



## HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Special Board Meeting

July 5, 2023

Board of Trustees

Kevin Grizzle, President

Jared Garewal, Clerk

Ben Abatti Jr., Member

Julie Duarte, Member

Matt Hester, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells



**SPECIAL MEETING  
of the  
BOARD OF TRUSTEES  
HOLTVILLE UNIFIED SCHOOL DISTRICT**

*Wednesday, July 5, 2023*

**CLOSED SESSION 3:00 P.M., OPEN SESSION IMMEDIATELY FOLLOWING**  
Holtville Unified School District, Board Room, 621 East Sixth Street, Holtville, CA. 92250

*From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250*

*Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).*

**1. PRELIMINARY**

*Call to Order*

*Flag Salute*

*Roll Call*

*Present      Absent*

*Kevin Grizzle, President*

\_\_\_\_\_

*Jared Garewal, Clerk*

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*Ben Abatti Jr., Member*

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*Julie Duarte, Member*

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*Matt Hester, Member*

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**2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.**

*Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_ Nays: \_\_\_ Vote: \_\_\_ - \_\_\_*

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.**

*At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.*

**4. CLOSED SESSION**

*A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release*

**5. REPORTABLE CLOSED SESSION ACTIONS:**

**BOARD OF TRUSTEES  
HOLTVILLE UNIFIED SCHOOL DISTRICT  
SPECIAL MEETING – July 5, 2023  
AGENDA PAGE 2**

**6. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.** *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. 1) The Board may acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda*

**7. CONSENT AGENDA**

*All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.*

**A. GENERAL FUNCTION**

1) *Adoption of Minutes: June 20, 2023 & June 22, 2023* Pgs. 2-6  
*(Supplemental Information)*

**B. FINANCE AND BUSINESS**

1) *Warrant Orders week beginning 6/22/23 to week ending 6/29/23* Pgs. 8-13  
*(Supplemental Information)*

**C. PERSONNEL SERVICES**

1) *Certificated Employment* Pg. 15  
2) *Summer School Employment* Pg. 16  
3) *Classified Employment* Pg. 17  
4) *Classified Management/Confidential Resignation* Pg. 18  
5) *Extra Duty Assignments* Pg. 19  
6) *Certificated Leave of Absence* Pg. 20  
7) *Certificated Resignation* Pg. 21

**D. GENERAL BUSINESS**

1) *Agreement to Prepare Developer Fee Justification Study for HUSD* Pgs. 23-28  
2) *Sub-Rental Agreement on Turf Tank One autonomous line marking robot* Pgs. 29-37  
3) *2023-24 Agricultural Career Technical Education Incentive Grant* Pgs. 38-42

*Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_*

**8. ACTION/DISCUSSION ITEMS**

*The Board is asked to approve the following items:*

A) *Approval for Yvonne Castro to teach Band at Holtville High School, grades 9<sup>th</sup> – 12<sup>th</sup> under Ed Code 44258.3 for the 2023/24 school year* (Mr. Ruiz)

*Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Ayes: \_\_\_\_ Nays: \_\_\_\_ Vote: \_\_\_\_ - \_\_\_\_*

**BOARD OF TRUSTEES**  
**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
**SPECIAL MEETING – July 5, 2023**  
**AGENDA PAGE 3**

**9. FUTURE BOARD MEETING DATE**

*Monday, July 17, 2023 is the next Regular Board Meeting*

*Friday, August 4, 2023 is the next Special Board Meeting*

**10. ADJOURNMENT**

**MISSION STATEMENT**

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***MINUTES***

**Holtville Unified School District  
Regular Board Meeting  
Minutes – June 20, 2023**

**{Page 1 of 3}**

The Board of Trustees of the Holtville Unified School District met in a Regular Session on June 20, 2023, at the Holtville Unified School District Board Room 621 E 6<sup>th</sup> Street, Holtville, California. The meeting was called to order at 5:01 p.m. by the Presiding Chairman.

**MEMBERS PRESENT:** Kevin Grizzle, President; Jared Garewal, Clerk; Ben Abatti Jr., Member; Julie Duarte, Member; Matt Hester, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

**MEMBERS ABSENT:** None

**MODIFICATION OF THE AGENDA:** Move by Trustee Hester, Seconded by Trustee Duarte to modify the following items: Item 11B in Action/Discussion, we do not require a roll call vote. Item 8C, Consent Agenda Personnel Services Page 14, Dennise Frazier is not resigning. All approved by unanimous votes, Ayes: 5, Nays: 0. Vote: 5-0.

**STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.** None

**CLOSED SESSION**

Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

**REPORT OF CLOSED SESSION In:** 5:05 p.m. **Out:** 6:04 p.m.  
Nothing to report.

**ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.** Nothing

**COMMUNICATIONS FROM THE SCHOOL DISTRICT**

Board members – Trustee Hester expressed how great the graduations were and congratulations to all graduates.

**CONSENT AGENDA**

**GENERAL FUNCTIONS**

Moved by Trustee Abatti, Seconded by Trustee Hester to approve the following consent agenda items as follows: **GENERAL FUNCTION** – Adoption of Minutes: June 12, 2023. **FINANCE AND BUSINESS** – Warrant orders week beginning 6/15/23 to week ending 6/15/23.

**PERSONNEL SERVICES** – Certificated Maternity Leave of Nancy Perez, Teacher (Finley) 8/15/23-10/13/23. Summer School Employment of Gabriel Medina, ELOP Substitute Teacher (Finley); Anthony Arevalo, Principal (HHS); Marco Page, Principal (Finley). Coaching Resignation of Jesus Quesada II, Head Track & Field Coach (HHS). Certificated Resignation of

**CONSENT AGENDA continued**

Stephen Frazier, Special Ed. Teacher (HMS). **GENERAL BUSINESS** – Agreement for Legal Services between HUSD & the Law Firm of Currier & Hudson. MOU between ICOE & HUSD regarding Professional Learning for Integrated ELD. 2023-24 School Plan for Student Achievement (SPSA) for each school site. Out of State field trip for Summer School Migrant students to Waylon’s Water World in Yuma, AZ. on 7/5/23. Disposal of obsolete and damaged science textbooks & library books at HMS. All approved by unanimous votes, Ayes: 4, Nays: 0. Vote: 4-0.

**INFORMATION ITEMS**

Mr. Velazquez presented a PowerPoint on the 2022-23 LCFF Local Performance Indicators. The slides showed the indicators by priority areas with rating scales 1-5 lowest to highest. The local indicators that applied to HUSD are Priority 1 Basic Conditions at School; Priority 2 Implementation of State Academic Standards; Priority 3 Parent Engagement; Priority 6 Local Climate Survey; & Priority 7 Access to a Broad Course of Study.

Mr. Velazquez also presented a PowerPoint on the 2023-24 Local Accountability Plan (LCAP). The slides showed the different Goals with the measuring and reporting results. The LCAP was available to view on the HUSD website and parents were urged to make comments or ask questions.

**PUBLIC HEARING**

- A. A Public Hearing regarding the Holtville Unified School District’s 2022/23 Estimated Actuals/ 2023-24 July 1 Budget Report. Mr. Wells presented a PowerPoint that included revenues and expenditures and 2022-23 and 2023-24 fiscal year projections. The 2022-23 GF estimated Actuals Revenues had a total of \$20,429,146 in GF unrestricted and \$12,911,924 in GF restricted. The GF estimated actuals expenditures had a total of \$20,518,346 in GF unrestricted and \$12,810,847 in GF restricted. The GF ending balance had a loss of \$89,200 in GF unrestricted and \$101,076 gain in GF restricted with a combining total of \$10,157,759 for the June 30 ending balance. From the First Interim, GF UR is down about -\$340,500 due to increased sub/stipend costs and salary settlements. The 2023-24 GF July Budget Revenues have a total of \$21,745,096 in GF unrestricted and \$14,117,328 in GF restricted. The GF July Budget Expenditures show \$21,668,001 in GF unrestricted and \$15,697,868 in GF restricted. The GF ending balance shows a combined total of \$8,654,313 in both GF restricted and unrestricted for the June 30 ending balance. The LCAP is fully budgeted in the 2023-24 document and all settlement agreements are included. Construction project funds have been moved from 2022-23 to 2023-24 to maintain ease of operations. New programs and positions included for CCSPP are a school nurse, school psychologist and ELD teachers. Mr. Wells entertained any comments or questions from the Board and/or public.
- B. A Public Hearing regarding the 2023-24 Local Control & Accountability Plan (LCAP). There were no comments or questions from the public.

**ACTION/DISCUSSION ITEMS**

Moved by Trustee Garewal, Seconded by Trustee Abatti to approve the 2023-24 Sam Webb Continuation School SWP Plan to authorize Sam Webb to operate under and report as Schoolwide Program. Mr. Velazquez explained that Sam Webb is currently targeted assisted. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Hester, Seconded by Trustee Abatti to approve Notice of Completion for various District projects. Mr. Wells explained that it is necessary to file these notices at the county in order to be in compliance. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Garewal to approve Board Resolution 2022/23-015 Regarding the Education Protection Account. Mr. Wells explained that this is an annual resolution to ensure we are spending funds on non-administrative salaries. Roll Call Vote: Grizzle; Aye: Garewal; Aye; Abatti; Aye: Hester; Aye. Passed by unanimous votes Ayes: 4, Nays: 0. Move by Trustee Garewal, Seconded by Trustee Hester to approve Board Policy 6146.1: High School Graduation requirements update. Mr. Ruiz explained that the only change with the board policy is that there will be a different diploma issued to Special Ed students. Passed by unanimous votes Ayes: 4, Nays: 0.

**FUTURE BOARD MEETING DATE**

Special Board Meeting: Thursday, June 22, 2023

**ADJOURNMENT**

The meeting adjourned at 6:54 p.m.

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**Jared Garewal, Clerk  
Holtville Unified School District  
Board of Trustees**



**Holtville Unified School District  
Special Board Meeting  
Minutes – June 22, 2023**

**{Page 1 of 2}**

The Board of Trustees of the Holtville Unified School District met in a Special Session on June 22, 2023, at the Holtville Unified School District Board Room 621 E 6<sup>th</sup> Street, Holtville, California. The meeting was called to order at 2:01 p.m. by the Presiding Chairman.

**MEMBERS PRESENT:** Kevin Grizzle, President; Ben Abatti Jr., Member; Julie Duarte, Member; Matt Hester, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

**MEMBERS ABSENT:** Jared Garewal, Clerk

**MODIFICATION OF THE AGENDA:** None

**STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.** None

**CLOSED SESSION**

Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

**REPORT OF CLOSED SESSION In:** 2:02 p.m. **Out:** 2:28 p.m.  
Nothing to report.

**ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.** Nothing

**CONSENT AGENDA**

**GENERAL FUNCTIONS**

Moved by Trustee Hester, Seconded by Trustee Abatti to approve the following consent agenda items as follows: **GENERAL BUSINESS** – Proposal with Jennifer Finney-Ellison Consulting (English 3D) for Designated ELD Consulting & Training Services for Secondary. All approved by unanimous votes, Ayes: 4, Nays: 0. Vote: 4-0.

**Holtville Unified School District  
Special Board Meeting  
Minutes – June 22, 2023**

**{Page 2 of 2}**

**ACTION/DISCUSSION ITEMS**

Moved by Trustee Abatti, Seconded by Trustee Duarte to approve the 2023-24 Holtville Unified School District Local Control and Accountability Plan. Mr. Velazquez presented the plan at the previous meeting. There were no changes to the plan. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Hester, Seconded by Trustee Abatti to approve 2022-23 Estimated Actuals/2023-24 July 1 Budget. Mr. Wells presented the report at the last meeting during Public Hearing. There were no changes. Passed by unanimous votes Ayes: 4, Nays: 0.

**FUTURE BOARD MEETING DATE**

Regular Board Meeting: Monday, July 17, 2023

**ADJOURNMENT**

The meeting adjourned at 2:46 p.m.

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**Jared Garewal, Clerk  
Holtville Unified School District  
Board of Trustees**

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***WARRANTS***

Register 000249 - 06/22/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000249, Dated 06/22/2023

23229135	256.04	Printed	010		A T & T (000008/1)
23229136	452.95	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
23229137	5,504.02	Printed	110		APPLE COMPUTER INC (000037/1)
23229138	19.13	Printed	010		AUTO ZONE (000049/1)
23229139	173.63	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
23229140	1,800.30	Printed	010		CARDMEMBER SERVICES (000322/2)
23229141	2,044.00	Printed	010		College Entrance Examinaton Board (000107/2)
23229142	3,213.00	Printed	010		CURRIER and HUDSON (000117/2)
23229143	171.75	Printed	130		DEL SOL MARKET (000125/1)
23229144	1,614.26	Printed	130		DOMINOS PIZZA (000142/2)
23229145	364.82	Printed	010		GAS COMPANY (000172/1)
23229146	943.01	Printed	130		HOLLANDIA DAIRY, INC (000609/1)
23229147	550.00	Printed	010		IMAGINE LEARNING (000213/3)
23229148	30,576.57	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
23229149	156.43	Printed	010		JOHN DEERE FINANCIAL (000324/1)
23229150	6,456.24	Printed	010		MARRIOTT HOTEL SERVICES, LLC (001111/1)
23229151	206.65	Printed	010		QUILL CORP (000318/1)
23229152	683.83	Printed	010		RUIZ, CELSO (000576/1)
23229153	751.52	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)
23229154	544.21	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
23229155	51.40	Printed	130		SMART and FINAL (000362/1)
23229156	38.45	Printed	130		SMART and FINAL (000362/1)
23229157	294.51	Printed	130		SMART and FINAL (000362/1)
23229158	53.95	Printed	130		SMART and FINAL (000362/1)
23229159	96.10	Printed	130		SMART and FINAL (000362/1)
23229160	60.60	Printed	130		SMART and FINAL (000362/1)
23229161	1,498.51	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)

