VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

AGENDA

March 3, 2025

TO: Venango Technology Center Joint Committee

FROM: Melissa Sharp**,** Secretary

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1. Moment of Silence

2. Pledge of Allegiance

3. Roll Call

4. Approval of the Minutes of the February 3, 2025 meeting

5. Treasurer's and Secretary's Report as of 3/3/2025

6. Payment of Bills:
   a) List of bills

7. Communications:
   a) Minutes of the Professional Advisory Committee Meeting – 2/21/2025
   b) Calendar of Events - March
   c) Monthly Enrollment Reports

8. Administrator's Report:
   a) Action:
      i) Election of Treasurer of the Board (Term runs from 3/3/2025 – 6/30/2025)
      ii) Approve additions to the Occupational Advisory Committees.
      iii) Approve letter of intent to retire from Pat Adams, Business Manager, effective April 22, 2025.
      iv) Approve Melissa Sharp as Business Manager effective April 7, 2025, through June 30, 2025, at the approved 2025-2026 salary rate at per diem.
      v) Approve Melissa Sharp as the authorized check signer and account administrator for PLGIT, Northwest Savings Bank, and Citizen's Bank.
      vi) Approve hiring Jennifer Riley as the Adult Education/Apprenticeship Coordinator at a salary of $47,500 annually, prorated for the remainder of the 2024-2025 school year and pending receipt of clearances. Start date to be determined.
      vii) Approve school calendar for 2025-2026.
      viii) Approve letter of intent to retire from Mario Fontanazza, Director, effective December 17, 2025.
      ix) Approve Paige Francois McWilliams retroactively as bus driver for Forest Area Schools, effective 2/3/25.
      x) Approve Krise Transportation to fulfill the remainder of the 2024-2025 contract under the same terms per the contract with Lepley Busing for Franklin and Valley Grove Schools.
      xi) Approve successful bid for floor grinding from CCS Renovations, Inc. at a cost not to exceed $82,000.
      xii) Approve successful bid for fire alarm replacement from Guardian Protection at a cost not to exceed $112,610.12.
      xiii) Approve Travis Crate, Ryan Lehnortt, and Bob Fugate to attend the AWS District Conference for Student Scholarship Awards in Cleveland, Ohio on May 8 & 9, 2025. Funding - AWS.
      xiv) Approve Danielle Benson and 4 students to attend the NASA Hunch Competition, if selected, in Houston, TX April 7-9 at a cost not to exceed $5,000.00. Funding – McElhattan Foundation.
   b) Report: Director's Review of Activities 2/4/2025 – 3/3/2025 – Mr. Fontanazza

9. Old Business:

10. New Business: