

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, January 14, 2025
4:30 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 2/11/2025

1. CALL TO ORDER

Board President Amy Adams called the closed session to order at 4:32 PM and the regular meeting to order at 5:31 PM.

2. ROLL CALL

PRESENT: Board President Amy Adams and Board Members Dan Burchfield, Robert Perez, Nathan Sweet and Ute Van Dam

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Dr. Jane Wagmeister, Assistant Superintendent for Instructional Services; Juan Pablo Herrera, Assistant Superintendent for Business Services; and Areli Hernandez, Executive Assistant to the Superintendent

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Adams called for comments from the public regarding the closed session items. There were no comments.

4. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation-Goals – District Superintendent*
Government Code section 54957
- c) *Public Employee Discipline/Dismissal/Release – Government Code Section 54957*
- d) *Conference with Legal Counsel – Anticipated Litigation – Government Code Section 54956.9(b): Potential cases = 1*

5. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Adams reconvened the meeting to open session at 5:31 PM, recognized the presence of a Board quorum and announced the following: By a vote of 5 to 0, the Board of Education took action to approve a resignation agreement with a teacher, the details of which are contained in the written agreement.

6. PLEDGE OF ALLEGIANCE

Dan Wolowicz led the Pledge of Allegiance.

Board President Adams called for a moment of silence in honor of the victims of the Los Angeles and Altadena wild fires.

7. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 56

On a motion by Robert Perez and second by Ute Van Dam, the Board unanimously approved the agenda with the reordering of item 17 to follow item 11a.

8. APPROVAL OF MINUTES – MOTION NO. 57

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously approved the minutes of the December 16, 2024 Regular Meeting.

9. REPORT FROM STUDENT REPRESENTATIVES

No reports.

10. PUBLIC COMMENT

Board President Adams called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

11. REPORT FROM SUPERINTENDENT

a) Above and Beyond Recognition

Superintendent Hays and the Board recognized Leticia Hernandez, Elizabeth Martinez Paredes and Isaias Rodriguez for their work and dedication to the students and families of Mesa Verde Middle School.

17. ACCEPTANCE OF DISTRICT AUDIT – MOTION NO. 58

On a motion by Robert Perez and second by Ute Van Dam, the Board unanimously accepted the District's Audit Report for the fiscal year 2023-2024. According to the California Education Section 41202, the District must be audited each fiscal year by an independent auditing firm, and a report must be submitted to the Governing Board as well as County and State agencies. The auditing firm of Clifton Larsen Allen, Certified Public Accountants, has completed the audit and a complete report is on file at the

District Office. Taylor Ulrich, partner from Clifton Larsen Allen, presented and reviewed the report, stating that the District received an unmodified opinion, which means it is a clean audit and that the District is in line with all the proper rules and regulations.

12. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Robert Perez thanked Nathan Sweet and all area firefighters for their dedication to combating the Los Angeles and Altadena wildfires. He reported on the following: MVMS holiday performance; MHS site visit during professional development training; and the noticeable difference with the students regarding the no cellphone policy at the school sites.

Ute Van Dam also thanked Nathan Sweet and the area firefighters for their dedication in combating the Los Angeles and Altadena wildfires. She reported on the following; Walnut Canyon site visit and the Kiwanis Club's Terrific Kids awards; and the upcoming Groundhog Day run at MHS.

Dan Burchfield reported on the following: Mountain Meadows site visit; recent basketball games; VCOE new board member training and upcoming trip to discuss his new book regarding his son.

Amy Adams reported on the following: attendance at various girls' soccer and boys' basketball games.

13. BOARD ITEMS FOR ACTION/DISCUSSION

There were no items for Board action/discussion.

14. CONSENT-ACTION – MOTION NO. 59

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the following consent action items by a roll call vote:

- a) Classified Employment Report No. 1-14-25-06
- b) Certificated Employment Report No. 1-14-25-06
- c) Side Letter with MEA for induction consultant stipend
- d) MOU with MEA for implementation of a middle school sports intramural program for students in grades 6-8
- e) Payment of stipends
- f) Revised/updated declaration of agents authorized to sign orders, warrants, or checks, contracts, documents and other legal papers.
- g) Revised standard annual resolutions due to changes in personnel.
- h) Agreements for services for the 2024-2025 school year:
 1. VCOE – shared cost agreement - total cost \$12,000.00
- i) Warrants issued through December 31, 2024
- j) Acceptance of donations for year end 2024:

- Yan N Linn & Zin Sanda Myint: \$300.00 – Flory Academy – Library
 - Yan N Linn & Zin Sanda Myint: \$250.00 – Flory Academy – Room 4
 - Yan N Linn & Zin Sanda Myint: \$250.00 – Flory Academy – Room 15 Field Trips
 - Yan N Linn & Zin Sanda Myint: \$250.00 – Flory Academy – Science Lab
- m) Ratification of purchase orders and food service purchase orders in the total amount of \$315,977.55: B series: B25-00207; CO Series: CO25-00201 - CO25-00212; F Series: F25-0000031 - F25-00032; P Series: P25-00636 - P25-00782; TP Series: TP25-00069 - TP25-00075.

BUILDING PROGRAM

PERSONNEL

INSTRUCTION

15. WILLIAMS QUARTERLY REPORT

In accordance with Education Code Section 35186, school districts must provide quarterly reports to disclose any Williams Uniform Complaints filed for the period of October 2024 through December 2024. Attached is the Moorpark Unified School District's January 2025 Quarterly Report on Williams Uniform Complaints, indicating that no complaints were filed with any school in the District during this quarter. This information is for public reporting purposes only; no Board action is required.

BUSINESS

16. RESOLUTION, OBSERVATION OF HOLIDAY OF LINCOLN'S BIRTHDAY – MOTION NO. 60

On a motion by Robert Perez and second by Dan Burchfield, the Board unanimously approved Resolution No. 2024-2025-05, Observation of the Holiday of Lincoln's Birthday.

DISTRICT POLICIES

18. PROPOSED REVISIONS TO BOARD POLICY SERIES 5000 – MOTION NO. 61

District staff continues to review recommendations from CSBA regarding updates and minor changes to the Board Policies and Administrative Regulations. The referenced staff report summarizes the proposed changes and updates regarding the 5000 series. On a motion by Nathan Sweet and second by Robert Perez, the Board unanimously approved the updates and changes referenced in the staff reports as they apply to the 5000 series of the District Board Policies.

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, February 11, 2025 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 62

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously adjourned the regular meeting at 6:12 PM.

AMY ADAMS
BOARD PRESIDENT

NATHAN SWEET
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

1/14/25