Warren County Board of Education Regular Meeting January 16, 2025

Minutes of a regular meeting of the Warren County Board of Education held at South Warren High School, Auditorium, 8140 Nashville Road, Bowling Green, KY on Thursday, January 16, 2025 at 5:30 p.m.

A. CALL TO ORDER: The meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mrs. Duvall, Mr. Williford, Mr. Manco, Mr. Jackson, Mrs. Kash

D. ELECTION OF BOARD CHAIR

Amy Duvall nominated Mr. Garry Chaffin for Board Chair.

Garry Chaffin	Abstain
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

E. ELECTION OF BOARD VICE-CHAIR

Thomas Manco nominated Mrs. Amy Duvall for Board Vice-Chair.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

F. ELECTION OF BOARD SECRETARY

Amy Duvall nominated Mr. Rob Clayton for Board Secretary.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

G. ELECTION OF BOARD TREASURER

Adam Jackson nominated Mr. Chris McIntyre for Board Treasurer.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

H. MISSION AND VISION STATEMENT

I. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

J. PROPOSED AMENDMENTS TO THE AGENDA

Order # 82 – Primary Motion Passed: Motion to add T.12 Consider Naming of School on Dillard Elementary Road to Summit View Elementary passed with a motion by Amy Duvall and a second by Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

K. ARCHITECT REPORT

L. PRESENTATIONS AND RECOGNITIONS

1. FY24 Audit Presentation, Presented by Mrs. Jeanna Jones
2. School Nutrition and Dining Update, Presented by Mr. Kelly Holt
3. January Golden Apple Winners, Presented by Mrs. Lauren Thurmond
    a. Laura Thornbury, Warren Central High School
    b. Stephanie Huff, Moss Middle School
    c. Anna Horne, Jennings Creek Elementary
    d. Curtis Willis, Jennings Creek Elementary

M. PUBLIC COMMENT

N. RECESS REGULAR MEETING OF THE WARREN COUNTY BOARD OF EDUCATION FOR A SPECIAL CALLED MEETING OF THE WARREN COUNTY SCHOOL DISTRICT FINANCE CORPORATION

Order # 83 – Primary Motion Passed: Motion to Recess Regular Meeting of the Warren County Board of Education for a Special Called Meeting of the Warren County School

District Finance Corporation passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

O. RECONVENE REGULAR MEETING OF THE WARREN COUNTY BOARD OF EDUCATION

P. APPROVE MINUTES OF THE DECEMBER 16, 2024, REGULAR BOARD OF EDUCATION MEETING

Order # 84 – Primary Motion Passed: Motion to Approve Minutes of the December 16, 2024 Regular Board of Education Meeting passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Abstain
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Abstain

Q. APPROVE PERSONNEL ITEMS

Order # 85– Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Adam Jackson and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Approve the following personnel requests of Mr. Rob Clayton:
District
Approve revisions to Board Policy 03.1233 Maternity/Paternity Leave (Second Reading)
Approve revisions to Board Procedure 09.2261 AP.2 (Student Transportation)
Approve Student Assistant Employment Handbook and Job Description
Bristow Elementary

Approve addition of position for Instructional Assistant (Preschool)
Jody Richards Elementary
Approve addition of position for Instructional Assistant (Preschool)
Natcher Elementary
Approve addition of position for Instructional Assistant (Preschool)
North Warren Elementary
Approve addition of position for Special Education Teacher
Plano Elementary
Approve addition of a position for Instructional Assistant (Autism)

Approve the following requests for leaves of absence:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE (As Requested)**
Amber	Faulkner	Program Assistant	Jennings Creek Elementary	**REV:** 11/15/2024 - 02/03/2025
Jason	Massey	Maintenance Worker	Maintenance	**REV:** 12/12/2024 - 02/17/2025
Teanna	Curry	Teacher	Bristow Elementary	12/11/2024 - 12/20/2024
Jemiah	Kelley	Custodian	Briarwood Elementary	**REV:** 11/5/2024 - 01/31/2025

Caley	Ruth	Assistant Principal	Warren East High School	**REV:** 12/3/2024 - 2/07/2025
Bonita	Minton	Cook/Baker	Warren East Middle School	11/14/2024 - 05/14/2025 (intermittent)
Ashton	Henderson	Instructional Assistant	Jennings Creek Elementary	04/17/2025 - End of School Year
Jenna	Dorman	Speech Language Pathologist	Warren Elementary School	01/16/2025 - 2/27/2025
Theresa	Hoffman	Instructional Assistant	South Warren High School	01/21/2025 - 4/22/2025
Hazel	Kwaizer	Teacher	Warren Central High school	11/15/2024 - 1/13/2025
Dianna	Mansfield	Teacher	Bristow Elementary	10/21/2024 - 10/26/2024
Donna	King	Bus Driver	Transportation	**REV:** 11/22/2024 - 01/20/2025
Lauren	White	Teacher	Warren East High School	**REV:** 12/19/2024 - 02/14/2025
Carlee	Whittaker	Teacher	Jody Richards Elementary	**REV:** 01/08/2025 - 04/01/2025

R. APPROVE FINANCIAL REPORT FOR DECEMBER 2024

Order # 86 – Primary Motion Passed: Motion to Approve Financial Report for December 2024 passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

S. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 87 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Thomas Manco and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

T. APPROVE OPERATIONS ACTIONS

Order # 88 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Adam Jackson and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider School Requests

a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:

