

## **Manchester Essex Regional School District**

School Committee Meeting Minutes April 25, 2022

Virtual Meeting via WebEx

**Members Present:** Sarah Wolf, Chair, Ken Warnock, Matt Harrington, and Chris Reed

**Members Not Present:** Eric Bourke, Treasa Whitman, and Kate Koch-Sundquist

**Staff Present:** Pam Beaudoin, Superintendent, Avi Urbas, Director of Finance & Operations, Gail Hunter, Secretary

**Call to Order:** Ms. Wolf called the meeting to order at 6:06 p.m.

1. **Public Comment** – There was no public comment this evening
2. **Student Report** – There was no student report this evening
3. **Chairperson’s Report** – The Chair had no report this evening
4. **Consent Agenda**
  - Acceptance of Warrants and Meeting Minutes – There were no warrants or meeting minutes this evening.
5. **Sub-Committee Report**
  - Elementary/Facilities Committee (Chris Reed/Theresa Whitman)

Superintendent Beaudoin stated that the Gale Report had been distributed to the subcommittee. The document is a working document and there are a few dates that need to be corrected and noted the full report will be online shortly. Mr. Urbas added the G-max tests for the Hyland Field present challenges, but the field is scheduled to be repaired tomorrow. There were no issues with G-max tests at Hyland Field. The repair work for both fields will be between \$20K to \$30K. Superintendent Beaudoin clarified that the budget book information on Capital included the field replacement in 2022. That was the plan; there are two outstanding issues around the replacement one is financial, and the other is supply chain issues, materials are not available for replacement of turf fields.

Ms. Wolf had a question about the Eagle’s Nest playground and fundraising. Superintendent Beaudoin stated assuming the Eagle’s Nest group is working within the previously approved scope of work they are good to proceed with fundraising. Superintendent Beaudoin added if there are plans for permanent objects like benches or memorial trees with plaques or naming of the playground the group should come back to the School Committee. Mr. Urbas added that the original scope of work for the playground was not originally known. It is a District site, and the

District may have an obligation. The work will be completed and normally the District has an obligation around landscaping.

- Finance Committee (Matt Harrington/Theresa Whitman) No Report

Mr. Harrington had a brief report. Superintendent Beaudoin stated there is a follow up meeting scheduled with the sub committee and the collaborative group following this evening's Town Meeting in Manchester and prior to Essex Town Meeting to discuss and fact check the flyer that was circulated in Essex. The MERSD Budget Book was circulated and there was an error in the number of support staff. The District has 38 support staff nor 338.

Superintendent Beaudoin stated the School Committee Secretary will not be returning next year and she suggested the Policy Sub Committee review resumes.

- Policy Committee (Eric Bourke/ Kate Koch-Sundquist) No Report
- Negotiations Team (Sarah Wolf/Ken Warnock) No Report

## **6. Superintendent's Report**

### **7. Continued Business**

- FY 23 Budget Update  
Excess & Deficiency – Vote to include FY21 certified Excess & Deficiency funds as revenue source for FY23 Budget

Mr. Urbas explained Excess & Deficiency as part of the General Fund a sum of how much the District has and can use as a revenue source. The current fund has \$520K and the School agreed to use this in the proposed budget for FY23. The District runs a very tight budget and on a budget of \$30M there is an excess of \$100K which is used for utilities, leaves of absence, health insurance and/or a change in OOD placements. The District has never gone over in spending and if that happened it would require Special Town Meetings to vote additional funding for the District.

*Mr. Harrington moved to include FY21 certified Excess & Deficiency funds as a revenue source for the FY23 budget in the amount of \$520,000; Mr. Warnock seconded the motion. The motion passed unanimously.*

- Draft FY23 School Committee Calendar
- Draft 2022-2023 District Calendar



2022-2023 District Calendar-.pdf

The Committee had a preliminary discussion on the School Committee and District Calendars and tabled discussion to the next meeting.

8. **School Committee Comment** – There was no School Committee comment this evening.

**9. Adjourn**

*Ms. Wolf moved to adjourn the meeting; Mr. Harrington seconded the motion. The motion passed unanimously.*

**WebEx call-In information available at <http://www.mersd.org/domain/818>**

**MERSD Mission Statement**

**Education all students, instilling a passion for life-long learning and encouraging local and global citizenship.**