

# REMINDER



**6:00-7:00 PM  
FINANCE MEETING  
BOARDROOM**

**7:00 PM  
STUDY SESSION  
BOARDROOM**



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: February 28, 2025

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - Monday, March 3, 2025 at 7:00 PM in the District Boardroom.

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1. Call to Order/Opening Exercises
2. Roll Call
3. [Finance](#)
4. [Ways & Means/Curriculum](#)
5. [Property & Supplies / Use of Facilities](#)
6. [Superintendent's Report](#)
7. [Assistant Superintendent's Report](#)
8. Public Comment for agenda and non-agenda items
9. Items Recommended for Board Action: [Personnel](#)
10. [Dates to Remember](#)
11. Adjourn meeting
12. Personnel (To Be Discussed In Executive Session)

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

**PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.**



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: February 28, 2025

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

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1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ \_\_\_\_\_

Check # \_\_\_\_\_ to Check # \_\_\_\_\_

Wire # \_\_\_\_\_ to Wire # \_\_\_\_\_

Ach # \_\_\_\_\_ to Ach # \_\_\_\_\_

Purchase Card # \_\_\_\_\_ to Purchase Card # \_\_\_\_\_

from the Capital Reserve Account \$ \_\_\_\_\_

Check # \_\_\_\_\_ to Check # \_\_\_\_\_

from the Cafeteria Account \$ \_\_\_\_\_

Check # \_\_\_\_\_ to Check # \_\_\_\_\_

and from the Construction Account: \$ \_\_\_\_\_

Check # \_\_\_\_\_ to Check # \_\_\_\_\_

for a total of \$ \_\_\_\_\_

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the motion to approve the attached settlement stipulations resolving a property tax assessment appeal involving Tax Parcel NO. 35K12-0068---000, and to authorize the District's Solicitor to execute and file the settlement stipulations with the Adams County Court of Common Pleas.

[To Agenda](#)



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: February 28, 2025

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means / Curriculum

## WAYS & MEANS/CURRICULUM

1. **(Ways & Means/Curriculum)** Recommend approval of Jesus Gonzalez Verdugo from Spain as a foreign exchange student for the 2025-2026 school year. (Host parents: Shawn and Amanda Myers)
2. **(Ways & Means/Curriculum)** Recommend approval of the Clinical Programs Affiliation Agreement (Graduate Program) between Conewago Valley School District and Liberty University.  
[CVSD - Liberty University Clinical Graduate Program Agreement](#)
3. **(Ways & Means / Curriculum)** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

CVSD 2024-2025 Professional Development Requests						
Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
DO	Sprankle	Ashley	3/17/2025 - 3/18/2025	2025 SNAPA Director Workshop at Seven Springs Resort	District	\$649.48
DO	Muller	Matt	3/12/2025 - 3/13/2025	PASBO Annual Conference at Hershey Lodge	District	\$435.30
HS	Olewiler	Kara	5/1/2025 - 5/2/2025	PennSEL Science Leadership Meeting at Harrisburg, PA	District	\$302.50
DO	Ort	Ashley	5/12/2025 - 5/14/2025	PAFPC Annual Conference at Hershey Lodge	Grant	\$772.86
DO	McLaughlin	Christina	5/12/2025 - 5/14/2025	PAFPC Annual Conference at Hershey Lodge	Grant	\$1,170.60
CTE	Reneker	Rita	3/31/2025	A Day of Regulation at LIU #12	District	\$151.25

4. ***(Ways & Means / Curriculum)*** Recommend approval of the additional list below of field trips for the 2024-2025 school year.

<b>CVSD 2024-2025 Field Trip Requests</b>							
<b>Building</b>	<b>Last Name</b>	<b>First Name</b>	<b>Grade</b>	<b>Date</b>	<b>Title/Place</b>	<b>Funding Source</b>	<b>Cost</b>
<b>NOHS</b>	Althoff	Lori	9-12	4/4/2025	Student Council Conference at Cedar Crest High School	District	\$151.25
<b>NOHS</b>	Kraus	Gene	10-12	4/16/2025	Varsity Club Annual Easter Egg Hunt at NOE & CTE	Club	\$78.15
<b>NOHS</b>	Sauter	Suzette	12	5/2/2025	Senior Class Trip to Hershey Park	Club	\$1,845.68
<b>NOHS</b>	Olewiler	Kara	11-12	4/1/2025	STEM Day at NOE	Club	\$75.63
<b>NOHS</b>	Olewiler	Kara	11-12	4/3/2025	STEM Day at CTE	Club	\$84.50
<b>NOHS</b>	Olewiler	Kara	11-12	5/6/2025	Annual Tree Planting at CVIS	N/A	\$0.00
<b>NOHS</b>	Olewiler	Kara	11-12	5/7/2025	Annual Tree Planting at CVIS	N/A	\$0.00
<b>CVIS</b>	O'Connell	Noelani	5-6	3/19/2025	Rehearsing for upcoming concert at NOHS	N/A	\$0.00
<b>NOHS</b>	Latshaw	Meghan	11-12	3/21/2025	Adams County Student Day at HACC Gettysburg	District	\$6.96

[To Agenda](#)



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NEW OXFORD, PENNSYLVANIA 17350

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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: February 28, 2025

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

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## PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the New Oxford Middle School Cafeteria on Saturday, March 15, 2025 from 9:00 am to 1:00 pm for New Oxford Boys Youth Lacrosse Picture Day, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Girls Lacrosse with Stephanie Anderson as representative, to use the New Oxford High School Stadium Field, on Sundays, March 30 and April 13, 2025 from 12:00 pm to 6:00 pm, for York Adams Girls Lacrosse Association game, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Girls Lacrosse with Stephanie Anderson as representative, to use the New Oxford Elementary School Grass Field, on Sundays, March 30 and April 13, 2025 from 12:00 pm to 6:00 pm, for York Adams Girls Lacrosse Association game, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Upper Conewago Brethren Church - Youth Group with Brent Lehman as representative, to use the New Oxford High School Gymnasium, on Saturday, April 12, 2025 beginning at 8:00 pm and ending on April 13, 2025 at 12:00 am (midnight), for Upper Conewago Church Youth Group Volleyball Night, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies / Use of Facilities)*** Recommend approval for A V O Soccer Club with Kristie Miller as representative, to use the New Oxford High School Stadium Field, on Monday thru Friday, June 23 to June 27, 2025 from 9:00 am to 12:00 pm, for A V O Soccer Club 2025 Summer Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

6. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Football Team with Jason Warner as representative, to use the New Oxford High School Stadium Field, on Saturday, May 31, 2025 from 9:00 am to 1:00 pm, for the Lineman's Challenge, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Wrestling Camp with Jessica Lawrence as representative, to use the New Oxford High School Wrestling Room, on Monday thru Thursday, July 7 to July 9, 2025 from 5:30 pm to 7:30 pm, for New Oxford Youth Wrestling Summer Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
8. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Field Hockey with Elizabeth Kreider as representative, to use the New Oxford High School Stadium Field, on Monday thru Thursday, July 14 to July 17, 2025 from 7:00 am to 12:00 pm, for New Oxford Youth Field Hockey Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
9. ***(Property & Supplies / Use of Facilities)*** Recommend approval for 5 Angels Memorial Soccer Group with Shawn Miller as representative, to use the New Oxford High School Soccer Field, on Sunday, July 27, 2025 from 12:00 pm to 8:00 pm, for the 5 Angels Memorial Soccer Tournament, at no charge, this is a scholarship event for our students, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

