



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

August 21, 2023

Board of Trustees

Kevin Grizzle, President

Jared Garewal, Clerk

Ben Abatti Jr., Member

Julie Duarte, Member

Matt Hester, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, August 21, 2023

CLOSED SESSION 5:00 P.M, OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East Sixth Street, Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

<i>Present</i>	<i>Absent</i>
----------------	---------------

Kevin Grizzle, President

_____	_____
-------	-------

Jared Garewal, Clerk

_____	_____
-------	-------

Ben Abatti Jr., Member

_____	_____
-------	-------

Julie Duarte, Member

_____	_____
-------	-------

Matt Hester, Member

_____	_____
-------	-------

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___-___

3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

B) Student Discipline Pursuant to California Education Code Section 48900 #6904519852

5. REPORTABLE CLOSED SESSION ACTIONS:

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – August 21, 2023
AGENDA PAGE 2**

- 6. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.** *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*
- 7. COMMUNICATIONS FROM THE SCHOOL DISTRICT**
*Holtville Teachers Association
California School Employees Association
Governing Board
Assistant Superintendent
Superintendent*
- 8. CONSENT AGENDA**
All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.
- A. GENERAL FUNCTION**
*1) Adoption of Minutes: July 13, 2023 & August 3, 2023 Pgs. 2-5
(Supplemental Information)*
- B. FINANCE AND BUSINESS**
*1) Warrant Orders week beginning 7/13/23 to week ending 8/18/23 Pgs. 7-25
(Supplemental Information)*
- C. PERSONNEL SERVICES**
*1) Certificated Employment Pg. 27
2) Certificated Management Employment Pg. 28
3) Classified Employment Pg. 29
4) Classified Management/Confidential Employment Pg. 30
5) Classified Resignation Pg. 31
6) Certificated Extra Duty Resignation Pg. 32
7) Coaching Employment Pg. 33*
- D. GENERAL BUSINESS**
The Board is asked to approve the following items:
- 1) Quarterly Report on Williams Uniform Complaints for July 2023 Pg. 35
2) Grant Award Notification from California Community Schools Partnership Program (CCSPP):
Implementation Grant, Cohort 2 in the amount of \$4.75 million Pg. 36
3) Internship MOU on CCTC program between University of Phoenix & HUSD for Sarah Marquez
Combs Pgs. 37-42
4) Border Region Talent Pipeline Collaborative Participating Agreement Pgs. 43-52
5) Disposal of obsolete science textbooks at Finley, Pine & HMS and obsolete technology at Sam Webb
Pg. 53*

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – August 21, 2023
AGENDA PAGE 3**

GENERAL BUSINESS continued

- 6) *Out of State and/or Overnight Fall sports events* Pg.54
7) *HHS Fall Sports Game Schedules* Pgs. 55-60

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___ - ___

9. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A) *Approve Agreement between the County of Imperial and the Holtville Unified School District for the Imperial County Sheriff's Office to Provide a School Resource Officer for the 2023-24 school year* (Mr. Wells) Pgs. 62-72

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

- B) *Approval for Anthony Martinez to teach Information & Communication Technologies, grades 9th – 12th at Holtville High School with an English Language Variable Term Waiver for the 2023-2024 school year* (Mr. Ruiz)

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

- C) *Approve the 2023-24 Consolidated Application and Reporting System (CARS) Spring Release* (Mr. Velazquez) Pgs. 73-78

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

10. FUTURE BOARD MEETING DATE

Monday, September 11, 2023 is the next Regular Board Meeting

11. ADJOURNMENT

12. CLOSED SESSION

- A) *Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release*
B) *Student Discipline Pursuant to California Education Code Section 48900 #6904519852*

***** A copy is available at the District office**

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Special Board Meeting
Minutes – July 13, 2023**

{Page 1 of 2}

The Board of Trustees of the Holtville Unified School District met in a Special Session on July 13, 2023, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 3:00 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Kevin Grizzle, President; Jared Garewal, Clerk; Ben Abatti Jr., Member; Julie Duarte, Member; Matt Hester, Member; Celso Ruiz, Superintendent.

MEMBERS ABSENT: John Paul Wells, Assistant Superintendent

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

- A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION In: 3:02 p.m. **Out:** 4:02 p.m.
Nothing to report.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. Nothing

CONSENT AGENDA

GENERAL FUNCTIONS

Moved by Trustee Garewal, Seconded by Trustee Abatti to approve the following consent agenda items as follows: **GENERAL FUNCTION** – Adoption of Minutes: July 5, 2023.

FINANCE AND BUSINESS – Warrant orders week beginning 7/6/23 to week ending 7/6/23.

PERSONNEL SERVICES – Certificated Employment of Kaylin Mamer, Speech & Language (District); Ruben Macias, CTE Counselor (HHS); Jeanette Narvaez, School Nurse (District); Marina Ramirez, Counselor (Finley); Veronica Mena, Counselor (District). Classified

Employment of Alejandra Quezada Pasillas, Paraprofessional (Finley). Rescind Offer of Employment of Stephanie DeLeon, Science Teacher (HHS). **GENERAL BUSINESS** – Scope of Work and Quote Boese Consulting FPM Success Services for Holtville Unified School District in the amount of \$10,000. Counselor-Career & Technical Education job description update.

Intervention Teacher job description update. All approved by unanimous votes, Ayes: 5, Nays: 0. Vote: 5-0.

**Holtville Unified School District
Special Board Meeting
Minutes – July 13, 2023**

{Page 2 of 2}

ACTION/DISCUSSION ITEMS

Moved by Trustee Hester, Seconded by Trustee Duarte to approve and allow Joanna Ruiz to teach Multiple Subjects grades TK-5 at Finley Elementary School on a Provisional Internship Permit (PIP) for the 2023/24 school year. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Hester to approve 2023-24 Classified Management/Classified Confidential Salary Schedules. Mr. Ruiz explained that there was a change with the Food Service Director salary to match up with the Transportation and Maintenance Directors. Passed by unanimous votes Ayes: 5, Nays: 0.

FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, July 17, 2023
Special Board Meeting: Friday, August 4, 2023

ADJOURNMENT

The meeting adjourned at 4:04 p.m.

**Jared Garewal, Clerk
Holtville Unified School District
Board of Trustees**

**Holtville Unified School District
Special Board Meeting
Minutes – August 3, 2023**

{Page 1 of 2}

The Board of Trustees of the Holtville Unified School District met in a Special Session on August 3, 2023, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 3:06 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Kevin Grizzle, President; Jared Garewal, Clerk; Ben Abatti Jr., Member; Julie Duarte, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent

MEMBERS ABSENT: Matt Hester, Member.

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

- A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION In: 3:08 p.m. **Out:** 4:30 p.m.
Nothing to report.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. Nothing

CONSENT AGENDA

GENERAL FUNCTIONS

Moved by Trustee Garewal, Seconded by Trustee Abatti to approve the following consent agenda items as follows: **PERSONNEL SERVICES** – Certificated Employment of Sandra Quezada, Counselor (District); Sarah Marquez Combs, PE Teacher (HMS); Gabriela Morales, Teacher (Finley). All approved by unanimous votes, Ayes: 4, Nays: 0. Vote: 4-0.

INFORMATION ITEMS

Transitional and Full Day Kindergarten Facilities Grant Program funding. Mr. Wells explained that they are receiving \$6.5 million in funding for 4 classes of TK and 2 additional Kinder classes. The District will provide \$2.19 million and the State will provide \$4.38 million. The District needs to get DSA and CDE approval on plans and architect.

ACTION/DISCUSSION ITEMS

Moved by Trustee Abatti, Seconded by Trustee Duarte to approve the Vic’s Air Conditioning and Electrical bid for Air Conditioner Refresh Phase 1 in the amount of \$209,240.00. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Duarte, Seconded by Trustee Garewal to approve the purchase of a new bus from Creative Bus Sales model number IC CE, supported by Piggyback bid #2122-SC11-01-C, to replace bus #99-1. To be honored by the original Board Resolution 2018/19-005 as presented to the Board on August 20, 2018, between HUSD and North Coast Unified Air Quality Management. Passed by unanimous votes Ayes: 4, Nays: 0.

FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, August 21, 2023

ADJOURNMENT

The meeting adjourned at 4:46 p.m.

**Jared Garewal, Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000252, Dated 07/13/2023

24232288	6,112.70	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24232289	249.09	Printed	010		AVILA, DAVID (000510/1)
24232290	750.00	Printed	010		BANK OF NEW YORK MELLON TRUST (000056/1)
24232291	750.00	Printed	010		BANK OF NEW YORK MELLON TRUST (000056/1)
24232292	750.00	Printed	010		BANK OF NEW YORK MELLON TRUST (000056/1)
24232293	750.00	Printed	010		BANK OF NEW YORK MELLON TRUST (000056/1)
24232294	750.00	Printed	010		BANK OF NEW YORK MELLON TRUST (000056/1)
24232295	306.24	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24232296	597.95	Printed	010		CARDMEMBER SERVICES (000322/2)
24232297	1,604.35	Printed	010		COSTCO (000110/1)
24232298	32.95	Printed	010		COUNTY MOTOR PARTS (000111/3)
24232299	10,136.02	Printed	010		CREATING BRAND LEGACY (000616/1)
24232300	295.85	Printed	010		D LUPITAS RESTAURANT (000119/1)
24232301	42.00	Printed	010		David West (000758/1)
24232302	1,116.00	Printed	010		DAVID WEST INSURANCE (000121/1)
24232303	341.42	Printed	010		DEL SOL MARKET (000125/1)
24232304	359.11	Printed	130		DOMINOS PIZZA (000142/2)
24232305	7,145.60	Printed	010		DREAMBOX LEARNING, INC (001061/2)
24232306	9,126.00	Printed	010		ELLEVIATION INC Curriculum Associates (000969/2)
24232307	222.40	Printed	010		EMPLOYMENT DEVELOPMENT DEPT (000151/1)
24232308	4,442.29	Printed	010		ENTERPRISE FM TRUST (000767/1)
24232309	74.55	Printed	010		FEDERAL EXPRESS CORP (000155/1)
24232310	807.60	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
24232311	25,500.00	Printed	210		FINNEY ARCHITECTS (001040/2)
24232312	178.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
24232313	1,100.00	Printed	010		FORTUNA UNION HIGH SCHOOL DIST (000659/1)
24232314	314.85	Printed	010		FRANCOS AUTO ELECTRICAL (000626/1)
24232315	328.86	Printed	010		GALLEGOS, GRISELDA (000527/1)
24232316	84.41	Printed	010		GEORGES PIZZA (000177/1)
24232317	247.64	Printed	010		GONZALEZ, VIVIAN (001031/2)
24232318	296.03	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24232319	3,400.00	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
24232320	1,232.42	Printed	010		HOME DEPOT DEPT 32-2149095931 (000203/1)
24232321	13,595.00	Printed	010		IMAGINE LEARNING (000213/3)
24232322	6,906.50	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)

Register 000252 - 07/13/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000252, Dated 07/13/2023 (continued)

24232323	5,176.32	Printed	010		Imperial County Sheriff (000938/1)
24232324	140.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
24232325	539.16	Printed	010		JESSICA MANGE (001161/1)
24232326	223.54	Printed	010		JIM REITERS LOCKSMITH AND SAFE (000246/1)
24232327	2,128.10	Printed	130		KaTom Restaurant Supply, Inc (001127/1)
24232328	539.16	Printed	010		KNAPP, KATHRYN (000530/1)
24232329	199.00	Printed	010		LANSMAN, AMY (000545/1)
24232330	4,494.35	Printed	010		Law Offices Arthur Palkowitz (001116/1)
24232331	1,872.04	Printed	010		LEDEZMA, FERNANDA (000611/1)
24232332	513.16	Printed	010		MADRIGAL, MARIANA (001028/1)
24232333	83.32	Printed	010		MIGUEL MATA (000496/1)
24232334	4,494.00	Printed	010		MOMENTIVE INC (001041/1)
24232335	19,701.40	Printed	010		Music & Arts (000489/2)
24232336	1,458.78	Printed	010		Page, Marco (001029/1)
24232337	550.00	Printed	010		Pascual Linarez (001168/1)
24232338	16.70	Printed	010		PIZANO, NADIA (000993/1)
24232339	7,052.00	Printed	010		PRACTI CAL INC (000312/1)
24232340	1,320.00	Printed	210		PRECISION INSPECTIONS INC (001147/1)
24232341	5,171.98	Printed	010		QUILL CORP (000318/1)
24232342	124.49	Printed	010		QUILL CORP (000318/1)
24232343	8,088.38	Printed	010		QUILL CORP (000318/1)
24232344	9,261.42	Printed	010		REMIND 101 INC (000482/2)
24232345	464.64	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)
24232346	539.16	Printed	010		SERRANO, LINDA (000572/2)
24232347	2,205.10	Printed	010		SISC II Life Ins (000474/1)
24232348	5,145.15	Printed	010		SISC III (000473/1)
24232349	182,980.48	Printed	010		SISC III- INS (000361/1)
24232350	53.91	Printed	130		SMART and FINAL (000362/1)
24232351	24.05	Printed	130		SMART and FINAL (000362/1)
24232352	94.63	Printed	130		SMART and FINAL (000362/1)
24232353	147.98	Printed	130		SMART and FINAL (000362/1)
24232354	63.92	Printed	130		SMART and FINAL (000362/1)
24232355	90.43	Printed	130		SPARKLETTS WATERS (000370/1)
24232356	148.00	Printed	010		STIFF, LOVETTE (000590/1)
24232357	5,037.56	Printed	010		Teacher Created Material, Inc (000918/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/13/2023, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000252, Dated 07/13/2023 (continued)					
24232358	433.86	Printed	010		TERRILL, TIFFANY (000588/1)
24232359	4,072.95	Printed	010		U S POSTMASTER (000621/1)
24232360	474.47	Printed	010		UNFIRST CORPORATION (000727/2)
24232361	6,400.00	Printed	010		VANTAGE LEARNING (000418/2)
24232362	1,175.17	Printed	010		Verizon Wireless Services LLC (000422/1)
24232363	965.00	Printed	010		WATER TREATMENT SERVICES (000483/1)

383,609.59 Number of Items 76 Totals for Register 000252

Org Summary

Holtville Unified School District

Check #

24232288 through

24232363 Total Count

76

\$383,609.59

Register 000253 - 07/20/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000253, Dated 07/20/2023					
24233319	66.00	Printed	010		CA SCHOOL EMP ASSOC - CHAPTER (000451/1)
24233320	163.93	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24233321	4,828.43	Printed	010		CITY OF HOLTVILLE (000102/1)
24233322	90,008.35	Printed	560		FIRST FDN PUBLIC FIANCE (001002/1)
24233323	385.00	Printed	010		HOLTVILLE CHAMBER OF COMMERCE (000197/1)
24233324	127.88	Printed	010		MIGUEL MATA (000496/1)
24233325	127.00	Printed	010		T-Mobile USA, Inc. (001153/1)
24233326	1,700.00	Printed	010		TURF TANK (001157/1)
24233327	248.94	Printed	010		UNFIRST CORPORATION (000727/2)
24233328	2,500.00	Printed	010		Zeam Inc. (000908/1)

100,155.53 Number of Items 10 Totals for Register 000253

Org Summary

Holtville Unified School District

Check #	24233319	through	24233328	Total Count	10	\$100,155.53
---------	----------	---------	----------	-------------	----	--------------

Register 000254 - 07/27/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000254, Dated 07/27/2023

24234126	131.43	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24234127	34.47	Printed	010		AUTO ZONE (000049/1)
24234128	620.00	Printed	010		AZTEC FIRE & SAFETY, INC (000810/1)
24234129	744.00	Printed	010		Baja Desert Tire Co (000052/2)
24234130	47.84	Printed	010		Bio Corporation (001114/1)
24234131	4,476.21	Printed	010		C R and R INCORPORATED (000070/2)
24234132	80.25	Printed	010		COUNTY MOTOR PARTS (000111/3)
24234133	23.69	Printed	010		DAVID and SONS TRUCK REPAIR IN (000120/1)
24234134	322.00	Printed	010		Department of Justice Accounting Office (000130/1)
24234135	26,970.08	Printed	010		EMPLOYMENT DEVELOPMENT DEPT (000151/1)
24234136	4,823.75	Printed	010		FLORDIA VIRTUAL SCHOOL ATTN: FINANCIAL SERVICES (000904/2)
24234137	101.61	Printed	010		GAS COMPANY (000172/1)
24234138	2,160.00	Printed	010		HOLTVILLE TRIBUNE (000200/2)
24234139	102.75	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24234140	45.67	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24234141	102.75	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24234142	34.25	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24234143	60,473.44	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
24234144	11,581.20	Printed	010		JS FLOOR COVERING (000250/1)
24234145	2,363.37	Printed	010		LAKESHORE LEARNING MATERIALS (001105/2)
24234146	95.00	Printed	010		MIRANDA, JUAN CARLOS (000866/1)
24234147	193.90	Printed	010		QUILL CORP (000318/1)
24234148	54.94	Printed	010		QUILL CORP (000318/1)
24234149	86.18	Printed	010		QUILL CORP (000318/1)
24234150	22.19	Printed	010		QUILL CORP (000318/1)
24234151	23.60	Printed	010		QUILL CORP (000318/1)
24234152	23.26	Printed	010		QUILL CORP (000318/1)
24234153	77.74	Printed	010		QUILL CORP (000318/1)
24234154	113.11	Printed	010		QUILL CORP (000318/1)
24234155	1,280.58	Printed	010		R S D (000320/1)
24234156	91.05	Printed	010		ROMANS WATER (000331/1)
24234157	377.07	Printed	010		SPARKLETT'S WATERS (000370/1)
24234158	742.04	Printed	010		SUNBELT RENTALS (000379/1)
24234159	1,893.57	Printed	010		THE SHERWIN- WILLIAMS CO (000357/3)
24234160	479.07	Printed	010		UNFIRST CORPORATION (000727/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/27/2023, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE

Page 22 of 69

Register 000254 - 07/27/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000254, Dated 07/27/2023 (continued)					
24234161	720.83	Printed	010		VARELA, GABRIEL (001101/1)
24234162	1,230.00	Printed	010		WILKINSON HADLEY KING and CO L (000436/1)
24234163	900.00	Printed	010		ZAMORAS BACKFLOW (000444/1)

123,642.89 Number of Items 38 Totals for Register 000254

Org Summary

Holtville Unified School District

Check # 24234126 through 24234163 Total Count 38 \$123,642.89

Register 000255 - 08/03/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000255, Dated 08/03/2023					
24235064	6,700.00	Printed	010		A M DESERT STORM CONCRETE (000007/1)
24235065	2,470.16	Printed	010		A T & T (000008/1)
24235066	1,721.07	Printed	010		ACSAS FOUNDATION FOR ED ADMI (000016/2)
24235067	8,615.54	Printed	010		ALL AMERICAN SPORTS CUP (000739/3)
24235068	671.67	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24235069	84.03	Printed	010		AUTO ZONE (000049/1)
24235070	756.97	Printed	010		Baja Desert Tire Co (000052/2)
24235071	115,756.25	Printed	560		BANK OF NEW YORK MELLON TRUST ISSUER & LOAN SERVICES (000056/3)
24235072	12,176.50	Printed	010		BorderLan, Inv (000737/1)
24235073	16,141.00	Printed	010		CALIFORNIA SCHOOL BOARDS ASSO (000775/1)
24235074	99.12	Printed	010		COUNTY MOTOR PARTS (000111/3)
24235075	119.39	Printed	010		D LUPITAS RESTAURANT (000119/1)
24235076	200.00	Printed	010		Desert Sun Towing (000394/2)
24235077	266.01	Printed	130		DOMINOS PIZZA (000142/2)
24235078	468.51	Printed	010		FRANCOS AUTO ELECTRICAL (000626/1)
24235079	640.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
24235080	39,331.25	Printed	010		HOUGHTON MIFFLIN HARCOURT (000205/1)
24235081	45.00	Printed	010		IMPERIAL COUNTY BEHAVIORAL (000216/1)
24235082	125.00	Printed	010		IMPERIAL COUNTY SCHOOL BOARDS (000220/1)
24235083	7,200.00	Printed	010		JAMF SOFTWARE, LLC (000988/2)
24235084	1,600.00	Printed	010		Jesus Martinez (000955/1)
24235085	207.28	Printed	010		JOHN DEERE FINANCIAL (000324/1)
24235086	333.56	Printed	010		JOHNSTON, CARL J (000533/1)
24235087	611.46	Printed	010		JONES BROS GLASS (000248/1)
24235088	15,900.60	Printed	010		JS FLOOR COVERING (000250/1)
24235089	803.14	Printed	010		KC AUTO SERVICE LLC (001091/1)
24235090	53.57	Printed	010		KC MANUFACTURING INC (000252/1)
24235091	83.46	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
24235092	6,800.00	Printed	010		MCF Consulting, INC (000948/1)
24235093	425.00	Printed	010		Mission Bay High School (000337/3)
24235094	14,800.00	Printed	210		PRECISION ENGINEERING (000741/1)
24235095	60,390.85	Printed	210		PYRO-COMM SYSTEMS, INC (001068/1)
24235096	126.06	Printed	010		QUILL CORP (000318/1)
24235097	1,063.09	Printed	010		R S D (000320/1)
24235098	35.00	Printed	010		SALAZAR, MARTHA (000750/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/03/2023, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE

Page 25 of 71

Register 000255 - 08/03/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000255, Dated 08/03/2023 (continued)					
24235099	563.75	Printed	010		SAVVAS Learning Company LLC (000896/2)
24235100	1,001.54	Printed	010		SDI INNOVATIONS, INC (000874/1)
24235101	950.00	Printed	010		SEC (000980/2)
24235102	1,595.00	Printed	010		SIDELINE POWER (000986/1)
24235103	700.00	Printed	010		SOUTHWEST ASB (000613/2)
24235104	350.00	Printed	010		SWEETWATER HIGH SCHOOL (000382/2)
24235105	320.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
24235106	10,000.00	Printed	010		TURF TANK (001157/1)
24235107	237.11	Printed	010		UNFIRST CORPORATION (000727/2)
24235108	2,532.00	Printed	010		UNIVERSAL CHEERLEADERS ASSOC (001152/1)
24235109	1,979.57	Printed	010		Verizon Wireless Services LLC (000422/1)

337,049.51 Number of Items 46 Totals for Register 000255

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/03/2023, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE
Page 26 of 71

Org Summary

Holtville Unified School District

Check # 24235064 through 24235109 Total Count 46 \$337,049.51

Register 000256 - 08/10/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000256, Dated 08/10/2023

24235776	12,149.61	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24235777	75.11	Printed	010		AUTO ZONE (000049/1)
24235778	8,625.00	Printed	010		BorderLan, Inv (000737/1)
24235779	4,022.46	Printed	010		C R and R INCORPORATED (000070/2)
24235780	1,656.29	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
24235781	9,725.60	Printed	010		CARDMEMBER SERVICES (000322/2)
24235782	4,913.62	Printed	010		CITY OF HOLTVILLE (000102/1)
24235783	335.43	Printed	010		D LUPITAS RESTAURANT (000119/1)
24235784	42.00	Printed	010		David West (000758/1)
24235785	1,116.00	Printed	010		DAVID WEST INSURANCE (000121/1)
24235786	351.33	Printed	010		EMPLOYMENT DEVELOPMENT DEPT (000151/1)
24235787	4,729.95	Printed	010		ENTERPRISE FM TRUST (000767/1)
24235788	114,552.32	Printed	210		ESR Construction (000864/1)
24235789	74.87	Printed	010		FEDERAL EXPRESS CORP (000155/1)
24235790	807.60	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
24235791	1,144.45	Printed	010		FLINN SCIENTIFIC, INC (000690/2)
24235792	178.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
24235793	544.28	Printed	010		GARCIA, MARIO (000692/1)
24235794	154.47	Printed	010		GEORGES PIZZA (000177/1)
24235795	3,171.63	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
24235796	5,630.70	Printed	010		HOME DEPOT DEPT 32-2149095931 (000203/1)
24235797	432.51	Printed	010		HOUGHTON MIFFLIN HARCOURT (000205/1)
24235798	350.00	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)
24235799	98.16	Printed	010		INTERSTATE BATTERY SYSTEMS OF (000236/1)
24235800	1,302.96	Printed	010		JIM REITERS LOCKSMITH AND SAFE (000246/1)
24235801	67.95	Printed	010		JOHN DEERE FINANCIAL (000324/1)
24235802	1,880.24	Printed	010		JOHNSON CONTROLS FIRE (000484/1)
24235803	3,275.34	Printed	010		JUNIOR'S CAFE, INC (001171/1)
24235804	224.88	Printed	010		KC MANUFACTURING INC (000252/1)
24235805	785.48	Printed	010		ONE SOURCE DISTRIBUTORS (000293/1)
24235806	75.00	Printed	010		PADILLA JORGE F (000297/1)
24235807	49.24	Printed	010		PITNEY BOWES GLOBAL FINANCIAL (000307/3)
24235808	14,520.00	Printed	210		PRECISION INSPECTIONS INC (001147/1)
24235809	194.84	Printed	010		QUILL CORP (000318/1)
24235810	87.67	Printed	010		QUILL CORP (000318/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/10/2023, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE
Page 22 of 76

