



**Delaware City Schools Board of Education
Minutes of February 10, 2025
Regular Meeting
Willis Education Center
6:00pm**

2024-MR 1.0 Opening

2024-MR 1.1 Call to Order and Roll Call

The Delaware City Board of Education met in Regular session on February 10, 2025 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Ms. Harris (President)
Ms. McDaniel-Browning
Mr. Wiener
Mrs. Gasaway
Ms. Walraven*

Mr. Backus (Vice President) - Not present.

2024-MR-1.2 Salute the Flag

2024-MR-1.3 Adoption of Agenda

Moved by Mrs. Gasaway, seconded by Mr. Wiener to adopt this agenda as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-1.4 Approve Minutes

Moved by Ms. McDaniel-Browning, seconded by Mr. Wiener to approve the minutes of the January 9, 2025 organizational meeting and January 13, 2025 work session.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Harris, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-1.5 Recognitions and Presentations

2024-MR-2.0 Reports

2.1. Unions

- A. DCEA - Mr. Terry thanked the Board and Administration for changes with laws and he is looking forward to negotiations.
- B. UE - No report.
- C. OAPSE - Mrs. Kegley read a note from OAPSE representatives, they are looking forward to negotiations.

2.2. Legislative - The District will continue to update the Board on legislative changes.

2.3. Facilities - No report.

2.4. Treasurer/CFO - Mrs. Corwin reported the Government Finance Officers Association (GFOA) awarded the district the Certificate of Achievement for Excellence in Financial Reporting. The District also earned the Award for Outstanding Achievement in Popular Annual Financial Reporting. The District recently received an upgrade of its bond rating from Moody's Investors Service, Inc. On February 5th, Delaware CSD offered the refunding bonds to the market, which were received well by investors, providing a successful sale to refund portions of the current outstanding Series 2014 and 2015A Bonds. She also presented the December financial report for approval.

2.5. Assistant Superintendent - Dr. Swanger congratulated Mrs. Kegley for receiving the Delaware Area Chamber of Commerce's Citizen of the Year Award. She presented the consent agenda items for student fees, the Middle School and Elementary School Handbook, and Hayes High School Handbook for approval.

2.6. Executive Director of Human and Material Resources - Mrs. Kegley presented the consent agenda for approval.

2.7. Superintendent - Mrs. Kegley thanked the Board for the increase in pay rate for substitute positions. The "Hidden in Plain Site" parent program will be presented March 4, 2025 at the Willis Education Center. Kindergarten registration for the Class of 2038 opened on February 1st. She congratulated CFO Corwin, her department, and the District for receiving the financial reporting awards.

2.8. Board Request

- Facilities Committee Update - No report.

2.9. Other - No report.

Public Participation

- Maura Atwater - 374 N. Franklin St. Delaware 43015 - Parent

- Kyle Henry - 2260 Red Barn St. Delaware 43015 - Community Member

2024-MR-3.0 Consent Agenda

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to approve all of the consent items as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-3.1 Pupils

A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

| | |
|---------------|-----------------|
| Kael Howard | Lane Penhorwood |
| Hayden Powell | Lincoln Seymour |

B. Approve Overnight Field Trips

1. OHSAA State Swimming Competition - Pacers Swim & Dive Team

I recommend the Board approve the Pacers Swim & Dive Team for an overnight field trip from 2/20/2025 to 2/22/2025 for the OHSAA State Swimming Competition at the C. T. Natatorium and Canton High School in Canton, OH as presented.

2. Boys Baseball Team Training

I recommend the Board approve the Boys Baseball Team for an overnight field trip from 3/24/2025 to 3/30/2025 for training and games in and around Memphis, TN as presented.

2024-MR-3.2 Curriculum and Instruction

A. Approve Student Fees for the 2025-2026 School Year

I recommend the Board approve the proposed student fees for the 2025-2026 school year as presented.

B. Approve the Middle School and Elementary School 2025-2026 Student Handbook

I recommend the Board approve the proposed Middle School and Elementary School 2025-2026 Student Handbook as presented.

C. Approve the Delaware Hayes High School 2025-2026 Student Handbook

I recommend the Board approve the proposed Delaware Hayes High School 2025-2026 Student Handbook as presented.

2024-MR-3.3 Personnel

2024-MR-3.3A Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individuals:

| | | |
|-------------|----------------------------|-----------------------------|
| Jim Bibler* | Fine Arts Teacher Hayes | Last Day of Work 12-19-2025 |
|-------------|----------------------------|-----------------------------|

***For Retirement Purposes**

2. Classified Staff

Approve and accept the resignation of the following individuals:

| | | |
|---------------|---|----------------------------|
| Jessica Ayala | Educational Assistant- Class I Conger | Last Day of Work 1-24-2025 |
|---------------|---|----------------------------|

| | | |
|-------------|---|----------------------------|
| Judy Byers* | Educational Assistant- Class I Woodward | Last Day of Work 2-13-2025 |
|-------------|---|----------------------------|

| | | |
|-----------------|------------------------------|----------------------------|
| Lynn Dougherty* | Bus Driver Transportation | Last Day of Work 5-29-2025 |
|-----------------|------------------------------|----------------------------|

| | | |
|------------|------------------------------|----------------------------|
| Lisa Evans | Bus Driver Transportation | Last Day of Work 1-14-2025 |
|------------|------------------------------|----------------------------|

| | | |
|------------------|--|----------------------------|
| EmilyBelle Rossi | Educational Assistant- Class II Woodward | Last Day of Work 2-14-2025 |
|------------------|--|----------------------------|

| | | |
|----------------|--|---------------------------|
| Roberta Thomas | Educational Assistant- Class II Cross Cat. (Behavior) | Last Day of Work 2-5-2025 |
|----------------|--|---------------------------|

***For Retirement Purposes**

3. Classified Substitute

Approve and accept the resignation of the following individuals:

Anna Rzepecki

Resignation before starting
Effective 1-15-2025

2024-MR-3.3B Approve Employment

1. Approve certified salary correction

a. I recommend the Board approve the following certified salary correction for Angela Phillips:

Originally approved on the

June 17, 2024 Board Agenda

Salary Scale MA+45, Step 10

\$85,143.45

Effective August 12, 2024

Salary Correction

Salary Scale MA, Step 10

\$75,973.45

Effective August 12, 2024

1. Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Heather Calhoun

Educational Assistant-
Class II Cross Cat. (Behavior)
Schultz

\$19.93 per hour, Step 7
Effective 1-21-2025

Marla Edington

Fiscal/Payroll Assistant
Willis

\$31.22 per hour, Step 10
Effective 2-3-2025

Jodi Overmyer

Educational Assistant-
Class I
Conger

\$21.65 per hour, Step 10
Effective 2-6-2025

Kathryn Richley

Educational Assistant-
Class I

\$21.65 per hour, Step 10
Effective 2-11-2025

Heather Strait-Williamson

Program Assistant
Substitute I
SACC

\$14.07 per hour, Step 5
Effective 1-27-2025

Tyra Taylor

Educational Assistant- \$16.39 per hour, Step 1
Class II Cross Cat. (Behavior) Effective 2-4-2025
Hayes

2. Classified Substitute for the 2024-2025 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2024-2025 school year: Administrative Assistant \$14.50/hr., Bus Driver \$17.80/hr., Cook/Cashier \$12.80/hr., Custodian \$15.85/hr., Educational Assistant \$14.50/hr., Library Media Specialist Assistant \$14.50/hr., Nurse \$150.00 a day, Teacher \$150.00 a day, Technology Specialist \$14.50/hr.

Approve employment for the 2024-2025 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Ruth Braun Administrative Assistant
 Educational Assistant

Jillian Darst Administrative Assistant
 Library Media Specialist Assistant

2024-MR-3.3C Approve Supplemental Contracts for the 2024-2025 School Year

Approve the following supplemental employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