58,575.88

Number of Items

27 Totals for Register 000249

Org Summary

Holtville Unified School District	Check.#	23229135 through	23229161	Total Count	27	\$58,575.88
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6

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000250, Dated 06/29/2023					
23230583	2,063.27	Printed	010		A T & T (000008/1)
23230584	7,106.17	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
23230585	490.00	Printed	010		APPLE COMPUTER INC (000037/1)
23230586	301.58	Printed	010		AREVALO, ALICIA (000507/2)
23230587	15,400.50	Printed	010		AREVALO, ANTHONY (000508/1)
23230588	62.48	Printed	010		AUTO ZONE (000049/1)
23230589	910.33	Printed	010		AVILA, DAVID (000510/1)
23230590	2,930.56	Printed	110		BDJTech (000925/3)
23230591	2,146.48	Printed	010		CALIF SCHOOL EMP ASSOCIATION (000453/1)
23230592	1,656.29	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
23230593	302.89	Printed	010		CHAIRES, LUIS (001021/1)
23230594	1,504.95	Printed	010		COSTCO (000110/1)
23230595	194.53	Printed	010		COUNTY MOTOR PARTS (000111/3)
23230596	63.00	Printed	010		CSEA VICTORY CLUB (000455/1)
23230597	320.25	Printed	010		D LUPITAS RESTAURANT (000119/1)
23230598	1,177.47	Printed	010		DAVID and SONS TRUCK REPAIR IN (000120/1)
23230599	517.93	Printed	010		DEL SOL MARKET (000125/1)
23230600	3,872.84	Printed	010		DELL MARKETING LP (000126/1)
23230601	301.58	Printed	010		DUARTE, MAYRA (000518/1)
23230602	59.00	Printed	010		Edmentum, Inc (000910/2)
23230603	742.04	Printed	010		ELMS EQUIPMENT RENTAL (000150/1)
23230604	150.65	Printed	010		ESTRADA, BETSY (000927/2)
23230605	219.35	Printed	010		GARCIA, NAYELI (000721/1)
23230606	115.26	Printed	010		GAS COMPANY (000172/1)
23230607	150.00	Printed	010		GEORGES PIZZA (000177/1)
23230608	5,996.80	Printed	010		GIGA KOM (000179/2)
23230609	14.41	Printed	010		GONZALEZ, VIVIAN (001031/1)
23230610	450.64	Printed	010		HARRISON, PATRICA (000523/1)
23230611	96.94	Printed	010		HERAZ, ANN (000689/1)
23230612	301.58	Printed	010		HERNANDEZ, MONICA (001027/1)
23230613	685.76	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
23230614	1,376.13	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
23230615	2,607.88	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
23230616	715.39	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
23230617	855.11	Printed	010		JOHN DEERE FINANCIAL (000324/1)

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000250, Dated 06/29/2023 (continued)

23230618	395.90	Printed	010		JOHNSTON, MYKELL (000663/1)
23230619	1,862.36	Printed	010		LEDEZMA, FERNANDA (000611/1)
23230620	301.58	Printed	010		LEON-LOPEZ, ERIKA (000541/1)
23230621	219.64	Printed	010		LYERLY, ANNABEL (000557/1)
23230622	210.31	Printed	010		MANGE, KACI (001094/1)
23230623	39.30	Printed	010		MANGE, MARCI (000553/1)
23230624	750.00	Printed	010		MEDIC FIRST (000700/3)
23230625	1,074.83	Printed	010		Music & Arts (000489/2)
23230626	2,000.00	Printed	010		Pablo Gonzalez (001154/1)
23230627	310.75	Printed	010		PALACIOS, MELISSA (001066/1)
23230628	185.56	Printed	010		PITNEY BOWES GLOBAL FINANCIAL (000307/3)
23230629	168.62	Printed	010		PIZANO, NADIA (000993/1)
23230630	34.47	Printed	010		QUILL CORP (000318/1)
23230631	152.98	Printed	010		QUILL CORP (000318/1)
23230632	2,081.30	Printed	010		QUILL CORP (000318/1)
23230633	38.78	Printed	010		QUILL CORP (000318/1)
23230634	77.57	Printed	010		QUILL CORP (000318/1)
23230635	86.72	Printed	010		QUILL CORP (000318/1)
23230636	108.55	Printed	010		ROMANS WATER (000331/1)
23230637	625.68	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)
23230638	601.89	Printed	010		SPARKLETTS WATERS (000370/1)
23230639	3,047.62	Printed	010		SUNBELT RENTALS (000379/1)
23230640	660.01	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
23230641	5,000.00	Printed	010		Thu, Debra (001146/1)
23230642	4,930.43	Printed	010		TK ELEVATOR CORP (000706/2)
23230643	450.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
23230644	617.12	Printed	010		UNFIRST CORPORATION (000727/2)
23230645	567.54	Printed	010		VALENZUELA, MARISELA (000585/1)
23230646	312.06	Printed	010		VANACKER, CHAD (000584/1)
23230647	525.12	Printed	010		Verizon Wireless Services LLC (000422/1)
23230648	4,487.88	Printed	010		VISION SERVICE PLAN (000424/1)
23230649	11,696.72	Printed	010		VOL EMPLOYEES BENEFITS ASSOC (000480/1)
23230650	2,078.90	Printed	010		WATER TREATMENT SERVICES (000483/1)
23230651	145.14	Printed	010		WILLIAMS, SAMANTHA (000593/2)

101,705.37      Number of Items      69      Totals for Register 000250

Selection    Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 06/29/2023, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE    ONLINE

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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12



Org Summary

<b>Holtville Unified School District</b>				
Check #	23230583	through	23230651	Total Count
				69
				\$101,705.37

13

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***PERSONNEL***

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**MEMORANDUM**

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CERTIFICATED EMPLOYMENT  
**DATE:** JULY 5, 2023

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The Board is requested to approve the following Certificated Employment for the 2023/24 SY:

