

**East Valley Schools Transportation Agency**  
**Wednesday, September 4, 2024**  
**12:00 pm, Open Session**

**Minutes**

**In Attendance:**

Dorothy Reconose, Chief Business Officer, Milpitas USD  
Dr. Elida MacArthur, Superintendent, Mt. Pleasant SD  
Tracy Huynh, Chief Business Officer, Mt. Pleasant SD  
Melissa Vasquez, Fiscal Advisor, Mt. Pleasant SD  
Casino Fajardo, Director of Operations, Evergreen SD  
Kathleen Rael, Transportation Supervisor, Evergreen SD  
Marla Zapata, Asst. Director Maintenance, Operations & Transportation, Berryessa Union SD  
Bertha Torres, Transportation Coordinator, EVSTA

The following is a summary of the September 4, 2024, meeting:

**1. Introductions**

**1.A Quorum**

The meeting was called to order at 12:01 p.m. after a quorum was established.

**1.B Approval of Agenda**

Marla Zapata made a motion to approve the agenda. Kathleen Real seconded, and the motion passed unanimously: Berryessa SD Evergreen SD, Milpitas USD, Mt. Pleasant SD, - Aye; Franklin McKinley SD, Orchard SD - Absent.

**2. Action Items**

**2.A Approval of Minutes of June 5, 2024, Regular Board Meeting**

Marla Zapata made a motion to approve the minutes of the regular board meeting dated June 5, 2024. Casino Fajardo seconded, and the motion passed unanimously: Berryessa SD Evergreen SD, Mt. Pleasant SD - Aye; Milpitas USD – Abstained; Franklin McKinley SD, Orchard SD - Absent.

**2.B Adoption of Budget Resolution 24/25-01 Fiscal Year 2024/2025 - Expenditures**

Casino Fajardo made a motion to adopt Budget Resolution 24/25-01 Fiscal Year 2024-2025 - Expenditures. Kathleen Rael seconded, and the motion passed unanimously: Berryessa SD Evergreen SD, Milpitas USD, Mt. Pleasant SD - Aye; Franklin McKinley SD, Orchard SD - Absent.

**2.C Adoption of Budget Resolution 24/25-02 Fiscal Year 2024/2025 - Revenues**

Kathleen Rael made a motion to adopt Budget Resolution 24/25-02 Fiscal Year 2024/2025 - Revenues. Dorothy Reconose seconded, and the motion passed unanimously: Berryessa SD Evergreen SD, Milpitas USD, Mt. Pleasant SD - Aye; Franklin McKinley SD, Orchard SD - Absent.

**2.D 2023/2024 Unaudited Actuals Financial Report**

Kathleen Rael made a motion to certify the 2023/2024 Unaudited Actuals Financial Report. Casino Fajardo seconded, and the motion passed unanimously: Berryessa SD Evergreen SD, Milpitas USD, Mt. Pleasant SD, - Aye; Franklin McKinley SD, Orchard SD - Absent.

**2.E 2024/2025 Santa Clara County Office of Education Memorandum of Understanding**

Casino Fajardo made a motion to approve the Memorandum of Understanding Between Santa Clara County Office of Education and East Valley Schools Transportation Agency for annual technical services for the fiscal year ending June 30, 2025. Dorothy Reconose seconded, and the motion passed unanimously: Berryessa SD Evergreen SD, Milpitas USD, Mt. Pleasant SD, - Aye; Franklin McKinley SD, Orchard SD - Absent.

**3. Information/Discussions Items**

A. Student Count Adjustment

It was noted that the 2024/2025 student count was adjusted for the error in the 2023/2024 student counts.

B. Next Meeting Date: December 4, 2024

**4. Adjournment**

Moved, seconded, and carried to adjourn the meeting at 12:10 p.m.