

Staff Development Advisory Committee Meeting

Meeting Date:	January 13, 2025
Meeting Start/EndTime:	4 pm -5:30 pm
Meeting Location:	District Office
Members Present:	Michael Hanratty, Terri Spartz, Kristie O'Brien, Gina Johnson, Jill Peters, Marie Holmquist, Jessica Marish, Sarah Andrews, Brooke Auer, Justin Hanson, Justin Jordan, Sara Pohlschneider, Nathan Warneke, Amanda Indra
Other Attendees:	Amber Mlynczak
Members Absent:	



<i>Our Vision:</i> A safe and inclusive community of compassionate, curious and resilient lifelong learners.	<i>Our Mission:</i> Inspire, curiosity, empower resiliency, engage community.
<i>District Belief Statements:</i> • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success	<i>Core Values:</i> • Safety: Everyone's physical and emotional well-being is a priority. • Integrity: Everyone does the right thing and makes positive choices, even if it is difficult. • Inclusivity: Everyone belongs, is valued and is heard. • Equity: Everyone has the opportunities, access, information and support provided in the individual way they need it. • Respect: Everyone's differences are recognized, acknowledged and celebrated.

Committee Purpose and Collective Commitments:

- To serve as an advisory committee to ensure active participation of employees in all phases of planning and implementing the district staff development activities.
- To create goals in alignment with the Minnesota legislative goals and the Winona Area Public Schools' goals for professional growth opportunities.
- To provide teachers and other district staff with individual and professional organizational growth and development opportunities to prepare them to provide excellent educational experiences for students and ultimately help them achieve the fundamental purpose of improving student learning.
- To plan a budget in alignment with the state statutes and local district policy and to monitor the expenditures on a regular basis.
- To review and monitor site professional development goals and to ensure the alignment of those goals with the district strategic directions and WBWF goals.

Type: [\(Procedural, Information, Briefing, Action\)](#)

<u>Agenda Item:</u>	<u>Time</u>	<u>Type:</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> (Reports to Superintendent)
Call to Order	4:00 (Terri)	Procedural		
Introduction			<i>Welcome to our board member serving as a new, non-voting SDAC member:</i> Michael Hanratty Everyone: Please introduce your name, role, building location, and one reason why you are committed to serving on the SDAC committee.	
Norms of Collaboration	4:00-4:10 (Kristie & Terri)	Procedural	 <i>Norms of Collaboration Adaptive Schools.pdf</i> Grounding: What is one norm you will be mindful of over the course of today's meeting? Why? Share in triads. Members shared that SDAC, as a diverse group, needs positive/optimistic discussion with respect in the meetings. People shared reflections such as they'll "pay attention to self and others" and be mindful of how they deliver their opinions. People expressed they appreciate the diverse views the team offers.	

Approval of Nov minutes	4:10-4:15 (Terri)	Action Item	➤ <i>Motion by Nathan Warneke, seconded by Justin Jordan to approve the November minutes. Motion carried.</i>	
24-25 Budget	4:15-4:20 (Terri)	Information	 Jan 2025 SD Budget Report.pdf - Please print off a hard copy before the meeting if you desire one. FY25 Draft SD Reconciliation May offer members a coding sheet of coding to understand the report, members can get detailed expenditure reports through the building secretaries to check on expenses. Early Childhood is under Elementary budget, program code is 016.	
AVID	4:20-4:50 (Terri & Kristie)	Action Item	Do WAPS faculty attend 2025 Summer Institute in Chicago (July 23, 24, 25) or a Regional Pathway event in Minnesota (Tuesday, August 5 - Wed, Aug 6) or both? <i>Find more information from Nov minutes.</i> <i>Next year won't have restrictions on the SD budget.</i> Background on AVID SI and Path to Schoolwide (ie. Regional Path). CoP Link <i>Action for Jan 13: Vote on AVID SI or AVID regional pathways attendance, or both. At least one AVID training is supported at a minimum, with that being Regional Pathway. Vote on the question below. We encourage new participation.</i> <i>Pathway, SI, or both: Vote a or b:</i> <i>I support that faculty attend the MN Path to SchoolWide in the metro region. The site team meetings would be on WAPS campus following.</i> <i>I support that faculty have a choice of MN metro Regional Pathway or Chicago SI.</i> Staff choose the sessions based on their needs.	

			➤ <i>Motion by Amanda Indra, seconded by Justin Hanson to support AVID regional pathway attendance for 2025 summer. Motion carried.</i> 2. Number of WAPS attendees: Vote a or b: a. I support limiting the number of attendees. b. I support that all WAPS faculty who want to attend can attend. ➤ <i>Motion by Brooke, seconded by Marie Holmquist to support limiting the number of attendees with a clarification of the stipend cost/budgetary cost from previous years. Motion carried.</i> Estimated AVID Regional Pathway (RP) MN & SI Chicago Costs: • \$685 Twin Cities Regional Pathway / \$1050 for Chicago Summer Institute • Miles: Mpls 248 miles round trip (\$166 per car) / Chicago 610 miles roundtrip (\$409 per car) • Hyatt per night: \$240 estimate x 3 = \$720 / Hyatt \$254 x3 = \$762 per night or Marriot \$274 x3 = \$822 • Parking: ○ RP Hyatt parking: 3 days: \$40 x 3 = \$120 per car ○ Chicago: Hyatt parking 4 days: \$53 x 4 = \$212 self parking / separate garage • Estimated Food for RP: \$125/ SI: \$150 Summer Institute 2024: • Total is \$34,715.97 - as of 9/17/2024 ○ AVID SI Registration - \$26993 ○ Travel Reimbursement - \$ 6337.36 • Anticipated/estimated baseline budget for FY2026: (no carry-over considered) \$371,170	
January 24 & February 17	4:50-5:00 (Terri & Kristie)	information	January 24 • K-8 math vendor presentations • K-8 all content areas meet as departments for goal 1 work	

			Reminder: WAPS & Mandatory Re-Licensure Req - Asynchronous, Free options: HERE - WAPS offers each one on 2-year basis. Chart HERE February 17 ½ day: Racial Equity PD ½ day: Choice sessions: - EC/Elementary at TBD - WMS & WSHS are joining forces and will meet at WSHS 7:30-11:00: Racial Equity PD Location, TBD - At elementary building 11:00-12:10 Lunch/Travel - Afternoon all move to WSHS? Members prefer WSHS location, TBD 12:10-1:10 Choice Session 1 1:20-2:20 Choice Session 2 2:30-3:30 Choice Session 3 - Goals and Alignment to Goals/Strategic Plan - Give time at DWSD for buildings to begin planning. - Have them set additional planning dates Draft of Plan due to Kristie by: Feb 3	
WAPS & Mandatory CEU Re-licensure Opportunities and Communication	5:00-5:05 (Kristie)	Information	 WAPS & MN State Mandatory CEU Re-Licensure Requirement Catego... Also on-going asynchronous opportunities. Add it to the Staff Development page under Staff Portal	Kristie O'Brien
Policy and Process Comparison	5:05 - 5:10 (Terri)	Information	Subgroup to ensure articulated SD request process matches the policy (revise practices if not) - Participants: Terri Spartz, Jill Peters, Justin Jordan. - Timeline: By the end of the 3rd quarter.	

[illegible]