

## CATA Cougar Council PTSO Board Meeting Minutes

January 11, 2021

The meeting time changed from a previously scheduled 5:30pm to 5:45pm. All attendees received the scheduled change via email.

The meeting occurred via ZOOM. Attendees included: Principal Merritt, Deb Christensen, Megan Huffman, Sarah Fazzino, Carol Taldo, Jennifer Fabrizio, Antoinette Enohmbi, Kim Kivimaki, Dee Swansen, and Karen Conklin.

Megan called the meeting to order @ 1746.

Megan presented the December Board meeting minutes for approval. Kim gave the first motion, second given by Jennifer. All voted in favor of approval of the minutes.

Principal Merritt provided her report to the board.

Principal Merritt provided the names of new employees for CATA.

**Amy Plyler**- our new front desk administrator/ secretary from Union Academy

**Elizabeth Bartell**- Career Development Coordinator

Principal Merritt gave an update on Our Invest in Excellence projects. Deb reported the Media Center has new carpet, and two 70" flat screen televisions in the media center. Principal Merritt noted the two security gates are no longer present allowing for a lighter, airy, fresh feeling to the entrance of the media center. Principal Merritt announced that new furniture would arrive on Friday.

### **New Business**

Along with membership, school sponsored organizations require volunteer hours. The board received a report from Sarah that parents expressed concerns about the safety guidelines during COVID in some volunteer opportunities to include appropriate mask wearing.

Jennifer noted that the hour requirements should be adjusted due to COVID.

Karen noted that volunteer hours should not be limited to non- religious organizations. If COVID guidelines are followed, hours should be honored despite where the hours are completed.

It was noted that Tutoring sessions are available via ZOOM, but some are not able to complete these. Kim noted that compared to other local high schools, CATA requires two times the number of volunteer hours.

Principal Merritt agreed that safe opportunities should be top priority. She noted she would speak to Dr. Wall about these opportunities, and determine if these should be addressed with the site based committee.

Carol provided information on a website that provides free opportunities within the home. Zoo Universe.

## **Calendar**

**January-** the CATA Crawl occurs virtually this year on January 25 and 27, 2021, to recruit new students. The application is available via Scribbles from January 4- February 15, 2021.

The board received word to please share on their social media sites and via personal communication with others to maintain our amazing student population.

## **Budget**

Jennifer provided the Treasurer's Report. The current PTSO Treasury Report arrived via email to all board members. A print version is available upon request from the secretary's notes.

Jennifer noted there are two outstanding checks totaling \$154.

The current balance is \$18,747.76

Jennifer requested the amount for the rotunda project from Principal Merritt.

The campus beautification project is in the planning stages. Financial support will be from the PTSO board. Karen volunteered after an email request from Megan for a board representative to assist with the process. Per Principal Merritt, she plans a tour for options on January 15, 2021. Karen is not able to attend due to increased work requirements during COVID. However, email communication will occur to inform the board. Principal Merritt requested landscaping projects to include planters at the front of the school including the school's logo. Joe from maintenance will tour the facility and provide suggestions. An estimate of \$1500.00 was suggested as a figure from the board to complete these projects, Jennifer motioned for approval, and Sarah provided the second for approval. All members voted for approval.

Principal Merritt provided a visual display of the window wrap project. The project was created by Mr. King. The wrap project should "visually advertise and be welcoming for the school". a mockup should be available by the end of the month. The plan is for the project to be completed by Spring Break.

## **Student Representative**

Alex was not available for the meeting today. Megan provided the update. Alex proposes a cafe' LCD screen projector.

Principal Merritt awaits the proposal from Alex.

Jennifer suggested, considering current events, the possibility of a speaker on the do's and don'ts social media. Principal Merritt responded that there were no current plans for a campaign on the county level. Principal Merritt did not that staff must maintain appropriate social media posts.

## **Fundraising**

Kim noted that the Kendra Scott fundraiser brought \$83 to our organization.

An update on the AR Workshop fundraiser, several options are available depending on the number of participants. A DIY to go kit option is available along with a private party at the facility, due to COVID,

members provided support for the to go option. A referral code can be provided by the company to CATA parents to provide appropriate reimbursement.

### **Performing Arts**

Renee was not available for the meeting, but Megan provided the update. Cabaret rehearsal is underway. Performances are scheduled for May 6, 7, 8, and 9.

### **Senior Committee**

Carol and Megan reported a highly successful Senior Winter Recognition Event with 35-40 cars participating.

A similar spring event will occur in March or April.

Principal Merritt informed the board that a graduation ceremony is in the works for the first week of June occurring at our home stadium, Walter Bickett. Megan volunteered help from the PTSO board as Principal Merritt deems necessary.

### **Hospitality Committee**

Our December event presented teachers and staff with 82 bags with a \$10 gift card per their favorite things list request and candy. The presents were given by "our awesome parent volunteers". The PTSO board provided an estimated \$5 for candy bars.

There is no event planned for January.

The plan for February is for a lip balm event.

### **By-Laws**

The committee presented the completed by laws via email. Minor changes noted to include financial audits due by July 1.

Kim motioned for approval of the by-laws, Antoinette seconded the motion. Principal Merritt, Megan, Deb, Jennifer, Kim, Carol, Antoinette, Sarah and Karen voted for approval.

### **Communications**

Megan commended Carol as she continues to provide excellent communication via social media and provides all our printed needs at a moment's notice.

### **Membership**

No new members at this time.

Megan questioned about a blank wall across from the maze. 2020 seniors were provided with a "moment in time" since the guilt related to COVID and regulations.

The meeting adjourned at 1837.

Karen Conklin, January 14, 2021