

PTSO Board Meeting Minutes

November 1, 2021

Members present, in person and virtually via Zoom- Megan, Principal Merritt, Sarah, Antoinette, Deb, Natasha, Jaden, Kim, Michelle, Dee, Susan, and Karen

Megan called the meeting to order at 4:32pm.

Megan thanked Sarah for running the October meeting due to her absence.

The October meeting minutes were previously emailed to Board Members and reviewed. Sarah motioned for their approval, Antoinette seconded, all approved.

Principal's Report-

Principal Merritt stated the "School Spirit is high" following Homecoming, Spirit Week and the Trunk or Treat event. Jaden agreed. Principal Merritt recognized the leadership of the student council conducting meetings on their own.

Graduation will occur at CATA's home stadium on Tuesday, June 7 @ 0800. Ticket availability for families will be publicized at a later time.

PM also stated, "it is November, and we are almost midway through the year".

Old Business

Via Kim: The Kendra Scott fundraiser will occur from November 20-21. Publicity will begin ASAP once a confirmation flyer arrives.

Our next PTSO Board Meeting will occur December 6, 2021 @ 430pm. It may have a Holiday dress up or Sock Exchange, to be announced at a later time.

Financial

Board Members received the current budget and transactions. These are available upon request.

Invest in Excellence (IIE) has funding availability to provide for the requested sound system along with 2 blue benches for the cafeteria courtyard. Discussion occurred referencing UCPS policies and procedures for quote acquisition from

preferred vendors and installation. In order to best meet the needs of the school, a purchase order will occur for two benches, as we wait for the quotes for the sound system. The benches are sold by *SCHOOLS IN*. At a later time, we will discuss purchase and installation of two more benches.

In terms of additional IIE funds, we request to ask each department to complete a questionnaire of their needs. Jaden commented the scalpels in the Medical Academy were “rusty”.

The first home basketball game will occur on November 23, 2021 versus Porter Ridge.

Discussion occurred on the process of acquiring the benches according to UCPS policy and procedure.

The board heard discussion about the Publix money acquired with shopping activities by CATA families.

The board discussed what to do with the \$600 loaned previously to the CATA Alumni Association. How would this money best support our students? Should it be used for scholarship money? This topic was previously tabled due to Sarah’s suggestion, due to the majority of board members with an affiliation with a senior student. Thus it could be a conflict of interest. In addition, Megan asked the board members to think about how the Publix money, Amazon Smile and Staff Membership funds would be best utilized, possibly for scholarships. The board was reminded that Invest in Excellence funds should be used to benefit the entire student population, not just one student. “There is no rush to decide at this time” per Megan.

A question arose from Dee via Zoom in reference to the budgeted money for Valentine’s Day. Megan responded this was for the Candy Grams delivered at school.

Membership

Current members- 338

Harris Teeter VIC members- 144

Staff Memberships- 32

Student Representatives

Megan thanked our student rep for her participation. No new business at this time.

Fundraising

Zaxby's Night will occur at the Monroe location on Tuesday, December 14 from 5pm to 9pm. CATA will receive 10% of all purchases. We are not required to verbalize our participation.

December 17 is the last day of school prior to Winter Break so timing is right for a fundraiser.

Sarah stated she would look into an El Vallarta night for fundraising activity.

Seniors

According to the report, 57 students enjoyed a senior treat.

The movie event will occur on November 10, 2021. Due to copyright restrictions, the details may not be publicized, but are available upon request. Instructions will be provided according to the guidance of current laws via appropriate school distribution channels.

Great discussion occurred between Sarah and PM in reference to the November 18 activity for giving back to the community by seniors. The time of this event was originally planned for Fourth block. However, instructional time is top priority. PM expressed concern this may not be the best decision. It will occur during Cougar Time, approximately 1145 to 1215.

Upcoming Activities planned by the Senior Committee-

Senior Picnic

Bowling Outing- February half day

Field Day

Hospitality

Dee acknowledged the participation of Freshman parents for their participation with the Teachers' Treat bags for our October 28 giveaway. She also acknowledged the monthly birthday celebrations continue. For Thanksgiving, she continues to price box lunches, Principal Merritt said the school would accommodate these needs. She requests we assist with the donation of pies prior to the Thanksgiving Holiday break.

Communications

Carol will receive the information for the Kendra Scott and Zaxby's fundraiser when it is available.

In order to spark interest with working parents, one board meeting time will occur at 5:30 pm, the board decided this would be on February 7, 2022.

Sarah requests Antoinette is President elect she conduct a board meeting next semester in preparation for her new role.

Principal Merritt requested the board's help with something special for the custodians. The board agreed. The suggestion came about to provide them with hospitality baskets.

Principal Merritt requested a collective rethinking of the Seniors giving event planned for 11/18/2021. Due to the limited number of senior committee members available to assist, the board decided this event's date would be postponed if it were to occur next semester.

Megan adjourned the meeting at 5:50pm