- School to hold Dance Mini Red to raise funds for Norton's Children's Hospital
- Field Trip for choir and modern band students to Louisville, KY February 5, 2025, through February 7, 2025

Approve the following requests of Mr. Shaun Stice, Principal, Oakland Elementary School:

- School to hold Trading Pin fundraiser to raise funds for beta

Approve the following requests of Mrs. Lyndsey Thomason, Principal, Richardsville Elementary School:

- School to hold Donkey Ball fundraiser to raise funds for classroom needs
- School to hold Egg Your Yard fundraiser to raise funds for classroom needs

Approve the following requests of Mrs. Brooke Knight, Principal, Rockfield Elementary School:

- School to hold Dance Mini Red to raise funds for Norton's Children's Hospital

Approve the following requests of Mrs. Bonnie Spears, Principal, Drakes Creek Middle School:

- School to collect fees from GT Academy to pay for the entry fee for WKU IDEA festival

Approve the following requests of Mr. Monte Cassady, Interim Principal, Moss Middle School:

- School to hold St. Jude Math-A-Thon to raise money for St. Jude

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- Field Trip for FTC Robotics Team to University of Kentucky February 1, 2025
- School to hold pancake breakfast to raise funds for boys' lacrosse boosters
- Field Trip for Junior Beta to Lexington, KY January 15, 2025, through January 17, 2025

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for KMEA students to Louisville, KY February 5, 2025, through February 7, 2025
- Field Trip for Cheerleaders to Madison Central High School and Morehead State University January 10, 2025, through January 12, 2025
- Field Trip for NJROTC to Jonesborough, TN January 17, 2025
- Field Trip for Boys Lacrosse to Ryle High School (Union, KY) March 15, 2025
- Field Trip for Boys Lacrosse to Murfreesboro, TN February 28, 2025
- Field Trip for Boys Lacrosse to Georgetown, KY March 27, 2025
- Field Trip for FFA/Ag to Ky State University March 19, 2025, through March 20, 2025
- Field Trip for FFA/Ag to Crittenden, KY April 25, 2025, through April 26, 2025

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- Field Trip for Cheerleaders to Orlando, FL February 5, 2025, through February 10, 2025
- Field Trip for Boys Lacrosse to Georgetown, KY May 3, 2025
- Field Trip for Boys Lacrosse to Hillsboro, TN February 16, 2025
- Field Trip for Boys Lacrosse to Lexington, KY March 22, 2025

Approve the following requests of Mrs. Debra LaSala, Director of Gifted and Talented, WCPS:

- Field Trip for WCPS Gifted and Talented Students to Frankfort, KY February 13, 2025

b. Consider Trip Quote and Confirmation between Wise Coaches and Alvaton Elementary

2. Consider Attendance Requests

3. Consider Second Reading of Revision to Policy 03.1233 (Maternity/Paternity Leave)

4. Consider Revision to Board Procedure 09.2261 AP.2 (Student Transportation)

5. Consider Addendum to Existing Contract with Cumberland Family Medical Center, Inc.

6. Consider Advertising Contract with Bowling Green Area Chamber of Commerce

7. Consider Blanket Request to escrap any old, broken, unsalvageable technology devices for the remainder of the 2024-2025 school year

8. Consider Memorandum of Understanding Agreement with Get on the Bus, Inc.

9. Consider Memorandum of Understanding with Western Kentucky University for Student Placement Programs at Day Treatment for Juvenile Justice-Involved Youth

10. Consider Amended SRO Contract for the 2024-2025 School Year

11. Consider Student Teacher Agreement with Campbellsville University

12. Consider Naming of School on Dillard Elementary Road to Summit View Elementary

U. APPROVE STUDENT LEARNING SERVICES

Order # 89 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Thomas Manco and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider Warren County Public Schools to apply for the Computer Science for All partnership grant through the National Science Foundation

2. Consider Speech Therapy Contracting Agreement with Tara Montgomery

3. Consider Permission to Partner with WKU on Potential Funding from Stranahan Foundation through a Grant

4. Consider Permission to work with Western Kentucky University School of Counseling and Student Affairs Interns for the 2024-2025 School Year

V. APPROVE STUDENT SUPPORT SERVICES

Order # 90 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mrs. Jennifer Kash and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider Building Usage Requests

2. Consider New Warren Elementary Summary of Payments 18

3. Consider Impact Center for Leadership & Innovation Summary of Payments 13

4. Consider Greenwood High School Addition/Renovation Summary of Payments 25
5. Consider Dillard Road Elementary Summary of Payments 3
6. Consider Richardsville Domestic Hot Water Upgrades Pay App 001
7. Consider Richardsville Domestic Hot Water Upgrades Pay App 002
8. Consider award of bids for Dillard Road Elementary Bid Group 2
9. Consider Sherman, Carter, Barnhart Invoices

W. INFORMATION ITEMS

1. Personnel Information Items

Resignations for the 2024-2025 school year
Retirements for the 2024-2025 school year
Suspensions for the 2024-2025 school year
Terminations for the 2024-2025 school year
Employment for the 2024-2025 school year
Transfers for the 2024-2025 school year
Assignments for the 2024-2025 school year

2. SBDM Minutes

3. FY24 Audit Report

X. BOARD MEMBER COMMENTS

Y. SUPERINTENDENT REPORT

Z. ENTER EXECUTIVE SESSION

Order # 91 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Thomas Manco and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

AA. RETURN TO OPEN SESSION:

Order # 92 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

BB. ADJOURN

Order # 93 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Thomas Manco and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Chairperson

Superintendent