1. Joanna Ruiz	3 <sup>rd</sup> Grade Teacher	Finley
2. Reyna Camacho	TK Teacher	Finley
3. Kaci Mange	Kinder Teacher	Finley
4. Anateresa Diaz	1 <sup>st</sup> Grade Teacher	Finley
5. Luz De Carmen Buenrostro	1 <sup>st</sup> Grade Teacher	Finley
6. Nadia Ontiveros	1st Grade Teacher	Finley
7. Renato Montano	PE Teacher	HMS
8. Yaremy Macias	6 <sup>th</sup> Grade Teacher	HMS
9. Viviana Gonzalez	6 <sup>th</sup> Grade Teacher	HMS
10. Juan Carlos Nevarez	SpEd Teacher	HMS
11. Stephanie De Leon	Science Teacher	HHS
12. Manuel Arredondo	Math Teacher	HHS
13. Clarissa Cota	English/ELD Teacher	HHS

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**MEMORANDUM**

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** SUMMER SCHOOL EMPLOYMENT  
**DATE:** JULY 5, 2023

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The Board is requested to accept the following Summer School Employment for the 2022/23 school year:

- |                      |              |         |
|----------------------|--------------|---------|
| 1. Amanda Valenzuela | Health Clerk | ELOP    |
| 2. Yvette Claverie   | Teacher      | Migrant |
| 3. Veronica Estrada  | Tutor        | ASES    |

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**MEMORANDUM**

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CLASSIFIED EMPLOYMENT FOR 2023/24  
**DATE:** JULY 5, 2023

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The Board is requested to approve the following Classified Employment:

1. Monica Hiraes Martinez	SpEd Paraprofessional	Pine
2. Laura Flores	Proctor	HHS
3. Antonio Reyes	Paparofessional	HHS
4. Danielle Mauldin	Paraprofessional	Pine

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**MEMORANDUM**

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CLASSIFIED MANAGEMENT/CONFIDENTIAL RESIGNATIONS  
**DATE:** JULY 5, 2023

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The Board is requested to accept the following Classified Management/Confidential Resignation  
July 7, 2023:

1. Kacie Mange

ELOP Coordinator

Pine

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**MEMORANDUM**

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** EXTRA DUTY ASSIGNMENTS  
**DATE:** JULY 5, 2023

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The Board is requested to accept the following Extra Duty Assignments:

- |                   |                               |          |
|-------------------|-------------------------------|----------|
| 1. Karla Larios   | Technology Support Technician | District |
| 2. Karen Arollins | Technology Support Technician | District |

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**MEMORANDUM**

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CERTIFICATED LEAVE  
**DATE:** JULY 5, 2023

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The Board is requested to accept the following Certificated Leave under Ed Code 44987:

1) Yurii Camacho	Teacher (Finley)	8/15/23 – 6/7/24
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**MEMORANDUM**

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**TO:** BOARD OF TRUSTEES  
**FROM:** CELSO RUIZ, SUPERINTENDENT  
**SUBJECT:** CERTIFICATED RESIGNATION  
**DATE:** JULY 5, 2023

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The Board is requested to accept the following Certificated Resignation:

1) Griselda Gallegos	Teacher (Finley)	6/9/23
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**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***GENERAL BUSINESS***

**AGREEMENT TO PREPARE  
DEVELOPER FEE JUSTIFICATION STUDY  
for  
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Prepared by:

Jack Schreder & Associates, Inc.  
4094 C Street  
Sacramento, California 95819  
(916) 441-0986

CONTENTS

PURPOSE OF THE PROJECT .....	1
PROJECT METHODOLOGY.....	1
CONSULTING FEES.....	4
TIME SCHEDULE .....	5
SIGNATURE.....	5

## PURPOSE OF PROJECT

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The objective of this project is to determine if a reasonable relationship exists between new residential, commercial, and industrial development and the need for new and/or reconstructed school facilities in the Holtville Unified School District. The study will be documented to provide the District with the justification necessary to levy developer fees as authorized by Education Code Section 17620. The report will comply with any new legislative requirements to date, including SB 1693 and AB 3081 requirements.

## PROJECT METHODOLOGY

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The project that Jack Schreder & Associates, Inc. is proposing will be comprised of the following separate components:

- Component A:** Projection of the residential, commercial, and industrial development.
- Component B:** Identification of student yield factors for residential, commercial, and industrial development.
- Component C:** Generation of enrollment projections based on natural growth and new residential development.
- Component D:** Identification of existing facility capacity, facility needs, and facility costs based on enrollment projections. Class size reduction implementation may affect District capacity.
- Component E:** Preparation of documentation in compliance with current developer fee law.

## **COMPONENT A**

In order to identify the projected student impact of residential, commercial, and industrial development, it is necessary to assess the impact of development. This component of the study will identify the level of future residential, commercial, and industrial development anticipated to occur in the District.

As required to justify developer fees, the specific steps in this component are:

- Identify approved and tentative development projects on file with the county and city planning departments where applicable.
- Identify development potential for vacant and under-developed land.
- Identify city building densities, current zoning, and master plan designations to establish build-out potentials.
- Provide development projections for single family residential and multiple family residential development. Provide projections of commercial and industrial development by category.
- Determine the development impact on the District when pre-existing dwelling units are demolished and replaced by reconstructed dwelling units as it occurs within the District boundaries.
- Project fee revenues for residential, commercial and industrial based on the current maximum fee.

*District responsibility: Provide information regarding current and future projected residential development known to the District.*

## **COMPONENT B**

State default student yields will be utilized or student generation rates (SGR's) will be calculated to project the student impact of future development. The commercial/industrial SGR's will address employee generation factors, as provided by the San Diego Traffic Generation documentation (17621(e)(1)(B)).

### **COMPONENT C**

Enrollment projections for the District will be provided which are based on the levels of new residential development identified in Component A and the SGR's identified in Component B. The enrollment projections will utilize a cohort survival methodology and proposed residential development where applicable.

*District responsibility: Provide demographic information, including CBEDS enrollment for the current school year. Enrollments must be provided by grade level.*

### **COMPONENT D**

Once the enrollment projections are established, the District's ability to house future enrollments will be analyzed. The capacity of the District facility will be identified and future enrollments will be "loaded" into the facilities to determine if, and when, the capacity at each grade level organization will be exceeded. The effects of class size reduction program implementation will be determined. Costs for providing new facilities will be provided on a per dwelling unit, per student, and per square foot basis.

In addition to establishing the District's future facility needs and costs, the available facility funding sources will be identified.

*District responsibility: Provide a schematic fire drill map or SP1A of each District site, including any closed or unused sites. The schematic should include current class use, District loading policy, and any limitation to housing additional students (classroom use or school site size.) Portable classrooms must be identified for each site, including use, and ownership; if they are leased, terms of lease must be provided.*

### **COMPONENT E**

The information and conclusions identified in Components A through D will be included in a report to be delivered to the District upon completion of the project. The report will comply with the requirements of Education Code Section 17620.

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## CONSULTING FEES

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Jack Schreder & Associates, Inc. will provide a digital (PDF) draft copy of the report for district review. After the report is finalized, a digital (PDF) final report will be provided to the district. Upon request, bound hard copies will be provided to the district. Jack Schreder & Associates, Inc. will provide step-by-step instructions to implement the fees. Model resolutions and Board policies for the public hearing process and the establishment of developer fees will also be provided.