**New Oxford Boys Youth Lacrosse - Indoor Utility Charge - \$25.00. Total Estimated Charges = \$25.00.**

**New Oxford Girls Youth Lacrosse #2 - Outdoor Utility Charge = \$50.00. Total Estimated Charges = \$50.00.**

**Upper Conewago Brethren Church - Rental Charge = \$300.00, Indoor Utility Charge = \$25.00, Custodial Charges = \$70.00-\$140.00. Total Estimated Charges = \$395.00-\$465.00.**

**A V O Soccer Club - Stadium Rental Charge = \$2,500.00. Outdoor Utility Charge = \$300. Total Estimated Charges = \$2,800.00.**

**New Oxford Football Team - Custodial Charge = \$70.00 (if needed). Outdoor Utility Charge = \$25.00. Total Estimated Charges = \$25.00.**

**New Oxford Youth Wrestling - Indoor Utility Charge = \$25.00. Total Estimated Charges = \$25.00.**

**New Oxford Field Hockey Team - Outdoor Utility Charge = \$25.00. Total Estimated Charges = \$25.00.**

**[To Agenda](#)**



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---

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: February 28, 2025

RE: Items the Superintendent and Assistant Superintendent lists to be shared at the Study Session.

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1. The Superintendent will report on:
  - A. CTE Project Progress Update
  - B. 25-26 Budget Timeline
2. The Assistant Superintendent will report on:
  - A. PSSA (State Assessments) preparations underway
  - B. Title IX Training completed
  - C. McKinney-Vento Homeless Assistance Act/Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) review completed with the LIU#12 personnel.  
Completing review of district protocols and documents for future monitoring.
  - D. Continue to meet district personnel and students during the school day and district events

[To Agenda](#)





# CONEWAGO VALLEY SCHOOL DISTRICT

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---

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: February 28, 2025

RE: Items the Superintendent recommends for approval at the School Directors' Committee of the Whole Session – Personnel

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## PERSONNEL

1. **(Personnel)** Recommend acceptance of Dr. Sharon Perry's request to rescind her resignation of her position as Superintendent of Schools at Conewago Valley School District.

[To Agenda](#)

## **DATES TO REMEMBER**

- **March 10, 2025**                      **Board Tour - CVIS - 6:00-6:45 PM**
- **March 10, 2025**                      **Board Meeting - CVIS - 7:00 PM**
- **March 13, 2025**                      **Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM**
- **March 17, 2025**                      **Committee Mtg. - Finance - District Office - 6:00-8:00 PM (if needed)**
- **April 7, 2025**                        **Committee Mtg. - Budget - District Office - 6:00-7:00 PM**
- **April 7, 2025**                        **Study Session - District Office - 7:00 PM**
- **April 14, 2025**                      **Board Meeting - District Office - 7:00 PM**
- **May 5, 2025**                         **Study Session - District Office - 7:00 PM**
- **May 12, 2025**                      **Board Meeting - District Office - 7:00 PM**
- **May 13, 2025**                      **Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM**
- **June 2, 2025**                        **Study Session - District Office - 7:00 PM**
- **June 9, 2025**                        **Board Meeting - District Office - 7:00 PM**
- **July 14, 2025**                        **Board Meeting - District Office - 7:00 PM**
- **August 4, 2025**                      **Study Session - District Office - 7:00 PM**
- **August 11, 2025**                    **Board Meeting - District Office - 7:00 PM**
- **September 8, 2025**                **Study Session - District Office - 7:00 PM**
- **September 15, 2025**              **Board Meeting - District Office - 7:00 PM**
- **October 6 , 2025**                    **Study Session - District Office - 7:00 PM**
- **October 13, 2025**                  **Board Meeting - District Office - 7:00 PM**
- **November 3, 2025**                 **Study Session - District Office - 7:00 PM**
- **November 10, 2025**               **Board Meeting - District Office - 7:00 PM**
- **December 1, 2025**                **Reorganization and Board Meeting - District Office - 7:00 PM**

**[To Agenda](#)**