



Code of Conduct

For the Central Film Academy to ensure a quality education in the art of film making and prepare our students for the industry, there must be an open and trusting relationship between students and faculty. While a student's commitment to honesty and personal integrity is assumed and expected, this Code is intended to provide an added measure of assurance in fulfilling the academy's requirements. The student will abide by all standards outlined by the Forsyth County Schools and CFA. This Code of Conduct agreement is made effective upon acceptance in the Central Film Academy and continues throughout a student's 4 year enrollment.

If a faculty member believes that the Code has been violated, all information and behavior of the student will be reviewed by the CFA Faculty. Failure to follow this simple code will put a CFA Student at risk of dismissal from the Academy.

CFA Code violations include but are not limited to:

- Inappropriate use of social media :
Causing dissention between cohort members
Production Group Chats as vehicles of personal venting
(The ONLY Communication is through REMIND that includes Faculty members. NO Production Group Chats)
- Disrespect of production team members. Each of the production team has a job and a responsibility. You are only responsible for yours unless otherwise requested by your producer and/or director.
- Any behavior that disrupts the educational experience of another student or production process.
- Plagiarism or lack of artistic integrity. Representing as one's own work the work of another.
- Unauthorized access to any CFA facility, including, editing suites, computer rooms, classrooms, faculty offices, and equipment storage areas.
- Unauthorized use of filming equipment. Must be scheduled, approved by Mr. Hanline and signed out and in after use.
- Inappropriate treatment or disrespectful use of filming locations and property on and off the FCHS Campus.
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I have read and understand the CFA Student Code of Conduct and Expectations. By signing below I agree to abide by the code.

_____ Print Student Name _____ Student Signature

_____ Print Parent Name _____ Parent Signature

_____ Date

CFA Expectations - We are training you to be a PROFESSIONAL IN A PROFESSIONAL WORLD

Quality Control and Expectations for all films

All films will have to apply for entry into the Film Expo, Forsyth Film Fest. . ***Sophomores are required to submit to 1 Film Festival outside of the School District and prove submission. Juniors/Seniors are required to enter 2 Film Festivals outside the district with proof of submission.**

Deadlines will be at the end of each semester. CFA Staff will evaluate the entries for acceptance. Nothing will be accepted late.

1st Semester Deadline for submitting entries **Monday, Dec 4.**

2nd Semester Deadline for submitting entries is **Friday, March 29**

*Auditions will be open to **all students and staff** for films. Must communicate the dates, deadlines, character needs. Expectations of casting and filming.

What is a Quality Film?

- **Completed by due date**
- **Must fall under school policies and school appropriate**
- **Well crafted, unique, original script (NOT Cliché)**
- **Well told story, character development, and resolution**
- **Production Craftsmanship:** Camera work is creative and well done, camera angles that propel the plot. Excellent use of lighting, sound, Foley, technical aspects of filmmaking. Editing is clever and consistent to propel the story.
- Acting is authentic, engaging. Not superficial, corny or uninspired.

REMEMBER!!! YOUR success is based on:

Meeting deadlines within the parameters of the assignment and due dates of preproduction assignments, forms, etc.
Professionally managed
Proper use of equipment
Production schedules must be approved before filming begins
Work Ethic – What is that exactly?
Proactive Communication
Punctuality - Showing up on time
Do YOUR job
Quality of Final Films and assignments

For Seniors:

Senior Capstone Proposal is DUE by Sept 22. Late proposals will not be accepted (barring extenuating circumstances as communicated to the CFA Faculty) otherwise jeopardizing graduating with CFA robe or recognition

**All CFA Students will undergo a Sophomore Review at the end of their 10th grade year. This is to evaluate the student's progress, work ethic and commitment to filmmaking and the academy. Students are required to maintain at least a B average in ALL CFA classes. Must conference with CFA faculty if a student's falls below a B average, they have the next grading period (9 weeks) to raise the average to a B or above otherwise risk removal from the academy .*