



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

March 13, 2023

Board of Trustees

Kevin Grizzle, President

Jared Garewal, Clerk

Ben Abatti Jr., Member

Julie Duarte, Member

Matt Hester, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells

Holtville

where tradition meets vision



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, March 13, 2023

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East Sixth Street, Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present Absent

Kevin Grizzle, President

Jared Garewal, Clerk

Ben Abatti Jr., Member

Julie Duarte, Member

Matt Hester, Member

Pedro Campos, Student Rep

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___ - ___

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE
CLOSED SESSION AGENDA.**

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

B) Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1

D) Negotiations with Holtville Teachers Association – Pursuant to Government Code Section 3549.1

5. REPORTABLE CLOSED SESSION ACTIONS:

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – March 13, 2023
AGENDA PAGE 2**

6. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER

JURISDICTION OF THE BOARD. At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

7. COMMUNICATIONS FROM THE SCHOOL DISTRICT

*Holtville Teachers Association
California School Employees Association
Student Representative
Governing Board
Assistant Superintendent
Superintendent*

8. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. GENERAL FUNCTION

- 1) Adoption of Minutes: February 21, 2023 Pgs. 2-6
(Supplemental Information)

B. FINANCE AND BUSINESS

- 1) Warrant Orders week beginning 2/16/23 to week ending 3/9/23 Pgs. 8-16
(Supplemental Information)

C. PERSONNEL SERVICES

- 1) Coaching Resignation Pg. 18
2) Certificated Retirement Pg. 19
3) CTE Employment Pg. 20

D. GENERAL BUSINESS

The Board is asked to approve the following items:

- 1) Grant Award Notification for Career Technical Education Incentive Grant Pgs. 22
2) Overnight trip for HHS soccer team to Irvine, CA 3/17//23-3/18/23 Pg. 23
3) Donation in the amount of \$200 to HHS ASB from Ronald & Sharyl Ponce Pg. 24
4) Imperial Irrigation District 2023 Special Project Grant Application Pgs. 25-26

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___ - ___

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – March 13, 2023
AGENDA PAGE 3**

9. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A) Adopt the Holtville Unified School District Home-to-School Transportation Plan**
(Mr. Velazquez) Pg. 28

Motion: _____ Second: _____
Preferential Student Vote – Aye: ___ Nay: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

- B) Approval for Anthony Martinez to teach Information & Communication Technologies, grades 9th – 12th at Holtville High School with an English Language Variable Term Waiver for the 2022/23 school year**
(Mr. Ruiz)

Motion: _____ Second: _____
Preferential Student Vote – Aye: ___ Nay: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

- C) Approve Purchase Contract of Musco Lighting System (2poles/bases, 16 factory aimed/assembled luminaries, and associated assemblies and components) in the amount of \$125,600, utilizing Sourcewell purchase Contract# 071619-MSL**
(Mr. Wells) Pgs. 29-31

Motion: _____ Second: _____
Preferential Student Vote – Aye: ___ Nay: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

- D) Approve AMS Proposed Change Orders #1 and 2 for the addition of metal canopies to Pine, HMS, and Finley modular restroom buildings to align with current California Division of State Architect public school building codes**
(Mr. Wells) Pgs. 32-33

Motion: _____ Second: _____
Preferential Student Vote – Aye: ___ Nay: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

- E) Approve ESR Construction Change Order #s 1-5 to project# 04-2022 (Improvements to Finley Elementary School and Foundations for Portable Bathroom Buildings) \$169,791**
(Mr. Wells) Pgs. 34-38

Motion: _____ Second: _____
Preferential Student Vote – Aye: ___ Nay: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

- F) Approve ESR Construction Change Order #s 6-7 to projects# 03-2022 (Installation of Various Site and Internal Improvements and Security System at HUSD School Sites) \$161,100**
(Mr. Wells) Pgs. 39-40

Motion: _____ Second: _____
Preferential Student Vote – Aye: ___ Nay: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – March 13, 2023
AGENDA PAGE 4**

ACTION DISCUSSION continued

- G) Approve Allegro Planning architectural/engineering services proposal for the installation of Musco Field Lighting at Holtville Middle School totaling \$37,000**

(Mr. Wells) Pgs. 41-44

*Motion: _____ Second: _____
Preferential Student Vote – Aye: ____ Nay: ____
Ayes: _____ Nays: _____ Vote: ____ - ____*

- H) Approve 2022-23 Second Interim Report**

*(Mr. Wells) Pg.****

*Motion: _____ Second: _____
Preferential Student Vote – Aye: ____ Nay: ____
Ayes: _____ Nays: _____ Vote: ____ - ____*

10. FUTURE BOARD MEETING DATE

Monday, April 17, 2023 is the next Regular Board Meeting

11. ADJOURNMENT

12. CLOSED SESSION (if needed)

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

B) Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1

D) Negotiations with Holtville Teachers Association – Pursuant to Government Code Section 3549.1

*****A hard copy is available at the District Office**

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Regular Board Meeting
Minutes – February 21, 2023**

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The Board of Trustees of the Holtville Unified School District met in a Regular Session on February 21, 2023, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:01 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Kevin Grizzle, President; Jared Garewal, Clerk; Ben Abatti Jr., Member; Julie Duarte, Member; Matt Hester, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent; Pedro Campos, Student Rep.

MEMBERS ABSENT: None

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1

Negotiations with Holtville Teachers Association - Pursuant to Government Code Section 3549.1

REPORT OF CLOSED SESSION In: 5:05 p.m. **Out:** 6:03 p.m.

Nothing to report. The Board will return to closed session after open session.

RECOGNITIONS

Mr. Arevalo congratulated the HHS wrestling teams and announced that it was a stellar year. He introduced CJ Johnston, the HHS boys wrestling coach. He first introduced a few members of the girls wrestling team, which placed in the top 20 in Masters and 2nd place in CIF. Sydney Trevino, Audrey Moreno, Arreli Garcia and Pricilla Garcia were present. Ella Castro Caetlyn Havens, Hope Jesse, McKenzie Price, and Mia Navarro were not present. CJ introduced the coach, Richard Sanchez. He congratulated his team and said it was a great season. CJ introduced the boys wrestling team after congratulating the boys for placing first at CIF, 8 boys advanced to finals and placed third. The following wrestlers were present and introduced: George Escobar, Fernando Rivera, Francisco Barcelo, Dion Johnston, Jackson Irungaray, Daniel Ledezma, Jaiden Castro, Josh Enriquez, Alexis Rodan, Seth Iten, Maddox Toten, Alvin Cordova, David, and Sebastian Duarte. He also introduced his assistant coaches Preston Claverie and Gerard Irungaray.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.

Nothing

COMMUNICATIONS FROM THE SCHOOL DISTRICT

HTA – Mr. Quarcelino hoping for smooth process with negotiations.

Student Rep – Pedro Campos announced that HHS is getting ready for the High School Madness on March 6 at the fair. They are getting spirit packs ready and are trying to figure a system so that students cannot resale the tickets. He wants Holtville to win! There will be an FFA pep rally this Friday, February 24. The Valentine's dance was cancelled due to lack of interest. There will be an ASB pep rally March 6. The HHS Senior class tri tip fundraiser was a big success. This year there will be a boys volleyball team coached by Mr. Ramos.

Board members – Mr. Hester said it is great to see HUSD students excel. Mrs. Duarte is grateful for the supportive community and is happy to see so many exciting things happening. Mr. Abatti congratulated the HHS wrestling teams.

Assistant Superintendent – Mr. Wells announced that we have been waiting over a year for the 2020-21 State Controller's Audit approval. He received an email that it has been approved and he will present it at next month's meeting.

CONSENT AGENDA

GENERAL FUNCTIONS

Moved by Trustee Abatti, Seconded by Trustee Hester to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: January 17, 2023.

FINANCE AND BUSINESS – Warrant orders week beginning 1/19/23 to week ending 2/9/23. PERSONNEL SERVICES – Classified Employment of Clarissa Orozco, Paraprofessional (Finley); Ivana Avalos, Paraprofessional (Pine); Odile Lomas, Yard Aid (Pine). Coaching Resignation of Christina Croak, Head Swim Coach (HHS). Classified Resignation of Estefany Vasquez, AVID Tutor (HMS) & Jennifer Nuno, Paraprofessional (Finley). Extra Duty/Stipend Assignment of Lindsay Cox for K-12 Workforce Ag. Pathway Certification Program stipend in the amount of \$2500.00 to be paid in full in January 2023. Coaches for HHS Spring Sports: Melissa Snyder, Head Varsity Softball \$4588; Aimee Walker, Assistant Softball \$1434; Emily Zarate, Assistant Softball \$1434; Katelyn Smith, Assistant Softball \$2868; Lexis Smith, Volunteer Assistant Softball; Jon Ayon, Head Varsity Baseball \$4588; Tim De Leon, Assistant Baseball \$2868; Alex Dollente, Volunteer Assistant Baseball; Rafael Lopez, Volunteer Assistant Baseball; Raymond Ayon, Assistant Baseball \$2868; Ross Bolin, Volunteer Assistant Baseball; Jacob Sapp, Volunteer Assistant Baseball; John Reschert, Head Boys Golf \$4588; Chad Van Acker, Volunteer Assistant Boys Golf; Richard McClure, Head Swim \$4588; Christina Croak, Volunteer Assistant Swim; George McClure, Head Boys Tennis \$4588; Julian Dover, Volunteer Assistant Boys Tennis; Jesus Quesada, Head Track & Field \$4588; Devron Gray, Assistant Track & Field \$2868; Jose Navarro, Volunteer Assistant Track & Field.

GENERAL BUSINESS – Removal/Disposal of obsolete technology equipment, weight room equipment and televisions at HHS. MOU & Agreement to provide student teachers between United States University & HUSD. School Affiliation Agreement between University of Phoenix & HUSD. Holtville Unified School District 2023-24 School Calendar. HHS Basketball Coaches Clinic in Las Vegas, NV 5/19/23 – 5/21/23. Finley School teachers AVID visits to Dorothy Hall Elementary School in Yuma, AZ. HHS Out of State and Overnight Colorado River Baseball

CONSENT AGENDA continued

Invitational in Needles/Laughlin, NV 3/1/23-3/4/23. Attorney/Client Retainer Agreement between Law Offices of Arthur Palkowitz & HUSD. HHS Winter Athletic schedules. 2022-23 SPSA School Plan for Student Achievement for each school site. Student Teaching Letter of Agreement between Western Governors University and HUSD. Job Description for Digital Media and Graphic Designer. All approved by unanimous votes, Ayes: 5, Nays: 0. Vote: 5-0.

INFORMATION ONLY

A) 2022-23 Mid-Year LCAP Update – Mr. Velazquez provided a PowerPoint with the LCAP Goals along with the measuring and reporting results.

B) 2022-23 Differentiated Assistance (DA) and Comprehensive Support and Improvement (CSI) & Additional Targeted Support and Improvement (ATSI) for HUSD – Mr. Velazquez provided a PowerPoint explaining what Differentiated Assistance is and the eligibility criteria for both CSI & ATSI.

C) 2022-23 Expanded Learning Opportunities Program – Winter Session Update – The ELOP site coordinators presented a PowerPoint on the ELOP Winter Session that took place 12/19/22-12/22/23. Finley’s coordinator Daniela Jimenez said there were 160 students that attended, and the workshops that were offered were penmanship, sign language, cooking & baking and music. After school tutoring is available to 2nd grade and Kindergarten students. There will be Saturday sessions once a month with a variety of workshops. Pine’s ELOP coordinator Kacie Mange coordinated with Finley during the Winter session. They are offering tutoring and many other activities during the regular after school days. The HMS coordinator Gabriel Varela said that they had a good turn out for the Winter session with various activities as well as breakfast, lunch, snack and dinner being provided. Mr. Arevalo said that they had around 48 students in attendance for the Winter session. They offered art, law enforcement and Ag. Sessions from 8-12, and then from 12-5 they went to Finley to assist with the younger kids and received community service hours.

PUBLIC HEARING

Pursuant to Government Code Section 3547 (a) regarding the Initial Proposal from the District to the California School Employees Association, Chapter 338, for 2022-23 reopener negotiations. There were no questions and or comments from the Public.

ACTION/DISCUSSION ITEMS

Moved by Trustee Garewal, Seconded by Trustee Abatti to adopt Initial Proposal from the District to the California School Employees Association, Chapter 338, for 2022-23 reopener negotiations so that negotiations may commence. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Hester, Seconded by Trustee Duarte to approve bid proposal for Independent Audit services. Mr. Wells explained that there were three bids made by three different services. ICOE structures the bids proposals. Wilkinson Hadley has been providing services for HUSD for the last 20 years. Mr. Wells recommended that the District

ACTION/DISCUSSION continued

continue to provide Audit Services for HUSD. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Hester to approve the 2022-23 Comprehensive School Safety Plan. Mr. Velazquez explained that it's the standard safety plan that has been reviewed by Fire Chief Silva and Sergeant. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Garewal to approve Steven Lobstein to teach High School subjects at Sam Webb High School, grades 9th – 12th under Ed Code 44258.3 for the 2022/23 school year. Mr. Ruiz explained that for items D, E, F, G & H the approval was needed due to the collaboration with CalPads, Synergy & CALSAAS. The credential information provided on one system does not pick up on the other. For example Veronica Estrada holds a multiple subject credential but teaches a Math Support class to middle school students. Math is a single subject so on CALSAAS it would show Ms. Estrada as a misassignment. In order for certain teachers to teach a single subject class, they require board approval. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Hester, Seconded by Trustee Duarte to approve Veronica Estrada to teach Math Support at Holtville Middle School, grades 6th – 8th under Ed Code 44258.3 for the 2022/23 school year. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Duarte, Seconded by Trustee Garewal to approve Joanne Rojas to teach Math Support at Holtville Middle School, grades 6th – 8th under Ed Code 44258.3 for the 2022/23 school year. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Abatti to approve Amy Lansman to teach High School subjects at Freedom Academy, grades 9th – 12th under Ed Code 44258.3 for the 2022/23 school year. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 5, Nays: 0.

FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, March 13, 2023

ADJOURNMENT

The meeting adjourned at 7:19 p.m. The Board returned to Closed Session

**Holtville Unified School District
Regular Board Meeting
Minutes – February 21, 2023**

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CLOSED SESSION

Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release
Negotiations with the CSEA Chapter 338 – Pursuant to Government Code Section 3549.1
Negotiations with Holtville Teachers Association - Pursuant to Government Code Section 3549.1

REPORT OF CLOSED SESSION In: 7:19 p.m. Out: 8:44p.m.

The Governing Board in closed session by unanimous vote took action to send non reelection notice to the following certificated employees: #7741402767; #4089989133; #22232338; #2192233142.

**Jared Garewal, Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000231, Dated 02/16/2023

23211733	3,110.44	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
23211734	3,741.38	Printed	010		C R and R INCORPORATED (000070/2)
23211735	2,076.38	Printed	010		CITY OF HOLTVILLE (000102/1)
23211736	4,792.13	Printed	010		COX.LINDSAY (000522/1)
23211737	636.46	Printed	010		D LUPITAS RESTAURANT (000119/1)
23211738	241.00	Printed	010		Department of Justice Accounting Office (000130/1)
23211739	1,336.60	Printed	130		DOMINOS PIZZA (000142/1)
23211740	257,752.75	Printed	010		ESR Construction (000864/1)
23211741	138.30	Printed	130		FBC OF HENDERSON LLC (000154/2)
23211742	52.37	Printed	010		GEORGES PIZZA (000177/1)
23211743	289.95	Printed	010		GIGA KOM (000179/2)
23211744	840.57	Printed	010		GRAINGER (001093/1)
23211745	180.27	Printed	010		GUZMAN,LILIAN (000525/2)
23211746	143.93	Printed	010		HARBOR FREIGHT (000190/1)
23211747	1,545.90	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
23211748	2,408.38	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
23211749	140.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
23211750	326.25	Printed	010		Jack Schreder & Associates (000824/1)
23211751	109.57	Printed	010		JOHN DEERE FINANCIAL (000324/1)
23211752	12,300.68	Printed	010		LAKESHORE LEARNING MATERIALS (001105/1)
23211753	2,607.80	Printed	010		LANDMARK CONSULTANTS, INC (000717/1)
23211754	125,001.79	Printed	130		Polar King International, Inc (001072/1)
23211755	112.04	Printed	010		QUILL CORP (000318/1)
23211756	22.19	Printed	010		QUILL CORP (000318/1)
23211757	13.78	Printed	010		QUILL CORP (000318/1)
23211758	59.88	Printed	010		QUILL CORP (000318/1)
23211759	105.13	Printed	010		QUILL CORP (000318/1)
23211760	4,502.82	Printed	010		SCHOOL OUTFITTERS (000347/2)
23211761	9,652.28	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
23211762	8,426.95	Printed	010		Sullivan Supply, Inc (000961/1)
23211763	7,782.82	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
23211764	291.10	Printed	010		TK ELEVATOR CORP (000706/2)
23211765	687.12	Printed	010		UNFIRST CORPORATION (000727/2)

451,429.01

Number of Items

33 Totals for Register 000231

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 02/16/2023, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE

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Org Summary

Holtville Unified School District

Check #	23211733 through	23211765	Total Count	33	\$451,429.01
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Register 000232 - 02/23/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000232, Dated 02/23/2023

23212491	265.55	Printed	010		A T & T (000008/1)
23212492	7,015.23	Printed	010		CARDMEMBER SERVICES (000322/2)
23212493	134.56	Printed	010		D LUPITAS RESTAURANT (000119/1)
23212494	527.68	Printed	010		DEL SOL MARKET (000125/1)
23212495	1,312.06	Printed	010		GAS COMPANY (000172/1)
23212496	1,542.93	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
23212497	35,526.63	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
23212498	7,500.00	Printed	010		PRECISION STRIPING, INC (001099/1)
23212499	4,287.87	Printed	010		QUILL CORP (000318/1)
23212500	732.59	Printed	010		QUILL CORP (000318/1)
23212501	464.64	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)
23212502	4,066.08	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
23212503	9,826.82	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)

73,202.64

Number of Items

13 Totals for Register 000232

Org Summary

Holtville Unified School District

Check #	23212491	through	23212503	Total Count	13	\$73,202.64
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Register 000233 - 03/02/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000233, Dated 03/02/2023

23213875	2,040.23	Printed	010		A T & T (000008/1)
23213876	4,618.76	Printed	010		ALL AMERICAN SPORTS CUP (000739/3)
23213877	138,918.80	Printed	210		Allegro (001057/1)
23213878	8,213.64	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
23213879	234.67	Printed	010		AUTO ZONE (000049/1)
23213880	934.19	Printed	010		AVILA, DAVID (000510/1)
23213881	121.53	Printed	010		Bio Corporation (001114/1)
23213882	1,623.75	Printed	010		CALIBER SCREENING (000075/1)
23213883	2,515.51	Printed	010		CARDMEMBER SERVICES (000322/2)
23213884	124.23	Printed	010		COMMERCIAL AVENUE TRUCK (001051/1)
23213885	269.69	Printed	010		COSTCO (000110/1)
23213886	3,153.81	Printed	010		CURRIER and HUDSON (000117/1)
23213887	624.16	Printed	010		D LUPITAS RESTAURANT (000119/1)
23213888	43.16	Printed	130		DEL SOL MARKET (000125/1)
23213889	54,497.42	Printed	010		DELL MARKETING LP (000126/1)
23213890	427.29	Printed	130		DOMINOS PIZZA (000142/1)
23213891	95.60	Printed	130		FBC OF HENDERSON LLC (000154/2)
23213892	263.19	Printed	010		GEORGES PIZZA (000177/1)
23213893	289.95	Printed	010		GIGA KOM (000179/2)
23213894	30.00	Printed	010		GONZALES, HECTOR (000780/2)
23213895	3,676.50	Printed	010		HIGHLINE CHARTER, INC (000637/1)
23213896	2,504.98	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
23213897	20.98	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
23213898	292.01	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
23213899	6,906.50	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)
23213900	856.41	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
23213901	778.83	Printed	010		JIM REITERS LOCKSMITH AND SAFE (000246/1)
23213902	54.66	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
23213903	3,978.31	Printed	010		Law Offices Arthur Palkowitz (001116/1)
23213904	2,669.16	Printed	010		LEDEZMA, FERNANDA (000611/1)
23213905	103.87	Printed	130		LUZ CHABOLLA (000495/1)
23213906	182.94	Printed	010		MANGE, KACI (001094/1)
23213907	10,983.63	Printed	010		OMNI SAN DIEGO HOTEL (001113/1)
23213908	625.33	Printed	010		ORTIZ,XOCHITL (000528/1)
23213909	709.25	Printed	010		Parliamentary Procedure (001117/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 03/02/2023, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE

Page 25 of 71

Register 000233 - 03/02/2023 Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000233, Dated 03/02/2023 (continued)

23213910	70.36	Printed	010		PEOPLES EDUCATION (000302/1)
23213911	40.70	Printed	010		QUILL CORP (000318/1)
23213912	21.11	Printed	010		QUILL CORP (000318/1)
23213913	90.51	Printed	010		R S D (000320/1)
23213914	159.52	Printed	010		ROMANS WATER (000331/1)
23213915	7,008.12	Printed	010		SCHOOL OUTFITTERS (000347/2)
23213916	5,572.32	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
23213917	350.00	Printed	010		Southwest High School (000099/3)
23213918	166.81	Printed	010		SPARKLETTS WATERS (000370/1)
23213919	772.95	Printed	010		Sullivan Supply, Inc (000961/1)
23213920	251.24	Printed	010		Sutter, Jennifer (000754/2)
23213921	6,225.71	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
23213922	480.00	Printed	010		The National Literacy Professional Development Consortium (001109/1)
23213923	7,562.50	Printed	010		TinyEYE Technology Corp (001090/1)
23213924	262.13	Printed	010		UNFIRST CORPORATION (000727/2)
23213925	15.02	Printed	010		UPS (000409/1)
23213926	367.27	Printed	010		VARSITY SPIRIT FASHIONS (000420/3)
23213927	5.76	Printed	010		Verizon Wireless Services LLC (000422/1)
23213928	910.70	Printed	010		WATER TREATMENT SERVICES (000483/1)

283,715.67 Number of Items 54 Totals for Register 000233

Org Summary

Holtville Unified School District

Check #	23213875 through	23213928	Total Count	54	\$283,715.67
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Register 000234 - 03/09/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000234, Dated 03/09/2023 (continued)

23214740	450.00	Printed	010		Project ACHIEVE Incorporated (001110/1)
23214741	113.13	Printed	010		QUILL CORP (000318/1)
23214742	113.13	Printed	010		QUILL CORP (000318/1)
23214743	150.40	Printed	010		QUILL CORP (000318/1)
23214744	150.40	Printed	010		QUILL CORP (000318/1)
23214745	264.62	Printed	010		QUILL CORP (000318/1)
23214746	946.27	Printed	010		R S D (000320/1)
23214747	63.03	Printed	010		ROMANS WATER (000331/1)
23214748	1,430.00	Printed	010		Royal Lines Charter LLC (000653/1)
23214749	1,691.25	Printed	010		RUDIS (001102/1)
23214750	485.76	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)
23214751	5,934.40	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
23214752	2,159.60	Printed	010		SISC II Life Ins (000474/1)
23214753	5,145.15	Printed	010		SISC III (000473/1)
23214754	186,811.56	Printed	010		SISC III- INS (000361/1)
23214755	350.00	Printed	010		Southwest High School (000099/3)
23214756	209.76	Printed	130		SPARKLETTS WATERS (000370/1)
23214757	12,000.00	Printed	210		SUGIMURA FINNEY ARCHITECTS (001040/1)
23214758	4,168.05	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
23214759	1,312.00	Printed	010		Tommys Screen Printing (000395/1)
23214760	484.65	Printed	010		UNFIRST CORPORATION (000727/2)
23214761	34.38	Printed	010		UPS (000409/1)
23214762	5,400.00	Printed	010		VANTAGE LEARNING (000418/2)
23214763	304.08	Printed	010		Verizon Wireless Services LLC (000422/1)
23214764	4,638.48	Printed	010		VISION SERVICE PLAN (000424/1)
23214765	12,483.85	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)

647,361.73

Number of Items

61 Totals for Register 000234

Org Summary

Holtville Unified School District

Check # 23214705 through 23214765 - Total Count 61 \$647,361.73

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING RESIGNATION
DATE: MARCH 13, 2023

The Board is requested to accept the following Coaching Resignation:

1. Jason Turner	Head Flag Football Coach	HMS
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MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED RESIGNATIONS FOR THE PURPOSE OF RETIREMENT
DATE: MARCH 13, 2023

The Board is requested to accept the following Certificated Resignations for the purpose of retirement effective June 9, 2023:

- | | | |
|-------------------|---------|-----|
| 1. Jo Ann Rojas | Teacher | HMS |
| 2. Ramiro Marquez | Teacher | HMS |

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CTE ASSIGNMENT
DATE: MARCH 13, 2023

The Board is requested to accept the following CTE Assignment:

Anthony Martinez
Information & Communication Technologies (ICT) Sector

HHS

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

Grant Award Notification

GRANTEE NAME AND ADDRESS Celso Ruiz, Superintendent Holtville Unified 621 East Sixth Street Holtville, CA 92250-1450				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				22	25437	63149	00
Attention Celso Ruiz				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Program Office				Resource Code	Revenue Object Code		13
Telephone 760-356-2974				6387	8590		INDEX
Name of Grant Program Career Technical Education Incentive Grant							0615
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	0	0	\$123,429	0	July 1, 2022	December 31, 2024	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
N/A	N/A	N/A			N/A		
<p>I am pleased to inform you that you have been funded for the Career Technical Education Incentive Grant.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Sarah Ann Chambers, Associate Governmental Program Analyst Career and College Transition Division, Career Technical Education Leadership Support Office California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901</p>							
California Department of Education Contact David Kinst				Job Title Education Programs Consultant			
E-mail Address dkinst@cde.ca.gov					Telephone 916-323-5144		
Signature of the State Superintendent of Public Instruction or Designee 					Date February 8, 2023		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>							
Printed Name of Authorized Agent Celso Ruiz				Title Superintendent			
E-mail Address celso@husd.net					Telephone 760-356-2974		
Signature 					Date 12/23/23		

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OUT OF STATE AND/OR OVERNIGHT TRIPS
DATE: MARCH 13, 2023

The Board is requested to approve the following Out of State and/or Overnight Trips:

- 1) Overnight trip for HHS soccer team to Irvine, CA 3/17//23-3/18/23

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: DONATIONS

DATE: MARCH 13, 2023

The Board is asked to accept the following generous donation to HHS ASB:

1. \$200 from Ronald & Sharyl Ponce



Special Project Grants for Imperial County School Districts

IN SUPPORT OF SCHOOL EXCELLENCE AND INSTRUCTIONAL WELL BEING, the Imperial Irrigation District Board of Directors has approved funds to be allocated to Imperial County school districts under the *Special Project Grant* program. The purpose of the program is to provide school districts with an additional funding source that can be used to directly benefit students within the district’s service territory. As a major employer in Imperial County, IID supports local educational efforts and wants to provide assistance for the events and programs being implemented by our schools. Special consideration will be given to school districts demonstrating the ability to convey water safety outreach measures to their students.

School districts need only to follow the *Special Project Grant* application procedures. These are:

- A. *Fill out the application form and return it to Gina F. Chaparro, Assistant Director, District Fiscal Advisory Services, c/o Imperial County Office of Education via email at fas.icoe.org*
- B. *Completed applications must be turned in by April 3, 2023. Applications received after this date will not be considered.*
- C. *For assistance in filling out the application and any questions regarding the program, please contact Gina F. Chaparro at 1-760-312-6479.*

A three-member panel will be selected to review the applications. Panel members may contact the applicants through the Imperial County Office of Education if questions arise or follow-up clarification is needed. Grants will be awarded in varying amounts, with a \$1,000 minimum award. Grants funds must be expended within one year of the date of the award.

Grant application packets are available from the Business Services Office at the Imperial County Office of Education.

Imperial Irrigation District Special Project Grant Schedule 2023-2024	
March 1, 2023	Program announcement and distribution of applications
April 3, 2023	Grant applications due – submit to Gina Chaparro at ICOE
April 4, 2023	Review of grant applications by panel members
April 5, 2023	Notify all applicants of grant results
May 2, 2023	Acknowledgement of grant recipients at the IID Board meeting



IID

A century of service.

Imperial Irrigation District

2023-2024 Special Project Grant Application

APPLICANT'S NAME John-Paul Wells	PHONE # (760) 356-2974
ADDRESS 621 E. 6th Street	
SCHOOL DISTRICT Holtville Unified School District	
SUPERINTENDENT Mr. Celso Ruiz	
SUBJECT AREA AND/OR GRADES TAUGHT TK-12th Grade	
<p>PLEASE DESCRIBE THE PROGRAM OR EVENT YOU INTEND TO USE THE GRANT FUNDS FOR (OBJECTIVE, TIMELINE, MATERIALS, NUMBER OF STUDENTS INVOLVED, METHODS, ETC.) ATTACH ADDITIONAL SHEETS, IF NECESSARY.</p> <p>As all Imperial Valley residents are aware, the issue of water safety is of particular concern for our school children, especially for those in more rural communities such as Holtville. In educating our students at the TK-5 levels for both Finley Elementary School and Pine School, our teachers and school administration take an active role in providing our younger students with water safety lessons. Each year, our elementary students are provided water safety presentations. We seek the funds from this grant in order to offset some of the costs associated with staff time used to incorporate these lessons into our educational program.</p>	
<p>WHAT SPECIFIC NEEDS WILL THESE FUNDS ADDRESS?</p> <p>Funds will help offset costs of teacher instructional time devoted to water safety program, and provide additional materials used by students to further learning process (i.e. paper, poster paper, paints, markers, etc.).</p>	
PROVIDE PROJECT COST INFORMATION USING THE CHART BELOW	
PROPOSED ITEMS TO BE FUNDED THROUGH THE GRANT	ESTIMATED COSTS OF PROPOSED ITEMS
A. Instructional time: 1 hour x 30 teachers x \$41/hour x 1.223354 (payroll benefits)	\$ 1,505.00
B. Materials: \$20/classroom x 30 classrooms	\$ 600.00
C.	\$
D.	\$
E.	\$
TOTAL GRANT BUDGET REQUEST	\$ 2,105.00
SUPERINTENDENT'S SIGNATURE	DATE
APPLICANT'S SIGNATURE	DATE



HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

ACTION/DISCUSSION

**Holtville Unified School District
Transportation Plan
2022-23**

Transportation Services:

1. *Enter description of transportation services offered to pupils, and how it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. Plan may provide for the LEA to partner with municipally owned transit system to provide services to middle and high school students. An LEA may provide no-cost transit passes to students.* Holtville Unified School District offers home-to-school transportation, at no cost, to all HUSD students who reside outside walking-distance from their school site. HUSD offers six main routes in the morning and afternoon with several stops on each route. HUSD offers school transportation to all school events including athletics, parades, field trips, and college visits. During school hours, HUSD provides transportation between schools for students taking Agricultural Science and Band. Furthermore, HUSD offers school transportation to expanded learning activities such as after school tutoring, Saturday school, ASES, and ELOP sessions.

2. *Enter description of LEA's transportation services that would be accessible to pupils with disabilities, and homeless children and youth.* In addition to regular bus routes, HUSD offers home-to-school transportation to all students with disabilities, homeless children and youth, and foster youth specific to their individual needs. HUSD transports students with disabilities to and from their school of attendance including IVCEC, schools in El Centro, and schools in Imperial. Special education buses are staffed by a driver and bus aide. Special education buses are equipped with seat belts, a service ramp and lift, and car seats for our preschool students. HUSD makes accommodations for homeless students and foster youth that attend Holtville Unified and reside outside of Holtville who otherwise would have difficulties arriving to school on-time, every day. HUSD transports students who attend Vista Sands, a program through the Imperial County Behavioral Health Services, to and from the program.

3. *Enter description of how unduplicated pupils, would be able to access available home-to-school transportation at no-cost to the pupils.* HUSD prioritizes home-to-school transportation, at no cost, to unduplicated pupils. HUSD maintains a modern fleet of school buses and passenger vans. Furthermore, HUSD employs and trains bus drivers to safely manage all regular bus routes and special transportation needs of all students. To meet the individual needs of unduplicated pupils, HUSD LCAP goals include additional transportation services to unduplicated pupils. Additionally, HUSD utilizes ELOP funds to transport students to expanded learning activities.

Consultations:

Enter description of the required plan consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils and other stakeholders. HUSD Transportation holds regular staff meetings and annual trainings including crisis prevention and intervention (CPI) training. HUSD district administration and the transportation manager meet regularly to discuss updates, upcoming events, and school needs. The transportation department conducts annual bus safety drills with school sites. School site administrators regularly meet with parents, teachers, students, and the community to discuss LCAP goals, as they relate to additional transportation services. Furthermore, HUSD is up-to-date with evolving air pollution requirements. HUSD has recently replaced aging deisel buses with electric and bio-deisel buses using grants awarded through our regional energy agency.

Revenue Calculation

Total 2021-22 Transportation Expenses (Function 3600)	1,638,579.97
Less Capital Outlay (object 6XXX, Function 3600)	1,054,564.67
Less Nonagency Expenditures (Goal 7110,7150, Function 3600)	-
Estimated 60% Reimbursement	350,409.18
Less 2021-22 Transportation add-on (from LCFF Calculator)	353,701.00

Total Revenue (Object 8590, Resource 0000) (3,291.82)

Expenditures and Other Financing Uses

2000-2999 - Classified Salaries	272,796.00
3000-3999 - Employee Benefits	128,979.00
4000-4999 - Books and Supplies	77,500.00
5000-5999 - Services and other Operating Expenditures	130,829.00
6000-6999 - Capital Outlay	215,897.00
7000-7999 - Other Outgo	-

Total Expenditures 826,001.00

Board Approval Date: (must be on or before April 1, 2023)
March 13, 2023

The Transportation plan and revenue calculations were developed in accordance with Education Code Sections 39800.1 and 41850.1.

Holtville Middle School
March 1, 2023

Sourcewell

Master Project: 199030, Contract Number: 071619-MSL, Expiration: 08/27/2023
Category: Sports lighting with related supplies and services

All purchase orders should note the following:
Sourcewell purchase - contract number: 071619-MSL

Quotation Price - Materials Only Delivered to Job Site

Materials - Soccer Field (330'x210'):	\$116,600.
Estimated Sales Tax (7.75%):	\$9,000.
Project Total:	\$125,600.

*Sales tax is estimated. Bonding, labor, and unloading of the equipment are not included.
Pricing furnished is effective for 90 days unless otherwise noted and is considered confidential.*

Light-Structure System™ with Total Light Control - TLC for LED™ Technology

Guaranteed Lighting Performance

- Guaranteed light levels of 20 footcandles

System Description

- (2) Pre-cast concrete bases with integrated lightning grounding
- (2) 70' Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- (16) Factory aimed and assembled luminaires
- UL Listed assemblies

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team - over 170 Team members dedicated to operating and maintaining your lighting system - plus a network of 1800+ contractors

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Attn: Amanda Hudnut
Fax: 800-374-6402
Email: musco.contracts@musco.com



**All purchase orders should note the following:
Sourcewell purchase – contract number: 071619-MSL**

DSA Information Overview

DSA Inspection: The California Building Code, Title 24 requirements, state that a DSA approved inspector be present to inspect pre-cast concrete bases and shop welding during production. DSA also requires that the concrete bases be inspected/tested by an approved laboratory. Musco is providing this for informational purposes only and is not involved in the actual contracting of the inspectors or laboratories by the customer. Musco will, however, assist in coordinating the activities requested to meet DSA requirements.

The DSA website can provide you with a list of approved labs. You may utilize any DSA-approved test lab and Musco will assist in coordinating the individual inspections of bases and welds. The first inspection would be at Fonterra Concrete Products Inc. in Elk River, MN to inspect the pouring of the concrete base. After the bases have been poured, there is a 28-day cure time and a successful pour test before they can be shipped to Musco where they will join the remainder of your project and be scheduled for delivery to the job site. **(If your project is on a tight time frame, there are pre-inspected DSA approved concrete bases that are presently in Musco's inventory. These bases will have already passed the 28-day cure time and the inspection house will have approved lab results for these bases. Musco can provide you with the company name and contact information upon request.)** Otherwise during this cure time, the inspection lab will work with Musco to schedule a time for inspection of welds on the poles at Musco Lighting, LLC. Seam weld inspections (if required) is coordinated through Musco and Valmont at Valley Nebraska a Musco Vendor.

Delivery to the job site for DSA projects can vary from 10-14 weeks. Musco must have the following information in order to schedule production of a project:

1. Approved Submittals
2. Stamped/signed approved DSA drawings
3. Contact information for the DSA certified inspection lab and specific inspection requirements
4. Confirmation of order details including voltage/phase and pole locations **(Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.)**

Delivery Timing

10 - 12 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location.
- 480 Volt, 3 Phase electrical system requirement.



Quote

- Structural code and wind speed = 2022 CBC, 95 mi/h, Exposure C, Importance Factor 1.0.
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees.
- **Note that structural has not yet been completed and pricing is subject to change based on actual structural calculations.**
- Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole locations prior to production.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Karin Anderson

Field Sales Representative
Musco Sports Lighting, LLC
Phone: 858-232-1620
E-mail: karin.anderson@musco.com





To: American Modular Systems
 787 Spreckels Ave.
 Manteca, CA 95336
 (209) 825-1921

Proposed Change Order #: 2
Initiation Date: 3/3/2023

AMS Project #: 1710-22

Customer: Holtville USD
Site Address:
 627 E. 6th Street
 Holtville, CA 92250

Location: Finley Elementary School

Change initiated by: District

AMS was directed to make the following changes in the contract during the project drawing development/submittal process per DSA comments:

ITEM	DESCRIPTION	COST
Metal Canopies	Add (4) 4x4 metal canopies to the two restroom buildings.	\$33,280.00
	Net cost difference	\$33,280.00
	Subtotal	\$33,280.00
Overhead/Profit	15% Contractor Overhead/Profit	\$4,992.00
	Net Proposed Change Order Total Increase	\$38,272.00

The contract sum will be **increased/** by this change order: **\$38,272.00**

The contract time will be **increased/decreased** by: 0 days

New project completion date: Unchanged

American Modular Systems

Owner or Owner Representative

By: Suzanne Willis
 Director, Business Dev., Southern CA
 Date: 3/3/2023

By: _____
 Title: _____
 Date: _____

Note: All conditions and terms of the contract order will apply except as herein changed.



To: American Modular Systems
 787 Spreckels Ave.
 Manteca, CA 95336
 (209) 825-1921

Proposed Change Order #: 1
 Initiation Date: 3/3/2023

AMS Project #: 1754-22

Customer: Holtville USD
 Site Address:
 627 E. 6th Street
 Holtville, CA 92250

Location: Pine Elementary School
 and Holtville Middle School

Change initiated by: District

AMS was directed to make the following changes in the contract during the project drawing development/submittal process per DSA comments:

ITEM	DESCRIPTION	COST
Metal Canopies	Add (4) 4x4 metal canopies to Pine ES restroom bldg, and (2) 4x4 metal canopies to Holtville MS restroom bldg.	\$24,960.00
	Net cost difference	\$24,960.00
	Subtotal	\$24,960.00
Overhead/Profit	15% Contractor Overhead/Profit	\$3,744.00
	Net Proposed Change Order Total Increase	\$28,704.00

The contract sum will be **increased**/ by this change order: **\$28,704.00**

The contract time will be **increased/decreased** by: 0 days

New project completion date: Unchanged

American Modular Systems

By: Suzanne Willis
 Director, Business Dev., Southern CA
 Date: 3/3/2023

Owner or Owner Representative

By: _____
 Title: _____
 Date: _____

Note: All conditions and terms of the contract order will apply except as herein changed.

ESR Construction

Lic # 806964

To: ESR Construction
Los Altos CA 94024
(408) 639-8365

Proposed Change Order #: 01
Initiation Date: 3/6/2023

Location: Finley New Parking Lot & Drop Off

Customer: Holtville Unified School District
627 East 6 th Street
Holtville , Ca 92250

Change Initiated by: District

ESR Construction was directed to make the following changes in the contract during the project drawing development/submittal process per DSA comments:

Item	Description	Cost
Finley Parking Lot/Drop off	Change asphalt to concrete	\$125,207.00
	Net Proposed Change Order Total Increase	\$125,207.00

The contract sum will be increased by this change order:

The contract time will be **increased**/decreased by: 22 days

New Project completion date: **Changed** / Unchanged

ESR Construction



By: Ed Ramans/President
Date: 3/9/2023

Owner or Owner Representative

By: _____

Title: _____

Date _____

All conditions and terms of the contract order will apply except as herein changed

ESR Construction

Lic # 806964

To: ESR Construction
Los Altos CA 94024
(408) 639-8365

Proposed Change Order #: 02
Initiation Date: 3-6-2023

Customer: Holtville Unified School District
627 E 6th St, Holtville, CA 92250

Location: Finley New Parking Lot & Drop Off

Change Initiated by: District

ESR Construction was directed to make the following changes in the contract during the project drawing development/submittal process per DSA comments:

Item	Description	Cost
Remove Trees	Remove 12 trees and Offhaul	\$5,750.00
	Net Proposed Change Order Total Increase	\$5,750.00

The contract sum will be increased by this change order:

The contract time will be increased/decreased by: 0

days New Project completion date: Changed / Unchanged

ESR Construction

By: Ed Ramans/President



Date: 3-9-2023

Owner or Owner Representative

By: _____

Title: _____

Date _____

All conditions and terms of the contract order will apply except as herein changed

ESR Construction

Lic # 80696

To: ESR Construction
Los Altos CA 94024
(408) 639-8365

Proposed Change Order #: 03
Initiation Date: 3-6-2023

Customer: Holtville Unified School District
627 East 6th Street
Holtville , Ca 92250

Location: Finley New Parking & Drop Off Area
627 East 6th Street
Holtville CA 92250

Change Initiated by: District

ESR Construction was directed to make the following changes in the contract during the project drawing development/submittal process per DSA comments:

Item	Description	Cost
New Sidewalks	Install New Sidewalk at the New Entrance at After School Care Area	\$4,740.00
	Net Proposed Change Order Total Increase	\$4,740.00

The contract sum will be increased by this change order:

The contract time will be increased/decreased by: 0 days

New Project completion date: Changed / Unchanged

ESR Construction



By: Ed Ramans/President
Date: 3-9-2023

Owner or Owner Representative

By: _____

Title: _____

Date _____

All conditions and terms of the contract order will apply except as herein changed

ESR Construction

Lic # 806964

To: ESR Construction
Los Altos CA 94024
(408) 639-8365

Proposed Change Order 04
#: Initiation Date 3-6-23

Location: Finley New Parking Lot/Drop Off
627 E 6th St, Holtville, CA 92250

Customer:
Holtville Unified School District
627 E 6th St, Holtville, CA
92250

Change Initiated by: _____ DSA _____

ESR Construction was directed to make the following changes in the contract during the project drawing development/submittal process per DSA comments:

Item	Description	Cost
Electrical Vehicle Charging	Install Conduit from Parking Space to Electrical Service with Pull Boxes at each end	\$6,678.00
	Net Proposed Change Order Total Increase	\$6,6678.00

The contract sum will be increased by this change order:

The contract time will be increased/decreased by: 1 days

New Project completion date: Changed / Unchanged

ESR Construction

By: Ed Ramans/President



Date: 3-9-2023

Owner or Owner Representative

By: _____

Title: _____

Date _____

All conditions and terms of the contract order will apply except as herein changed

ESR Construction

Lic # 80696

To: ESR Construction
Los Altos CA 94024
(408) 639-8365

Proposed Change Order #: 05
Initiation Date: 3-6-2023

Location: Finley Elementary, Pine Elementary &
Holtville Middle School

Customer: Holtville Unified School District
627 East 6 th Street
Holtville , Ca 92250

Change Initiated by: DSA

ESR Construction was directed to make the following changes in the contract during the project drawing development/submittal process per DSA comments:

Item	Description	Cost
Downspout Draining	Install Downspout Drain System with Drywall	\$6,854.00 each
	x4 Buildings	\$27,416.00
	Net Proposed Change Order Total Increase	\$27,416.00

The contract sum will be increased by this change order:

The contract time will be increased/decreased by: 3 days

New Project completion date: Changed / Unchanged

ESR Construction



By: Ed Ramans/President
Date: 3-9-2023

Owner or Owner Representative

By: _____

Title: _____

Date _____

All conditions and terms of the contract order will apply except as herein changed

ESR Construction

Lic # 806964

To: ESR Construction
 Los Altos CA 94024
 (408) 639-8365

Proposed Change Order #: 06
 Initiation Date: 3-7-23

Customer: Holtville Unified School District
 627 E 6th St, Holtville, CA 92250

Location: Holtville Middle School
 800 Beale Ave, Holtville, CA 92250

Change Initiated by: District

ESR Construction was directed to make the following changes in the contract during the project drawing development/submittal process per DSA comments:

Item	Description	Cost
Fencing	Work to be done on the installation of New Security Fencing at campus	\$59,700.00
	Net Proposed Change Order Total Increase	\$59,700.00

The contract sum will be increased by this change order:

The contract time will be increased/decreased by: 15

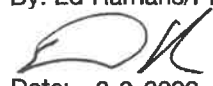
days New Project completion date: Changed / Unchanged

ESR Construction

Owner or Owner Representative

By: Ed Ramans/President

By: _____



Title: _____

Date: 3-9-2023

Date _____

All conditions and terms of the contract order will apply except as herein changed

ESR Construction

Lic # 806964

To: ESR Construction Los Altos CA 94024
(408) 639-8365

Proposed Change Order #07
Initiation Date: 3-6-2023

Location: Holtville Middle School
800 Beale Ave. Holtville CA 92250

Customer: Holtville Unified School District
627 East 6th Street
Holtville, CA 92250

Change Initiated by: _____ District _____

ESR Construction was directed to make the following changes in the contract during the project drawing development/submittal process per DSA comments:

Item	Description	Cost
Lighting	Install New MUSCO Lighting at Soccer Field and New Restroom Area	\$101,400.00
*MUSCO Lighting purchased by District		
	Net Proposed Change Order Total Increase	\$101,400.00

The contract sum will be increased by this change order:

The contract time will be increased/decreased by: 30 days

New Project completion date: Changed / Unchanged

ESR Construction

Owner or Owner Representative

By: Ed Ramans/President

By: _____



Title: _____

Date: 3-9-2023

Date _____

All conditions and terms of the contract order will apply except as herein changed



PROPOSAL.....

DATE: March 8, 2023

TO: John-Paul Wells, Assistant Superintendent
Holtville Unified School District

FROM: Allegro Planning Inc.

SUBJECT: Professional Architectural / Engineering Services Proposal for
Finley Elementary School - Holtville Middle School

Per your direction, we offer our professional services for the installation of :

* MUSCO FIELD LIGHTING

The total of proposed Construction Hard Costs is estimated to be: \$250,000.00

Proposed Profession Services

We, therefore, propose the following services to prepare for the appropriate installation of the above development:

- Architectural / Engineering - Electrical, Civil Design
- Project Management and Close Out

The Total Proposed Professional Service Fees to be \$ 37,000.00



Scope of Proposed Basic Professional Services

- **Schematic Design Phase (SD):**
 - Coordinate schematics and preliminaries with District representative

- **Design Development Phase (DD):**
 - Prepare Code Analysis
 - Review (DD) Documents with District

- **Bidding / Contract Award Phase:**
 - Review bids for conformity to construction documents
 - Process request for Information
 - Prepare Addendum (addenda)

- **Construction Document Phase (CD):**
 - Prepare Working Drawings in AutoCAD
 - Prepare Specifications in Word Format
 - Submit building plans to DSA for review and approval
 - Architectural
 - Civil Engineering
 - Electrical
 - Fire Alarm

- **Construction Phase:**
 - Review Shop Drawings and Submittals
 - Process Request for Information (RFI)
 - Provide Periodic observations during construction
 - Conduct Punch Walk and provide punch list items
 - Facilitate construction / coordination Bi-Monthly meetings



Proposed Profession Services Fee

The architectural / Engineering professional fee of: \$37,000.00

A. The following are not included in the above Architectural / Engineering Professional Services Fee:

- DSA fees and other agency permit fees
- Site topographic survey / soil report
- Additional services as defined below

B. The following is the proposed Progress Billing Schedule :

• Construction Documents at 90% complete	35%
• DSA Submittal	30%
• DSA Approval	20%
• Project Completion	15%
<hr/>	
Total	100%

C. Additional Services:

- Changes to the drawings after approval, completion and submission resulting in the creation of a Construction Change Documents (CCD Category A or B) to change the architectural, plumbing or the electrical design
- Changes to the drawings for the redefinition of construction phasing
- A Construction Cost Estimate by a professional cost estimator
- Additional services will be compensated per our Standard Hourly Rates as noted below at a mutually agreed upon fee.



D. Standard Hourly Billing Rate:

- Architect of record (AOR) \$180.00
- Civil Engineer \$175.00
- Project Engineer \$150.00
- AutoCAD Designer \$100.00
- Administration / Research /Clerical \$ 85.00

E. Reimbursable's (Billed separately plus 15%):

- Printing / reproduction of plans and specifications in excess of one (1) set of printed DSA-approved plans and specifications.

F. Project Cancellation:

- Should the project be terminated prior to completion of design, the total fee due will be a proration of the progress at the end of the previous month plus a mutually agreeable amount of for the work expended during the month of cancellation.

Proposed Compensation for Profession Services

As noted above, the proposed Architectural / engineering professional service fees for this site are, Thirty Seven Thousand Dollars (\$37,000.00).

Sincerely,

Frank T. Lewis PE
Allegro Planning Inc.
109 Vine Hill School Rd.
Scotts Valley, CA 95066

Holtville Unified School District

AUTHORIZATION TO PROCEED

Client _____
(signature)

Dated _____