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To: Curtis Johnson

From: Mike Fisher

RE: MNE Expansion Project Update

Date: February 3, 2025

Physical Plant held a pre-construction meeting with the architects, engineers, and prime contractors on January 22, 2025. Discussion points included administrative items such as safety and security, document control, and communication plans.

Next steps include:

- Finalize drawings integrating code comments
- Issue notices to proceed mid February
- Receipt of preliminary construction schedule
- Meeting with instructional stakeholders (principals, coordinators, athletics, etc.) to map out operational plans and discuss construction impacts.
- Groundbreaking early to mid March