<u>Holtville Unified SD</u>	<u>Price</u>	<u>15% Discount*</u>
<b>Developer Fee Justification Study</b>	<b>\$6141</b>	<b>\$5220</b>

\*If half or more districts in Imperial County sign an agreement with Jack Schreder & Associates to have a Developer Fee Study prepared, a 15% discount will be given to each district.

*Note: Education Code Section 17620(a)(5) provides that developer fee revenues may be used to pay for the cost of preparing developer fee justification documentation.*

As a courtesy at **no cost to the District**, Jack Schreder & Associates, Inc. will provide a template for your District's annual/5-year plan as required by Government Code Sections 66006 and 66001. This plan is updated each year and must be available for public review by December 26<sup>th</sup> (180 days after close of previous fiscal year).

Upon the District's request, Jack Schreder & Associates, Inc. will assist the District with completing the plan. The cost for such assistance is \$185/hour, not to exceed 16 hours.

### **Additional Considerations**

- The quoted price does not include attendance at the Board meeting when the report is presented; this is an additional optional cost for the District.
- Visitations to the district following the completion of the draft will be reimbursed to the Consultant in the amount of \$185 an hour including travel time.
- Reproduction costs for bound hard copies of the final report will be reimbursed to the Consultant.
- Express mail expenses will be documented and reimbursed to the Consultant.

**TIME SCHEDULE**

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The draft report which will include baseline data regarding District capacity, student yield information, classroom loading policies and class size reduction will be determined within 60 days of a signed agreement and receipt of requested information. The final report will be completed 15 days after receipt of the final draft from the District.

**This agreement is between the Holtville Unified School District and Jack Schreder & Associates, Inc.**

\_\_\_\_\_  
John-Paul Wells  
Assistant Superintendent/CBO  
Holtville Unified SD

  
\_\_\_\_\_  
Elona Cunningham  
Jack Schreder & Associates, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
June 19, 2023  
Date





# TURF TANK®

ACCURATE. CONSISTENT. EFFICIENT.



## We've got your back



**1,500+**

Customers Worldwide



**140+**

Employees Globally



Office



Support



Sales



## World's 1<sup>st</sup> autonomous line marking robot



50% savings on paint



90% savings on labor



100% accurate lines



Official Supplier Of



Official Partner Of



**SPORTS FIELD**  
MANAGEMENT ASSOCIATION  
MAKING THE GAME BETTER



Turf Tank USA Inc.



Sub-Rental Agreement

**Appendix to Sub-Rental Agreement on Turf Tank One autonomous line marking robot**

**Appendix (A) – Annual Appropriation Clause**

You believe that funds can and will be obtained in amounts sufficient to make all Rental Payments during the Rental term in each fiscal year. If your official governing body does not allow you funds for the succeeding fiscal year to continue such payments under the Sub-Rental Agreement, you may terminate the Sub-Rental Agreement at end of the current fiscal year, by giving (90) days prior written notice to us. Upon termination of the Sub-Rental Agreement, you will be responsible for the payment due prior to the end of the 90-day notice period referred to above. Upon the occurrence of this event, you shall, at your cost and expense, both restore the Equipment to its original condition (excepting only reasonable wear and tear) and return it to us in accordance with the terms set forth in the Sub-Rental Agreement.

**For the Customer:**

**For the Sublessor, Turf Tank USA Inc.**

Title:

Sub-Rental Agreement Commencement Date

Superintendent

Full Legal Name:

Sub-Rental Agreement Number

Celso Ruiz

Accepted by and Date:

Accepted by and Date:

7/3/2023

7/3/2023

Customer Signature:

Sublessor Signature:

DocuSigned by:  
Celso Ruiz  
06543218C97E4DD

DocuSigned by:  
Ryan Arubae  
085182891D0E4ED...



Sub-Rental Agreement

TURF TANK

CUSTOMER	Company Name Holtville Unified School District	Country United States	Phone Number	
	Billing Address 621 East 6th Street	City Holtville	State CA	Zip 92250
	PALLET DELIVERY Address (Estimated Weight: Up to 400lbs.)	City	State	Zip
			Rental Order Requisition Number 13649482103	
			Send Invoice to Attention of:	

EQUIPMENT INFORMATION	Equipment Description	Model Number	Serial Number	Quantity	Description (Attach Separate Schedule A if Necessary)	New	Used
		Turf Tank ONE Robot	PLUS		1	GPS Line Marking Robot	<input checked="" type="checkbox"/>

PAYMENT INFORMATION	Payment Frequency			Number of Payments	Rental Payment	Applicable Sales Tax	Total Rental Payment	Currency	USD	Installation Fee	1 <sup>st</sup> period Payment (Due at Install)	Other	Total Payment Enclosed
	Quarter	Annual	Other										
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	+ \$10,000	+	= \$50,000	Term (Months)	60		+ \$1,700		+ \$10,000
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			+	=	Total Payment Term	\$51,700				+ \$11,700

TERMS AND CONDITIONS

- Sub-Rental Agreement:** Holtville Unified Schoc (name of Customer) (the "Customer" or "You") agree to rent from us (the "Sub-lessor") the equipment listed above and, on any schedule, attached to this Sub-Rental Agreement (the "Equipment"). Turf Tank ApS (the "Owner") holds full and unconditional title to the Equipment (see Section 2 below). The Owner has prior to this Sub-Rental Agreement rented the Equipment to the Sub-lessor on a separate rental agreement under which the Sub-lessor is entitled to sublease the Equipment on the Terms and Conditions stipulated in this Sub-Rental Agreement. This Sub-Rental Agreement is effective on the date that it is accepted and signed by us, and the term of this Sub-Rental Agreement begins on that date or any later date that we designate (the "Commencement Date") and continues thereafter for the number of months indicated above. This agreement shall automatically renew for a term of twelve (12) months (an "Extended Term") unless either party notifies the other party that it wishes to terminate the agreement at least thirty (30) days prior to the expiration of the original term, and thirty (30) days prior to the expiration of any Extended Term. With each additional term, the existing warranty will remain in effect, and the parties agree that the payment hereunder shall be increased by three percent (3%) during each Extended Term. Payments are due upon receipt of invoices issued by Sub-lessor. If the Equipment is delivered prior to the Commencement Date, you agree to pay a prorated amount calculated as a per day rate utilizing the monthly amount hereunder divided by thirty (30). Any amendment or revision to this Agreement must be in writing and signed by both parties to be enforceable. In addition to rental payments, Customer agrees to pay when due, either directly or as reimbursement to us, all sales, use and personal property taxes and charges in connection with ownership and use of the Equipment, unless Customer is exempt from paying such taxes and charges by law. Any such applicable charges will be reflected on invoices issued by Sub-lessor.
- Title:** The Owner, Turf Tank ApS, a Danish private limited company validly incorporated under the laws of Denmark with company registration no. 36722436 and its registered address at Lansen 15 DK9230 Svenstrup J, has full and unconditional title to the Equipment. If this Sub-Rental Agreement is deemed to be a security agreement, you grant Sub-lessor - and ultimately the Owner - a security interest in the Equipment and any proceeds therefrom. By signing this Agreement, Customer authorizes Sub-lessor to sign and file Uniform Commercial Code ("UCC") financing statements on the Equipment.
- Equipment Use, Maintenance, Warranties and Data Access:** Sub-lessor hereby transfers to you any manufacturer warranties provided to us and/or the Owner. Said warranty coverage is set forth on Appendix B to this Agreement. Aside from items covered by the warranty, Customer is required at Customer's cost to keep the Equipment in good working condition and to pay for all supplies and repairs. If the Rental Payments include the cost of maintenance and/or service provided by a third party, Customer agrees that neither Sub-lessor nor the Owner are responsible to provide the maintenance or service and Customer will make all claims related to maintenance and service to the third party. You agree that any claims related to maintenance or service will not impact Customer's obligation to pay all the Rental Payments when due. Customer hereby acknowledges and consents to the acquisition by Sub-Lessor of certain data utilized to operate the equipment. Customer agrees that Sub-Lessor may access such data and Sub-Lessor agrees that it will keep all such data strictly confidential and that it will only be used to maintain, repair, or service the Equipment.
- Assignment:** Customer agrees not to transfer, sell, sublease, assign, pledge, or encumber either the Equipment or any rights under this Sub-Rental Agreement without Sub-lessor's prior written consent. Customer agrees that Sub-lessor may sell, assign, or transfer this Sub-Rental Agreement and the new owner of this Agreement shall have the same rights and benefits Sub-lessor now has and shall not be required to perform any of Sub-lessor's obligations and the rights of the new owner will not be subject to any claims, defenses, or setoffs that you may have against us, the Owner or any third party.
- Risk of Loss:** Customer is responsible for all risks of loss or damage to the Equipment and if any loss occurs, Customer shall be required to satisfy all of its obligations under this Sub-Rental Agreement. Neither we nor the Owners are responsible for any losses or injuries caused by the Equipment, and you will reimburse us and/or the Owner and defend us and/or The Owner against any such claims.
- End of Sub-Rental Agreement:** At the end of the rental term, Customer shall return to Sub-lessor or the Owner, as directed by Sub-lessor, the Equipment in good working condition at Customer's cost.
- Default and Remedies:** Customer shall be deemed in default on this Sub-Rental Agreement if: a) you fail to pay a Rental Payment or any other amount when due; or b) you breach any other obligation under this Sub-Rental Agreement or any other (Rental or Sub-Rental) Agreement with us. If you are in default, we may: a) declare the entire balance of unpaid Rental Payments for the full term under the Sub-Rental Agreement immediately due and payable to us; b) sue you for and receive the total amount due under the Sub-Rental Agreement plus the Equipment's anticipated end of Sub-Rental Agreement fair market value (the "Residual") with future Rental Payments and the Residual discounted to the date of default at the lesser of (i) per annum rate equivalent to that of U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining term of the Sub-Rental Agreement, all as reasonably determined by us, or (ii) 3%, plus reasonable collection and legal cost; c) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by law from the date of default; and d) require that you immediately return the Equipment to us or we may peaceably repossess it. Any return or repossession will not be considered a termination or cancellation of this Sub-Rental Agreement. If the Equipment is returned or repossessed, Sub-lessor shall take reasonable steps to mitigate losses caused by Customer's default. Such steps may include the sale or re-rent of the Equipment, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. Customer shall remain liable for any deficiency with any excess being retained by Sub-lessor.
- Default by the Sub-lessor - subrogation by the Owner:** Should the Sub-lessor default on the rental agreement with the Owner of the Equipment, you accept that the Owner will have the right to subrogate into the Sub-lessor's legal position under this Sub-Rental Agreement and thus become a party (the new lessor) to this Sub-Rental Agreement assuming the same rights and obligations under the Sub-Rental Agreement as the Sub-lessor prior to its default. The Owner will give you a prompt notice of the Sub-lessor's default and that any and all payments pending or due under this Sub-Rental Agreement by you at the time of the Sub-lessor's default can only be made in full discharge to the Owner of the Equipment.
- Attorney Fees and Miscellaneous:** Customer agrees that this Sub-Rental Agreement is a "Finance Lease" as defined in Article 2A of the UCC. You acknowledge we have given you the name of the Owner and agree that you may have rights under this contract with the Owner and you may contact the Owner for a description of these rights. If requested, you will sign a separate Equipment acceptance certificate. This Sub-Rental Agreement was made in Georgia (GA), is to be performed in GA and shall be governed in accordance with the laws of GA. Any action arising out of this Agreement shall be adjudicated in a court of competent jurisdiction in Cobb County, Georgia. Customer agrees that the Equipment will only be used for business purposes and not for personal, family or household use, and will not be moved from the above location or a location under the control of Customer, without our consent. We, or whoever we authorize hereto, may inspect the Equipment during the term of this Sub-Rental Agreement. You agree that a facsimile or electronic mail copy of this Sub-Rental Agreement with facsimile or electronic mail signatures may be treated as an original and will be admissible as evidence of this Sub-Rental Agreement. In the event that legal action is required due to a breach of this Agreement, the parties hereby agree that the prevailing party in such action shall be entitled to an award of reasonable attorney fees and costs associated with the same.

CUSTOMER GUARANTY & SIGNATURE	<input checked="" type="checkbox"/> You agree that this is a non-cancellable Sub-Rental Agreement with the exception of Appendix A.			
	Full Legal Name Celso Ruiz	Title Superintendent	Date 7/3/2023	Signature 

LESSEE ACCEPTANCE	Full Legal Name	Title	Date	Signature
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SUB-LESSOR	TURF TANK			
	Turf Tank, 3330 Cobb Parkway NW, Suite 324-380, Acworth, GA 30101, USA.			
	Rental Agreement Commencement	Rental Agreement Number	Date	Accepted by
			7/3/2023	



### Turf Tank Warranty

#### Component List - Warranty parts

Parts	Basic	Plus	Pro
Control Unit	✓	✓	✓
Front Console	✓	✓	✓
Harness	✓	✓	✓
Rover	✓	✓	✓
Base Station	✓	✓	✓
Tablet	✓	✓	✓
Robot Chassis	✓	✓	✓
Wheel Motors	✓	✓	✓
Battery Box	✓	✓	✓
Main Breaker 30 amp			✓
Actuator			✓
Safety Bumper - Front			✓
Safety Bumper - Rear			✓

Above Warranty does not cover breakdowns and general repairs directly caused by the owner/operator neglect, accidental damage, abuse or misuse, including inadequate cleaning and improper storage.

All components are only covered in year 1 of the warranty, coverage of components in followings years shown in above table.

- Basic warranty depending on subscription duration
- Plus warranty depending on subscription duration
- Pro warranty depending on subscription duration

### Turf Tank Service Agreement

#### Service Component List - Wear and tear parts

Parts	Basic	Plus	Pro
Solenoid			✓
Pump			✓
Suction rod			✓
Hoses			✓
Deflector			✓
Disc			✓
Wheels			✓
Robot Battery			✓
Courtesy robot (if necessary)			✓

**Basic & Plus Service Agreement:** No service components covered

**Basic & Plus Service Agreement:** All extra wear and tear parts listed above will have 20% discount to listed price within 30 days of install date. Labor costs for changing the components will not be covered by the service agreement.

**Pro Service Agreement:** Customer will receive 1 "Service Kit" in the start of the subscription and will also receive 1 "Service Kit" listed below one time per year. Labor costs for changing the components will be covered.

**Service Kit:** Includes 1-Solenoid, 1-Pump, 1- Suction rod assembly, 1- tubing set. Available for separate purchase as well at discounted rate.



# [CA] Holtville Unified School District – Plus Package

Quote created: June 9, 2023 Reference: 20230609-134442722

[CA] Holtville Unified School District

621 E 6th St  
Holtville, CA 92250  
United States

Celso Ruiz

celso@husd.net  
760-234-8175

## Products & Services

**US - Turf Tank Plus Package - Subscription** 1 \$1,000.00

Includes: / year

- GPS Paint Robot + GPS Package (Includes Android Tablet)
- Continuous Software Improvements
- Free Form Text Creation
- Standard Geometry Package
- Extended Geometry Package
- Paint: \$2,000 Allotment of Paint (White)
- (2) Robot Batteries
- Customer Support: Normal Business Hours (Mon-Fri)
- Hardware Warranty Program: Limited (Excludes Consumables)
- Standard Turf Tank Accessories

**US - Turf Tank Plus Package - Upfront Implementation Cost** 1 \$1,700.00

Includes:

- Configuration & Shipping of Robot
- Secure Inventory & Lock in Installation Date
- Product Training & Online Resources

Annual subtotal	\$11,000.00
One-time subtotal	\$1,700.00
Recurring Annual Discount if Signed by 6/30	(\$1,000.00)
<b>Total</b>	<b>\$11,700.00</b>

**This quote expires on September 7, 2023**

<u>Invoice Type</u>	<u>Invoice Details</u>
<b>Implementation Fee Invoice</b>	<b>Implementation Fee Invoice must be paid prior to the shipment and installation of the robot. The invoice for Implementation Fee should be available within 24 hours after the contract has been signed and returned. The invoice will be emailed to the billing contact on file and will be from <a href="mailto:billing@turftank.com">billing@turftank.com</a>.</b>
<b>First Invoice</b>	<b>First Invoice will be emailed and made available within 24 hours after the robot has been shipped. Payment will be due at the installation and training of the robot. The invoice will be emailed to the billing contact on file and will be from <a href="mailto:billing@turftank.com">billing@turftank.com</a>.</b>

Questions? Contact me



**Mason Steffens**

Regional Territory Manager  
mason.steffens@turftank.com  
+12175565085

**Turf Tank**

3330 Cobb Parkway NW Suite 324-380  
Acworth GA 30101  
United States

DocuSigned by:

*Celso Ruiz*  
08543218C97E4DD...

Celso Ruiz

7/3/2023



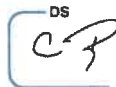
**Intelligent Marking USA, Inc. dba Turf Tank**

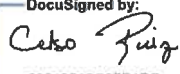
8790 F Street, Suite 830, Omaha, NE 68127  
 Phone: 877-396-4094 | billing@turftank.com

**BUSINESS CONTACT INFORMATION**

Company Name Holtville Unified School District		
DBA (if different)		
Invoice/AP Contact Adrinne Lawson		
Invoice/AP Phone 760-356-2974	Fax	Invoice/AP Email alawson@husd.net
Address 621 E. 6th Street		
City Holtville	State Ca	ZIP Code 92250
Are you sales tax exempt? ___ Yes <input checked="" type="checkbox"/> No	Tax Exempt #	
Purchase order Required? <input checked="" type="checkbox"/> Yes (Please attach) ___ No Purchase Order Number: _____		
<b>Payment Options</b>		
ACH Payment or Credit Card (Preferred Payment Method)	___ Yes <input checked="" type="checkbox"/> No <i>Option available via emailed invoice.</i>	*If ACH/CC is selected, you will be automatically enrolled in recurring auto payments after the first payment unless you opt out. Opt Out: ___ Yes <input checked="" type="checkbox"/> No
Check	<input checked="" type="checkbox"/> Yes ___ No	<i>Send checks to address provided above</i>

- All invoices are to be paid 30 days from the date of the invoice.
- If tax exempt certificate required.



DocuSigned by:  
  
 86543218667E4DD...

Signature: \_\_\_\_\_

Printed Name: Celso Ruiz

Date: 7/3/2023



# TURF TANK SHIPMENT CONFIRMATION




## LTL DELIVERY

TYPES OF ITEM:

- Turf Tank Robot
- Full Pallet of Paint



LTL Shipping Address:

<b>Org. Name:</b>	Holtville Unified School District
<b>Address:</b>	621 E. 6th Street
<b>City, State, Zip:</b>	Holtville, CA 92250



## SMALL PARCEL DELIVERY

TYPES OF ITEM:

- Battery
- Jug
- Pump

Small Parcel Delivery Address:

<b>Org. Name:</b>	Holtville Unified School District
<b>Address:</b>	621 E. 6th Street
<b>City, State, Zip:</b>	Holtville, CA92250

California Department of Education  
**AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE  
GRANT**

**2023–24 APPLICATION FOR FUNDING**

(Due Date: To be received in Regional Supervisor's Office by August 1, 2023)

PROJECT DURATION: JULY 1, 2023 TO JUNE 30, 2024

School Site: Holtville High School

District: Holtville Unified School District

**Certification:**

I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

  
\_\_\_\_\_  
Electronic Signature of Authorized Agent

  
\_\_\_\_\_  
Electronic Signature of Principal

  
\_\_\_\_\_  
Electronic Signature of Agriculture Teacher  
Responsible for Program

Agriculture Teacher Summer Contact Cell Number: 530-979-0442

Local Education Agency (LEA) Board Approval Date: \_\_\_\_\_

Printed Name of Agriculture Teachers:

Lindsay Cox	_____
Jennifer Sutter	_____
Carson Cronkright	_____
_____	_____
_____	_____

**PART A – Base Level Funding**

In order to qualify for the Agriculture Education Incentive Grant an LEA must meet all the following criteria or provide a Variance approved by the Regional Supervisor for each criterion not met. All evidence must be included with the original application submitted to the Regional Supervisor.

NOTE: Stand-alone middle school programs will only be required to complete PART A. However, they may elect to complete the additional parts if they qualify for additional funding.

Please check each criterion currently being met:

- 1. Properly Credentialed Teachers
  - Log onto CTC and provide printout of credentials or provide a copy of current credentials.
- 2. Professional Development
  - Provide printout from teacher journal in AET verifying professional development activities.
- 3. Course Sequence
  - Provide documents/evidence of at least one three-year course sequence.
- 4. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE)
  - Provide copy of course syllabus identifying grading of FFA and SAE.
- 5. Alternative Credits
  - Submit description of at least one course meeting A-G, Dual Enrollment, Articulation, etc.
- 6. Future Farmers of America Constitution and By-Laws
  - Provide a copy of the current Chapter Constitution and Bylaws with the election of officers highlighted.
- 7. Future Farmers of America Meetings
  - Use meeting manager in AET or provide minutes for a minimum of six-chapter meetings.
- 8. Agriculture Advisory Committee
  - Provide meeting minutes for two Agriculture Advisory Committee meetings.

Checking all the required criteria as being met qualifies the LEA for Part A funding. Verification of meeting each criteria must be provided to the Regional Supervisor.

Qualified Program (\$4,500 to each site)	<u>\$ 4,500</u>
Number of Agriculture Teachers teaching at least one approved agriculture course?	<u>3</u>
Teacher based funding (Number of teachers x \$500)	<u>\$ 1500</u>
Number of Students as identified on the 2022-23 FFA Membership roster?	<u>220</u>

Student based funding (Number of students x \$10)	\$ 2200
Class size funding A (number of teachers meeting level A in all classes – 30 in classroom/25 in shop classes)	
Class size A funding (Number of teachers meeting level A class size x \$1,000)	\$ 0
Class size funding B (number of teachers meeting level B in all classes – 28 in classroom/22 in shop classes)	3
Class size B funding (Number of teachers meeting level B class size x \$2,000)	\$ 6000
<b>TOTAL PART A FUNDING</b>	<b>\$ 14200</b>

**PART B** – Additional Funding

LEA's may qualify for additional funding based on their ability to meet specific classroom, leadership, and experiential learning (SAE) criteria. It is not necessary for a program to meet all criteria in each category to be eligible to receive additional funding. Verification of meeting criteria will be taken from entries in the Agricultural Experience Tracker (AET). The AET report will be developed based on data as of June 30. Funding in each section will be based on the number of points accumulated in that section. This report will be used to complete Part B and will be included as part of the application.

Based on the 2022-23 Agricultural Education Incentive Grant Report, and points accumulated, the LEA may qualify for base level funding through the classroom section, leadership section, and experiential learning (SAE) section.

An LEA shall qualify for Part B funding in each section if they meet the predetermined base level. Bonus funding is earned if a program exceeds the predetermined base level by twenty percent (20%). LEA's meeting the base level shall receive \$2,250 plus \$250 per qualified teacher. LEA's meeting the bonus level shall receive an additional \$2,250 plus an additional \$250 per qualified teacher.

Note: An LEA may qualify for Level A, Level B, or no funding in each section but shall not qualify for both funding levels in a section. Example: The LEA qualifies for Level A funding in the Classroom Section, Level B in the Leadership Section and no funding in the SAE section.

Classroom Section

Level A Funding Points – 355-535	Level B Funding Points – 536+
Points Earned as Identified in the AET Report	574.7
Level A Funding (number of teachers x \$250) + \$2,250	\$
Level B Funding (number of teachers x \$500) + \$4,500	\$ 6000
<b>TOTAL CLASSROOM SECTION FUNDING</b>	<b>\$ 6000</b>

Leadership Section

Level A Funding Points – 285-445

Level B Funding Points – 446+

Points Earned as Identified in the AET Report

586.8

Level A Funding (number of teachers x \$250) + \$2,250

\$ \_\_\_\_\_

Level B Funding (number of teachers x \$500) + \$4,500

\$ 6000

TOTAL LEADERSHIP SECTION FUNDING

\$ 6000

Experiential Learning (SAE) Section

Level A Funding Points – 595-935

Level B Funding Points – 936+

Points Earned as Identified in the AET Report

1219.2

Level A Funding (number of teachers x \$250) + \$2,250

\$ \_\_\_\_\_

Level B Funding (number of teachers x \$500) + \$4,500

\$ 6000

TOTAL EXPERIENTIAL LEARNING (SAE) SECTION FUNDING

\$ 6000

TOTAL PART B FUNDING

\$ 18000

**PART C** – Program Funding

LEA's may qualify for additional funding based on their ability to meet specific program criteria. To qualify for Program Funding, a program must show evidence of meeting all criteria identified. Evidence must be submitted at the time the original application is submitted to the Region Supervisor.

To qualify for PART C – Program Funding, a site must show evidence of meeting the following. If any item is not met, the program is not eligible to apply for PART C funding.

- Each teacher (50% of their teaching load in agriculture) must have participated in eight approved professional development activities.
- Agenda and Minutes for three Agriculture Education Advisory Committee meetings.
- Each teacher (50% of their teaching load in agriculture) must have an extended contract and/or a project supervision period. The project supervision period must be in addition to the provided prep period.

If a program has met the three required criteria they are eligible for funding and must complete the following Sections.

Section A – Earn one point for each criteria met.

Held an FFA Officer team retreat or other planning activity prior to the start of school and continued to hold meetings during the year to plan FFA activities.

1

In addition to the Agricultural Education Advisory Committee the program has an Agriculture Boosters Club and/or an FFA Alumni Chapter.	<u>1</u>	
Program hosted a Student Teacher.	<u>          </u>	
Total Points Section A (3 points possible)	<u>2</u>	
Section B – Earn points based on AET “California Ag CTE Incentive Grant Application Report		
Points Earned as Identified in the AET Report for D-Program	<u>144.4</u>	
Total Points Part C (Section A + Section B)		<u>146.4</u>

Level A Funding Points – 120-139	Level B Funding Points – 140+
Level A Funding (\$5,000)	\$ <u>          </u>
Level B Funding (\$7,500)	\$ <u>7500</u>
TOTAL PART C FUNDING	\$ <u>7500</u>

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PART A Base Level Funding	\$ <u>14200</u>
PART B Additional Funding	\$ <u>18000</u>
PART C Program Funding	\$ <u>7500</u>
GRAND TOTAL FUNDING	\$ <u>39700</u>

**HOLTVILLE UNIFIED SCHOOL DISTRICT**  
School Board Meeting Agenda

***ACTION/DISCUSSION***