

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, January 14, 2025

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, January 14, 2025.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, S. Pelusio, D. Berk, K. Huels, E. Kay, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, H. Clayton, S. Cutaia, M. Vespi, N. Wayman, E. Woods.

1. Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Mrs. Scott asked for a moment of silence for the recent passing of Calkins Road teacher, Kristen Rose.

3. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting. **APPROVED: AGENDA**

Vote: Unanimously carried

4. Principal's Report: Principal, Ms. Stephanie Barg, presented on the activities taking place at Jefferson Road Elementary School.

5. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its December 10, 2024, Regular meeting. **APPROVED: MINUTES 12/10/24**

Vote: Unanimously carried by all except Mr. Casey who was not in attendance at this meeting.

6. Board Reports: Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember. Mrs. Pelusio reported on the Legislative meeting. Mrs. Sanchez-Kazacos reported on the Audit Oversight meeting.

7. Motion was made by Mr. Casey, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of November 2024. **ACCEPTED: TREASURER'S REPORT**

Vote: Unanimously carried

8. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, on the recommendation of the Audit Oversight Committee, accepts the Single Audit Report for the year ended June 30, 2024. **APPROVED: SINGLE AUDIT REPORT**

Vote: Unanimously carried

9. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the internal auditor's October 25, 2024 Review of Internal Controls over Payroll Processing as presented to and recommended by the Audit Oversight Committee. **APPROVED: INTERNAL AUDIT REPORT**

Vote: Unanimously carried

10. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, at its regular meeting, and on the recommendation of the Audit Oversight Committee, accepts the Extra-Classroom Activity Funds Financial Report for year ended June 30, 2024.

**APPROVED:
EXTRACLASSROOM
AUDIT REPORT & CAP**

BE IT FURTHER RESOLVED, that the Board of Education on the recommendation of the Audit Oversight Committee accepts the Extra-Classroom Audit Corrective Action Plan.

Vote: Unanimously carried

11. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution:

**APPROVED:
RIC – ED LAW 2-D
APPLICATION CONTRACTS**

Vote: Unanimously carried

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the “ROC”);

"WHEREAS, the Board of Education of the Pittsford Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, “Ed Law 2d”) related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE RESOLVED, Board of Education of the Pittsford Central School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the Pittsford Central School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

12. Motion was made by Mrs. Huels, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education establishes the non-resident tuition rates for the 2024-25 school year and until new rates are published as follows:

**APPROVED:
NON-RESIDENT
TUITION RATES**

Vote: Unanimously carried

Tuition charge for regular education students based on net cost per student:

Grade K-6	\$15,659
Grades 7-12	\$17,106

Tuition Charge for students receiving special education services:

Grade 1-6	\$52,205
Grades 7-12	\$53,652

13. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap, and does hereby authorize the sale and receipt of proceeds from such.

Vote: Unanimously carried

**APPROVED:
SCRAP EQUIPMENT
MHS WEIGHT ROOM**

14. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the changes to the June 11, 2024 list of surplus vehicles.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby declare the above vehicle surplus and does hereby authorize the auction or trade-in and receipt of proceeds from the sale of the vehicles.

Vote: Unanimously carried

**APPROVED:
AUCTION OF
BUSES / SURPLUS
LIST**

15. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

Vote: Unanimously carried

**APPROVED:
PROFESSIONAL
STAFF REPORT**

A. Appointment- Certificated Staff – N/A

B. Appointment – School Related Professional

Name: Sarah Ozimek
Position: ACE Undesignated Paraprofessional
Type of Position: Full Time
Salary: \$21,596.00
Effective Date: 09/16/2024

Name: Sara Fugate
Position: JRE CSE Assigned Paraprofessional
Type of Position: Full Time
Salary: \$20,476.00
Effective Date: 09/01/2024

Name: Zoe Smith
Position: MCE Undesignated Paraprofessional
Type of Position: Full Time
Salary: \$22,033.00
Effective Date: 09/01/2024

Name: Amanda Razzouk
Position: BRMS School Nurse
Type of Position: Full Time
Salary: \$45,129.00
Effective Date: 1/06/2025

Name: McKallah Surmont
Position: BRMS Undesignated Paraprofessional
Type of Position: Full Time

