UNION COUNTY PUBLIC SCHOOLS
PAYROLL DEPARTMENT

AUTHORIZATION FOR AUTOMATIC DEPOSIT OF NET PAY

INSTRUCTIONS: Complete all items and return to the payroll department. The deposit information will be confirmed through the banking system before the first automatic direct deposit is made. Payroll checks should be expected until you have received the initial notice of deposit.

_____

Social Security Number First Name MI Last Name

_____

Bank Name

For Deposit – Indicate One

Check Deposit Method: ____ Checking Account ____ Savings Account

A BLANK, PREPRINTED, VOIDED CHECK IS REQUIRED.
PLEASE TAPE THE CHECK HERE.
DO NOT USE STAPLES.

I hereby authorize the Union County Public School System to initiate credit entries or debit corrections to my account indicated above, and the financial Institution to credit and/or debit the same to such account.

Signature_____

Date _____