PERIOD ASSIGNMENTS - 2024-2025 SCHOOL YEAR
(PMC-159-25)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the following personnel for additional period assignments/supervisory duty for the 2024-2025 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
DeBell, Jeffrey	PTHS	56 minute period/ 6th period assignment	Physical Education	1/17/2025-4/4/2025	\$1,855
Horetsky, Brandon	PTHS	56 minute period/ 6th period assignment	Physical Education/ Health	1/17/2025-4/4/2025	\$1,855

RESOLUTION NO. PMC-173-25
APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2024-2025 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Horetsky, Brandon	PTHS	56 minute period/ 7th period assignment	Physical Education/ Health	1/17/2025-4/4/2025	\$1,855
McBurney, Jonathan	PTHS	56 minute period/ 7th period assignment	Physical Education	1/17/2025-4/4/2025	\$1,855

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-174-25

APPROVAL OF APPOINTMENT OF ALTERNATE VIDEO COORDINATOR - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Aldo Grammatica as Alternate Video Coordinator at the rate of \$198 for each Board of Education meeting.

RESOLUTION NO. PMC-175-25

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#4869	1/22/2025-5/30/2025	82 sick days 3 personal no reason days	N/A	N/A	6/2/2025-6/30/2025	9/1/2025

*denotes new item on the agenda
bold print denotes change

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mrs. Danielle Esposito, Chair

CIS-68-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Mr. Timothy Gitin
Ms. Christine Iaccheo	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. CIS-68-25

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
3/7/25	Marotta, Jill	FEA Conference Cultivating Mathematical Communities Monroe Township, NJ	\$50.00	\$44.82	\$0	\$94.82
3/11/25 & 4/29/25	McNulty-Dod, Melissa	NJ Center for Civic Education Rutgers University Piscataway, NJ	\$0	\$96.06	\$300.00	\$396.06

*denotes new item on the agenda
bold print denotes change

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

FFA-121-25 Retroactive Approval of Shared Services Agreement with Northern Region Educational Services Commission for Technology Staffing for 2024-2025

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Mr. Timothy Gitin
Ms. Christine Iaccheo	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. FFA-121-25

RETROACTIVE APPROVAL OF SHARED SERVICES AGREEMENT WITH NORTHERN REGION EDUCATIONAL SERVICES COMMISSION FOR TECHNOLOGY STAFFING FOR 2024-2025

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, retroactively approves a shared services agreement with Northern Region Educational Services Commission for technology staffing, commencing February 15, 2025 through June 30, 2025, at a prorated fee of \$28,828.00, as per contract, for the 2024-2025 school year.

*denotes new item on the agenda
bold print denotes change

VIII. Workshop Discussion Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

Discussion

1. Staffing Update
2. Preschool Hours Update
3. Planning for Possible 2024-25 Calendar Revisions
4. 2025 Board Goals

Action Items for March 13, 2025 Regular Business/Preliminary Budget Meeting:

PMC-176-25

- PMC-xxx-25 Approval of Unpaid Absences - 2024-2025 School Year
- PMC-xxx-25 Approval to Amend Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-xxx-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-xxx-25 Approval of Appointment - 2024-2025 School Year
- PMC-xxx-25 Approval of Additional Period Assignments - 2024-2025 School Year
- PMC-xxx-25 Approval of the Continuation of Stipend for Facility Staff Member - 2024-2025 School Year (PMC-165-25)
- PMC-xxx-25 Approval of Arming a Security Staff Member in Accordance with Policy 7446 - School Security Program - 2024-2025 School Year
- PMC-xxx-25 Approval of Determination of Residency Status For Student #100539 - 2024-2025 School Year

RESOLUTION NO. PMC-xxx-25

APPROVAL OF UNPAID ABSENCES - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2024-2025 school year:

EMPLOYEE ID	DATE
XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-25

APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-xxx-25
APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx

RESOLUTION NO. PMC-xxx-25
APPROVAL OF APPOINTMENT - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
xxxxx	Volunteer - Audio-Visual/ Technology Department Pequannock Township School District	xxxxx	N/A

RESOLUTION NO. PMC-xxx-25
APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2024-2025 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
xxxxx	PTHS	56 minute period/ 6th period assignment	Physical Education/ Health	xxxxx	xxxxx
xxxxx	PTHS	56 minute period/ 7th period assignment	Physical Education/ Health	xxxxx	xxxxx
xxxxx	PTHS	56 minute period/ 6th period assignment	Physical Education/ Health	xxxxx	xxxxx
xxxxx	PTHS	56 minute period/ 7th period assignment	Physical Education/ Health	xxxxx	xxxxx

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-xxx-25

APPROVAL OF THE CONTINUATION OF STIPEND FOR FACILITY STAFF MEMBER - 2024-2025 SCHOOL YEAR (PMC-165-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Head Custodian stipend for Alfredo Mariano from July 1, 2024 to **April 15, 2025** for the prorated amount of **\$1,520.00**.

RESOLUTION NO. PMC-xxx-25

APPROVAL OF ARMING A SECURITY STAFF MEMBER IN ACCORDANCE WITH POLICY 7446 - SCHOOL SECURITY PROGRAM - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following security guard #5430, for the 2024-2025 school year to permit them to be armed while in a school building or on school grounds during their work day, pending full satisfaction of requisite criteria set forth in Policy 7446 - School Security Program, and authorization of their respective New Jersey State Police-issued identification cards. To reflect the additional responsibility, effective March 16, 2025 the hourly rate will be adjusted for this security guard from \$23/hour to \$30/hour.

RESOLUTION NO. PMC-xxx-25

APPROVAL OF DETERMINATION OF RESIDENCY STATUS FOR STUDENT #100539 - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby determines that student #100539 does not meet the residency requirements of Policy 5111 – Eligibility of Resident/Nonresident Students and is, therefore, not eligible to attend schools in the district free of charge.

*denotes new item on the agenda
bold print denotes change

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mrs. Danielle Esposito, Chair

Discussion

1. Update on STEM/Aviation Academy to ASCEND Academy
2. NJGPA Testing week of 3/10/25
3. March 4th PD Day
4. SAT Prep Course

Action Items for March 13, 2025 Regular Business/Preliminary Budget Meeting:

CIS-69-25

- CIS-xx-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
 CIS-xx-25 Approval of Student Field Trips
 CIS-xx-25 Approval of Out-of-State Student Field Trips
 CIS-xx-25 Approval of Student Application for Option II Credit

RESOLUTION NO. CIS-xx-25

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
3/17/25	Reiner, Matthew	NJPSA/FEA Legal One Laws & Regulations Monroe Township, NJ	\$0	\$79.67	\$0	\$79.67
3/21/25	VanSickle, Ann Marie	NJPSA Legislative Conference Monroe Township, NJ	\$0	\$67.20	\$0	\$67.20
4/2/25 - 4/4/25	Doyle, Kelly	WRS Introductory Virtual	\$750.00	\$0	\$450.00	\$1,200.00
5/7/25 - 5/8/25	Monaco, Jessica	Tools of the Mind Teach Conference Virtual	\$0	\$0	\$300.00	\$300.00

*denotes new item on the agenda
bold print denotes change

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
5/7/25 - 5/8/25	Tucker, Diane	Tools of the Mind Teach Conference Virtual	\$0	\$0	\$0	\$0
5/14/25 - 5/16/25	Portas, Michael	NJASA Conference Atlantic City, NJ	\$0	\$566.26	\$0	\$566.26
7/28/25 - 8/1/25	Sutherland, Daniel	AP Chemistry Challenging Topics Virtual	\$800.00	\$0	\$0	\$800.00

RESOLUTION NO. CIS-xx-25
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/30/25	Pequannock Valley School	Bellas, Patricia	HV/5/66	6th Grade Orientation	\$0	\$0
5/30/25	Pequannock Valley School	McNulty-Dod, Melissa	NBS/5/49	6th Grade Orientation	\$0	\$0
5/30/25	Pequannock Valley School	Rodeiro, Christine	SJG/5/46	6th Grade Orientation	\$0	\$0

RESOLUTION NO. CIS-xx-25
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
On or About 4/3/26- 4/11/26	Costa Rica	King, Veronica	PTHS/WLHS & WL 11-12 /18	Authentic Cultural Exchange, Experiential Learning & Discovery	\$3,689.00	\$0

RESOLUTION NO. CIS-xx-25
APPROVAL OF STUDENT APPLICATION FOR OPTION II CREDIT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following student for additional credits used to supplement their transcript according to N.J.A.C. 6A:8-5.1(a)2 at no expense to the Pequannock Township School District: #3021379.

*denotes new item on the agenda
bold print denotes change

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Discussion

1. Budget
2. Proposed New Facility
3. Softball Dugouts

Action Items for March 13, 2025 Regular Business/Preliminary Budget Meeting:

- FFA-122-25
- FFA-xxx-25 Pequannock Township School District Adoption of the Tentative Budget for School Year 2025-2026
- FFA-xxx-25 Maximum Travel 2025-2026
- FFA-xxx-25 Travel and Related Expense Reimbursement 2025-2026
- FFA-xxx-25 Capital Reserve Account Withdrawal
- FFA-xxx-25 Professional Services 2025-2026
- FFA-xxx-25 Transfer of Funds for February 2025
- FFA-xxx-25 Payment of Bills - February 19, 2025 to March 13, 2025
- FFA-xxx-25 Approval of Financial Reports/Monthly Certifications for January 2025
- FFA-xxx-25 Monthly Reports from Schools and Programs for January 2025
- FFA-xxx-25 Declaration of Obsolete Equipment

RESOLUTION NO. FFA-xxx-25

PEQUANNOCK TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE TENTATIVE BUDGET FOR SCHOOL YEAR 2025-2026

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 school year using the 2025-2026 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2025 - 2026 Total Expenditures				
Less: Anticipated Revenues				
Taxes to be Raised				

AND, to advertise said tentative budget in the *Daily Record* in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND, a public hearing on the budget for the 2025-2026 school year will be held at Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444 on Monday, April 28, 2025 at 7:00 pm.

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. FFA-xxx-25
MAXIMUM TRAVEL 2025-2026

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$48,834.00 for the 2025-2026 school year. The maximum travel expenditure amount for the 2024-2025 school year is \$48,834.00, of which \$15,689.11 has been spent and \$2,993.00 is encumbered to date.

RESOLUTION NO. FFA-xxx-25
TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2025-2026

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$1,500 for all staff and board members for the 2024-2025 school year; and

BE IT FURTHER RESOLVED, the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

RESOLUTION NO. FFA-xxx-25
CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$2,971,064.00

PROJECT	AMOUNT
Purchase - 7 Industrial Road Property	\$2,770,000
Playground - North Boulevard	\$35,000
Playground - 7 Industrial Road Property	\$65,000
Resurface Parking Lot - SJG	\$31,775
Security Upgrade	\$69,289

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. FFA-xxx-25
PROFESSIONAL SERVICES 2025-2026

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2025-2026 year as follows:

PROFESSIONAL SERVICE	AMOUNT
Legal	\$95,000
Audit	\$63,340
Physician	\$19,720
Architect/Engineer	\$55,000
Negotiator	\$18,000
TOTAL	\$251,060

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

RESOLUTION NO. FFA-xxx-25
TRANSFER OF FUNDS FOR FEBRUARY 2025

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2024-2025 budget from February 2025, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xxx-25
PAYMENT OF BILLS – FEBRUARY 19, 2025 - MARCH 13, 2025

RESOLVED, that the Board of Education approves the Bills List, from February 19, 2025 to March 13, 2025, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xxx-25
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR JANUARY 2025

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for January 2025.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of January 2025, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

*denotes new item on the agenda
bold print denotes change

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of January 2025, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xxx-25

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JANUARY 2025

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of January 2025 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian.

RESOLUTION NO. FFA-xxx-25

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

POLICY

Mr. Greg MacSweeney, Chair

Discussion

1. 3282 - Staff Acceptable Use of Internet Social Networks and Other Forms of Electronic Communication
2. 4282 - Support Staff Acceptable Use of Internet Social Networks and Other Forms of Electronic Communication
3. AI Policy Progress
4. Tabled Policy 5460 - High School Graduation and Regulation 5516 - Use of Electronic Communication Devices

Action Items for March 13, 2025 Regular Business/Preliminary Budget Meeting:

P-14-25

P-xx-25 Approval of New and/or Revised Board Policies and/or Regulations for First Reading

RESOLUTION NO. P-xx-25

APPROVAL OF NEW AND/OR REVISED BOARD POLICIES AND/OR REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and/or revised Board Policies and/or Regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5111-Eligibility of Resident/Nonresident Students
	5512-Harassment, Intimidation, or Bullying
	5516-Use of Electronic Communication Devices
	5533-Student Smoking
	5533R-Student Smoking
	5701-Academic Integrity
	5710-Student Grievance
<i>Property</i>	7441-Electronic Surveillance in School Buildings and on School Grounds
	7441R-Electronic Surveillance in School Buildings and on School Grounds
<i>Operations</i>	8500-Food Services
<i>Community</i>	9163-Spectator Code of Conduct for Interscholastic Events
	9320-Cooperation with Law Enforcement Agencies
	9320R-Cooperation with Law Enforcement Agencies

*denotes new item on the agenda
bold print denotes change

OTHER

Action Items for March 13, 2025 Regular Business/Preliminary Budget Meeting:

O-09-25

O-xx-25 Approval of HIB Investigation Decisions

RESOLUTION NO. O-xx-25

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
xxx-x-25
xxx-x-25

*denotes new item on the agenda
bold print denotes change

IX. Open to Public - Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Unfinished Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Mr. Timothy Gitin	
Ms. Christine Iaccheo	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Mr. Timothy Gitin	
Ms. Christine Iaccheo	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

FUTURE PUBLIC BOARD MEETINGS

Thursday, March 13, 2025	Regular Business / Preliminary Budget Meeting	7:00 P.M.	PTHS
Monday, April 7, 2025	Workshop Meeting	7:00 P.M.	PTHS

*denotes new item on the agenda
bold print denotes change