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Salary: \$21,651.00
Effective Date: 1/06/2025

Name: Ronald Warren
Position: TRE Undesignated Paraprofessional
Type of Position: Full Time
Salary: \$21,550.00
Effective Date: 1/06/2025

Name: Emma Magioncalda
Position: TRE Undesignated Paraprofessional
Type of Position: Full Time
Salary: \$19,935.00
Effective Date: 11/25/2024

C. Resignation for Retirement – Teacher

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Patricia	Morse	TRE	Grade 4	17.8	06/30/2025
Kathleen	Roser	BRMS	Grade 6	24.8	06/30/2025

D. Resignation for Retirement – Supervisory & Technical

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Position</u>	<u>Yrs. In District</u>	<u>Retirement Date</u>
Donna	Larson	District Office	Computer Application Specialist	17.44	03/15/2025

E. Fall 2025 Coaching Salaries – see attached

F. Appointment of Substitutes

Bruening, Joseph
Buckley, Emma
Fernandez, Cassandra
Hennessey, Kathryn
Koslowski, Michael
Likly, Alyssa
Moran, Elizabeth
Nelson, Katherine
Odhiambo, Lily
Salatto, Charlotte
Spies, Lily
Uppal, Radhiki
VanThof, Patrick
Vettese, Jillian
Weinberg, Amelia
Whitford, Melissa

16. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Sarah Mueller	Office Clerk III	TRE	20/wk.	12/11/2024	\$17.69/hr.
Kathryn Hogan	School Aide	MCE	9/wk.	12/11/2024	\$15.50/hr.
Laura Porzio	Office Clerk III	TRE	20/wk.	12/13/2024	\$17.69/hr.
Catherine	Senior Office	DO	37.5/wk.	01/13/2025	\$40,794.00
Hurlburt-Keeler	Account Clerk				

TRANSPORTATION

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Mark Mijangos	Bus Driver	TMF	22.5/wk.	12/27/2024	\$21,153.00
Mark Schenkel	Bus Driver	TMF	22.5/wk.	01/08/2025	\$21,153.00

TRANSPORTATION

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Michael Sirianno	Bus Driver	TMF	19.4 yrs.	01/16/2025
John Sparks	Bus Driver	TMF	13.5 yrs.	01/14/2025

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Angelo Hamm	Maintenance/Grounds	TMF	40/wk.	1/02/2025	\$43,360.00
Christopher Milner	Maintenance/Grounds	TMF	40/wk.	1/13/2025	\$43,360.00

CUSTODIAL/MAINTENANCE

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Michael Driscoll	Cleaner	SHS	9 mos.	12/09/2024

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Robert Gardner	Cook Manager	SHS	40/wk.	11/18/2024	\$31,676.00
Richard Wood	Assistant Cook Manager	MHS	30/wk.	01/06/2025	\$19,635.00

Mr. Clark noted the first reading of Tenure Recommendations.

17. Chief Information Officer Report: Dr. Cimmerer presented the annual enrollment projections. Summary is as follows: long-term enrollment projections for PCSD will remain flat with the potential of a slight increase from 2024 to 2034. Enrollment predictions have a 91% accuracy over the last 10 years and 98% accuracy over the past 5 years.

18. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

19. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2025/2026 Budget Guidelines as presented.
Vote: Unanimously carried

**APPROVED:
BUDGET
GUIDELINES**

20. Superintendent's Report: Mr. Pero spoke on Foundation Aid advocacy and community engagement, transportation challenges, capital project work, budget vote location and an update on the BRMS principal.

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Mr. Pero noted a donation of lunch for 800 students and faculty at Sutherland H.S. valued at approximately \$2,000.00 from Danny Daniele.

21. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried

**APPROVED:
CONSENT
AGENDA**

Committee on Special Education: Initial Eligibility Determination Meetings, Reevaluation Review, Requested Reviews, Transfer Student – Agreement No Meeting.

Sub-Committee on Special Education: Amendment, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews, Transfer Student – Agreement No Meetings.

Committee on Preschool Special Education: Amendment – Agreement No Meetings, Reevaluation Review, Initial Eligibility Determination Meetings.

22. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 8:09 p.m.
Vote: Unanimously carried

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk