



## **SCHOOL COMMITTEE**

### **BUSINESS MEETING OPEN SESSION MINUTES February 13, 2018**

<b>Meeting:</b>	School Committee
<b>Date:</b>	February 13, 2018
<b>Location:</b>	MERHS Library
<b>Attendees:</b>	Pamela Beaudoin, Superintendent Avi Urbas, Director of Finance Ann Cameron, Chairman Shannon Erdmann Sarah Wolf Rachel Fitzgibbon Caroline Weld Ken Warnock
<b>Absent:</b>	Julie Riordan
<b>Guests:</b>	Building Committee Members
<b>Recorded by:</b>	Gail Hunter

#### **A. Call to Order**

Ms. Cameron called the School Committee Business Meeting to order at 6:43 p.m.

#### **B. Business Meeting Open Session**

- 1) **Public Comment** – There was no public comment.
- 2) **Student Report** – There was no student report.
- 3) **Chairman's Report** – There was no Chairman's Report
- 4) **Consent Agenda:**
  - Minutes: 2/6/18

- Acceptance of Warrants

*Ms. Erdmann moved to approve the Consent Agenda Ms. Fitzgibbon seconded the motion. The motion passed, Mr. Warnock abstained, he was not present on 2/6/18.*

## **5) Sub-Committee Reports:**

**Elementary Facilities** (Ms. Weld and Ms. Cameron) Current on Preferred Schematic Report.

**Finance Committee** (Ms. Cameron and Ms. Erdmann)

Ms. Erdmann indicated the Manchester Finance Committee is meeting tomorrow evening the MRSD Budget is on the agenda for 8:30 p.m. Ms. Erdmann believes it is important for the School Committee to have a presence at the meeting and is planning to attend.

**Communication/Policy Committee** (Ms. Fitzgibbon/Mr. Warnock)

Mr. Warnock addressed the need to update the policy and educational plan for Homebound Students the result of the OCR Settlement. Ms. Lyons will be assisting with the development of the new policy. Additionally, the Athletic Task Force is reviewing the fundraising policy. The Committee will need to review recommended changes.

Ms. Fitzgibbon attended the Triton Regional Advocacy Workshop, participants discussed listening and reaching community members. Ms. Cameron indicated there is a Facebook Page set up called Support Our Regional Schools – it is important to like and share the site to gain traction for State support of Regional Schools. The current focus is regional transportation support with a hope to have transportation fully funded. Mr. Urbas indicated full funding was unlikely given the Department of Education's position for Districts to be involved to the process.

Ms. Cameron also indicated it was important for Regional Districts to shape communications and be able to handle miscommunication

**Negotiation Team** (Ms. Wolf/Ms. Riordan)

The Negotiation Team is working on a schedule of meetings. Current recommendation is to keep with the original schedule which called for meeting two Wednesdays a month March – May. Ms. Cameron asked who sets the agendas for the meetings. Superintendent Beaudoin indicated that will be established working with the Facilitator.

Ms. Cameron added, at the Regional Advocacy Workshop it was discussed that meeting with Union Representatives about budget issues and getting the Representatives help was important in building relationships with teachers.

## 6) Superintendent's Report –

Superintendent Beaudoin gave a shout out to the Middle School students who were featured in a *Gloucester Times* article and on New England Cable News. The students were featured for applying for and receiving a grant from The Spaulding Foundation to support their project. The grant helped the students purchase I-pads which helps with their participation in 6<sup>th</sup> Grade Academy. 6<sup>th</sup> Grade Academy is a program every student goes through as an introduction to Middle School. The Academy helps students establish good practices and study skills, introduces the students to Goggle Platform, writing and literacy work.

- The District has several Arts and Writing Award Winners
- MESD Sports Teams are Knocking it out of the Park
- Robotic and Debate Teams are excelling
- Middle School is partnering with the Pedestrian and Bike Community on a safety program.
- Drama Fest will be presenting a One Act Play prior to participation in competition at St. John's Prep.
- Ms. Fitzgibbon stated the Debate Team is going to the Nationals in D.C.
- Superintendent Beaudoin indicated the course Facing History & Ourselves is preparing students in civic education on how to effectively process information. It is a curriculum for 8<sup>th</sup> to 12<sup>th</sup>.

Superintendent Beaudoin indicated the next School Committee Meetings are scheduled for March 6<sup>th</sup> and 20<sup>th</sup> and will focus on Phase II of the budget process. Addressing the question how we solve resource distribution issues and what choices need to be made to address the enrollment bubble in the High School. Elementary Foreign Language will be reviewed and discussed in detail.

## 7) New Business

- Joint Meeting with **Memorial School Building Committee**

First order of business – approval of invoices: Building Committee

*Ms. Weld moved to approve the Dore and Whitter Management Partners, LLC invoice for \$14,939.00, Ms. O'Donnell seconded the motion. The motion passed unanimously.*

*Ms. Weld moved to approve the JCJ Architecture invoice or \$24,285, Mr. Foster seconded the motion. The motion passed unanimously.*

*Ms. Weld moved to approve the Minuteman Press invoice for \$349.20, Mr. Foster seconded the motion. The motion passed unanimously.*

Approval of Minutes Building Committee

*Ms. Weld moved to approve the Minutes for 2/1/2018, Mr. Foster seconded the motion. The motion passed with two abstentions (Mr. Scharfe and Mr. Hay were not in attendance at the 2/1/2018 meeting.)*

**Committees Reviewed the Preferred Schematic Report and discussed Approval to MSBA.**

Ms. Cameron proposed one edit to the introduction on page 12 where After School is discussed. Edit to the Town of Manchester-by-the-Sea, not the Towns. Essex will not be funding the proposed After School Program. Edit was agreed to.

Ms. Weld stated that the School Committee was up-to-date on the recommendations for the Building Committee and had participated in the meetings and presentations of the Building Committee.

**Motions on Preferred Schematic Report:**

*Ms. Erdmann moved (on behalf of the School Committee) to approve the Preferred Schematic Report, Ms. Fitzgibbon seconded the motion. The motion passed with all Committee Members present voting to approve: Ms. Cameron, Ms. Weld, Ms. Fitzgibbons, Ms. Wolf, Ms. Erdmann and Mr. Warnock. Ms. Riordan was not present for the vote.*

*Mr. Scharfe moved (on behalf of the Memorial School Building Committee) to approve the Preferred Schematic Report, Ms. Ingaharro seconded the motion. The motion passed with all Committee Members present voting to approve.*

Ms. Weld, Ms. Cameron, Ms. Beaudoin, Mr. Urbas, Ms. Ingaharro, Mr. Wills, Ms. O'Donnell, Mr. Scharfe, Mr. Hay, Mr. Paglianlo, Mr. Brueker, Mr. Zaiger, Mr. Virden, Ms. Creighton, and Mr. Foster – were present and voted to approve the motion.

Mr. Oldeman, Mr. Brewster and Ms. Tomaiolo – were not present.

**8) Continued Business – There was no continued business.**

*Ms. Wolf moved to adjourn the meeting, Ms. Erdmann seconded the motion. The motion passed unanimously. The meeting adjourned at 7:20 p.m.*

Respectfully submitted,

Gail Hunter