



# Minneota Public School District

## Policy 203.2

Adopted: May 18, 2010

Revised: February 2025

### **203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING**

#### **I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

#### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

#### **III. ORDER**

- A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:
  - 1. Call to order.
  - 2. Approval of agenda.
  - 3. Recognition of visitors and guests.
  - 4. Viking Pride.
  - 5. Presentation(s).
  - 6. Business Agenda.
  - 7. Leadership Reports.
  - 8. Consent Agenda.
  - 9. Previous business.
  - 10. New business.
  - 11. Adjournment.
- B. Items in this order may be considered as part of a consent agenda.
- C. The school board may depart from the order of business with the consent of the majority of members present.

**Legal References:** Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

**Cross References:** MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)  
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)  
MSBA/MASA Model Policy 203.6 (Consent Agendas)