

Cougar Council PTSO Board Meeting Minutes 11/2/2020

In attendance: Principal Vicki Merritt, Megan Huffman, Sarah Fazzino, Jennifer Fabrizio, Deb Christensen, Dee Swanson, Renee Stainback, Antoinette Enohmbi, Kim Kivimaki, Alex Roets, and Karen Conklin

The meeting occurred via ZOOM.

Megan called the meeting to order at 5:30 pm.

The October minutes are available via the PTSO website. Megan presented the minutes for approval. Jennifer first motioned for approval of the minutes, Sarah seconded for approval. All were in favor.

At 5:34 pm, Principal Merritt presented her report and addressed the board.

She noted it was November and we have accomplished so much.

Special recognition was given to Dee and the Hospitality Committee for their donation of October Treats to the teacher's mailboxes, noting Dee's delivery phrase of "Thank you for all you **BOO**".

Principal Merritt made the board aware that Final Exams will occur the week of December 14-18.

Day 1 (December 15) - First Period

Day 2 (December 16) -Second Period

Day 3 (December 17)- Third Period

Day 4 (December 18)- Fourth Period

Due to current restrictions on social gatherings, students required to take EOC and CTE exams come to school for administration of their respective tests. For those students with teacher-made exams, look to Canvas pages for these exams.

Jennifer questioned Principal Merritt a need existed for volunteers to proctor exams. Principal Merritt responded with "no" as internal staff would be utilized.

Megan thanked Principal Merritt for her hard work and report.

Dee presented her Report on behalf of the Hospitality Committee. Per her report, there is an activity in the works, the proposed date of delivery is November 19. Due to COVID restrictions, options are different in years past. The plan is to present teachers with Fall themed individual bags in their mailboxes similar to October's gift.

Megan thanked Dee noting that the teachers feel supported by PTSO.

Megan, representing the Senior Committee, stated a Senior Car Parade would occur in December. Details to follow.

Megan questioned the committee if there were any other calendar dates to discuss. With no further dates mentioned, the discussion closed.

Jennifer presented the Treasurer's Report. The budget arrived via email before the board meeting members. It is available upon request.

The current balance is \$19,980.80.

Athletics' Fund has a balance of \$600.
Performing Arts has a balance of \$4,177.93.
Invest in Excellence (IIE) with a balance of \$9,212.93.
Senior Shirt fund with a balance of \$3899.76.
The general fund balance is \$15,202.87.

Membership Report

The current PTSO membership is 183 participants.
Last year's total membership was 349.

It was noted that Duke Energy matched a donation for \$200.

Jennifer proposed the PTSO board members provide a Thank you card with signatures to thank those families donating \$250 or more to the Invest in Excellence fund. No motion for approval, but several board members agreed to this action.

The Amazon Smile donation total for last year was \$330.

Megan asked if there were any other questions for Jenn, none proposed.

Sarah proposed looking into **Box Tops for Education** as a fundraiser. She noted it was easier than in years past, no more clipping of the packaging, simply downloading the receipt. Deb stated that the Wolfe School utilized this program, but not CATA.

Megan encouraged the use of Publix's new loyalty program due to the new location at the intersection of New Town and Providence Roads.

The committee discussed the projects approved for IIE.

Megan asked if Principal Merritt had any items to add to her list. "Not at this time"

The board received an update that picture selection began by Ms. Pentecost for the window wraps.
Jennifer requested an email for reimbursement for the project.

Kim presented as chair of the Fundraiser Committee.

She stated that a CATA grad emailed her as an employee of Kendra Scott. She proposed a Spirit Night at the boutique online giving 20% back to CATA. The proposed dates of the sales event are December 4-5, or December 7-10. The earlier date met with approval to ensure delivery by Christmas. The suggestion came to publish it as a "**Save the Date**" on the CATA PTSO website along with the Cougar Chronicle. Kim stated she has a list of people to contact to support Senior Scholarships to include local realtors.

Renee presented the Performing Arts Committee Report.

She noted the Freshman Theatre Show recorded during class time is available on YouTube.

A presentation of "It's a Wonderful Life" by the Juniors and Seniors would be by December 11 at 7 pm. A Monroe radio station plans to broadcast the dramatic presentation.

A suggestion came to have a Drive-In fundraiser with hot cocoa. Megan noted she had a contact in Mineral Springs with a Big Screen and AV equipment.

Plans are current for the spring musical of Cabaret.

Dee reported that the Halloween treat bags along with bottles of water delivered to staff filled the mailboxes. Dee thanked Karen for her assistance in filling the treat bags, and due to parent donations, the bags were full.

Sarah reported that the By-Laws Committee continued their work.

Carol was not available to report for the Communications Committee. Megan provided the update that IIE will continue to be on the PTSO website along with the PTSO newsletter. Senior signs are out and visible. Compliments were given to the social media takeover event. Feedback was requested from any board members.

Old Business

Senior Scholarships, no update.

Staff Membership currently at 5, no names available at this time.

No new business

Megan questioned Alex, as Student Representative, did he have any new business. "No new business." Megan thanked Alex for representing the student body.

The meeting adjourned at 6:11 pm.

Principal Merritt complimented our PTSO board members for their dynamic leadership.

Submitted by Karen Conklin