

# WFHS Checklist for **NEW** Dual Enrollment Students

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*Students & Parents must complete steps 1-6 **BEFORE APRIL 25, 2025** to declare your intent to participate in DE.*

**Parent and Student signatures below indicate your completion of all required steps listed below.**

1. I have reviewed the FCS Dual Enrollment presentation. [HERE](#)
2. My parent submitted the FCS Dual Enrollment Intent to Participate form in Infinite Campus (parent portal). See [instructions](#)
3. I have applied to my college of choice through their Dual Enrollment website.

University of North Georgia: [UNG DE Website](#)

GA State University: [GSU DE Website](#)

Lanier Technical College: [LT DE Website](#)

Georgia Tech: [GT DE Website](#)

- Applying to the college includes submitting all required documents and may vary per college. It is the student responsibility to review which documents are required and submit them directly to the college.
  - Required documents usually include: Student Transcript, SAT or ACT Scores (or PSAT or Accuplacer if accepted), Verification of Lawful presence, and/or Immunizations.
  - See [DE Admission Requirements](#)
4. I have submitted my transcript to the college of choice via [Parchment](#)
  5. I have submitted my funding application through the [GAFutures](#) website.
    - Be sure your student profile has your social security number and birthdate on your GAFutures account.
    - When completing the funding application, you must select WFHS as your high school and be sure to select the correct college from the drop-down menu.
  6. I have researched and selected the DE classes I'd like to take from the [GAFutures Course Directory](#)

**After you have been accepted into your DE college, complete the following steps:**

7. Meet with your WFHS school counselor to add approved courses to GAFutures.

8. After meeting with your WFHS counselor and getting classes funded, schedule a meeting with your college advisor to register for the course.
  - Helpful Tips: Keep in mind the timing of WFHS classes
  - Don't schedule courses for the middle of the day
  - We cannot guarantee course availability
9. Once you registered and have a schedule at the college, send a copy to your school counselor **(STEPS 6 - 9 MUST BE DONE EVERY SEMESTER)**

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Name (PRINT):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_