

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, February 11, 2025
4:00 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 2/25/2025

1. CALL TO ORDER

Board President Amy Adams called the closed session to order at 4:02 PM and the regular meeting to order at 5:36 PM.

2. ROLL CALL

PRESENT: Board President Amy Adams and Board Members Dan Burchfield, Robert Perez, Nathan Sweet and Ute Van Dam

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Dr. Jane Wagmeister, Assistant Superintendent for Instructional Services; Juan Pablo Herrera, Assistant Superintendent for Business Services; and Areli Hernandez, Executive Assistant to the Superintendent

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Adams called for comments from the public regarding the closed session items. There were no comments.

4. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation – District Superintendent*
Government Code section 54957
- c) *Public Employee Discipline/Dismissal/Release – Government Code Section 54957*

5. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Adams reconvened the meeting to open session at 5:36 PM, recognized the presence of a Board quorum and announced the following: In closed session, the

Board took action to issue a notice of non-reelection to 7 temporary certificated employees, pursuant to Education Code Section 44954, effective at the end of the 2024-2025 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was follows: Ayes: 5; Nays: 0; Abstentions: 0.

6. PLEDGE OF ALLEGIANCE

Jennifer Silva led the Pledge of Allegiance.

7. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 63

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously approved the agenda with the reordering of item 18 to follow item 11b.

8. APPROVAL OF MINUTES – MOTION NO. 64

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the minutes of the January 14, 2025 Regular Meeting and the minutes of the January 21, 2025 Special Meeting.

9. REPORT FROM STUDENT REPRESENTATIVES

No reports.

10. PUBLIC COMMENT

Board President Adams called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

11. REPORT FROM SUPERINTENDENT

a) Above and Beyond Recognition

Superintendent Hays and the Board recognized Pete Frias for his work and dedication to the students and families of Flory School.

b) 2024-2025 MUSD LCAP Survey Results

Dr. Wagmeister, Rosalinda Silva and Jennifer Silva reviewed the 2024-2025 LCAP survey results that included: the top three ranked priorities for all parents, students and staff; parent engagement; and the climate survey responses from parents, staff and students.

18. MUSD LCAP MID-YEAR UPDATE

The Moorpark Unified School District has completed its Mid-Year LCAP Annual Update, which will be reviewed and presented by staff at the meeting. The 2024-2025

Annual Update will then be included for official Board approval with the 2025-2026 LCAP in June 2025. This is an informational item only; no Board action is required.

Dr. Jane Wagmeister, Melissa LaBelle and Juan Pablo Herrera reviewed a PowerPoint presentation for the District's 2024-2025 Mid-Year LCAP Annual Update.

12. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Ute Van Dam reported on the following: CSBA Governance Training; Groundhog Day Run; and February 2025 VCSBA Dinner meeting.

Robert Perez reported on the following: CSBA Governance Training; recent site visits; CMS Rube Goldberg projects; February 2025 VCSBA Dinner meeting; and the MHS Future Freshman Night.

Nathan Sweet reported on the following: CSBA Governance Training and the February VCSBA Dinner meeting.

Dan Burchfield reported on the following: recent site visits with Dr. Hays; Groundhog Day race; and the February VCSBA Dinner meeting.

Amy Adams reported on the following: CSBA Governance Training; Groundhog Day Race; VCSBA Dinner meeting; and recent girls' soccer and boys' basketball games.

13. BOARD ITEMS FOR ACTION/DISCUSSION

The Ventura County Office of Education has reviewed and accepted the District's 2024-2025 First Period Interim Report positive certification. The official letter is referenced and provided as an informational item for review; no Board action is required.

14. CONSENT-ACTION – MOTION NO. 65

On a motion by Robert Perez and second by Ute Van Dam, the Board unanimously approved the following consent action items by a roll call vote:

- a) Classified Employment Report No. 2-11-25-07
- b) MOU with MEA regarding hourly rate payment to middle school teachers to pilot the ELOP Plus program and provide targeted interventions afterschool to students at the middle school level for the 2024-2025 school year only
- c) Student teaching agreements/MOUs with University LaVerne, CLU and CSUCI
- d) Acceptance of donations:
 - Steve Tobey - Electronic Drum Set - \$250.00 value- Mountain Meadows
 - Peter Lars, Inc.- \$305.68 - Campus Canyon - Principal's Discretionary Account
 - Peter Lars, Inc. -\$290.43 - Arroyo West - Donations Account
 - Charities Aid Foundation America - \$100.00 - Flory - FAST Account

