SOUTHWESTERN ILLINOIS CAREER & TECHNICAL EDUCATIONAL (CTE) SYSTEM #460

December 18, 2024

BOARD OF CONTROL MINUTES

CALL TO ORDER:

The Board Chair, Ms. Filyaw, called the Board of Control (BOC) meeting to order at 9:32 a.m.

ROLL CALL:

Present:

Belleville #201	Mr. Jacob Strausbaugh, CAVE Assistant Principal (Phone)
Cahokia #187	Mr. Curtis McCall Jr, Superintendent
Freeburg #77	Dr. Sarah Gass, Superintendent
Lebanon #9	Dr. Matt Noyes, Superintendent
Mascoutah #19	Ms. Amy Kelly Johnson, Principal
O'Fallon #203	Mr. Ethan Graham, Director of Academics and Special Projects
Wesclin #3	Ms. Jennifer Filyaw, Superintendent
System Director #460	Ms. Gayle Appel
System Bookkeeper	Ms. Shelly Ettling

Guests:

O'Fallon #203	Ms. Julie Knutson

> Enclosed in the electronic Board Packet

APPROVAL OF MINUTES:

>Mr. Curtis McCall Jr. moved to approve the October 2024 Meeting Minutes. Dr. Sarah Gass seconded the motion. A voice vote was taken. The motion carried.

The October 2024 Meeting Minutes were distributed to Ms. Filyaw for signature.

CORRESPONDENCE: None

INTRODUCTION OF GUESTS/AUDIENCE PARTICIPATION: None

APPROVAL OF BILLS:

A. **>Ratification of bills since the October Board Meeting**

> Mr. Curtis McCall Jr. motioned to ratify November bills since the October Board Meeting. Dr. Sarah Gass seconded the motion. A roll call vote was taken.

Belleville #201	yes	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

The November 2024 Board Bills were distributed to Ms. Filyaw for signature.

B. **>Approval of December Bills**

> Dr. Matt Noyes motioned to approve the December bills. Dr. Sarah Gass seconded the motion. A roll call vote was taken.

Belleville #201	yes	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

The December 2024 Board Bills were distributed to Ms. Filyaw for signature.

C. **>FY25 CTEI & Perkins Financial Reports**

The FY24 Financial Reports through November 2024 were provided for review.

D. **Other -** None

OLD BUSINESS:

A**. Other -** None

NEW BUSINESS:

A. **>Annual Statement of Affairs**

The Annual Statement of Affairs must be posted in the local newspaper after the audit has been completed. A copy of the advertisement that was published in the Belleville News-Democrat on November 13, 2024, was included in the Board Packet.

B. >**EFE Monitoring Report**

The ISBE CTE Department conducts annual monitoring and compliance reviews for grantees. Our system is classified as an L1 Risk Level and therefore only warranted a virtual monitoring review. Our review was conducted by phone on October 28th with the ISBE principal consultant. There were no findings, and no actions were required.

C. **>EFE #460 System Director Search**

A draft copy of the EFE #460 System Directors' job description was included in the board packet. A few items, including salary range and the hiring timeline, required further discussion before finalizing the job description. After a thorough review, the board of directors requested that Ms. Appel update the job description to reflect these discussions and proceed with posting the position.

D. >Equipment Transfer

In October, we discussed Cahokia no longer has use for a Chicken Coop purchased with grant funds. Because the coop is less than 5 years old, it must remain in the System. Belleville West, Freeburg, and Lebanon have an Animal Science program so, I reached out to them to gauge interest. Belleville West was the only school that was interested in the Chicken Coop.

Dr. Curtis McCall Jr. made a motion to approve the transfer of the Chicken Coop from Cahokia to Belleville West. Ms. Sarah Gass seconded the motion. A roll call vote was taken.

Belleville #201	yes	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

E. Other - None

DIRECTOR'S REPORT:

Ms. Appel discussed the following items:

A. Metro Construction Expo
B. Mississippi River Barge Workshop
C. Future Teachers Workshop
D. School Counselors Workshop
E. Peer Observations – New and Nearly New Teachers
F. AI in the CTE Classroom Workshop
G. SWIC CTE Regional Showcase
H. Skilled Trades Curriculum Workshop

NEXT BOARD MEETING: The next Board meeting will be held at BASSC on Wednesday, February 19, 2025, at 9:30 a.m.

Ms. Filyaw adjourned the meeting at 10:05 a.m.

Respectfully submitted: Shelly Ettling, CTE System #460 Bookkeeper

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Signature of Board Chair Date