| LAST NAME | FIRST NAME | SUPPLEMENTAL | BUILDING | 2024-25 SALARY |
|----------------|------------|--|----------|----------------|
| Alexander | Noah | Lacrosse Assistant Coach Varsity Boys (0.50 FTE) | HAYES | \$1,513.05 |
| Barton | Chloe | Softball Head Coach Freshman Girls (0.50 FTE) | HAYES | \$1,513.05 |
| Blankenship | Jayson | Track Assistant Coach Varsity Boys and Girls (0.75 FTE) | HAYES | \$2,269.58 |
| Broussard-Nash | Jahi | Track Assistant Coach Varsity Boys and Girls | HAYES | \$3,026.10 |
| Cribbs | Cobie | Baseball Head Coach 7th Grade Boys | DEMPSEY | \$3,026.10 |
| Daniel | David | Softball Assistant Coach Varsity Girls | HAYES | \$3,026.10 |
| Fenton | Anna | Lacrosse Assistant Coach Grade 7 & 8th Grade Girls - Volunteer | DEMPSEY | Volunteer |
| Fowles | William | Orchestra/Pit Musicians | HAYES | \$3,530.45 |
| Freeman | Shelly | Softball Head Coach Freshman Girls (0.50 FTE) | HAYES | \$1,513.05 |
| Frisch | Laura | Ski Club Advisor | HAYES | \$2,017.40 |
| Goebbel | Kaci | Lacrosse Assistant Coach Varsity Girls | HAYES | \$3,026.10 |
| Hibinger | Gary | Tennis Head Coach Varsity Boys | HAYES | \$5,547.85 |
| Higgins | Paul | Facility Site Manager Spring | HAYES | \$5,043.50 |

| | | | | |
|------------|----------|---|---------|------------|
| Houck | Andrew | Lacrosse Head Coach JV Boys (0.50 FTE) | HAYES | \$1,513.05 |
| Jantz | Riley | Track Head Coach Varsity Boys (0.75 FTE) | HAYES | \$4,539.15 |
| Jantz | Riley | Track Head Coach Varsity Girls (0.75 FTE) | HAYES | \$4,539.15 |
| Jenkins | Devin | Lacrosse Head Coach Freshman Girls (0.50 FTE) | HAYES | \$1,513.05 |
| Madigan | Colin | Baseball Head Coach Freshman Boys (0.333 FTE) | HAYES | \$1,008.70 |
| Malivuk | Trisha | Track Assistant Coach 7th & 8th Grade Boys and Girls | DEMPSEY | \$2,521.75 |
| Meikrantz | David | Baseball Head Coach Varsity Boys | HAYES | \$7,060.90 |
| Millet | Columbus | Track Assistant Coach Varsity Boys and Girls | HAYES | \$4,539.15 |
| Pope | Logan | Volleyball Head Coach JV Boys | HAYES | \$3,026.10 |
| Reed | Jessica | Softball Head Coach JV Girls | HAYES | \$3,026.10 |
| Sanfillipo | Anthony | Lacrosse Head Coach Varsity Boys | HAYES | \$6,556.55 |
| Sanfillipo | Joseph | Lacrosse Assistant Coach Varsity Boys (0.50 FTE) | HAYES | \$1,765.23 |
| Schlabig | Megan | Track Assistant Coach Varsity Boys and Girls (0.75 FTE) | HAYES | \$2,269.58 |
| Schomer | Craig | Track Assistant Coach Varsity Boys and Girls | HAYES | \$3,026.10 |
| Schumacher | Samuel | Lacrosse Head Coach Freshman Boys (0.50 FTE) | HAYES | \$1,513.05 |
| Spohn | Stuart | Lacrosse Head Coach Freshman Girls (0.50 FTE) | HAYES | \$1,513.05 |
| Swisher | Mariah | Volleyball Coach Boys - Volunteer | HAYES | Volunteer |
| Thomas | Mark | Softball Head Coach Varsity Girls | HAYES | \$7,565.25 |
| Tumey | Ian | Baseball Assistant Coach Varsity Boys | HAYES | \$4,034.80 |
| VanGundy | Joshua | Lacrosse Head Coach Varsity Girls | HAYES | \$5,547.85 |
| Vroegop | Daniel | Track Assistant Coach Varsity Boys and Girls | HAYES | \$3,026.10 |
| Whitaker | Clayton | Volleyball Head Coach Varsity Boys | HAYES | \$7,565.25 |
| Wilson | Zachary | Softball Head Coach 7th Grade Girls | DEMPSEY | \$3,026.10 |
| Woolum | Hunter | Baseball Head Coach Freshman Boys (.333 FTE) | HAYES | \$1,008.70 |

2024-MR-3.3D Approve Classified Staff Supplemental Contract

1. I recommend the Board approve Maggie Cain as the Wrestling Coach 7th & 8th grade boys and girls, at the current State Minimum Wage. Total to be paid not less than \$3,026.10.
2. I recommend the Board approve Dianna Hibinger as the Tennis Head Coach JV boys, at the current State Minimum Wage. Total to be paid not less than \$5,043.50.
3. I recommend the Board approve Frank Sanfillipo as the Lacrosse Head Coach JV boys, at the current State Minimum Wage. Total to be paid not less than \$1,513.05 (.50 FTE).
4. I recommend the Board approve Nicholas Verdea as the Baseball Head Coach JV boys, at the current State Minimum Wage. Total to be paid not less than \$1,513.05 (.50 FTE).

2024-MR-3.3E Approve Leave of Absence

1. I recommend the Board approve an unpaid medical leave of absence for Bailey Stainbrook from 2/28/2025 through 3/14/2025.
2. I recommend the Board approve an unpaid medical leave of absence for Roberta Thomas beginning 1/27/2025 (½ day) through 2/3/2025.

2024-MR-3.3E Approve Separation

1. Approve the separation agreement between the Board and Danielle Navin as presented.

2024-MR-3.3 G Approve New Job Description

I recommend the Board approve the following new job description:

Career Pathways and Workforce Readiness Coordinator

2024-MR-3.4 Financial

- A. Approve the Financial Report

I recommend the Board approve the Financial Report of December 2024 as presented.

- B. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2024-2025 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

| | |
|------------------------------------|------------------------|
| Children of the following parents: | School: |
| Raquel Heeter | New Story Schools |
| Joshua Wiegert | Grace Community School |

2024-MR-3.5 Donations

I recommend the Board approve and accept the following donations:

- A. Arena Fair- Monetary donation, Valued at \$1,000.00, for Willis Auditorium use.
- B. Carla Moore- Monetary, valued at \$300.00, to support students and staff at Dempsey.

2024-MR-3.6 Approve Supplemental Contract for the 2024-2025 School Year

Approve the following supplemental employment for the 2024 - 2025 school year specifically conditioned on and subject to background checks, receipt and final administrative review and approval for all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

| | | | | |
|-----------|---------|--|-------|------------|
| Blanchard | Haleigh | Track Assistant Coach Varsity Boys and Girls | HAYES | \$3,530.45 |
|-----------|---------|--|-------|------------|

Moved by Mr. Wiener, seconded by Ms. McDaniel-Browning to approve all of the consent items as presented.

Roll call resulted as follows: Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mrs. Gasaway, abstain; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-3.7 Approve Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignment is as follows:

| | | |
|----------------|---------------------|--------------------------|
| Tanner Levings | Custodian-3rd Shift | \$20.43 per hour, Step 5 |
| | Hayes | Effective 2-17-2025 |

Moved by Mrs. Gasaway, seconded by Mr. Wiener to approve all of the consent items as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Mr. Wiener, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-4.0 Discussion

2024-MR-4.1 First Reading of Board Policies as Presented:

| <u>Policy</u> | <u>Topic</u> | <u>Type</u> |
|---------------|--|-----------------|
| po0131.1 | Technical Corrections | Rescind |
| po0171 | Review of Policy | Rescind |
| po1422.01 | Drug-Free Workplace | New |
| po2271 | College Credit Plus Program | Policy Revision |
| po2340 | Field and Other District-Sponsored Trips | Policy Revision |

| | | |
|------------|--|----------------------|
| po2430.02 | Participation of Community/Stem School Students in Extra-Curricular Activities | Policy Revision |
| po2431 | Interscholastic Athletics | Policy Revision |
| po2460 | Special Education | Policy Revision |
| po5120 | Assignment within District | Policy Revision |
| po5131 | Student Transfers | Technical Correction |
| po5136.01R | Electronic Equipment | Policy Revision |
| po5200 | Attendance | Policy Revision |
| po5330 | Use of Medication | Policy Revision |
| po5350 | Student Health, Well-being, and Suicide Prevention | Policy Revision |
| po5460 | Graduation Requirement | Policy Revision |
| po5610 | Removal, Suspension, Expulsion, and Permanent Exclusion of Students | Policy Revision |
| po5751 | Parental Status of Students | Policy Revision |
| po6151 | Insufficient Funds Checks | Policy Revision |
| po6460 | Vendor Relations | Policy Revision |
| po7421 | Restrooms, Locker Rooms, Shower Rooms, and Changing Rooms | New |
| po7440.01 | Video Surveillance and Electronic Monitoring | Policy Revision |
| po8421 | Criminal History Records Check for Contracted School Services | Policy Revision |
| po8452 | Automated External Defibrillators (“AED”) and Cardiopulmonary Resuscitation | Policy Revision |
| po8500 | Food Services | Policy Revision |

