



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

October 16, 2023

Board of Trustees

Kevin Grizzle, President

Jared Garewal, Clerk

Ben Abatti Jr., Member

Julie Duarte, Member

Matt Hester, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells

Holtville

where tradition meets vision



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, October 16, 2023

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East Sixth Street, Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present

Absent

Kevin Grizzle, President

Jared Garewal, Clerk

Ben Abatti Jr., Member

Julie Duarte, Member

Matt Hester, Member

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___-___

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE
CLOSED SESSION AGENDA.**

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Superintendent's Evaluation – Government Code Section 54957

5. REPORTABLE CLOSED SESSION ACTIONS:

6. RECOGNITIONS

HMS Students

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
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AGENDA PAGE 2**

- 7. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.** *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*
- 8. COMMUNICATIONS FROM THE SCHOOL DISTRICT**
*Holtville Teachers Association
California School Employees Association
Governing Board
Assistant Superintendent
Superintendent*
- 9. CONSENT AGENDA**
All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.
- A. GENERAL FUNCTION**
- 1) *Adoption of Minutes: September 11 & October 9, 2023* Pgs. 2-6
(Supplemental Information)
- B. FINANCE AND BUSINESS**
- 1) *Warrant Orders week beginning 9/14/23 to week ending 10/12/23* Pgs. 8-26
(Supplemental Information)
- C. PERSONNEL SERVICES**
- 1) *Classified Employment* Pg. 28
2) *Classified Resignation* Pg. 29
3) *Certificated Maternity Leave* Pg. 30
4) *Classified Maternity Leave* Pg. 31
5) *Extra Duty Resignation* Pg. 32
6) *Certificated Resignation* Pg. 33
7) *Certificated Employment* Pg. 34
- D. GENERAL BUSINESS**
The Board is asked to approve the following items:
1. *Agreement between SDSU Research Foundation & HUSD* Pgs.36-43
2. *Donation of \$500 to HHS Band & \$500 to HHS Girls Tennis from Evangeline McDonald* Pg. 44
3. *Donation of a 2024 Chevrolet Silverado 2500 Crew Cab truck from the Holtville Ag Boosters to the Holtville Agriculture Department totaling \$56,163.34* Pg. 44
4. *Donation of two large engines from Jordan Central Implements for Instructional Purposes to HHS Ag Program* Pg. 44
5. *Donation from ICOE of three vans and one truck to HUSD Transportation & Maintenance departments* Pg. 44
6. *HMS & HHS 2023/24 Fundraiser Schedules* Pgs. 45-47

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
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GENERAL BUSINESS continued

- 7. *MOU between ICOE & HUSD to provide school-based mental health services for K-8 students during the 2023/24 SY* Pgs. 48-55
- 8. *Notice of Assignment of Affiliation Agreement with the University of Phoenix Inc.* Pgs. 56-58
- 9. *Green & Gold Hall of Fame Gala registration fees* Pg. 59
- 10. *San Diego County Superintendent of Schools contract with HUSD for Synergy Education Platform* Pgs. 60-67

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: __ - __

10. INFORMATION ITEM

Principal's update on ELD program

11. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A)** *Approval for Veronica Estrada to teach Math Support at Holtville Middle School, grades 6th – 8th under Ed Code 44258.3 for the 2023/24 school year* (Mr. Ruiz)

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

- B)** *Approval for Steven Lobstein to teach High School subjects at Sam Webb High School, grades 9th – 12th under Ed Code 44258.3 for the 2023/24 school year* (Mr. Ruiz)

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

12. FUTURE BOARD MEETING DATE

Monday, November 13, 2023 is the next Regular Board Meeting

13. ADJOURNMENT

***** A copy is available at the District office**

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Regular Board Meeting
Minutes – September 11, 2023**

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The Board of Trustees of the Holtville Unified School District met in a Regular Session on August 21, 2023, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:02 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Kevin Grizzle, President; Jared Garewal, Clerk; Ben Abatti Jr., Member; Julie Duarte, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent

MEMBERS ABSENT: Matt Hester, Member

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release
Superintendent's Evaluation – Government Code Section 54957

REPORT OF CLOSED SESSION In: 5:05 p.m. **Out:** 6:06 p.m.
Nothing to report

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.

Cynthia Kendall, parent of Finley student, expressed her concerns with the current permission slip that is being used for student field trips and activities. She feels it needs to have a more gradual plan instead of giving the teacher or staff member full rights and access. She also would like to know if the new bills will impact our schools that were passed in California regarding Don't ask, Don't tell.

COMMUNICATIONS FROM THE SCHOOL DISTRICT

HTA – Secretary Roberto Moedano read a statement from President of HTA Crystal Arias thanked the Board for attending the Back to School events and their continued support. They are looking forward to a happy, safe and successful year.

Governing Board – Julie Duarte thanked the staff and management for successful Back to School nights. She said that the football game on Friday night was very exciting. Ben Abatti and Kevin Grizzle echoed her statement and also congratulated the HHS girls volleyball for their win against Brawley.

**CONSENT AGENDA
GENERAL FUNCTIONS**

Moved by Trustee Abatti, Seconded by Trustee Duarte to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: August 21, 2023. FINANCE AND BUSINESS – Warrant orders week beginning 8/24/23 to week ending 8/31/23. PERSONNEL SERVICES – Classified Employment of Margarita Diaz, Yard Aide (Finley); Mariana Banaga, Yard Aide (HMS); Andrea Garcia, AVID Tutor (HMS); Adriana Garcia, AVID Tutor (HMS); Adriana Garcia, AVID Tutor (HMS); Jonathan McClure, AVID Tutor (HMS); Mariana Banaga, AVID Tutor (HMS); Diana Bernal, Paraprofessional (HMS); Isidro Garcia, ASES/ELOP (Finley); Ana Paola Tafoya, ASES/ELOP (Finley); Victoria Smith, ASES/ELOP (Finley); Angela Loya, ASES/ELOP (Finley); Nahomi Leon, AVID Tutor (HMS); Yessica Preez, AVID Tutor (HMS). Classified Resignation of Arturo Bojorquez, ASES Staff (9/1/23); Jacob Sapp, Student Proctor (9/2/23). Certificated Employment of Brenda Gonzalez, Teacher (Finley). GENERAL BUSINESS – Holtville Measure G Bond Audit Engagement with Wilkinson Hadley King & Co LLP. Imperial County Strong Workforce Program Consortium for Middle School Rounds 1 & 2. MOU between Imperial County Consortium Teacher Induction Program & HUSD regarding the Provision of Teacher Induction Services for the 2023-24 SY. National FFA Convention in Indianapolis, IN 10/31/23-11/4/23 for Mrs. Cox, Mr. Cronkright & Ellie Moiola. Locher Agricultural Fund application for FFA. Disposal of rusty lockers & tables and scrap metal at HHS. All approved by unanimous votes, Ayes: 4, Nays: 0. Vote: 4-0.

ACTION/DISCUSSION ITEMS

Moved by Trustee Garewal, Seconded by Trustee Abatti to approve Notice of Completion of Installation of a New P.A. Bell and Emergency Notification System at 6 sites at HUSD. Mr. Martinez explained that the project consisted of a revamp of the bell system with 341 devices installed at six sites. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Duarte to approve Construction Bids for New Kitchen, Multi-Use, Culinary Arts Complex, and Bathrooms at Holtville High School. Mr. Wells explained that 5 different contractors showed up to the bid walk but only 1 contractor submitted a bid. The grand total of all 4 bids by ESR is \$8,677,640 that includes the \$250,000 allowance. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Garewal to approve New Employment Agreement with the Superintendent. Mr. Wells explained that the new contract would follow the terms of his previous contract. It would extend his employment until 6/30/2026, but the Board will review it every year with an annual evaluation. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Duarte, Seconded by Trustee Garewal to approve Board Resolution 2023/24-001 A Resolution for Reinstatement of Special Reserve for Capital Outlay Projects. Mr. Wells explained that there has been a significant amount of improvements of our facilities in the past few years. Measure G and COVID funds have been utilized. The list of needs exceeds our current funding sources, and we feel we need to invest some funding each year from the General Fund to ensure that we have monies available. Setting up a fund will put the District in a better position to meet facility needs. Roll Call Vote: Grizzle: Aye; Garewal: Aye; Abatti: Aye; Duarte: Aye. Passed by unanimous votes Ayes: 4, Nays: 0.

ACTION/DISCUSSION continued

Moved by Trustee Abatti, Seconded by Trustee Garewal to approve the 2022-23 Unaudited Actuals/2023-24 First Budget Revision Report. Mr. Wells presented a PowerPoint on the report covering two fiscal years and the closing of 2022-23. For 2022-23 our actual revenues for the entire General Fund totaled \$33,432,547 and actual expenditures totaled \$31,738,779. The 2023-24 projected revenues and expenditures for the General Fund include a lot of deferred revenues and carryover funds from 2022-23. The total General Fund Revenues are projected now at \$36,685,580 and total General Fund Expenditures are projected at \$39,967,663. The bottom line for 2023-24 shows that General Fund Unrestricted is projecting an excess of approximately +155,000. A \$500,000 deposit is also scheduled to be moved to the Special Reserve in 2023-24, but will not be done until the end of the year. Next reporting dates will be the audit for the 2022-23 books, and the First Interim for the 2023-24 budget. Roll Call Vote: Grizzle: Aye; Garewal: Aye; Abatti: Aye; Duarte: Aye. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Abatti to approve Board Resolution 2023/24-002 Adopting the Gann Limit. A component each year of our closing is to adopt the Gann Limit. The Gann Limit has become a pro forma calculation where the State will always apply as the limit imposed by Gann is far larger than each year's appropriations. For HUSD, the amount is \$12,717,412.95 for 2022-23 and is projected to be \$13,282,066.08 for 2023-24 Roll Call Vote: Grizzle: Aye; Garewal: Aye; Abatti: Aye; Duarte: Aye. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Duarte, Seconded by Trustee Garewal to approve Board Resolution 2023/24-003 Committing Adult Education Balances. Another annual requirement in our closing is to commit Adult Education fund balances. Adult Education is run in a separate fund (Fund 110 in the closing report). The 2022-23 committed fund balance is \$42,383.04 and the projected balance for 2023-24 is \$43,683.04. Roll Call Vote: Grizzle: Aye; Garewal: Aye; Abatti: Aye; Duarte: Aye. Passed by unanimous votes Ayes: 4, Nays: 0.

FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, October 16, 2023

ADJOURNMENT

The meeting adjourned at 6:36 p.m.

**Jared Garewal, Clerk
Holtville Unified School District
Board of Trustees**

**Holtville Unified School District
Special Board Meeting
Minutes – October 9, 2023**

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The Board of Trustees of the Holtville Unified School District met in a Special Session on October 9, 2023, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 4:00 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Kevin Grizzle, President; Jared Garewal, Clerk; Ben Abatti Jr., Member; Julie Duarte, Member; Matt Hester, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent

MEMBERS ABSENT: None

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

- A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION In: 4:05 p.m. **Out:** 5:03 p.m.
Nothing to report.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. Nothing

**CONSENT AGENDA
GENERAL FUNCTIONS**

Moved by Trustee Hester, Seconded by Trustee Abatti to approve the following consent agenda items as follows: **GENERAL BUSINESS** – Community Schools Partnership Program (CXSP) Coordinator Job Description. