



Agenda
Operational Steering Committee
March 5, 2025
8:00 am
Marin County Office of Education
1111 Las Gallinas Ave, San Rafael, CA 94903

1.0 Call Public Session to Order

Tracy Smith, Chair, Superintendent, Novato Unified School District

Operational Steering Committee:

Area 1: David Rice, Superintendent, Ross School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Adam Jennings, Superintendent, Shoreline School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Carmen Diaz, Superintendent, San Rafael City Schools

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Tracy Smith, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

2.0 Establishment of Quorum

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from February 5, 2025 OSC

3.2 Meeting Approval of Agenda for March 5, 2025 OSC Meeting

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or

during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

5.0 Action Items

5.1 2024 – 2025 Extended School Year (ESY) Reimbursement Set Aside

The SELPA's member LEAs requesting reimbursement for the 2024 – 2025 Extended School Year (ESY) operational costs from the SELPA's ESY Reimbursement Set-Aside will be presented for approval.

5.2 2024 – 2025 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Education Agencies Regarding IDEA Part C Services

The 2024 – 2025 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Education Agencies Regarding IDEA Part C Services will be presented for approval.

5.3 Marin County SELPA Policy and Procedures for Special Day Class Placements for Extended School Year – Second Reading

The OSC will be presented with a second reading of the Marin County SELPA Policy and Procedures for Referral to a Non-Severe Extended School Year Special Day Class for consideration and adoption.

5.4 2025 – 2026 Marin County SELPA Committee Meeting Calendar

The 2025 – 2026 Marin County SELPA Master Committee Meeting Calendar will be presented for consideration and adoption.

6.0 Discussion Items

6.1 Marin County SELPA Special Education Ad Hoc Committee and Supporting Inclusive Practices (SIP) Workgroup Progress Update

Information will be shared regarding the work of the current SELPA Ad Hoc Committee and SIP Workgroup.

7.0 Information Items

7.1 Marin County SELPA Special Education Advisory Committee Report

Information will be presented regarding the work of Marin County SELPA's Special Education Advisory Committee.

8.0 SELPA Director's Report

Information, communication, and reports will be presented by the SELPA Director.

9.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask

questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

10.0 Future Planning

Next Meeting Date: April 2, 2025 at 8:00 AM at the Marin County Office of Education, Board Room.

11.0 Adjournment

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Annotation – Agenda Items 3.1 & 3.2
Operational Steering Committee
March 5, 2025

Agenda Item

- 3.1 Approval of Minutes from February 5, 2025 OSC Meeting
- 3.2 Approval of Agenda for March 3, 2025 OSC Meeting

Item Taken

Action

Summary of Key Issues

The minutes of the February 5, 2025 OSC meeting and the agenda for the March 5, 2025 OSC meeting are presented for adoption.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the Consent Agenda as presented.

Attachments to this Agenda Item

Attachment: Minutes, Operational Steering Committee Meeting, February 5, 2025



MINUTES
Operational Steering Committee
February 5, 2025
8:00 am: Open Session
Marin County Office of Education
1111 Las Gallinas Avenue, San Rafael, CA

1.0 Call Public Session to Order

Tracy Smith, Chair, Superintendent, Novato Unified School District

Tracy Smith called the meeting to order at 8:05 am.

Operational Steering Committee:

Area 1: David Rice, Superintendent, Ross School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Adam Jennings, Superintendent, Shoreline Unified School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Carmen Diaz Ghysels, Superintendent, San Rafael City Schools

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Tracy Smith, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

In attendance: Tracy Smith, Raquel Rose, John Carroll, Adam Jennings. Brett Geithman (8:08 am), Carmen Diaz Ghysels (8:22 am)

2.0 Establishment of Quorum

A quorum was established with four (4) members in attendance when the meeting was called to order.

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from December 4, 2024 OSC Meeting

3.2 Approval of Agenda for February 5, 2025 OSC Meeting

The consent agenda was approved as presented.

Motion: Adam Jennings

Second: Raquel Rose

Carried: Unanimous

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

There was no public comment.

5.0 Action Item

5.1 Marin County SELPA Special Education Advisory Committee Nomination

The Marin County SELPA Special Education Advisory Committee has one (1) nomination that will be presented for OSC approval.

The SELPA Director presented the Marin County SELPA Special Education Advisory Committee nomination from Novato Unified School District for approval.

Motion: John Carroll

Second: Raquel Rose

Carried Unanimous

5.2 2024 – 2025 Special Olympics Unified Sports Coaching Stipend

The establishment of stipends for coaches participating in the Special Olympics Unified Sports program will be presented for approval.

The SELPA Director presented the 2024 – 2025 Special Olympics Unified Sports Coaching Stipend for approval.

Motion: John Carroll

Second: Adam Jennings

Carried: Unanimous

5.3 Marin County SELPA Policy and Procedures for Special Day Class Placements for Extended School Year – First Reading

The Marin County SELPA Policy and Procedures for Referral to a Non-Severe Extended School Year Special Day Class will be presented for first reading.

The SELPA Director presented the SELPA Policy and Procedures for Special Day Class Placements for Extended School Year for a first reading. The

SELPA Director shared that the Policy and Procedures had been presented to the Advisory Steering Committee (ASC) at the January ASC meeting and it will be brought to the Business Advisory Committee (BAC) at the February BAC meeting. There were no recommendations from the OSC to revise the Policy and Procedures as presented. The OSC recommends bringing the Policy and Procedures for Referral to a Non-Severe Extended School Year Special Day Class to the March OSC meeting for a second reading.

Motion: Raquel Rose

Second: John Carroll

Carried: Unanimous

6.0 Discussion Items

6.1 Novato Unified School District: Program Transfer Update

An update will be provided regarding the OSC approved Program Transfer for Novato Unified School District in the 2025 – 2026 school year.

The SELPA Director provided an update regarding the Novato Unified School District Program Transfer. The Novato Unified School District notified the SELPA in January 2025 that it intends to only transfer the post-secondary transition mild/moderate program. The SELPA Director provided information about the fiscal implications and facilities impact related to this transfer.

The Superintendent of the Novato Unified School District shared with the OSC that the district considered factors related to the transfer of a moderate to severe high school program, and determined to transfer only the post-secondary/transition next school year.

7.0 Information Item

7.1 Marin County SELPA Special Education Advisory Committee

Information will be shared regarding the work of Marin County SELPA's Special Education Advisory Committee.

The SELPA Director shared information regarding the work of the Special Education Advisory Committee (SEAC). The SEAC is interested in disseminating information broadly with parents in each school district about the parent workshops, the Child and Family Resource Fair, and the role of the SELPA. The OSC provided input regarding the dissemination of information to parents related to SEAC.

8.0 SELPA Director's Report

Information, communication, and reports will be presented by the SELPA Director.

The SELPA Director provided information regarding the following:

- *The Marin County SELPA Local Plan was approved by the California Department of Education (CDE).*

- *The Marin County SELPA was awarded the Supporting Inclusive Practices (SIP) Grant in the 2024 – 2025 school year to further support its member LEAs with activities related to inclusive practices;*
- *The NorCal Inclusion Collaborative met for its second session on January 17th and there were seventy (70) participants in attendance. Participants analyzed local data, continued developing their action plans related to inclusive practices, and developed empathy interview questions.*
- *The SELPA and its member LEAs are engaged in a discussion regarding program development and expansion for the following school year to meet the needs of students with disabilities. The SELPA is engaged in a programmatic and fiscal analysis related to special education programming to support program planning for the following school year.*

9.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

The OSC discussed the SELPA Director's report related to program development and program expansion in the following school year. The OSC Chairperson recommended that the SELPA Director share this information with Superintendents in the Marin County SELPA and seek input regarding planning for the 2025 – 2026 school year.

10.0 Future Planning

Next Meeting Date: March 5, 2025 – Marin County Office of Education, Board Room

11.0 Adjournment

The meeting was adjourned at 8:54 am with no objection.

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Annotation – Agenda Item 5.1
Operational Steering
Committee March 5, 2025

Agenda Item

5.1 2024 – 2025 Extended School Year (ESY) Reimbursement Set Aside

Item Type

Action

Summary of Key Issues

None

Summary of Previous OSC Action

The Operational Steering Committee approves the Extended School Year Reimbursement Set-Aside in March of each school year.

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the 2024 – 2025 Extended School Year (ESY) Reimbursement Set Aside.

Attachments to this Agenda Item

Attachment: 2024 – 2025 Marin County SELPA Extended School Year Reimbursement Request



SELPA's Member LEAs Requesting 2024 - 2025 Extended School Year Reimbursement (ESY)¹

LEA	2024 - 2025 ESY Classroom(s)
Kentfield	1
Larkspur Corte Madera	1
MCOE	4
Mill Valley	2
Miller Creek	3
Novato Unified	7
Reed Union	1
Ross Valley	3
Sausalito Marin City	1
San Rafael Elementary	4
San Rafael High School	1
Shoreline	2
Tamalpais Union High	2
Total	32²

¹ The OSC established a non-severe pool based upon revenues received for 1997 Non-Severe extended school year services plus the statutory COLA. On April 23, 2004 the OSC approved a revision to compensate all non-severe SDCs at the same rate of \$8,225.23.

² Total anticipated ESY reimbursement for non-severe ESY classrooms equals \$263,207.36

Annotation – Agenda Item 5.2
Operational Steering
Committee March 5, 2025

Agenda Item

5.2 2024 – 2025 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Education Agencies Regarding IDEA Part C Services

Item Type

Action

Summary of Key Issues

None

Summary of Previous OSC Action

The OSC approved the Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Education Agencies Regarding IDEA Part C Services in the 2018-2019 school year.

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the 2024 – 2025 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Education Agencies Regarding IDEA Part C Services.

Attachments to this Agenda Item

Attachment: 2024 – 2025 Interagency Memorandum of Understanding Between Golden Gate Regional Center and Marin County SELPA/Local Education Agencies Regarding IDEA Part C Services

**INTERAGENCY MEMORANDUM OF UNDERSTANDING
BETWEEN
GOLDEN GATE REGIONAL CENTER AND
MARIN COUNTY SELPA/LOCAL EDUCATIONAL AGENCIES
REGARDING IDEA PART C SERVICES
2024 - 2025**

I. AGREEMENT

The parties to this agreement are Golden Gate Regional Center (GGRC) and the Marin County Special Education Local Plan Area (SELPA), Marin County Office of Education (MCOE), and all other local education agencies (LEA) programs that operate Early Start Programs within Marin County, hereafter referenced as Marin SELPA/LEAs. This agreement applies to activities and services performed on behalf of infants/toddlers and toddlers birth to thirty six months of age, and their families who are eligible for early intervention services under Title 14, California Early Intervention Services Act, Chapter 4, Section 95014, and Part C 303.16.303.300: (34 CFR Part 303.)

II. PURPOSE

The purpose of this agreement is to describe selected policies and procedures of GGRC and Marin SELPA/LEAs, relating to the implementation of Part C of the Individuals with Disabilities Education Act (IDEA), hereinafter referred to as Part C. GGRC and Marin SELPA/LEAs will work cooperatively with parents and with other appropriate agencies to enhance coordination, delivery, and quality of services for families. Specifically, this agreement will define the obligation for provision of services of each party, the financial responsibilities of each party, procedures for resolving disputes, and other required components necessary to ensure effective cooperation and coordination between Marin SELPA/LEAs and GGRC.

III. INTERAGENCY COLLABORATION

A. Financial Responsibility

GGRC and Marin SELPA/LEAs will operate within the provisions of the State Interagency Agreement executed between the Department of Developmental Services and the California Department of Education in July 2000. Due to the importance of provisions "Payer of Last Resort", those pertinent sections of the state interagency agreement are incorporated below:

1. "Payer of Last Resort" means the Regional Center or Local Education Agency that is ultimately responsible to arrange, provide, or pay for appropriate early intervention services, which are defined in 34 CFR, Section 303.12 and listed on and Individualized Family Service Plan (IFSP) as a required service. All other providers or payers will have been considered.
2. Local Education Agency (LEA): The MCOE will be the payer of last resort for those infants/toddlers with solely visual, hearing or severe orthopedic impairment, or any combination thereof, who meet the criteria in Sections 56026 and 56026.5 of the Education Code and in Subdivisions (a) (b) (d) or (e), of Section 3030 and Section 3031 of Title 5 of the California Code of Regulations.

3. Regional Center: The Regional Center will be the payer of the last resort for all Part C eligible infants/toddlers. This includes dually eligible infants/toddlers who may be eligible for Regional Center and eligible for early intervention services from MCOE, due to low incidence disabilities. It will not include infants/toddlers with solely visual, hearing, or severe orthopedic impairments, or any combination thereof who meet the criteria in, Sections 56026 and 56026.5 of the Education Code and in Subdivisions (a), (b), (d) or (e), of Section 3030 and Section 3031 of Title 5 of the California Code of Regulations (See Title 14, California Early Intervention Services Act, Chapter 4, Section 95014, and Part C 303.16, 303.300).

4. GGRC is the designated payer of the last resort for infants/toddlers served by GGRC and infants/toddlers jointly served by GGRC and the MCOE. The MCOE shall provide services to infants/toddlers who have solely low incidence (SOLE) disabilities and/or are dually eligible up to the MCOE maximum funded capacity of twenty-six (26) infants/toddlers. Once the MCOE reaches its maximum funded capacity, at MCOE's discretion, it will refer dually eligible infants/toddlers and families to GGRC who will then assume responsibility for providing appropriate Part C services, except for children with solely low incidence disabilities. MCOE and GGRC will share information about available openings under maximum funded capacity or maintenance of effort.

B. Information Exchange

GGRC and MCOE staff will have regularly scheduled meetings to exchange information regarding infant/toddler and family needs and services and information about the status of the MCOE maximum funded capacity. Both agencies also agree to participate in regular meetings to discuss Early Start service delivery, agency procedures, changes in funding, and other pertinent matters that may affect services to those mutually served. It is also the forum for discussion regarding new resource development and the identification of gaps in services and other matters of mutual concern.

For planning purposes, GGRC will send a monthly non-child identifiable demographic list of students (Birth to 3) currently enrolled in GGRC Programs to MCOE/relevant LEA (MCOE shall receive information on behalf of all LEAs except for students residing in Sausalito Marin City School District, Mill Valley School District, Ross Valley School District, San Rafael Elementary School District, and Novato Unified School District). As part of the child find requirements for transition, GGRC will send individual notification to MCOE/relevant LEA of all children ages 2.6 to 36 months who are currently receiving GGRC services. The notifications will serve as notifications of children potentially eligible for Part C services. In addition, GGRC will provide the MCOE/relevant LEA with information (child's name, date of birth, child's primary language, parent contact information, Part C service coordinator's name and contact information, and language(s) spoken by the parents) for infants/toddlers beginning at age 2.6 pursuant to Subsection E ("Transition Procedures") of Section IV ("Program Implementation") of this Agreement. GGRC will further, with parent permission, provide the MCOE/relevant LEA with records if the family has opted to sign a release.

IV. PROGRAM IMPLEMENTATION

A. Referral Process

GGRC will be the single point of entry for most eligible infants/toddlers; however, the MCOE will provide intake of infants/toddlers with solely low incidence disabilities. The agency receiving the initial referral will contact the family and notify the other agency of the referral if it appears that the child may be eligible for services from the other agency and will be reviewed and acted upon within appropriate timelines. Every effort will be made to work collaboratively with parents to enhance communication among families and agencies.

Referrals to GGRC Early Start will be directed to the:

Intake Department
Golden Gate Regional Center
1900 S. Norfolk St. Suite 100
San Mateo, CA 94403
Phone: 888.339.3305
Fax: 888.339.3306 intake@ggrc.org

Referrals to the MCOE/ Early Start Program will be directed to the:

Marin County Office of Education
Special Education Services/Early Start Program
Attn: Stacey Tachiki
1111 Las Gallinas Ave
San Rafael, CA 94903
Phone: 415.499-6615
Fax.: 415.491-0981

Referrals will be accepted at all times during the year by both agencies. The for t y- f i v e (45) day intake timeline begins on the day the complete referral is received, as documented on each agency's Early Start Referral Form. (For children in Foster Placement, written consent must be received by the person(s) holding the Educational Rights for the child prior to initiating the assessment and evaluation). Referrals between GGRC and MCOE must be exchanged (as indicated) within five (5) working days of the receipt of the complete referral.

When the complete referral is received by GGRC or the MCOE, a service coordinator will be assigned by the Early Start Program Coordinator for that agency (see Service Coordination).

Once a complete referral is received, and a service coordinator is assigned, an assessment/evaluation for eligibility will be scheduled by the service coordinator.

B. Service Coordination

For children with solely low incidence disabilities, MCOE will provide the service coordination. GGRC will assume responsibility for service coordination of children eligible for services that do not have a solely low incidence disability. Both agencies will carry out service coordination responsibilities as noted in Section 52121 in the Early Start Regulations and will collaboratively determine which agency is responsible for service coordination for children who are dually eligible.

C. Initial Assessment/Evaluation Procedures and Exchange of Information

With written parental consent, qualified Early Intervention Staff from the appropriate agency will provide assessments and evaluation based on the following considerations: which agency received the referral, the priorities, needs and concerns of the family, the agency most likely to have services for which the child and family may be eligible, and the status of the mandated capacity for education. The assessment and evaluation may be conducted jointly, with parental consent, if services are likely to be provided by both agencies. MCOE has responsibility for assessments/evaluations for children with solely low incidence disabilities and/or children who may be dually eligible until MCOE reaches the funded capacity of twenty-six (26) children. GGRC has responsibility of assessments/evaluations for all other children who may be eligible for GGRC and for children who may be jointly eligible beyond the MCOE capacity of 26 children. Assessments and Evaluations will be conducted in accordance with 17 CCR, Sections 52082, 52084, and 52086. Assessment/Evaluation data and information obtained by one agency will be made available to the other agency for use in determining eligibility and service needs, with parent permission.

Note: If a referral is received by GGRC or MCOE of a child previously unknown to either agency who is within 6 months of turning age 3, an assessment and evaluation will be conducted, and an initial IFSP will be developed, which includes transition planning and a date for referral to MCOE/LEA.

D. Individualized Family Service Plans (IFSP)

Both parties to this Agreement will participate in the multi-agency IFSP meeting for any child served by both agencies. Neither agency will make a commitment for the other agency.

The initial IFSP meeting will be held within forty-five (45) days of the documented receipt of the complete referral. The IFSP will contain current information on the child's level of performance, the family's priorities, needs and concerns, potential outcomes, and services to be provided. A schedule of services will be noted on the IFSP, with breaks in service indicated. The IFSP team shall determine procedures to ensure the provision of necessary services during periods of breaks when services are required as noted on the IFSP. GGRC and MCOE may provide services to eligible children as described in the IFSP until the child turns age 3.

The service coordinator will provide written notice of all IFSP meetings to the family and to parties providing services. Every attempt will be made to schedule meetings for multi-agency participation, with consideration of appropriate timelines. The parents and GGRC and MCOE will participate in the annual IFSP and 6-month review meetings for any child served by both agencies. When a service is requested of either agency whose representative cannot attend the IFSP meeting or be otherwise available, the meeting must be rescheduled. Agreements cannot be made without participation by both agencies.

Both agencies agree that early intervention services shall be provided in a timely manner.

Both agencies will follow rules and regulations in accordance with Subchapter 3, Articles 1 and 2, Section 52100, et seq. Any changes made to the IFSP must be documented and a copy sent to the other agency.

If English is not the primary language of the family, and the Service Coordinator or available staff does not speak that language, it is agreed the Service Coordinator's agency will provide the services of an interpreter. The IFSP will provide necessary translation services.

E. Transition Procedures

GGRC, MCOE, and SELPA will work together to assist with smooth transition from services under Part C of the Individuals with Disabilities Education Act (IDEA) to services under IDEA, Part B. GGRC, MCOE, and SELPA will schedule quarterly meetings with service coordinators and LEA representatives to plan for transition, to assist with calendaring transition meetings for families. Participants in the quarterly "Forum" will have opportunities for input regarding ways to improve either agency's services to eligible children and families. GGRC and SELPA will work closely with the local Family Resource Center and SELPA's CAC to support parents and develop strategies to increase parent knowledge of rights and involvement in transition planning.

1. TRANSITION PLANNING

- California has determined that all children being serviced in Early Start programs are potentially eligible for LEA special education and related services at the age of three. Therefore, all eligible children must be referred to Part B Services.
- When a child receiving Early Start Services approaches 30 months of age, the service coordinator from the agency responsible will initiate the transition process from IDEA Part C to Part B services.
- The parent is notified that transition planning will occur within the next three to six (3-6) months and no later than 90 days before the child's third birthday. The IFSP Meeting is held to review the child's progress and parents are notified of the termination of early start services as of the child's 3rd birthday.

2. NOTIFICATION OF TRANSITION PLANNING CONFERENCE

- The GGRC service coordinators are required to notify the child's/family's school district of residence with or without the parents' consent. Parents should be informed about the mandatory referral notification process during the transition planning discussions. In the event the family objects to Part B services, they may decline the assessment plan offered by the LEA.
- All children eligible for Part C services must have a Transition Planning Conference to plan the transition steps necessary for movement into services under Part B. The Transition Planning Conference must be scheduled no later than ninety (90) days prior to the child's third (3rd) birthday, and at the discretion of all parties, no earlier than nine (9) months prior to the child's third (3rd) birthday. Transition Planning Conferences should happen well before the Notification of the

Potentially Eligible.

Transition Planning Conferences must meet all IFSP accessibility requirements. The Parties agree that mutual cooperation and collaboration in the scheduling process is important to facilitating the transition planning process. The GGRC service coordinator shall make best efforts to schedule the Transition Planning Conference at a date and time that works for all parties, including the parents and LEA representative. The LEA's participation is critical to the LEA being able to provide the parents with information about Part B preschool services. In the event of limited family availability, the LEA shall also make best efforts to make itself available at a date and time that works for the family. Transition Planning Conferences are IFSPs and must be written up, reviewed, and signed by all attendees.

3. C O N T E N T OF TRANSITION PLANNING CONFERENCE

At the Transition Planning Conference, the team will plan the transition steps necessary for movement into services of Part B IDEA and exit from Early Start – Part C IDEA. The Transition Planning Conference must include parent concerns and priorities regarding transition, information regarding general education preschool opportunities including Head Start, and child development programs (private and public), steps to prepare the toddler for changes in service delivery, including steps to help the toddler adjust to, and function in, a new setting; and when the Transition Planning Conference is not considered a Notification of Potentially Eligible to the LEA.

4. P O T E N T I A L L Y E L I G I B L E

The State of California has determined that ALL children in Early Start are “potentially eligible” for Part B services at age of three (3). No later than 90 days prior to the age of three (3), GGRC will provide a directory of information of “potentially eligible” students, which is called the Notification of Potentially Eligible (NOPE), to the LEA where the student resides. This is in accordance with Family Educational Rights and Privacy Act (FERPA) and Child Find responsibility of Part B IDEA.

The Notification of Potentially Eligible (NOPE) will include (34 CFR Sec. 303.401 (d)):

- Child's name and date of birth;
- Parent contact information (including names, addresses and telephone numbers); and
- Service coordinator's name and contact information.

The NOPE may additionally include:

- Release/Exchange of Information Form;
- The language spoken by the child and family; and
- With parent consent, Early Start records, including IFSPs and developmental reports

5. N O T I F I C A T I O N OF Potentially Eligible

The Notification of Potentially Eligible is considered a formal notification. MCOE/LEA will work with GGRC on the timeline for notification/referral which will be no later than ninety (90) days before the 3rd birthday. A referral for evaluation and assessment/evaluation for services under Part B of the IDEA, Title 20 USC Sections 1400- 1420, no later than ninety (90) days prior to the 3rd birthday or before the LEA's break in school services longer than 5 days if the child will become three (3)

years of age during a break in school services. The Transition Planning Conference IFSP shall contain steps necessary to satisfy the referral and the IEP development requirements contained in Education Code Sections 56321 and 56344. The State of California does not have an opt-out policy for parents and parents cannot decline a Notification of Potentially Eligible (under FERPA). Parents will be informed of this procedure and that Early Start Records are protected under HIPAA. Early Start Records require Release of Information by the parent before they can be provided to any LEA.

6. L E A RESPONSE TO NOPE

Once the NOPE is received by the Local Education Agency, the LEA will review the referral and determine if an assessment and evaluation would be appropriate. The LEA will respond to the parent in writing within fifteen (15) days of receipt of the referral. If the LEA agrees that the child should be assessed/evaluated, a proposed Assessment/Evaluation Plan which includes a Prior

Written Notice with a cover letter will be mailed to the family. The parent will sign accepting or declining the proposed Assessment/Evaluation Plan under Part B of the IDEA. If, after reviewing the referral, the LEA does not agree to assess/evaluate the child. A Prior Written Notice will be sent to the family within fifteen (15 days) upon receipt of the referral. The LEA will provide a referral status and any other relevant information to the GGRC Service Coordinator, once GGRC obtains appropriate exchange/release of information and parent consent.

7. L A N T E R M A N ELIGIBILITY DETERMINATION

GGRC will complete evaluations by age three (3) to determine if a children will continue to be served over the age of three (3) and will develop Person Centered Individual Program Plans to ensure continuation of services under the Lanterman Act. If GGRC determines through assessment and evaluation that the child will not continue to receive services through GGRC, the parent will be provided information about alternative services. If MCOE/LEA determines through evaluation that the child will likely not be eligible for services under Part B, information will be given to the family for alternative services.

8. I E P DEVELOPMENT

The LEA is obligated to develop an IEP, as appropriate, before the child's third (3rd) birthday for any child deemed eligible for special education services. The LEA is obligated to consider the unique circumstances of each child with an IEP and consider whether the implementation of the IEP should begin on the child's third birthday or one a date most appropriate for the child and the program where the child would receive appropriate services and/or placement. The IEP Team, with parent consent, will invite GGRC Service Coordinator to the IEP.

9. S E R V I C E S DURING SUMMER BREAK

GGRC may provide or purchase services only for preschoolers determined eligible for regional center services under the Lanterman Act. (Title 17, Chapter 2, Subchapter 3, Article 3, 52112 (f). GGRC continues to act as the payer of last resort when the LEA and other payment resources have been exhausted. The purchase of educational services by regional center has been

suspended except for the following exceptions: If GGRC is requested to fund services for a child during a time when school is not in session and the child is a Lanterman eligible child, the Regional Center may grant an exemption. The exemption would be on an individual basis in extraordinary circumstances to permit the purchase of a service identified above when the Regional Center determines that the service is a primary or critical means for ameliorating the physical, cognitive, or psychosocial effects of the child's developmental disability, or the service is necessary to enable the child to remain in his or her home and no alternative service is available to meet the child's need. This is based on a multidisciplinary team process.

10. "LATE REFERRALS"

For children who are referred to GGRC and or/MCOE between the ages of 2-years 6-months and 2-years 10.5-months, transition planning will occur simultaneously with the development of the initial IFSP. The LEA will be notified as early as possible, but in no case later than at the time of eligibility. For children who are referred to GGRC and/or MCOE forty-five (45) to ninety (90) days before the 3rd birthday, a notification/referral will be made to the LEA by GGRC and/or the MCOE. It is the responsibility of the IFSP service coordinator to provide the family with transition planning information as required in Title 17 CCR 52112. A transition conference may be held but is not mandatory. For children referred to GGRC and/or MCOE less than or equal to 45 days before the 3rd birthday, a referral will be made to the LEA only with parent consent.

Notification of Potentially Eligible (NOPE), Transition Planning Conference with the LEA is not required. Both parties agree to abide by the timetable of activities outlined in the IFSP transition plan document.

11. EXIT IFSP

Exit IFSP will be developed with parent by the third birthday to review outcomes and completion of the steps for Transition. The Exit IFSP can be completed in conjunction with the IEP.

F. Transfer of Infants/toddlers with Existing Individual Family Service Plans (IFSPs)

In accordance with 17 CCR Section 52111, GGRC/MCOE, as appropriate shall arrange for delivery of similar early intervention services as soon as possible for children who have moved to Marin County. Assignment of the service provider will be determined using referral procedures as described above, and IFSP review meeting will be held within thirty (30) days.

G. Coordination of Child-Find Activities

GGRC and MCOE will provide early intervention services to all eligible children within Marin County and will coordinate child find efforts within the community. Every effort will be made to provide information to the general public and to public and private agencies about the availability of early intervention services throughout Marin County.

Each agency, as appropriate agrees to conduct specific efforts to inform home visiting programs, Child Protection and Welfare (foster care and child protective services) including Child Abuse Treatment and Prevention Act, Family Violence Prevention and Services Act, Early Hearing Detection and

Intervention (EHDI), Children's Health Insurance Program (CHIP), homeless shelters, domestic violence shelters and agencies, Child Care (including Early Head Start/Head Start, and private/public childcare programs), pediatricians, hospital neo-natal intensive care units, and other programs that serve children from birth to 3 years regarding the availability of services.

GGRC and MCOE shall inform primary referral sources of the:

- Eligibility criteria for early intervention services;
- Types of early intervention services available through the Early Start Program;
- Names of contact persons and telephone numbers for GGRC and the MCOE Early Start program;
- Federal requirement that a referral shall be made to the GGRC or MCOE Early Start Program within seven (7) working days of identification of an infant or toddler who is in need of early intervention services.

Referrals of children who may be in need of early intervention services will be actively solicited from community members. Efforts will be ongoing to identified children who are not yet in programs or children who have left the program prior to 2 years 11 months who may be eligible for services. The family will be informed of how to access services.

V. Surrogate Parents

Marin County SELPA will continue to implement a Surrogate Parent Program in accordance with the California Education Code. Staff development will include requirements contained in 17 CCR Section 52175. The IFSP service coordinator will arrange for a Surrogate Parent if needed.

VI. Procedural Safeguards

Each agency shall provide annually a written notification to all children and families enrolled in Early Start Programs within Marin County notifying families of their right to appropriate early intervention services as stipulated in State and Federal statutes. The statement of parent's rights shall be provided to parents at the time of referral for assessment/evaluation, initial enrollment in the program and any subsequent IFSP meetings, and upon request.

VII. Dispute Resolution

The following steps will be followed if a dispute arises between GGRC and SELPA/LEAs as to:

- The eligibility of the child;
- Which agency is responsible for the child and family assessment and evaluation, service coordination, and the development and implementation of the IFSP; and/or
- Which agency is responsible for the provision or purchase of early intervention services?

Step (a): Every attempt will be made to resolve the dispute at the lowest possible administrative level starting with the supervisory level up to the agency Executive Director at GGRC and MCOE SELPA administrator.

Step (b): If the resolution of the dispute is not achieved, the two parties will request technical assistance from the Department of Developmental Services (DDS) and California Department of Education (CDE).

Step (c): If resolution cannot be reached within 120 calendar days for the date of request for mediation/facilitation or technical assistance; the issue will be jointly referred to DDS and CDE for a state-level review and resolution.

Step (d): The state level review will be conducted jointly by DDS and CDE and a decision rendered within 120 calendar days of receipt of the written request for review and resolution.

If a dispute arises between a parent and a provider agency:

- During the pendency of a dispute involving Early Intervention Services, the child will continue to receive the Early Intervention Services currently stated on the IFSP and agreed to by the parent.
- If the mediation or due process hearing involved the initiation of a service, the child shall receive those services that are not in dispute.
- Nothing in these dispute resolution procedures shall preclude a parent or an agency from initiating due process or complaint procedures in accordance with 34 CFR Sections 303.420-303.425 or 34 CFR Sections 303.510-303.512 respectively.

VIII. AGREEMENT IMPLEMENTATION

Both agencies agree to semi-annual meeting of LEA, MCOE, SELPA, and GGRC Service Coordinators for joint staff development regarding the implementation of Part C. Both agree to notify the other party of any conferences or workshops pertinent to the implementation of Part C. Early Start program staff and administrators of GGRC and MCOE as well as the local school district special education directors and/or their designees will receive a copy of this Agreement and be informed of the contents of this Agreement for implementation. Future training may be held if new procedures are developed, or this Agreement is substantially modified.

IX. TERM OF AGREEMENT AND REVIEW SCHEDULE

The term of this agreement shall be from March 5, 2025 through June 30, 2025. The parties will review this agreement annually for renewal.

X. NOTICE TO THE PARTIES

All notices to be given by the parties to this agreement shall be in writing and served by depositing the same in the United States Post Office as follows:

NOTICE TO SELPA:

DISTRICT SITE/DEPARTMENT	Marin County SELPA
HEAD OF SITE/DEPARTMENT	SELPA
CONTACT PERSON	Rebecca Minnich
STREET ADDRESS	1111 Las Gallinas Avenue
CITY, STATE, ZIP	San Rafael, CA 94903
TELEPHONE	(415) 499-5875
FAX	(415) 4999-5813

NOTICE TO MCOE:

DISTRICT SITE/DEPARTMENT	Early Start Director
HEAD OF SITE/DEPARTMENT	Special Education Department
CONTACT PERSON	Stacey Tachiki
STREET ADDRESS	1111 Las Gallinas Avenue
CITY, STATE, ZIP	San Rafael, CA 94903
TELEPHONE	(415) 499-6615
FAX	(415) 491-0981

NOTICE TO GGRC:

AGENCY	Golden Gate Regional Center
CONTACT NAME	Elisha Prather, Manager Early Start Services
STREET ADDRESS	1900 S Norfolk Suite 100
CITY, STATE, ZIP	San Mateo, CA 94403
TELEPHONE	415-374-0443

XI. EXECUTION; EXECUTION IN COUNTERPARTS

- A. Original copies of this agreement shall be executed by the respective party’s authorized signatory(ies).
- B. This agreement may be executed in one or more counterparts, each of which shall be deemed an original agreement, but all of which shall be considered one instrument and shall become a binding agreement when one or more counterparts have been signed by each of the parties and delivered to the other, provided that any other conditions herein regarding the effectiveness of this agreement have been met.

XII. SIGNATURES OF THE PARTIES

IN WITNESS WHEREOF, with the signatures of their authorized representatives, the parties hereby execute this agreement.

<p>For GOLDEN GATE REGIONAL CENTER</p> <p>APPROVED:</p>	<p>For Marin County Office of Education and SELPA/LEAs</p> <p>APPROVED:</p>
<p>Eric Zigman Executive Director GGRC</p>	<p>Rebecca Minnich SELPA Director Marin County SELPA</p>
<p>_____</p> <p>Brenda Gonzlez, LCSW Chief, Regional Center Services GGRC</p>	<p>John Carroll, County Superintendent Marin County Office of Education</p>

Annotation – Agenda Item 5.3
Operational Steering Committee
March 5, 2025

Agenda Item

- 5.3 Marin County SELPA Policy and Procedures for Special Day Class Placements for Extended School Year – Second Reading

Item Type

Action

Summary of Key Issues

The Operational Steering Committee approved the recommendation from the 2023 – 2024 Marin County SELPA Special Education Ad Hoc Committee to develop a policy and procedures specific to special day class placements for extended school year. The Marin County SELPA does not currently have a policy or procedures specific to special day class placements for extended school year.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve Marin County SELPA Policy and Procedures for Special Day Class Placements for Extended School Year.

Attachments to this Agenda Item

Attachment: Draft Marin County SELPA Policy and Procedures for Special Day Class Placements for Extended School Year



SELPA Policy C-23

**Policy and Procedures for
Special Day Class Placements
for Extended School Year**

DRAFT

Policy and Procedures for Special Day Class Placements For Extended School Year (ESY)

Purpose

This policy aims to identify appropriate special day class (SDC) placement options for pupils requiring ESY services and ensure efficient, orderly placement processes across districts within the Marin Special Education Local Plan Area (SELPA). It encourages collaboration among districts to accommodate pupils in the most appropriate SDCs, even if operated by a district other than the pupil's District of Special Education Accountability (DSEA).

This policy applies to any non-severe SDC operated by a SELPA Local Education Agency (LEA), including the Marin County Office of Education (MCOE). Placements will be facilitated through a coordinated Individualized Education Program (IEP) team meeting involving both the "sending" and "receiving" districts, following these procedures. Inter-district collaboration and SELPA-sponsored local mediation are strongly encouraged to resolve placement disputes.

Key Principles

- **Collaboration:** Districts must work together to meet the needs of all pupils.
- **Accountability:** The DSEA retains primary responsibility for referral, placement, programming, and due process.
- **Compliance:** All placements must adhere to local policies, state and federal regulations.
- **Parental Involvement:** Parents are integral to the placement process and are involved in all placement decisions.

Placement Guidelines

1. Pupils with an IEP may be placed in any appropriate SDC for ESY through a joint IEP team meeting or an Amendment without an IEP Meeting involving the "sending" and "receiving" districts.
2. For pupils placed in an SDC outside their DSEA, the "receiving" district assumes case management responsibilities, while the district where the parent resides remains the DSEA.

Non-Severe Special Day Class Definition

A Non-Severe Special Day Class is typically a class with pupils with mild to moderate disabilities who demonstrate the ability to learn reading, written language, and mathematics one to three grade levels below their chronological peers. Pupils receive direct instruction in areas of development including communication, self-help, social-emotional, and fine and gross motor skills. The staff of a classroom includes one (1) appropriately credentialed teacher with one (1) paraeducator.

Operational Responsibilities

An LEA operating an ESY Non-Severe Special Day Class will be responsible for the following:

- One (1) Special Education Teacher
- One (1) Paraeducator
- Instructional materials
- Case Management
- Administrative Support
- Speech and Language Services
- Universal Meals

An LEA operating an ESY Non-Severe Special Day Class will not be responsible for the delivery and/or costs of the following services for pupils placed by another LEA:

- Intensive Individual Services
- Adaptive Physical Education
- Physical Therapy
- Occupational Therapy Services
- Mental Health Services
- Specialized Equipment and/or Services
- Transportation

Referral Procedures for Inter-District SDC Placements

Definitions

- **District:** All districts located within the Marin County SELPA, including the Marin County Office of Education.
- **Sending District:** The DSEA, also known as the “District of Residence.”
- **Receiving District:** Any district operating an ESY SDC.

Responsibility of SELPA

Annually, no later than April 1st, SELPA is responsible for identifying the districts within its jurisdiction that plan to operate Non Severe ESY special day classes. SELPA must notify its member districts of this information to support informed decision-making and the proper placement of pupils. This identification process ensures that districts are aware of available placement options and caseload capacities across the SELPA.

Responsibilities of Sending Districts

Sending districts, defined as the pupil’s DSEA, are responsible for initiating the placement process when their own ESY program(s) are unavailable, at capacity, or otherwise not appropriate for the individual pupil's needs. These responsibilities include:

1. Determining if the pupil requires placement in an SDC operated by another district.
2. Coordinating with SELPA and the receiving district(s) to facilitate observation, assessment, and data sharing with parent permission.
3. Convening IEP team meetings with parent/guardian(s) in collaboration with receiving districts to finalize placement decisions.
4. Ensure transportation arrangements and costs are managed by the DSEA.

Responsibilities of Receiving Districts

The receiving district, as the district offering the non-severe ESY special day class placement, has the following responsibilities:

1. Evaluate the suitability of the pupil’s placement based on the district’s available caseload capacity and the pupil's individual needs.

2. Actively participate in joint IEP team meetings to ensure a comprehensive evaluation of the placement decision.
3. Assume responsibility for managing and implementing the pupil's IEP, including providing the necessary services outlined.
4. Ensure that progress reports are completed in a timely manner, in accordance with the pupil's IEP.

Timeline for Placement Decisions

- **Acknowledgment of referral by receiving district:** Within five (5) business days.
- **Decision on potential placement suitability:** Within 15 business days.
- **Joint IEP meeting scheduling:** Within 20 business days after receiving district approval.

Rate Criteria

1. Non-Severe Special Day Class:

- An LEA operating a non-severe SDC shall receive a base reimbursement rate of **\$12,000 per operated class**.
- An LEA may claim a **per-pupil reimbursement of \$2,500** for each pupil served in the SDC that has been referred by another LEA within the Marin County SELPA.

2. Costs associated with the operation of a standard ESY Non-Severe program and services may not be billed to another LEA for the provision of services to a pupil. The LEA of service shall be provided with the established allocation for serving the pupil during ESY.

3. If the operating LEA provides one or more services beyond its responsibility to a pupil from another LEA placed in the ESY classroom, the operating LEA shall invoice the District of Special Education Accountability (District of Residence) the fee for the service(s) following the development of a written agreement that outlines the services to be delivered and associated costs.

4. The rate criteria will be revisited every three (3) years.

5. Allocation of ESY Set-Aside Balance:

- Following the allocation of all approved LEA ESY expenses, any remaining ESY set-aside balance will be applied to offset Excess Costs associated with the delivery of regionalized special education programming provided by the MCOE to Extensive Support Needs Special Day Classes.

6. Annual Adjustments:

- The prior year's Cost of Living Adjustment (COLA) shall be applied to the per-classroom ESY reimbursement on an annual basis.

7. Expenditure Reporting:

- All member LEAs operating ESY non-severe special day classes must submit total actual expenditures to the SELPA using a standardized form.

Exclusions

- This policy does not apply to intra-district school transfers.
- Parental requests for inter-district transfers outside the IEP process are subject to the receiving district's inter-district transfer policy.

Dispute Resolution

In the event of a dispute during the placement process between LEAs, the SELPA will facilitate dispute resolution to ensure a fair and timely resolution. The following steps outline the dispute resolution process:

1. Level 1

- Disputes are escalated to the SELPA Director for review and facilitated resolution.
- The SELPA may request mediation between the sending and receiving districts before finalizing placement.

2. Level 2

- If the dispute remains unresolved, it can be appealed to the SELPA Operational Steering Committee (OSC). The OSC's decision will be final unless further challenged through due process or legal action.

Cost-Sharing and Financial Responsibilities

1. Cost Agreements:

- Sending and receiving districts may negotiate written agreements detailing cost-sharing for placement services before IEP decisions. Agreements can include DSEA operational responsibilities that the Receiving District agrees to provide.

2. Billing:

- Receiving districts invoice sending districts annually. Agreements will expire upon the conclusion of the ESY period and must be renewed before the next ESY period.

DRAFT

Annotation – Agenda Item 5.4
Operational Steering Committee
March 5, 2025

Agenda Item

5.4 2025 – 2026 Marin County SELPA Committee Meeting Calendar

Item Type

Action

Summary of Key Issues

None

Summary of Previous OSC Action

The Marin County SELPA Committee Meeting Calendar is adopted by the Operational Steering Committee on an annual basis.

Recommendation

The SELPA Director recommends adopting the 2025 - 2026 Marin County SELPA Committee Meeting Calendar as presented.

Attachments to this Agenda Item

Attachment: Draft 2025 – 2026 Marin County SELPA Committee Meeting Calendar



COMMITTEE MEETING CALENDAR 2025 - 2026

Operational Steering Committee (8:00 am)

July 2025 <i>Dark</i>	August 2025 <i>Dark</i>	September 3, 2025 MCOE	October 1 2025 MCOE	November 5, 2025 MCOE	December 3 2025 MCOE
January 7, 2026 MCOE	February 2026 <i>Dark</i>	March 4, 2026 MCOE	April 1, 2026 MCOE	May 27, 2026 MCOE	June 17, 2026 MCOE

Advisory Steering Committee (9:00 am)

July 2025 <i>Dark</i>	August 27, 2025 MCOE	September 10, 2025 Virtual	October 15, 2025 Virtual	November 12, 2025 Virtual	December 17, 2025 MCOE
January 14, 2026 Virtual	February 25, 2026 Virtual	March 11, 2026 MCOE	April 15, 2026 Virtual	May 20, 2026 Virtual	June 10 2026 MCOE

Business Advisory Committee (11:00 am)

July 2025 <i>Dark</i>	August 2025 <i>Dark</i>	September 2025 <i>Dark</i>	October 15, 2025 Joint Meeting with ASC at 11:00 am	1 st Interim November 12, 2025 Joint Meeting with ASC at 11:00 am	December 2025 <i>Dark</i>
January 2026 <i>Dark</i>	2 nd Interim February 25, 2026 Joint Meeting with ASC at 11:00 am	Preliminary Budget March 18, 2026	April 22, 2026	May 20, 2026 Joint Meeting with ASC at 11:00 am	June 10, 2026 Joint Meeting with ASC at 11:00 am

Special Education Advisory Committee (9:30 am – 11:00 am)

July 2025 <i>Dark</i>	August 26, 2025 MCOE	September 2025 <i>Dark</i>	October 2025 <i>Dark</i>	November 18, 2025 MCOE	December 2025 <i>Dark</i>
January 27, 2026 MCOE	February 2026 <i>Dark</i>	March 24, 2026 MCOE	April 2026 <i>Dark</i>	May 5, 2026 MCOE	June 2026 <i>Dark</i>

Annotation – Agenda Item 6.1
Operational Steering
Committee March 5, 2025

Agenda Item

- 6.1 Marin County SELPA Special Education Ad Hoc Committee and Workgroup
Progress Update

Item Type

Discussion

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment: Marin County SELPA Special Education Ad Hoc Committee and
Workgroup Progress Update

Marin County SELPA Ad Hoc Committee and Workgroup Progress Update

Meeting Date	Activity	Outcomes
October 24, 2024	<ul style="list-style-type: none"> • Reviewed Marin County SELPA Guiding Principles • Reviewed OSC Approved SELPA Ad Hoc Committee Recommendations • Reviewed Ad Hoc Committee Timeline & Activities • Reviewed and Discussed Historical Studies of MCOE Excess Cost Model 	<ul style="list-style-type: none"> • Determined need for additional information regarding the following: <ul style="list-style-type: none"> ○ Contribution of each LEA to MCOE Base ○ Elements that make up the MCOE Base Amount ○ Percentage of use of MCOE programs by LEA ○ Operational definition of a “Standard Unit” for an MCOE program
November 21, 2024	<ul style="list-style-type: none"> • Discussed Purpose of MCOE Base • Discussed Elements that Make Up the Base Amount • Examined MCOE Base Allocation Calculation Methodology – Historical and Current • Reviewed Base Calculation Scenarios • Reviewed Information Requested at October Meeting 	<ul style="list-style-type: none"> • Determined need for additional information regarding the following: <ul style="list-style-type: none"> ○ Impact on Maintenance of Effort with any change to MCOE Base calculation ○ Excess Cost Methodology Scenarios
December 19, 2024	<ul style="list-style-type: none"> • Reviewed Information Requested at November Meeting • Discussed Process to “Rebench” the MCOE Base Allocation & Future Methodology(s) • Discussed Current Excess Cost Calculation Criteria and Methodology 	<ul style="list-style-type: none"> • Determined need for additional information regarding the following: <ul style="list-style-type: none"> ○ Excess Cost Methodology Scenarios • Drafted one (1) recommendation regarding the MCOE Base Amount
January 23, 2025	<ul style="list-style-type: none"> • Reviewed Information Requested at December Meeting • Reviewed Excess Cost Methodology Scenarios • Discussed the Current Mental Health Invoice Plan 	<ul style="list-style-type: none"> • Drafted one (1) recommendation regarding the MCOE Base Amount • Drafted one (1) recommendation regarding the Excess Cost Calculation Methodology

Marin County SELPA Ad Hoc Committee and Workgroup Progress Update

	<ul style="list-style-type: none"> • Reviewed Current State and Federal Health Allocations 	
February 13, 2025	<ul style="list-style-type: none"> • Discussed Current Mental Health Invoice Plan • Reviewed Historical Extraordinary Cost Mental Health Risk Pool Reimbursement Data • Discussed Regionalized Mental Health Special Education Programming • Discussed Relationship Between the Mental Health Invoice Plan and Excess Costs 	<ul style="list-style-type: none"> • Formalized recommendations regarding the MCOE Base Amount and Excess Cost Methodology • Determined need for additional data regarding the following: <ul style="list-style-type: none"> ○ Costs for Residential Placements

Future Ad Hoc Committee meetings are scheduled for the following dates: March 20, 2025, April 24, 2025, and May 8, 2025

Marin County SELPA Ad Hoc Committee and Workgroup Progress Update

Marin County SELPA Supporting Inclusive Preschool Practices (SIPP) Workgroup

Meeting Date	Activity	Outcomes
September 25, 2025	<ul style="list-style-type: none"> Reviewed Each LEAs Action Plan Related to Inclusive Practices Discussed Early Intervention Programming 	<ul style="list-style-type: none"> Identified Programming Barriers Identified Professional Development Needs for Educators
October 23, 2024	<ul style="list-style-type: none"> Discussed Implementation Framework and Strategies to Address Implementation Barriers Discussed Outcomes from the First Inclusion Collaborative Workshop 	<ul style="list-style-type: none"> Shared Professional Development Opportunities for PreK, TK, and K teachers
December 11, 2024	<ul style="list-style-type: none"> Shared Action Plan Progress Update Discussed Implementation Barriers and Strategies to Address Barriers Reviewed Data Specific to Least Restrictive Environment (Element 6) 	<ul style="list-style-type: none"> Determined Need to Broaden Scope of Training Related to Inclusive Practices Established Plan to Review Data to Ensure Accuracy for Fall 1 Census
January 22, 2025	<ul style="list-style-type: none"> Discussed Outcomes from the Second Inclusion Collaborative Workshop Reviewed the System Improvement Lead Data Drilldown Resources/Tools Discussed Factors that Contribute to Student Success, Including Universal Design for Learning 	<ul style="list-style-type: none"> Identified Professional Development Needs Related to Data Agreed to Schedule a Visit to a Demonstration Site
February 2025	<ul style="list-style-type: none"> Discussed Upcoming Demonstration Site Visit – Marysville Joint Unified School District Discussed Environmental Planning and Designing Inclusive Learning Spaces for PreK and TK students 	<ul style="list-style-type: none"> Scheduled Site Visits with SIPP Program Support Specialist to Conduct Environmental Analysis Shared Professional Development Opportunities for PreK, TK, and K Teachers

Future SIPP Workgroup meetings are scheduled for the following dates: April 23, 2025, and May 21, 2025

Annotation – Agenda Item 7.1
Operational Steering
Committee
March 5, 2025

Agenda Item

7.1 Marin County SELPA Special Education Advisory Committee

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

None