2024-MR-5.0 Action Items

2024-MR-5.1 Approve Ticket Seller/Ticket Taker Hourly Rate Increase

I recommend the Board approve the following increase in hourly pay for Ticket Seller/Ticket Taker beginning March 1, 2025 as presented.

Hourly Rate for Ticket Seller/Ticket Taker:

| | |
|----------------------|-----------------|
| <u>Previous Rate</u> | <u>New Rate</u> |
| \$11.50 | \$12.80 |

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to approve the following increase in hourly pay beginning March 1, 2025 as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-5.2 Approve Agreement with The Buckeye Ranch

I recommend the Board approve the agreement with The Buckeye Ranch for educational services for student A for the 2024-2025 school year as presented.

Moved by Mrs. Gasaway, seconded by Ms. McDaniel-Browning to approve agreement with The Buckeye Ranch for educational services for student A as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Harris declared the motion carried

2024-MR-5.3 Adopt Resolution to file 6 Complaints against the valuation of real property for tax year 2024

Adopt Resolution to file 6 Complaints against the valuation of real property for tax year 2024
I recommend the Board adopt a Resolution to file a complaint against the valuation of real property for tax year 2024 with owners #1 Pace Petro OH37 Delaware, LLC, #2 Rumpke of Ohio, Inc, #3 RiverByBerlin, LLC, #4 1275 Houk TEI Investors, LLC et al., #5 Midwest Mitigation, LLC, #6 WE Owner, LLC as presented.

Moved by Mr. Wiener, seconded by Mrs. Gasaway to adopt Resolution to file 6 complaints against the valuation of real property for tax year 2024 as presented.

Roll call resulted as follows: Mr. Wiener, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-5.4 Approve Master Services Agreement with Specialized Education of Ohio, Inc.

I recommend the Board approve the Master Services Agreement with Specialized Education of Ohio, Inc. (SESI) for educational services starting August 1, 2024 - July 31, 2025 as presented.

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to approve Master Services Agreement with Specialized Education of Ohio, Inc. as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-5.5 Approve Resolution for the adoption of Special Education Model Policies and Procedures and authorization of the Superintendent to notify the DEW of the Board's adoption of the Model Policies

I recommend the Board approve the adoption of Special Education Model Policies and Procedures and authorization of the Superintendent to notify the DEW of the Board’s adoption of the Model Policies as presented.

Moved by Mr. Wiener, seconded by Ms. McDaniel-Browning to approve the adoption of Special Education Model Policies and procedures and authorization of the adoption of the Superintendent to notify the DEW of the Board’s adoption of the Model Policies as presented.

Roll call resulted as follows: Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-5.6 Second Reading and Approval of Board Policy as presented

I recommend the Board approve Board Policy as presented.

| <u>Policy</u> | <u>Topic</u> | <u>Type</u> |
|----------------------|---------------------|--------------------|
| Po7440 | Facility Security | Policy Revision |

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to approve the Board Policy as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Harris declared the motion carried.

2024-MR-6.0 Superintendent’s Comments - Mrs. Kegley reported a great meeting with the student advisory group and she is excited to continue to work with them on their upcoming survey. Ms. Walraven reported Student Youth and Government was successful and prom tickets will be on sale soon for students.

2024-MR-7.0 Board Comments

2024-MR-8.0 Calendar

- February 13th Board of Education Work Session
- February 17th No School - Presidents Day
- February 18th No School - Teacher Inservice Day
- February 24th Board of Education Work Session
- February 26th All City Orchestra Festival at Hayes
- March 3rd Board of Education Meeting

2024-MR-9.0 Adjournment

Moved by Mr. Wiener, seconded by Ms. McDaniel-Browning to adjourn this meeting.

Roll call resulted as follows: Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Harris declared the meeting adjourned at 6:37 pm.

President

Treasurer

**Denotes student Board member*