

Instructional Council Meeting Minutes

Date 2/27/25

Time _3:10 - 4:00 PM____

Location _Library____

Facilitator name _Christin Johnson____

Time Keeper name _Cara Heck____

Recorder name _ Mandy Allred_____

Members Present

____ Amanda Allred
____ Sheila Barbour
____ Lauren Condon
____ Teresa Fierro
____ JD Harding
____ Cara Heck
____ Christine Herrera
____ Christin Johnson
____ Rachael Koenigsfeld
____ Ashley Keilbarth
____ Linda MacMaster
____ Lillian Manfredi
____ Margita Martinez
____ Deborah Muldawer
____ Jessie Olson
____ Olivia Oyinatumba
____ Anna Rogge
____ Geoff Smith
____ Crystal Yamazaki
____ Parent representative (Mrs. Mistalski)

Agenda Topic – Announcements

- March Madness Brackets through departments. Ashley likes to do this with her staff. Each department has a bracket and the department with the most wins will win lunch from the Admin.
- We got a POSTER MAKER!!!!

Agenda Topic: Budget

- [Budget Year Comparison 2023-2025](#)
- Follow the link above for the budget comparison.
- We are projected at 570 students, but right now we have 670 students in our system. We will get the FTE back once we can show that we need them. The issue is some teachers may be placed on the priority hire list and may take other jobs before we can hire.
- We did lose Title 1 next year, and some At Risk funding.
- We will not be allowed to use any At Risk funding for extra FTE to lower class sizes next year.
- At Risk Funding:
 - We will be able to keep a 1.0 Dean and TIPS EA.
 - We will be paying to keep a Computer Tech position out of At Risk funding.

- We will be paying for AVID through our At Risk funding including PD.
- The district is requiring all middle schools to implement a Genius Hour. So, supplies will be purchased through this funding. (The union is saying that Genius Hour is not an extra prep, so it will not count toward teacher prep totals. Debbie said that there will be more discussion around this.)
- We will not be purchasing e-Hall Pass, it will be through Synergy next year.
- Operational:
 - We will have our technology programs: Nearpod, EdPuzzle, Flocabulary, Kami
 - There is budget for supplies
 - \$5k for subs

Agenda Topic: Possible Schedules

- [Proposed Schedule\(S\) 2025-2026](#)
- Ashley would like for the departments to review the proposed schedules.
 - One way to handle genius hour is for teachers to let administrators know what they are interested in offering. Then, students can sign up. It may be possible for teachers to double up. If teachers double up, then the genius hour classes would be larger.
 - Genius hour could be really fun for students and there is money for supplies.
 - Genius hour could also be a time to have our “clubs.”
 - Genius hour would be on Friday, and those would be different students than Advisory.
 - Genius hour would not be graded.
- There are three possible schedules to vote on. The departments need to let the
- Please remember that the Genius hour would be in place of creating cross-curricular instruction.
- It was brought up that DEAR time should still be tied to the ELA prep because the ELA department pushing in to support DEAR has been helpful.
- It was also brought up that some schedules, with DEAR time, would significantly reduce the amount of time for other core classes, so a 4th schedule would be offered for vote without DEAR time.

Agenda Topic: Cell Phone Policy Change

- Banning cell phones is tough, but Ashley wants to make the school a ***cell phone free zone***.
 - Lunch is a huge problem with the cyber bullying.
 - No cell phones allowed at all. The only exceptions will be students with medical needs.
 - Smart watches are an issue too.
 - If we decide to do this, we need to all be on board.
 - Keep in mind that teaching is modeling; try to reduce the amount of time you are on your phone.

Agenda Topic: D or F Communication

- Ashley was wondering if we had a D or F policy.
- Do we want to have a unified policy? Please discuss with your department.
- Lily pulled together a resource for the staff. Please look at it. [Synergy Support](#)

Agenda Topic: Student Incentives

- Blookit due by March 3rd.
- Dressdown compiled by 2nd period on March 14th.

Agenda Topic: Testing

- We can't test with our Advisory due to small group issues.
 - Christin made small group classes with the SE teachers.
 - She organized the school alphabetically, and divided by the whole staff.
 - Please don't be absent during testing if at all possible!
 - [NM-MSSA Testing Calendar 2025](#)

Agenda Topic: Fitness Lab

- Frank and David offered to clean and organize the fitness center if the staff would like it.

Agenda Topic: Upcoming Calendar Days

February 27-28 state FCCLA group (high schoolers) on campus

February 28 - 7th grade field trip Outsiders - Heart Strings theater company

February 28- AVID Applications due - UPDATED DUE DATE!!!

February 28 - Journalism applications, Student aide applications (1st/2nd semester added this year) due

March 3 - 6th grade online registration in the library through science classes

March 7 - 7th grade online registration in the library through science classes

March 7- Paint Night in cafeteria 5:30pm

March 10- 8th grade registration in library through Science

March 17-21 Spring Break

March 31 - Incoming 6th grade parent night 6-7pm

April 9- Science night 5-7pm

Next Meeting: 3/13/25