- Zumalu LLC, DBA Kona Ice of Thousand Oaks -\$65.00 - Flory - FAST Account
 - Kroger -\$44.92 - Flory - FAST Account
 - Charities Aid Foundation America - \$3,500.00 - Flory - FAST Account
 - Peter Lars, Inc. - \$263.55 - Flory - FAST Account
- e) Agreements for services for the 2024-2025 school year:
1. Ventura County Office of Education, TUPE Tier 2 MOU Addendum: 2024-2025 final allocation: \$11,182.50
 2. Service Agreement - Clinicas Del Camino Real, Inc.
 3. Service Agreement - WOLF Outdoor School
 4. Service Agreement - McGowen Education Consulting, Inc. - Total cost not to exceed: \$22,000.00
 5. Service Agreement - Oak Grove Center - Total cost: \$80,677.56
 6. Service Agreement - Simi Valley Unified School District - Total cost: \$53,184.00
 7. Addendum - Soliant Health, LLC - Total cost: \$76,320.00
 8. Addendum - Star of CA - Total cost: \$210,550.00
 9. Addendum - Integrated Therapy Services - Total cost: \$480.00
- f) Warrants issued through January 31, 2025
- g) Ratification of purchase orders and food service purchase orders in the total amount of \$501,610.99: B Series: B25-00208-B25-00210; CO Series: CO25-00199-CO25-00246; F Series: F25-00033-F25-00036; P Series: P25-00638; P25-00727-P25-00930; TP Series: TP25-00076-TP25-00079.

BUILDING PROGRAM

PERSONNEL

15. SUNSHINE PROPOSAL/PUBLIC HEARING/APPROVAL OF DISTRICT'S CONTRACT REOPENERS WITH MEA – MOTION NO. 66

The Moorpark Unified School District (District) is presenting its initial proposals, noted below, for reopener negotiations with the Moorpark Educators Association (MEA) for the 2024-2025 school year. A public hearing will be held at 5:30 PM, or soon thereafter, regarding the District's initial proposals. Board President Adams called for comments from the public regarding the District's contract reopeners. There were no comments.

- Article V: Working Hours and Calendars
 - District will propose modifications to language in *Section 5: Duties and Approved Activities* to address teacher responsibility and obligation to attend and participate in Back-to-School Nights and additional programs for parents during the school year as part of their regular work day.
 - District will propose modifications to language in *Section 6: Calendars* to address teacher responsibility and obligation to complete required and mandated trainings by September 30 of each school year, or within the first six (6) weeks of each school year or employment in accordance with EDC Section 44691.

- Article XIII: Leaves
 - The District will clarify language in *Section 1: Personal Illness and Injury Leave* and include MOU language with regard to Extended Sick Leave for school counselors as well as the requirement for employees to provide a physician's verification subject to applicable law.

Hearing Opened: 6:23 PM Hearing Closed: 6:24 PM

Following the public hearing and on a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the District's initial proposals for reopener negotiations with the MEA as noted above.

16. PROPOSED NEW JOB DESCRIPTIONS – MOTION NO. 67

A First Reading was held on the following proposed new job descriptions:

- Moorpark High School Varsity Head Football Coach
- Moorpark High School Varsity Head Basketball Coach

Following the First Reading and on a motion by Ute Van Dam and second by Dan Burchfield, the Board unanimously waived the Second Reading and approved the job descriptions as presented.

INSTRUCTION

17. VCOE QUARTER 2 WILLIAMS REPORT – 2024-2025 FISCAL YEAR – IVYTECH CHARTER

The Ventura County Office of Education has completed the Quarter 2 Williams Report for the 2024-2025 fiscal year for IvyTech Charter School. Attached is the Summary Report of Findings for the October-December 2024 visitation periods, indicating all areas reviewed were found to be in compliance. This disclosure is for public reporting purposes only; no Board action is required.

19. 2023-2024 SCHOOL ACCOUNTABILITY REPORT CARDS (SARCs)

The 2023-2024 School Accountability Report Cards (SARCs) are completed and were posted on the District's website on February 1, 2025 as mandated by law. Additionally, and in accordance with the Education Code, the District notified parents that the SARCs were available for review. This item is for public reporting purposes only, no Board action is required.

20. RESOLUTION, OBSERVATION OF BLACK HISTORY MONTH – MOTION NO. 68

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved Resolution No. 2024-2025-06, Recognition of Black History Month, February 2025.

BUSINESS

21. DISTRICT CABLING UPGRADE – INTERNAL CONNECTIONS – MOTION NO. 69

The District is recommending approval to upgrade, improve and future-proof network connectivity by replacing the existing cabling. The project scope includes the installation of 244 network drops within all classrooms and learning spaces at Moorpark High School.

On January 2, 2025, this project was publicly advertised, seeking requests for proposals. On January 13th a mandatory site walk was held, visiting Moorpark High School. On January 31st five proposals were received. On February 3rd all proposals were reviewed and scored. Based on the Decision Evaluation Matrix provided by the District's E-Rate consultant, staff has determined AMS.NET to be the best fit to meet the needs of the District at the lowest cost.

Total Project cost \$80,785.31 If approved by the Universal Service Administrative Company, up to 60% of the total cost will be covered by e-rate funding. Total cost to the District no less than \$32,314.12. Tentative project start date: June 16, 2025. All expenses for the RFP services will be funded by the General Fund.

On a motion by Nathan Sweet and second by Dan Burchfield, the Board unanimously approved the proposal submitted by Universal Service Administrative Company in response to the request for proposal (RFP).

DISTRICT POLICIES

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, February 25, 2025 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 70

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously adjourned the regular meeting at 6:32 PM.

AMY ADAMS
BOARD PRESIDENT

NATHAN SWEET
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

2/11/25