Register 000256 - 08/10/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000256, Dated 08/10/2023 (continued)

24235811	8.18	Printed	010		QUILL CORP (000318/1)
24235812	55.42	Printed	010		QUILL CORP (000318/1)
24235813	185.08	Printed	010		QUILL CORP (000318/1)
24235814	1,014.33	Printed	010		QUILL CORP (000318/1)
24235815	149.61	Printed	010		QUILL CORP (000318/1)
24235816	178.32	Printed	010		QUILL CORP (000318/1)
24235817	239.17	Printed	010		QUILL CORP (000318/1)
24235818	1,442.60	Printed	010		R S D (000320/1)
24235819	63.03	Printed	010		ROMANS WATER (000331/1)
24235820	6,760.00	Printed	010		ROMERO CARPET CARE (001169/1)
24235821	465.00	Printed	010		ROTO ROOTER SEWER (000332/1)
24235822	4,673.24	Printed	010		SAVVAS Learning Company LLC (000896/2)
24235823	426.46	Printed	010		SCHOOL PATHWAYS LLC (000348/1)
24235824	1,480.26	Printed	010		SDI INNOVATIONS, INC (000874/1)
24235825	232.32	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)
24235826	1,427.27	Printed	010		SERRANO LINDA (000572/2)
24235827	2,135.60	Printed	010		SISC II Life Ins (000474/1)
24235828	5,145.15	Printed	010		SISC III (000473/1)
24235829	173,505.47	Printed	010		SISC III- INS (000361/1)
24235830	1,541.66	Printed	010		STIFF LOVETTE (000590/1)
24235831	655.59	Printed	010		THE SHERWIN- WILLIAMS CO (000357/3)
24235832	244.44	Printed	010		UNFIRST CORPORATION (000727/2)
24235833	47.76	Printed	010		Velazquez, Gerardo (000795/1)
24235834	4,578.24	Printed	010		VISION SERVICE PLAN (000424/1)
24235835	11,886.20	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
24235836	755.00	Printed	010		WATER TREATMENT SERVICES (000483/1)
24235837	1,070.00	Printed	010		ZAMORAS BACKFLOW (000444/1)
24235838	2,500.00	Printed	010		Zeam Inc. (000908/1)

420,210.39

Number of Items

63 Totals for Register 000256

Org Summary

Holtville Unified School District

Check #

24235776 through

24235838 Total Count

63

\$420,210.39

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/10/2023, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000257, Dated 08/18/2023

24236616	10,050.00	Printed	010		A M DESERT STORM CONCRETE (000007/1)
24236617	2,628.00	Printed	010		Active Internet Technologies (001179/2)
24236618	6,954.62	Printed	010		AIRBORNE ATHLETICS, INC (001174/1)
24236619	4,432.53	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24236620	1,589.31	Printed	010		CDWG (000097/1)
24236621	2,329.00	Printed	010		COMMITTEE FOR CHILDREN (000931/1)
24236622	126.48	Printed	010		COSTCO (000110/1)
24236623	30.15	Printed	010		COUNTY MOTOR PARTS (000111/3)
24236624	1,795.64	Printed	010		DAVID and SONS TRUCK REPAIR IN (000120/1)
24236625	301.59	Printed	130		DEL SOL MARKET (000125/1)
24236626	15,734.44	Printed	010		DREAMBOX LEARNING, INC (001061/2)
24236627	530.00	Printed	010		Edmentum, Inc (000910/2)
24236628	141,727.80	Printed	210		ESR Construction (000864/1)
24236629	182.63	Printed	010		FEDERAL EXPRESS CORP (000155/1)
24236630	8,000.00	Printed	210		FINNEY ARCHITECTS, INC (001156/1)
24236631	1,847.45	Printed	010		FLINN SCIENTIFIC, INC (000690/2)
24236632	447.59	Printed	010		FS.COM INC (001004/1)
24236633	442.50	Printed	010		FUTURE PRO INC (000974/1)
24236634	509.91	Printed	010		GALLEGOS, JULIO A (000982/1)
24236635	210.11	Printed	010		GEORGES PIZZA (000177/1)
24236636	250.37	Printed	010		HARRISON, PATRICA (000523/1)
24236637	1,568.58	Printed	010		HERRERA,SELENIA (000537/1)
24236638	1,254.74	Printed	010		JOHNSTON, CARL J (000533/1)
24236639	3,300.00	Printed	010		K12 MANAGEMENT/FUEL EDUCATION (000167/1)
24236640	114.06	Printed	010		KC AUTO SERVICE LLC (001091/1)
24236641	297.40	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
24236642	2,191.44	Printed	010		LANDMARK CONSULTANTS, INC (000717/1)
24236643	397.75	Printed	010		MARTINEZ DAVID R (000550/1)
24236644	177.00	Printed	010		MCALPINE, LORI (000555/1)
24236645	512.53	Printed	010		MCALPINE,LEIGH (000556/1)
24236646	22.48	Printed	010		QUILL CORP (000318/1)
24236647	43.09	Printed	010		QUILL CORP (000318/1)
24236648	21.30	Printed	010		QUILL CORP (000318/1)
24236649	45.01	Printed	010		QUILL CORP (000318/1)
24236650	675.53	Printed	010		QUILL CORP (000318/1)

Number Amount Status Fund Cancel Register (Date) Payee

Bank Account COUNTY - County, Register 000257, Dated 08/18/2023 (continued)

24236651	1,272.34	Printed	010		QUILL CORP (000318/1)
24236652	83.72	Printed	010		QUILL CORP (000318/1)
24236653	509.74	Printed	010		QUILL CORP (000318/1)
24236654	349.09	Printed	010		QUILL CORP (000318/1)
24236655	15.16	Printed	010		QUILL CORP (000318/1)
24236656	23.25	Printed	010		QUILL CORP (000318/1)
24236657	137.45	Printed	010		QUILL CORP (000318/1)
24236658	4,261.29	Printed	010		QUILL CORP (000318/1)
24236659	679.28	Printed	130		QUILL CORP (000318/1)
24236660	81.88	Printed	010		QUILL CORP (000318/1)
24236661	5.92	Printed	010		QUILL CORP (000318/1)
24236662	321.18	Printed	010		QUILL CORP (000318/1)
24236663	183.67	Printed	010		QUILL CORP (000318/1)
24236664	736.93	Printed	010		QUILL CORP (000318/1)
24236665	22.19	Printed	010		QUILL CORP (000318/1)
24236666	432.91	Printed	010		QUILL CORP (000318/1)
24236667	195.53	Printed	010		QUILL CORP (000318/1)
24236668	187.67	Printed	010		QUILL CORP (000318/1)
24236669	178.30	Printed	010		QUILL CORP (000318/1)
24236670	198.25	Printed	010		QUILL CORP (000318/1)
24236671	29.08	Printed	010		QUILL CORP (000318/1)
24236672	30.16	Printed	010		QUILL CORP (000318/1)
24236673	22.40	Printed	010		QUILL CORP (000318/1)
24236674	15.91	Printed	010		QUILL CORP (000318/1)
24236675	1,001.99	Printed	010		R S D (000320/1)
24236676	2,177.39	Printed	010		SDI INNOVATIONS, INC (000874/1)
24236677	965.49	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24236678	61.92	Printed	130		SMART and FINAL (000362/1)
24236679	67.88	Printed	130		SMART and FINAL (000362/1)
24236680	62.74	Printed	130		SMART and FINAL (000362/1)
24236681	33.96	Printed	130		SMART and FINAL (000362/1)
24236682	4,945.79	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000984/1)
24236683	254.00	Printed	010		T-Mobile USA, Inc. (001153/1)
24236684	291.10	Printed	010		TK ELEVATOR CORP (000706/2)
24236685	332.89	Printed	010		VILLAPUADA, JOSE (000624/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/18/2023, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000257 - 08/18/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
--------	--------	--------	------	------------------------	-------

Bank Account COUNTY - County, Register 000257, Dated 08/18/2023 (continued)

230,909.48	Number of Items	70	Totals for Register 000257		
------------	-----------------	----	----------------------------	--	--

Org Summary

Holtville Unified School District

Check #

24236616 through

24236685 Total Count

70

\$230,909.48

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED EMPLOYMENT
DATE: AUGUST 21, 2023

The Board is requested to approve the following Certificated Employment for the 2023/24 SY:

1. Xavier Sanders Science Teacher HHS/HMS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED MANAGEMENT EMPLOYMENT
DATE: AUGUST 21, 2023

The Board is requested to approve the following Certificated Management Employment for the 2023/24 SY:

1. Jacob Deutsch Assistant Principal HHS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2023/24
DATE: AUGUST 21, 2023

The Board is requested to approve the following Classified Employment for 2023-24 SY:

1. Pedro Campos	AVID Tutor	HHS
2. Mía Moreno	AVID Tutor	HHS
3. Bibian Saldana	AVID Tutor	HHS
4. Nereida Flores	Yard Aide	HMS
5. Laura Flores	Proctor	HHS
6. Antonio Reyes	Paraprofessional	HHS
7. Monica Hernandez	Paraprofessional	Pine
8. Danielle Mauldin	Paraprofessional	Pine
9. Josue Lara	Paraprofessional	Finley
10. Alejandra Quezada	Paraprofessional	Finley
11. Jorge Hermosillo	Proctor	HHS
12. Alma Reyes Torres	Paraprofessional	Pine
13. Monica Martinez	SpEd Paraprofessional	Pine
14. Erika Fregoso	Yard Aide	Finley
15. Francisca Tellez	Yard Aide	Finley

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED RESIGNATION
DATE: AUGUST 21, 2023

The Board is requested to accept the following Classified Resignation:

1. Veronica Amezcua	Yard Aide/ASES (HMS)	8/11/23
2. Saul Tirado	Student Proctor (HHS)	6/8/23
3. Arly Bastidas	AVID Tutor (HMS)	6/8/23
4. Leonardo Cruz	Maintenance III	8/25/23
5. Diana Bernal	Paraprofessional (HMS)	8/18/23
6. Alexis Estrada	ASES Coordinator	8/11/23

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING/EXTRA DUTY EMPLOYMENT
DATE: AUGUST 21, 2023

The Board is requested to accept the following Coaching/Extra Duty Employment:

1. Carl Johnston	Head Cross Country Club	\$5,253
2. Keriann Johnston	Volunteer Assistant Cross Country Club	-----
3. Joey Navarro	Head Girls Flag Football	\$5,253
4. Eduardo Arvizu	Assistant Girls Flag Football	\$3,283
5. Christian Gonzalez	Volunteer Girls Flag Football	-----
6. Isaac Silva	Head Girls Golf	\$2,626
7. Ilario Castro	Assistant Girls Golf	\$2,626
8. George McClure	Head Girls Tennis	\$5,253
9. Jennifer Sutter	Head Girls Volleyball	\$5,253
10. Mariana Garewal	Assistant Girls Volleyball	-----
11. Nereida Quevedo	Assistant Girls Volleyball (JV)	\$3,283
12. Nayeli Garcia	Assistant Girls Volleyball (Frosh)	\$3,283
13. Jasmine Martinez	Volunteer Girls Volleyball	-----
14. Isaac Navarro	Volunteer Girls Assistant Volleyball	-----
15. Jason Turner	Head Football (Volunteer)	-----
16. Gilbert Villareal	Volunteer Assistant Football	-----
17. Luz Ayon	Volunteer Football Manager	-----
18. Albert Valenzuela	Assistant Football	\$1,641
19. Micah Harrison	Assistant Football	\$1,641
20. Carlos Contreras	Assistant Football	\$1,641
21. Tyler Bennett	Assistant Football	\$1,641
22. Phavian Gonzalez	Assistant Football	\$1,641
23. Gabriel Ponce	Assistant Football	\$1,641
24. Justin Stacey	Assistant Football	\$1,641
25. Stephen Padilla	Assistant Football	\$1,641
26. Devron Gray	Assistant Football	\$1,641
27. Jacob Leyva	Assistant Football	\$1,641
28. Jessilyne Gonzalez	Head Cheer Advisor	\$4,301
29. Valerie Mendoza	Assistant Cheer Advisor	\$3,283
30. Julio Gallegos	HMS Boys Soccer A Team	\$1,149
31. Bryant Ruiz	HMS Boys Soccer B Team	\$1,149
32. Nayeli Garcia	HMS Girls Volleyball A & B Teams	\$2,298
33. Cecilia Aceves	HMS Yearbook Advisor	\$1,806
34. Viviana Nevarez	HMS ASB Advisor	\$4,596

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
 [Education Code § 35186(d)]

District: Holtville Unified School District

Person completing this form: Ann Heraz

Title: Administrative Assistant

Quarterly Report Submission Date: *(check one)*

- | | |
|---|-------------------------------|
| <input type="checkbox"/> October 2022 | Quarter Ending Sept. 30, 2022 |
| <input type="checkbox"/> January 2023 | Quarter Ending Dec. 31, 2022 |
| <input type="checkbox"/> April 2023 | Quarter Ending Mar. 31, 2023 |
| <input checked="" type="checkbox"/> July 2023 | Quarter Ending June 30, 2023 |

Date for information to be reported publicly at governing board meeting: August 21, 2023

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Facilities Conditions	0		
Teacher Vacancy or Misassignment	0		
TOTALS	0		



Ceslo Ruiz

Print Name of District Superintendent

Signature of District Superintendent

Date

Grant Award Notification

GRANTEE NAME AND ADDRESS Celso Ruiz, Superintendent Holtville Unified School District 621 East Sixth Street Holtville, CA 92250-1450			CDE GRANT NUMBER			
			FY	PCA	Vendor Number	Suffix
			2023	25622	63149	00
Attention Celso Ruiz, Superintendent			STANDARDIZED ACCOUNT CODE STRUCTURE		COUNTY	
Program Office Accounting Office, Grant Funds			Resource Code	Revenue Object Code	13	
Telephone (760) 356-2974			6332	8590	INDEX	
Name of Grant Program California Community Schools Partnership Program (CCSPP): Implementation Grant, Cohort 2					0615	
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$4,750,000	N/A	\$4,750,000	N/A	07/01/2023	06/30/2028
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency	
N/A	N/A	N/A			N/A	
Holtville Unified School District has been funded for the CCSPP Implementation Grant. This award is contingent upon the availability of funds. If the Legislature reduces or defers the funding upon which this award is based, this award will be amended accordingly. Please return the original, signed Grant Award Notification (AO-400) to: <div style="text-align: center;"> Nicole Marcheschi, Associate Governmental Program Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901 </div>						
California Department of Education Contact Lisa Reimers				Job Title Education Programs Consultant		
E-mail Address CCSPP@cde.ca.gov				Telephone 916-322-1762		
Signature of the State Superintendent of Public Instruction or Designee 				Date July 31, 2023		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding.</i>						
Printed Name of Authorized Agent Celso Ruiz				Title Superintendent		
E-mail Address celso@husd.net				Telephone 760-356-2974		
Signature 				Date 8/4/23		



INTERNSHIP MEMORANDUM OF UNDERSTANDING UNIVERSITY OF PHOENIX – California

The University of Phoenix Internship Program is a California Commission on Teacher Credentialing (CCTC) approved program for the **Multiple and Single Subject Credentials**. The Internship Credential has the same legal status as the California Commission on Teacher Credentialing (CCTC) Preliminary Credential, except that it is only valid in one school district or consortium. For this reason, interns must have a contract before a credential can be issued. Each intern candidate will work under the direct and continuing supervision of a University of Phoenix Intern Supervisor and Employer Mentor who provides general support at the classroom level of the Intern's Employer.

The University of Phoenix and employing district will provide each participating intern with a copy of this Internship Memorandum of Understanding (MOU) for acknowledgement regarding their placement pursuant to this MOU.

Preconditions Established by State Law for Internship Programs

For initial and continuing accreditation by the Committee on Accreditation, participating districts and universities adhere to the following requirements of state law.

- (1) **Bachelor's Degree Requirement.** Candidates admitted to internship programs hold a baccalaureate degree or higher from a regionally accredited institution of higher education in accordance with Education Code Section 44453.
- (2) **Subject Matter Requirement.** Each Multiple Subject intern admitted into the program passed the Commission-approved subject matter examination(s) for the subject area(s) in which the Intern is authorized to teach, and each Single Subject intern admitted into the program passed the Commission-approved subject matter examination(s) for the subject areas in which the intern is authorized to teach. Education Code Sections 44325(c) (3).
- (3) **Pre-Service Requirement.** Each Multiple and Single Subject Internship program includes a minimum of 120 clock hours (or the semester or quarter unit equivalent) pre-service component which includes foundational preparation in general pedagogy including classroom management and planning, reading/language arts, subject specific pedagogy, human development, and teaching English learners.
- (4) **Professional Development Plan.** The employing district has developed and implemented a Professional Development Plan for interns in consultation with University of Phoenix's Commission-approved program of teacher preparation. The plan includes all of the following:
 - a. Provisions for an annual evaluation of the intern.
 - b. A description of the courses to be completed by the intern, if any, and a plan for the completion of pre-service or other clinical training, if any, including student teaching.

- c. Additional instruction during the first semester of service, for interns teaching in kindergarten or grades 1 to 6 inclusive, in child development and teaching methods, and special education programs for pupils with mild and moderate disabilities.

(5) Supervision of Interns

- a. The participating institution, University of Phoenix, in partnership with the employing district provides 144 hours of support and supervision annually and 45 hours of support and supervision specific to teaching English learners pursuant to California Code of Regulations §80033.
- b. No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern's salary is reduced, no more than eight interns may be advised by one district support person in accordance with Education Code Section 44462. University of Phoenix describes the procedures used in assigning supervisors and, where applicable, the system used to pay for supervision.

(6) Assignment and Authorization. To receive approval, the participating institution, University of Phoenix, authorizes the candidates in an internship program to assume the functions that are authorized by the regular standard credential in accordance with Education Code Section 44454. The institution, University of Phoenix, stipulates that the intern's services meet the instructional or service needs of the participating district(s) in accordance with Education Code Section 44458.

(7) Participating Districts. Participating districts are public school districts or county offices of education. Submissions for approval must identify the specific districts involved and the specific credential involved in accordance with Education Code Sections 44321 and 44452.

(8) Early Completion Option. Each multiple and single subject intern program must make available to candidates who qualify for the option the opportunity to choose an early program completion option, culminating in a five-year preliminary teaching credential. This option must be made available to interns who meet the following requirements:

- a. Pass a written assessment adopted by the commission that assesses knowledge of teaching foundations as well as the following:
 - Human development as it relates to teaching and learning aligned with the state content and performance standards for K-12 students
 - Techniques to address learning differences, including working with students with special needs
 - Techniques to address working with English learners to provide access to the curriculum
 - Reading instruction in accordance with state standards
 - Assessment of student progress based on the state content and performance standards
 - Classroom management techniques
 - Methods of teaching the subject fields
- b. Pass the teaching performance assessment. This assessment may be taken only one time by an intern participating in the early completion option.
- c. Pass the [Reading Instruction Competence Assessment \(RICA\)](#) (Multiple Subject Credential only).
- d. Meet the requirements for teacher fitness.

An intern who chooses the early completion option but is not successful in passing the assessment may complete his or her full internship program. (Reference: Education Code Section 44468).

- (9) **Length and Validity of the Intern Certificate.** Each intern certificate will be valid for a period of two years. However, a certificate may be valid for three years if the intern is participating in a program leading to the attainment of a specialist credential to teach students, or for four years if the intern is participating in a district intern program leading to the attainment of both a multiple subject or a single subject teaching credential and a specialist credential to teach students with mild/moderate disabilities in accordance with Education Code Section 44325 (b).
- (10) **Non-Displacement of Certificated Employees.** The institution, University of Phoenix, and participating district certify that interns do not displace qualified, certificated employees in participating districts.
- (11) **Justification of Internship Program.** When an institution submits a program for initial or continuing accreditation, the institution must explain why the internship is being implemented. Programs that are developed to meet employment shortages must include a statement from the participating district(s) about the availability of qualified certificated persons holding the credential. The exclusive representative of certificated employees in the credential area (when applicable) is encouraged to submit a written statement to the Committee on Accreditation agreeing or disagreeing with the justification that is submitted.

The University Intern Expectations

Participating interns must be made aware of and agree to adhere to the following.

- (1) All interns must obtain an approved teaching contract.
- (2) Each intern must hold a CA Intern Credential.
- (3) Interns must assume full teaching and legal responsibility for their assigned classroom pursuant to their teaching contract from the first day of the teaching assignment as a paid employee of the School District for at least one academic semester.
- (4) Interns will receive standard salary and benefits based on the assigned School District's current policies. The intern may be assigned to extracurricular activities, department and/or faculty meetings proportionate to the teaching load of a regular contractual teacher and agrees to attend department and faculty meetings and parent-teacher conferences as assigned by the school administration.
- (5) Interns are expected to attend all school and district in-service training sessions whenever possible.
- (6) Interns agree to attend assigned District and School orientations that occur prior to the start of the school.
- (7) Interns are responsible for maintaining up-to-date records of course plans, lesson plans, and unit plans to meet the needs of all students. The intern is expected to:
 - a. make preparations to accomplish their teaching responsibilities outside the classroom, which includes and is not limited to development of lesson plans for all students
 - b. abide by the policies of the school and district
 - c. meet administrative due dates
 - d. communicate with parents by letter, phone, and/or conference when necessary
 - e. maintain prompt and regular attendance
 - f. maintain a grade book according to the requirements of the school

- g. conference with the University Supervisor and Mentor to discuss progress and receive feedback about their teaching performance
 - h. maintain classroom control and management of all students
 - i. provide proper supervision of the students
 - j. complete the University of Phoenix Progression Requirements for its Master of Arts/Teacher Education Program through continuous enrollment
 - k. meet all requirements of the CA TK-12 state standards
- (9) Acknowledge that they have received a copy of this MOU and agree to the terms set forth herein.

The Intern’s University Supervisor Expectations

- (1) Provide a University of Phoenix Intern Supervisor with the following qualifications:
 - a. Five (5) years or more K-12 experience
 - b. EL Authorization
 - c. CLEAR or Life teaching credential
- (2) Complete annual university training in supervision, assessment, academic standards and framework.
- (3) Conduct University Internship Orientation with the intern and mentor prior to assuming responsibilities.
- (4) Model professional practices in teaching and learning, including Valuing Diversity, Equity, and Inclusion; Collaborating with Educational Communities; Integrating Technology; Engaging in Reflective Practice; Leading through Innovative Practices; Practicing Professional Ethics; and Advocate for Learning.
- (5) Provide supervision and in-classroom coaching specific to the needs of English learners.
- (6) Communicate with the assigned mentor to offer support to the intern, including sharing of documentation and monitoring of the Intern.
- (7) Provide five (5) hours per month advice and assistance, including in-class observations, evaluations, and coaching as outlined in the Support and Supervision document.
- (8) Establish communication procedures with mentor and intern.
- (9) Annual review of the intern.

The Intern’s Employer Expectations

- (1) Assign a district/school mentor to the intern to provide support throughout the Internship.
- (2) The mentor will serve as an on-site guide, who observes the intern, and provides substantive feedback as outlined in Intern Support and Supervision document.
- (3) The mentor qualifications are Master’s degree preferred, a minimum of five (5) years teaching experience and hold a CLEAR or LIFE credential in the appropriate subject, and hold an EL Authorization.
- (4) Provide written verification of intern’s position, including a letter of intent to hire and a copy of the official teaching contract.

- (5) Provide sufficient classroom resources, including the use of technology.
- (6) Communicate with University of Phoenix and the faculty supervisor to offer support to the intern.
- (7) Provide seventy-two (72) hours of support per intern per semester with a minimum of two (2) hours of support every five (5) instructional days, including coaching and in-class assistance working with English Language Learners, including lesson planning, assessment of language needs and progress, and resource support options.
- (8) Provide opportunities and resources for professional development, including an intern professional development plan as outlined in Precondition #4 above.
- (9) Annual review of the intern in conjunction with the University Intern Supervisor.

We, the _____ School District, Charter School, or County Office of Education agree to all of the conditions of this Internship Memorandum of Understanding as specified above, to be effective on _____, and continue for an indefinite period, unless otherwise terminated in writing by either party with a 60 day prior notice.

University of Phoenix Representatives

District, Consortium, or County Office of Education Representative

Signature of College of Education Dean (or Designee)

Signature

Print name with Title

Celso Ruiz Superintendent

Print name with Title

Signature of Credential Analyst

Holtville Unified School District

Organization

Print name with Title

63149

CDS Code

4035 S. Riverpoint Parkway, Phoenix, AZ 85040

Address

621 E. 6th St Holtville CA 92250

Address

Phone

760-356-2974

Phone

Date

8/15/2023

Date

UOPX Intern Candidate

Sarah Marquez
Signature of Intern

Sarah Marquez
Intern printed name

08.15.2023
Date

11700 1st St
San Francisco, CA
94103
Intern Address

415 517 0111
Intern Phone

**BORDER REGION TALENT PIPELINE COLLABORATIVE
PARTICIPATION AGREEMENT**

This Border Region Talent Pipeline Collaborative Participation Agreement (hereinafter referred to as “Agreement”), dated Month Day, 2023 is entered into between the Foundation for Grossmont and Cuyamaca Colleges (hereinafter referred to as “Fiscal Agent”) and Holtville Unified School District (hereinafter referred to as “Subawardee”), collectively referred to as “Parties” and individually as “Party.”

Award Summary	
Subawardee:	Holtville Unified School District
Workplan:	District Start-up Funds, Stage 1
Amount:	\$5,000

RECITALS

WHEREAS, the Grossmont-Cuyamaca Community College District (hereinafter referred to as “District”) has been awarded a Regional K-16 Education Collaborative Grant from the California Department of General Services, Office of Public School Construction (hereinafter referred to as “Granting Agency”) relating to the Border Region Talent Pipeline Collaborative (hereinafter referred to as “K-16 Collaborative”) and has designated the Foundation for Grossmont and Cuyamaca Colleges as Fiscal Agent for the K-16 Collaborative and is responsible for contracting and distributing funds to each Subawardee within the region, following certification by the region’s K-16 Collaborative.

WHEREAS, the Fiscal Agent is authorized to receive funding from the California Department of General Services, Office of Public School Construction in partnership with the Foundation for California Community Colleges as a third-party administrator, for The Border Region Talent Pipeline Collaborative to strengthen education-to-workforce pathways from high school to postsecondary education in the region.

WHEREAS, the Subawardee is entering into this agreement to set the terms and conditions for their agency’s award of the Border Region Talent Pipeline Collaborative and to be accountable for all deliverables identified in the Subawardee’s work plan titled District Start-up Funds, Stage 1 (hereinafter referred to as “Workplan”) and found in Exhibit A: Workplan, Scope of Work.

NOW, THEREFORE, in consideration of these mutual promises, the Parties agree as follows:

1. AWARD AMOUNT

The total amount for this Agreement is \$5,000.00, and payment to Subawardee shall be made in accordance with the terms and conditions of this Agreement and as determined by the amount approved by the region’s K-16 Collaborative defined in Exhibit A: Application, Scope of Work.

Subawardee certifies to the K-16 Collaborative that grant funds received shall be used solely for the purpose of supporting the program or programs for which the grant is awarded.

Funding for this project is provided by the Granting Agency. The Fiscal Agent’s obligation to pay the Subawardee is conditioned upon receipt of funding from the Granting Agency and upon the Subawardee’s compliance with the terms and conditions of this Agreement.

The Fiscal Agent shall, in its sole discretion, have the right to terminate or suspend this Agreement or reduce the funding and service levels proportionately upon thirty (30) days’ written notice to Subawardee in the event the funding ceases or is reduced prior to the ordinary expiration of the period of performance. The termination shall be in accordance with Section 10 of this Agreement.

2. PERIOD OF PERFORMANCE

The period of performance for this Agreement shall commence on July 1, 2023 and shall expire on September 30, 2023, unless terminated earlier in accordance with the termination/cancellation provisions of this Agreement.

3. MODIFICATIONS

Subawardee may request modifications to the workplan. All such requests must be submitted in writing to the K-16 Collaborative prior to the modification being made. The K-16 Collaborative may require that a Grant Amendment be processed, if the K-16 Collaborative determines that a change would materially affect the project outcomes or the terms of this Agreement.

Subawardee may make changes to any budget category amounts up to 10% of the total award amount per line item without the approval of the K-16 Collaborative so long as budget categories are not added or deleted, the total dollar amount of the Agreement is not affected, and the outcomes of the Agreement will not be materially affected. Subawardee may add or delete budget categories subject to the prior approval of the K-16 Collaborative.

Amendments are required for budget changes when there are changes in the total dollar amount of the Agreement and/or the outcome of the Agreement is materially affected. The process for requesting and approving amendments are determined by the K-16 Collaborative Budget changes or amendments are subject to applicable program limitations and require approval of the K-16 Collaborative. No extensions to the performance period will be granted.

The Border Region Talent Pipeline Collaborative process for requesting and approving changes to grant budget categories and/or amounts as well as grant amendments must be submitted in writing to the K-16 Collaborative.

4. INVOICING AND PAYMENT

Subawardee will prepare and submit invoices in accordance with the schedule detailed below:

Invoice Terms	Responsible Party
Performance Period: July 1, 2023 through September 30, 2023	Subawardee submits an invoice and general ledger of expenditures. Due no later than October 25, 2023.

Payment(s) will be made, upon receipt of an invoice, supporting financial documents, and after review and approval of the progress/quarterly reports.

5. REPORTING

K-16 Collaborative funding is project based with project submissions and reporting expenditures in the K-16 Collaborative reporting system. The Subawardee agrees to adhere to the reporting frequency in accordance with the schedule detailed below:

Report Type	Reporting Schedule	
	Performance Period	Due to the K-16 Collaborative
Narrative Report	07/01/23-09/30/23	10/25/23
Expenditure Report	07/01/23-09/30/23	10/25/23

Subawardee will be provided 30 days notice of report due dates and any changes to the reporting schedule. Subawardee shall submit quarterly narrative progress reports to the Fiscal Agent describing progress toward project goals and milestones, including information related to meetings and accomplishments to date. Narrative reports should highlight lessons learned and identify any challenges that the Subawardee has encountered along with steps taken to overcome these challenges. If any planned activities or milestones are not on track for completion by the required deadline, the Subawardee must provide a written explanation describing how it will resolve these issues and make appropriate course corrections to ensure the timely completion of all required project deliverables.

6. SUBGRANTING AND SUBCONTRACTING

The Subawardee is to be fully responsible to the Fiscal Agent for the acts and omissions of its Subawardees, subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by the Subawardee. Subawardee's obligation to pay its Subawardees and subcontractors is independent of the obligation of the Fiscal Agent to make payment to the Subawardee. As a result, the Fiscal Agent shall have no obligation to pay or enforce the payment of any money to a Subawardee or subcontractor.

The Subawardee shall immediately notify the Fiscal Agent to obtain all approvals for changes or additions to Subawardees not specifically named in Exhibit A: Workplan, Scope of Work.

7. ASSIGNMENT

This Agreement shall be binding upon and inure to the benefit of the parties named herein and their respective permitted successors and assigns.

8. RECORDS AND AUDITS

- A. Parties must maintain records regarding use of program funds, and progress made towards objectives and/or performance under the applicable K-16 Collaborative Workplan (Exhibit A: Workplan, Scope of Work).
- B. Parties agree that the Fiscal Agent, the Granting Agency, the Foundation for California Community Colleges, Chancellor's Office, the Bureau of State Audits, and any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Subawardee agrees to maintain such records for possible audit for a minimum of three (3) years after the final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated. Subawardee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Subawardee agrees to include a similar right of the Fiscal Agent, the Granting Agency, the Foundation for California Community Colleges, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.
- C. Records relating to this Agreement are subject to the Public Records Act. If any Public Records Act requests are made to Granting Agency concerning this Agreement, Subawardee shall supply pertinent records, including emails, in its possession that are not privileged or otherwise exempted that are relevant to the Public Records Act response to the Fiscal Agent.

9. NOTICES/CONTACTS

All notices required or permitted under this Agreement shall be in writing and delivered personally; sent by certified mail, return receipt requested; by reputable overnight courier services, with package tracking capability to the other party's address as specified below. A Party to this Agreement may also give notice to the other Party by sending an email and receiving explicit acknowledgment of its receipt from the other party. Such notice shall be effective when received, as indicated by courier or post office. Each Party has the responsibility of keeping notice contact information accurate and current. Each Party agrees to notify the other, in writing, within 30 days of changes to project contacts.

For Fiscal Agent:

Name: Foundation for Grossmont and Cuyamaca Colleges
Address: 8800 Grossmont College Drive
El Cajon, CA 92020

Attention Name: Sally Cox, CEO
E-mail: sally.cox@gcccd.edu
Telephone: (619) 644-7684

With a copy to: Mayra Chavez-Franco, Program Coordinator
E-mail: mayra.chavez@gcccd.edu
Telephone: (619) 663-3263

For Subawardee:

Name: Holtville Unified School District
 Address: 621 E. 6th Street
 Holtville, CA 92250

For project/program-related matters:

Attention Name: Anthony Arevalo, Principal
 E-mail: aarevalo@husd.net
 Telephone: 7603562926

For data matters:

Attention Name: Eric Velazquez
 E-mail: evelazquez@husd.net

10. TERMINATION

- A. Without Cause. A Party may suspend or terminate this Agreement upon thirty (30) days advance written notice to the other Party or Parties prior to the requested termination date. Termination of this Agreement, however, will not invalidate commitments or obligations entered into prior to the date of termination that cannot be cancelled.
- B. With Cause. Each Party may terminate this Agreement upon any other Party's material breach of any provisions of this Agreement. A Party intending to terminate this Agreement pursuant to this subsection shall provide the breaching Party with written notice at least 30 days ("Cure Period") before the effective termination date. Such notice by the non-breaching Party shall specify the provision of this Agreement that was breached by the breaching Party, the acts or omissions of the breaching Party that constitute a material breach of this Agreement, and the corrective action and/or remedy requested from the breaching Party, and provide the breaching Party with an opportunity to cure the material breach within the Cure Period unless the non-breaching party shall agree in writing to an extension of the Cure Period before the expiration of the Cure Period. Upon expiration of the Cure Period, and if the breaching party has not cured the breach and provided written notice of such cure to the non-breaching Party, this Agreement shall terminate effective the day immediately following the expiration of the Cure Period without any further notice by the Parties.
- C. If Granting Agency terminates the Grant in whole or in part for any reason, the Fiscal Agent may terminate this Agreement to the same extent, effective upon written notice. The conditions of termination, including allowability of close-down costs and costs for pre-existing obligations, shall be the same conditions as the conditions imposed upon the Fiscal Agent by Granting Agency.
- D. All Parties agree to use all reasonable efforts to mitigate their expenses and obligations hereunder. In such event, the Fiscal Agent shall pay Subawardee for all satisfactory services rendered and expenses incurred prior to such termination which could not by reasonable efforts of Subawardee have been avoided.
- E. Upon termination of this Agreement (or upon the scheduled expiration of the time of performance specified in this Agreement, whichever is earlier), all finished and unfinished material prepared by Subawardee shall, at the Fiscal Agent's option, become Fiscal Agent property and, together with all material, if any, provided to Subawardee by the Fiscal Agent, shall be delivered and surrendered to the Fiscal Agent on or before the expiration date or date of termination. For purposes of this Agreement, "material" includes but is not limited to any information, data, reports, summaries, tables, maps, charts, photographs, films, graphs, studies, recommendations, program concepts, titles, scripts, working papers, files, models, audiotapes, videotapes, computer tapes, cassettes, diskettes, documents, and records developed, prepared, or conceived by Subawardee in connection with this Agreement, or furnished to Subawardee by the Fiscal Agent. Additionally, Subawardee shall take timely, reasonable, and necessary action to protect and preserve property and materials in the possession of Subawardee in which the Fiscal Agent has an interest.
- F. Notice of termination shall be sent in accordance with the Notices section of this Agreement. Upon receipt or issue by Subawardee of a written termination notice, Subawardee shall cancel all outstanding obligations under this

Agreement. Work shall stop, and Subawardee shall not incur new obligations after the effective date of the termination.

11. DISPUTES

All claims, disputes, and other matters in question between the Parties arising out of or relating to this Agreement or the breach thereof shall be addressed in the following manner. The Parties shall enter into good faith negotiations to reach an equitable settlement. Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by the Fiscal Agent. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to the Subawardee. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, the Fiscal Agent receives from Subawardee a written request to appeal said decision. Pending final decision of the appeal, Subawardee shall act in accordance with the written decision of the Fiscal Agent. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the Granting Agency, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

Notwithstanding the fact that a dispute, controversy or question shall have arisen in the interpretation of any provision of this Agreement, the performance of any work, the delivery of any material, the payment of any moneys to the Subawardee, or otherwise, Subawardee agrees that it will not directly or indirectly stop or delay the work directed by Fiscal Agent, or any party thereof, or stop or delay the delivery of any material or services required to be furnished hereunder, pending the determination of such dispute or controversy, regardless of whether such dispute, controversy, or question is or may be subject to litigation or other form of dispute resolution.

12. INDEMNIFICATION

Each Party to this Agreement agrees to defend, indemnify, and hold harmless the other Parties, their officers, agents, employees and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or its performance or nonperformance of obligations under this Agreement, of the indemnifying authority, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or willful misconduct of the Parties seeking indemnification or any of its agents or employees.

13. INSURANCE

Acceptance of this Agreement constitutes that Subawardee is not covered under Fiscal Agent's general liability insurance and that Subawardee agrees, during the term of this Agreement, to maintain, at the Subawardee's sole expense, all necessary insurance for its officers, agents, and employees, including but not limited to worker's compensation (if required by law), liability, disability, and unemployment insurance. Certificates of insurance shall be provided to Fiscal Agent. Specifically, during the term of this agreement, Subawardee shall maintain in full force and effect the kinds of insurance, containing the limits of liability set forth below:

- A. **Workers' Compensation:** Subawardee shall comply with the workers' compensation law of the state wherein the services are to be rendered. Such policy shall provide coverage for all persons engaged in the activities described in this Agreement under the employ, supervision or control of the Subawardee.
- B. **General Liability:** The policy shall contain a combined single limit of liability of not less than \$2,000,000 per occurrence and not less than \$5,000,000 in the aggregate.
- C. **Automobile Liability:** If automotive vehicles are operated by Subawardee in Subawardee's performance of Subawardee's obligations under this agreement, Subawardee shall maintain an automobile liability policy which shall include coverage on all owned, non-owned and hired vehicles and shall have a minimum limit of liability of not less than \$1,000,000 per occurrence.

Coverage shall be placed with an insurer having a Best's Key Rating of "A-" or better. Subawardee shall furnish Fiscal Agent with Certificates of Insurance evidencing such coverage. Such Certificate shall name Fiscal Agent as additional insureds and provide that it can be canceled only with thirty (30) days prior written notice to Fiscal Agent. If any of the

foregoing coverages expire, change, or are canceled, Subawardee shall notify Fiscal Agent within thirty (30) days prior to the effective date of such expiration, change or cancellation.

14. INDEPENDENT CONTRACTORS

For the purpose of this Agreement and all work and services specified herein, the parties shall be, and shall be deemed to be, independent contractors and not agents or employees of the other party.

Subawardee, in the performance of this Agreement, shall be and act as an independent contractor and not as an employee of the Fiscal Agent. The Subawardee understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the Fiscal Agent, and are not entitled to benefits of any kind or nature normally provided to employees of the Fiscal Agent and/or to which Fiscal Agent's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. The Subawardee assumes full responsibility for its acts and/or liabilities including those of its employees or agents as they relate to the services provided under this Agreement. The Subawardee shall assume full responsibility for withholding and payment of all: Federal, State, Local and applicable income taxes; workers' compensation; contributions, including but not limited to, unemployment insurance and social security with respect to the Subawardee's employees. The Fiscal Agent will not withhold taxes, unemployment insurance or social security for the Subawardee's employees or independent subcontractors. The Subawardee agrees to indemnify and hold the Fiscal Agent harmless from and against any and all liability arising from any failure of the Subawardee to withhold or pay any applicable tax, unemployment insurance or social security when due.

15. ASSURANCES

By signing this Agreement the Parties certify they will comply with the terms and conditions outlined in the K-16 Collaborative Program Workplan and with the guidance documents provided by the Fiscal Agent, Foundation for Community Colleges, California Community College Chancellor's Office, and other guidance published by the Granting Agency.

By signing this Agreement the Subawardee certifies that it complies with state and federal requirements for Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, Non-Discrimination, Accessibility for Persons with Disabilities, Drug-Free Workplace Certification, Intellectual Property, and Debarment and Suspension, and will adhere to these legal standards and requirements in the performance of work related to this Agreement.

16. FEDERAL, STATE, AND LOCAL TAXES

Except as may be otherwise provided in this Agreement, the Subawardee's award amount includes all applicable Federal, State, and local taxes and duties, and therefore, Subawardee shall be responsible for paying all such costs.

17. EQUAL OPPORTUNITY/NON-DISCRIMINATION

- A. During the performance of this Agreement, Subawardee shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer and genetic characteristics), age (over 40), marital status, denial of family care leave, sexual orientation, gender, gender expression, political affiliation, position in a labor dispute, or any characteristic listed or defined in §11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of §422.6 of the California Penal Code, or any other status protected by law is strictly prohibited. Subawardee shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.
- B. Subawardee shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §§12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2, §§7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code §12990 (a-f), set forth in chapter 5 of division 4 of title 2 of the California Code of Regulations are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

- C. Subawardee shall also comply with the provisions of Government Code §§11135- 11139.8, and the regulations promulgated thereunder by the Board of Governors of the California Community Colleges (Cal. Code of Regulations, title 5, §§59300 et seq.)

18. UNENFORCEABLE PROVISION

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement remain in full force and effect and shall not be affected thereby.

19. WAIVER

Any waiver by the Fiscal Agent of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term. Failure on the part of the Fiscal Agent to require full, exact, and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms of this Agreement or stopping the Fiscal Agent from enforcing the terms of this Agreement.

20. COMPLIANCE WITH APPLICABLE LAWS

It is understood and agreed that this Agreement shall be governed by the laws of the State of California both as to the interpretation and performance; venue of any action brought with regard to this Agreement shall be in San Diego County, State of California.

Subawardee shall be subject to and shall comply with all Federal, State and local laws and regulations applicable with respect to its performance of services under this Agreement.

21. INTELLECTUAL PROPERTY

Any information contained in publications, studies, or research funded by this Agreement shall be made available to the public following such reasonable requirements as the Granting Agency may establish from time to time. Notwithstanding the foregoing, it is the Granting Agency's intent that results be made broadly available, therefore, any requirements made by the Granting Agency will not bar the Subawardee from publication nor delay publication by more than sixty (60) days. Subawardee grants to the Fiscal Agent and Granting Agency an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this Agreement at its sole discretion.

22. DEBARMENT AND SUSPENSION

- A. By executing this contractual instrument, Subawardee agrees to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98)
- B. By executing this contractual instrument, Subawardee certifies to the best of their knowledge and belief that it and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 2. Have not, within a three (3) year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for (a) commission of a fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) or private transaction or contract; (b) violation of Federal or State antitrust statutes; (c) commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (d) commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects Subawardee's present responsibility;
 3. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in B(2) above;

- 4. Have not, within a three (3) year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause or default.

23. ORDER OF PRECEDENCE

Any inconsistency or conflict between provisions in this Agreement shall be resolved by giving precedence in the following order:

- 1) Border Region Talent Pipeline Collaborative Participation Agreement
- 2) Exhibit A: Application, Scope of Work.

IN WITNESS WHEREOF, all Parties agree.

FOUNDATION FOR GROSSMONT AND CUYAMACA COLLEGES

By: Sally Cox
 Name: Sally Cox
 Title: Chief Executive Officer
 Date: Aug 04 2023

HOLTVILLE UNIFIED SCHOOL DISTRICT

By: _____
 Name: _____
 Title: _____
 Date: _____

EXHIBIT A
WORKPLAN: DISTRICT START-UP FUNDS, STAGE 1
SCOPE OF WORK
CONTRACT # PA-K16-2023-007

The Border Region Talent Pipeline Collaborative is a team of education, workforce and economic development and industry stakeholders committed to improving the K-16 education system in the Border Region. Through collaboration and collective action, we will optimize the opportunity for all students to transform their lives through education. Key to building a representative talent pipeline is providing district start-up funds to support the creation of a district plan that will provide the groundwork for projects in computing, engineering, business, health and education sectors.

The district has verified its intent to participate and will use the start-up funds to support:

1. The development of a district plan.
 - a. Identify 1-2 projects that the district would like to apply for in Phase I of the grant. The Border Region Talent Pipeline Collaborative has identified the following options for exploration:
 - i. Business curriculum development (ex: new courses, completing pathways, adding to additional school sites)/pathway alignment with your local community college and/or local CSU/UC. NOTE: ensuring WBL and equity-minded teaching practices are embedded
 - ii. Computing curriculum development (ex: new courses, completing pathways, adding to additional school sites)/pathway alignment with your local community college and/or local CSU/UC. NOTE: ensuring WBL and equity-minded teaching practices are embedded
 - iii. Engineering curriculum development (ex: new courses, completing pathways, adding to additional school sites)/pathway alignment with your local community college and/or local CSU/UC. NOTE: ensuring WBL and equity-minded teaching practices are embedded
 - iv. Increase A-G and early college credit opportunities (articulation, dual enrollment, CCAP, etc) throughout the district, supporting inclusive and equity-oriented learning environments
 - v. Improve or increase student retention through support and high-tech, high-touch advising for all underrepresented student groups
 - vi. Implement a related project approved by the fiscal agent to support the district in achieving the goals of the grant
2. Increase the district's implementation of CCGI by:
 - a. Identifying ways to utilize the multiple features of CCGI with a focus on:
 - College eligibility monitoring tools (such as A-G course qualification)
 - Electronic transcripts which can be uploaded into a student's CSU application(s)
 - FAFSA application support
 - College and career planning
 - b. Determine the steps and feasibility of the district signing an MOU with CCGI to share student data for the transcript and student tracking support, making the product more beneficial for your students.
 - c. Identify what resources are required to implement CCGI such as:
 - Staff to work with CCGI in the data-sharing process
 - Registrar and other academic staff training
 - Counselor training
 - Participation in CoPs to support CCGI roll-out
3. Create a district data reporting plan.
 - a. Districts will be required to submit bi-annual narrative and expenditure reports and annual data reports. Determine what staff might need to be assigned or hired to support the work.

Budget

Expenditure Type	Amount
1000 Certificated Salaries	\$2,500.00
2000 Non-Instructional Salaries	\$1,000.00
3000 Employee Benefits	\$925.00
4000 Supplies and Materials	\$125.00
5000 Other Operating Expenses and Services	\$450.00
TOTAL	\$5,000.00

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OBSOLETE ITEMS
DATE: AUGUST 21, 2023

The District is requesting permission from the Governing Board to dispose of items considered to be obsolete, junk, or have no value, and to be discarded:

1. Miscellaneous science textbooks at Finley, Pine & HMS.
2. 27 Dell computers at Sam Webb.

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OUT OF STATE AND/OR OVERNIGHT TRIPS
DATE: AUGUST 21, 2023

The Board is requested to approve the following Out of State and/or Overnight Trips:

1. HHS Volleyball @ Yuma Catholic High School in Yuma, AZ 8/29/23
2. HHS Volleyball @ Sweetwater Tournament in San Diego, CA 9/1/23-9/2/23
3. HHS Volleyball @ Somerton High School in Somerton, AZ 9/8/23
4. HHS Volleyball @ Mission Bay High School in San Diego, CA 9/15/26-9/16/23
5. HHS Volleyball @ Nike Tournament of Champions in Phoenix, AZ 9/29/23-9/30/23
6. HHS Cross Country @ Cibola Wetlands Invite in Yuma, AZ 9/9/23
7. HHS Girls Golf @ Las Barrancas Golf Course in Yuma, AZ 9/12/23 & 10/3/23

Holtville Cross Country 2023

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Saturday	8-19	Vaquero Invite	El Capitan HS	8:00 AM
Friday	8-25	Wolfpack Invite	West Hills HS	4:00 PM
Saturday	9-2	Southwest Invite	Sunbeam Lake	7:00 AM
Saturday	9-9	Cibola Wetlands	Wetlands Park	TBD
Saturday	9-16	Mt. Carmel/Asics Invite	Morely Field	8:20 AM
Saturday	9-23	IVL #1	Sunbeam Lake	8:00 AM
Friday	9-29	Coach Downey XC Classic	Morely Field	2:20 PM
Saturday	10-7	Colorado River Invite	Palo Verde HS	8:00 AM
Saturday	10-14	IVL #2	Sunbeam Lake	8:00 AM
Saturday	10-21	Mt. Sac Invitational	Mt. Sac College	TBD
Saturday	11-4	IVL #3	Sunbeam Lake	9:00 AM
Saturday	11-11	CIFSDS Final	Morely Field	TBD
Saturday	11-25	CIF State Final	Woodward Park, Fresno	TBD

Holtville Girls Flag Football 2023

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
Saturday	8-5	1st Practice			
Tuesday	8-15	Scrimmage - Imperial/Central	V	Central	6:35pm/7:05pm
Thursday	8-17	Southwest	V	Away	7:30 PM
Monday	8-21	Vincent Memorial	V	Home	7:30 PM
Wednesday	8-23	Imperial	V	Home	7:30 PM
Monday	8-28	Central	V	Away	7:30 PM
Thursday	9-7	Brawley	V	Home	7:30 PM
Monday	9-11	Southwest	V	Home	7:30 PM
Thursday	9-14	Brawley	V	Away	7:30 PM
Monday	9-18	Central	V	Away	7:30 PM
Thursday	9-21	Calexico	V	Home	7:30 PM
Monday	9-25	Imperial	V	Home	7:30 PM
Thursday	9-28	Vincent Memorial	V	Away	7:30 PM
Monday	10-2	BYE			
Thursday	10-5	Southwest	V	Away	7:30 PM
Monday	10-9	Brawley	V	Home	7:30 PM
Thursday	10-12	Central	V	Home	7:30 PM
Monday	10-16	Calexico	V	Away	6:00 PM
Thursday	10-19	Imperial	V	Away	7:30 PM
Monday	10-23	Vincent Memorial	V	Home	6:00 PM
Thursday	10-26	BYE			

Holtville Football Schedule 2023

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
Monday	7-31	1st Practice			
Thursday	8-10	Carnival	Fr/JV	Southwest	6:00 PM
Thursday	8-17	Southwest	JV	Away	5:30 PM
Friday	8-18	Southwest	V	Away	7:00 PM
Wednesday	8-23	Imperial	JV	Home	5:30 PM
Thursday	8-24	Imperial	V	Home	7:00 PM
Friday	9-1	Mt. Empire	JV/V	Away	4/7pm
Friday	9-8	CETY's	JV/V	Home	4/7pm
Thursday	9-14	Calexico	JV	Home	5:30 PM
Friday	9-15	Calexico	V	Home	7:00 PM
Friday	9-22	-	-	-	-
Friday	9-29	El Cajon Valley	JV/V	Away	4/7pm
Friday	10-6	BYE	-	-	-
Friday	10-13	Palo Verde	JV/V	Away	4/7pm
Thursday	10-19	Vincent Memorial	JV/V	Home	5:30 PM
Friday	10-20	Vincent Memorial	V (Hoco)	Home	7:00 PM
Thursday	10-26	Calipat	JV/V	Away	4/7pm

Holtville Girls Golf 2023

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Saturday	8-5	1st Practice		
Thursday	8-22	Imperial	Del Rio	1:00 PM
Tuesday	8-29	Imperial	BWCC	1:00 PM
Thursday	8-31	Brawley	BWCC	1:00 PM
Tuesday	9-5	Vincent Memorial	BWCC	1:00 PM
Thursday	9-7	Southwest	BWCC	1:00 PM
Tuesday	9-12	Central	TBD	1:00 PM
Thursday	9-14	Palo Verde	BWCC	1:00 PM
Tuesday	9-19	BYE		
Thursday	9-21	Imperial	Del Rio	1:00 PM
Tuesday	9-26	Brawley	Del Rio	1:00 PM
Thursday	9-28	Vincent Memorial	BWCC	1:00 PM
Tuesday	10-3	Southwest	TBD	1:00 PM
Thursday	10-5	Central	BWCC	1:00 PM
Tuesday	10-10	Palo Verde	PV Golf Course	1:00 PM
Thursday	10-12	BYE		
Tuesday	10-17	IVL Individual Championship	TBD	TBD

Holtville Girls Tennis 2023

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
Saturday	8-5	1st Practice			
Thursday	8-17	Canyon Hills Scrimmage	ALL	Away	3:00 PM
Saturday	8-26	Valhalla Tournament	V	Valhalla HS	TBD
Tuesday	8-29	Desert Mirage	JV/V	Away	3:15 PM
Monday	9-11	Central	JV/V	Away	4:00 PM
Tuesday	9-13	Vincent Memorial	JV/V	Home	4:00 PM
Monday	9-18	Brawley	JV/V	Home	4:00 PM
Tuesday	9-20	Calexico	JV/V	Away	4:00 PM
Monday	9-25	Southwest	JV/V	Away	4:00 PM
Tuesday	9-27	Central	JV/V	Home	4:00 PM
Monday	10-2	Vincent Memorial	JV/V	Home	4:00 PM
Tuesday	10-4	Brawley	JV/V	Away	4:00 PM
Monday	10-9	Calexico	JV/V	Home	4:00 PM
Tuesday	10-11	Southwest	JV/V	Home	4:00 PM
Tuesday	10-17	IVL Prelims	V	Southwest HS	TBD
Wednesday	10-18	IVL Finals	V	Southwest HS	TBD

Holtville Volleyball 2023

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
Monday	7-31	1st Practice			
Saturday	8-5	Volleyball Carnival	F/JVV	Southwest HS	TBD
Thursday	8-17	Imperial	F/JVV	Home	4/5/6pm
Friday	8-18	Southwest Tournament	FR	Southwest HS	TBD
Saturday	8-19	Southwest Tournament	FR	Southwest HS	TBD
Tuesday	8-22	Calipat	JVV	Home	5/6pm
Thursday	8-24	Calipat	JVV	Away	5/6pm
Friday	8-25	Southwest Tournament	JV	Southwest HS	TBD
Saturday	8-26	Southwest Tournament	JV	Southwest HS	TBD
Thursday	8-29	Yuma Catholic	F/JVV	Away	4/5/6pm
Friday	9-1	Sweetwater Tournament	V	Sweetwater HS	TBD
Saturday	9-2	Sweetwater Tournament	V	Sweetwater HS	TBD
Wednesday	9-6	Calexico	F/JVV	Home	4/5/6pm
Friday	9-8	Somerton (AZ)	Fr	Away	4:00 PM
Friday	9-15	Somerton (AZ)	Fr	Home	4:00 PM
Friday	9-15	Bucs Bash	V	Mission Bay HS	TBD
Saturday	9-16	Bucs Bash	V	Mission Bay HS	TBD
Tuesday	9-19	Central	F/JVV	Home	4/5/6pm
Thursday	9-21	Imperial	F/JVV	Away	4/5/6pm
Tuesday	9-26	Brawley	F/JVV	Home	4/5/6pm
Friday	9-29	Nike Tournament (AZ)	V	Pheonix AZ	TBD
Saturday	9-30	Nike Tournament (AZ)	V	Pheonix AZ	TBD
Tuesday	10-3	BYE			
Thursday	10-5	Central	F/JVV	Away	4/5/6pm
Tuesday	10-10	Imperial	F/JVV	Home	4/5/6pm
Thursday	10-12	Brawley	F/JVV	Away	4/5/6pm
Tuesday	10-17	Calexico	F/JVV	Away	4/5/6pm

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION

1 **2. SCOPE OF SERVICES.**

2 **2.1** County shall provide to the District one (1) uniformed ICSO Deputy
3 Sheriff to serve as the school resource officer ("SRO") assigned for duties at
4 the District's school campuses. The SRO will perform additional law enforcement
5 services on and around the school campuses of the District as provided for
6 herein. This Agreement is not intended to reduce the existing services already
7 provided to the District by ICSO. The SRO shall be available for up to eight
8 (8) hours per day, for a maximum of one hundred eighty (180) days per fiscal
9 year (from July 1 - June 30). At the beginning of each fiscal year, the District
10 shall notify ICSO of the dates when the SRO's services will be requested under
11 this Agreement.
12

13 **2.2** Unless otherwise provided for in this Agreement, County shall furnish
14 and supply all necessary labor, supervision, equipment, communication
15 devices/facilities, and supplies necessary to maintain the agreed upon level of
16 service and to meet its obligations under this Agreement, including vehicles,
17 weapons, radios, uniforms and training.
18

19 **2.3** District may provide additional resources for ICSO and the SRO to utilize
20 in the performance of this Agreement. The District agrees that ICSO shall have
21 full cooperation and assistance from the District, its officers, agents and
22 employees.
23

24 **2.4** Specific services to be provided shall take place at the District's
25 campuses within the jurisdictional boundaries of the County as directed by
26 District.
27

28 **2.5** The County agrees that the SRO will:

1 2.5.1 Develop faculty presentations related to California law, campus
2 security, student and faculty safety, and the role of law enforcement at the
3 schools.

4 2.5.2 Work in conjunction with the ICSO's Crime Prevention Unit to
5 develop student presentations that educate the students about peer pressure,
6 drug awareness and drug abuse, violence, school safety, and other related topics
7 as agreed upon with the school district.

8 2.5.3 Attend "Collaboratively Addressing Results for Excellence" team
9 meetings and work with community agencies and parent/teacher groups.
10

11 2.5.4 Be the first responder to all law enforcement related matters on
12 the District's campuses that occur during regular school hours, and document
13 and investigate all incidents of crime at these campuses as deemed appropriate.
14 However, if the SRO is unavailable to respond for any reason, another ICSO
15 personnel will respond as needed.
16

17 2.5.5 Serve as liaison role between the District, the Student Attendance
18 Review Board ("SARB"), the Imperial County Probation Department, the Imperial
19 County District Attorney's Office, and other law enforcement official, and
20 perform related duties.

21 2.5.6 Provide input to the District's officials regarding observations
22 and assessments of campus safety concerns.

23 2.5.7 Share information with the District's officials regarding crime
24 trends that may affect school operations.

25 2.5.8 Coordinate certified narcotics K-9 walk-throughs on the District's
26 campuses.
27
28

1 2.6 ICSO shall retain the discretion to remove the SRO from his or her
2 regular assignment to the District if a critical incident or other emergency
3 arises requiring the assistance of the SRO. ICSO will inform the District when
4 this occurs within a reasonable period of time.

5 2.7 In the event the SRO designated by ICSO is unable to provide services on
6 any given day, or for any portion of the day, District understands that ICSO
7 may not have the resources available to provide a replacement for the SRO. In
8 the event this occurs, County shall not request payment for any
9 time periods in which an SRO was not made available to the District. In its
10 discretion, County may provide a replacement for the designated SRO; however,
11 County is under no obligation to do so. District may request that County provide
12 services for additional days during the term of this Agreement to make up for
13 any time in which an SRO was not made available.

14
15 **3. COMPENSATION.**

16 3.1 District shall pay County an amount not to exceed **One Hundred Ninety-**
17 **Two Thousand Thirty-Eight Dollars, and Forty Cents (\$192,038.40)**, for the
18 performance of all obligations by County contemplated under this Agreement. The
19 rate of compensation to the SRO shall depend on the salary and benefits of the
20 ICSO Deputy assigned to the duty of SRO under this Agreement. The costs for
21 ICSO services provided to District are set forth in Exhibit "A," which is
22 attached hereto.

23
24 3.2 District understands and agrees that it will be invoiced separately for
25 the cost of salaried overtime or for any services performed by County that
26 exceed the professional expertise of the SRO. "Additional services" include,
27 but are not limited to, investigations performed by ICSO investigators, and
28

1 Sheriff's Activity League functions. District shall be notified prior to the
2 performance of any overtime work or additional services.

3 3.3 County, through ICSO, shall provide an invoice to District within ten
4 (10) days after the close of each calendar month. The invoice will reflect all
5 services performed and amounts owed under this Agreement during the previous
6 month. District shall pay County within thirty (30) calendar days
7 after receipt of each monthly statement.
8

9 3.4 District agrees to pay for any increased costs that result from
10 collective bargaining negotiations between County and any relevant ICSO
11 bargaining units which take effect during the term of this Agreement. The
12 Parties agree to amend this Agreement, and Exhibit "A" accordingly, each time
13 the not-to-exceed amount increases as a result of collective bargaining
14 negotiations.
15

16 **4. ADMINISTRATION AND SUPERVISION.**

17 The SRO shall remain under the supervision, direction, and control of the ICSO,
18 who shall administer this Agreement on behalf of the County. The District, or
19 its designee, shall administer this Agreement on behalf of the District.

20 **5. COUNTY EMPLOYEE.**

21 The SRO shall remain an employee of the ICSO on special assignment to District
22 for the purposes set forth in this Agreement, and shall not be considered an
23 agent, employee, or deputy of District.
24

25 **6. ASSUMPTION OF LIABILITIES/INSURANCE.**

26 6.1 Except as otherwise provided, District shall not be called upon to assume
27 any liability for the direct payment of any salaries, wages, or other
28

1 compensation to any of County's personnel performing services hereunder for the
2 District, and County hereby assumes said liability.

3 **6.2** Except as herein otherwise specified, District shall not be liable for
4 compensation or
5 indemnity to any of County's employees for injury or sickness arising out of
6 this employment, and County
7 hereby agrees to hold harmless District against any such claim.

8 **6.3** District agrees, to the fullest extent permitted by law, to defend with
9 counsel acceptable to County, indemnify and hold County, its representatives,
10 officers, elected officials, designees, employees,
11 agents, successors and assigns, harmless from and against any and all liability,
12 loss, expense (including reasonable attorneys' fees) or claims for injury or
13 damages arising out of the performance of this Agreement, but only in proportion
14 to and to the extent such liability, loss, expense, attorneys' fees or claims
15 for injury or damages are caused by or result from the negligent acts and
16 omissions or willful misconduct of District, its officers, employees,
17 representatives, elected officials, designees, or agents.

18 **6.4** County agrees, to the fullest extent permitted by law, to defend with
19 counsel acceptable to District, indemnify and hold District, its
20 representatives, officers, elected officials, designees, employees, agents,
21 successors and assigns, harmless from and against any and all liability, loss,
22 expense (including reasonable attorneys' fees) or claims for injury or damages
23 arising out of the performance of this Agreement, but only in proportion to and
24 to the extent such liability, loss, expenses, attorneys' fees or claims for
25 injury or damages are caused by or result from the negligent acts and omissions
26
27
28

1 or willful misconduct of the County, its officers, employees, representatives,
2 elected officials, designees, or agents.

3 6.5 Notwithstanding the foregoing, in the event that the Parties are both
4 held to be responsible for the negligent acts and omissions or willful
5 misconduct of its own officers, employees, representatives, elected officials,
6 designees, or agents, the Parties will bear their proportionate share of
7 liability as determined in any such proceeding. Each Party to bear its own costs
8 and attorneys' fees.
9

10 **7. TERMINATION.**

11 Either Party may terminate this Agreement at any time, with or without cause,
12 by notifying the other Party of its intent to terminate the Agreement and
13 specifying the effective date thereof, at least thirty (30) days before the
14 effective date of such termination.
15

16 **8. NO AGENCY.**

17 Nothing herein contained shall be construed to create, and the Parties hereto
18 expressly disclaim any intent to create, any form of agency relationship, joint
19 venture or partnership.

20 **9. SEVERABILITY.**

21 If any provision of this Agreement is held by a court of competent jurisdiction
22 to be void, invalid, or unenforceable, the remaining provisions shall continue
23 in full force and effect.

24 **10. JURISDICTION AND VENUE.**

25 This Agreement is made and entered into in Imperial County, California. This
26 Agreement shall be construed and enforced in accordance with the laws of the
27
28

1 State of California, and the Parties agree that any action brought by either
2 Party regarding this Agreement shall be brought in a court of competent
3 jurisdiction in Imperial County or, if appropriate, in the Federal District
4 Court serving Imperial County.

5 **11. GOOD FAITH PERFORMANCE.**

6 The Parties hereto agree to act in good faith and deal fairly with the other
7 Party in the performance of this Agreement.

8 **12. NOTICES.**

9 Any notice to be given pursuant to this Agreement shall be in writing and
10 personally delivered or sent by certified mail, postage prepaid, return receipt
11 requested or by overnight carrier, priority overnight delivery, postage and
12 delivery charges prepaid, addressed to each Party at the following address:

14 COUNTY	DISTRICT
15 Fred Miramontes, Sheriff	Celso Ruiz, Superintendent
16 Imperial County Sheriff's Office	Holtville Unified School District
328 Applestill Road	621 East Sixth Street
El Centro, CA 92243	Holtville, CA 92250-1450

17 Copies of notices to Sheriff shall also be sent to:
18 Imperial County Executive Office
19 Attn: County Executive Officer
940 West Main Street, Suite 208
El Centro, CA 92243

20 Notice shall be deemed to have been delivered only upon receipt by the
21 Party, seventy-two (72) hours after deposit in the United States mail or twenty-
22 four (24) hours after deposit with an overnight carrier. The addressees and
23 addresses for purposes of this Paragraph may be changed to any other addressee
24 and address by giving written notice of such change in the manner provided in
25 this Paragraph. Unless and until written notice of change of addressee and/or
26 address is delivered in the manner provided in this paragraph, the addressee
27 and address set forth in this Agreement shall continue in effect for all purposes
28 hereunder.

1 **13. ASSIGNMENT.**

2 Neither this Agreement nor any duties or obligations under this Agreement may
3 be assigned by District without prior written consent of County.

4 **14. ENTIRE AGREEMENT.**

5 This Agreement constitutes the full and complete agreement between the Parties.
6 All prior agreements and understandings with respect to the subject matter of
7 this Agreement are merged herein. This Agreement may be executed in
8 counterparts, each of which when executed and delivered shall constitute a
9 duplicate original, but all counterparts together shall constitute a single
10 agreement. No modification, waiver, amendment, discharge, or change of this
11 Agreement shall be valid unless the same is in writing and signed by the Party
12 against whom the enforcement of such modification, waiver, amendment, discharge,
13 or change is or may be sought.
14

15 **15. WAIVER.**

16 Any waiver by County of any breach of any one or more of the terms of this
17 Agreement shall not be construed to be a waiver of any subsequent or other breach
18 of the same or of any other term thereof. Failure on the part of County to
19 require exact, full, and complete compliance with any term of this
20 Agreement shall not be construed in any manner as changing the terms hereof, or
21 estopping County from enforcement hereof.
22

23 **16. REVIEW OF AGREEMENT TERMS.**

24 **16.1** Each Party has had the opportunity to receive independent legal advice
25 from its attorney(s) with respect to the advisability of making the
26 representations, warranties, covenants and agreements provided for herein, and
27 with respect to the advisability of executing this Agreement.
28

1 16.2 No presumption or rule that ambiguities shall be construed against the
2 drafting party shall apply to the interpretation or enforcement of the same or
3 any subsequent amendments thereto.

4 IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and
5 year first above written.

6 COUNTY OF IMPERIAL

HOLTVILLE VALLEY UNIFIED
SCHOOL DISTRICT

7
8 By: _____
9 Ryan Kelley, Chairman
Imperial County Board of Supervisors

By: _____
Celso Ruiz, Superintendent

10 ATTEST

APPROVED AS TO FORM
Eric Havens
County Counsel

11
12 By: _____
13 Blanca Acosta
Clerk of the Board of Supervisors

By: _____
Mistelle Abdelmagied
Assistant County Counsel

14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

**County of Imperial
Fully Allocated Hourly Rate
Position Detail
FY 2023-24**

POSITION TITLE: DEPUTY SHERIFF
 POSITION CODE: 2376
 SUBORG UNIT:
 SUBORG UNIT CODE: 1000-1024-10241
 NO. OF FTE'S: 6.000
 POSITION STATUS: FULL
 FRINGE GROUP: 8

	<u>Total Avail. Wk. Hrs</u>	<u>% of Salary</u>	<u>Hourly Rate</u>
DIRECT COSTS:			
Avail. Work Hours/Salary	8,010		\$43.04
Fringe Benefits		84.00%	\$36.15
Maintenance & Operation Costs		54.84%	\$23.52
Building Occupancy Costs		0.74%	\$0.32
Debt Service Costs		0.00%	\$0.00
INDIRECT COSTS:			
Overhead Costs		13.11%	\$6.64
Fixed Asset Replacement Costs		67.37%	\$24.69
TOTAL - All Costs			\$133.36

February 28, 2023

2023–24 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancestoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Celso Ruiz
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative's Signature Date	08/31/2023

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2023–24 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Gerardo Eric Velazquez
Authorized Representative's Title	Projects Director
Authorized Representative's Signature Date	08/16/2023
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2023–24 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	06/22/2023
Direct Funded Charter Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Gerardo Eric Velazquez
Authorized Representative's Title	Gerardo Eric Velazquez

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2023–24 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
---	-----

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
---	-----

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2023–24 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
 Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Estimated Allocation Calculation

Estimated English learner per student allocation	\$125.15
Estimated English learner student count	661
Estimated English learner student program allocation	\$82,724

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	\$17,289
Program and other authorized activities	\$10,000
English Proficiency and Academic Achievement	\$51,951
Parent, family, and community engagement	\$1,829
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	\$1,654
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$1
Total budget	\$82,724

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2023–24 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2022–23 Request for authorization	Yes
<p>LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system</p> <p>(Maximum 500 characters)</p>	<p>One challenge we faced with implementing the system was communication. Teachers may directly request a sub and not enter it into the system. Similarly, a teacher would enter an absence and select "no sub required" because they directly requested a sub. Because the sub was not entered into the system, the office was unaware of the agreement. This would result in a class being uncovered causing the office staff to secure a sub last minute. This was an internal process that was addressed.</p>

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.