

AGENDA



MANAGEMENT
PARTNERS, LLC

Project:	Manchester Memorial Elementary School	Project No:	MP17-114
Subject:	School Building Committee Meeting	Meeting Date:	11/06/2017
Location:	Manchester MS/HS – Library	Time:	7:00 PM
Distribution:	Attendees, Project File	Prepared By:	C.Shefferman

1. Call to Order
2. Previous Topics & Approval of October 24, 2017 Meeting Minutes
 - 7.11 Site: Swing Space Availability (P. Beaudoin)
 - 8.8 Poll group for potential school site tours (12/8, 12/14, 12/18) (P. Beaudoin)
 - 9.3 Revised Samiotes Proposal (JCJ)
 - 10.4.3 Budget Collaboration Group Meeting Update (Budget Collab. Group)
 - 10.8.10 PDP Criteria and Feedback Questionnaire (DWMP/JCJ)
3. Invoices & Commitments for Approval
 - i. DWMP October Invoice #8 in the amount of \$8,682.00 (invoice attached). Vote Expected.
 - ii. JCJ October Invoice #3 in the amount of \$34,020.00 (invoice attached). Vote Expected.
4. Working Groups Update (DWMP)
5. Budget Update (DWMP)
6. Schedule/Look Ahead (DWMP/JCJ)
7. Project Update (JCJ)
8. Educational Plan/Space Summary (JCJ)
9. Cost Review (DWMP)
10. PDP Report (JCJ)
11. Next Meeting(s)
12. Other Topics Not Reasonably Anticipated 48 hours prior to Meeting
13. Public Comments
14. Adjourn

PROJECT MANAGERS
ARCHITECTS

Newburyport, MA 01950
260 Merrimac Street Bldg 7
978.499.2999 ph
978.499.2944 fax

www.doreandwhittier.com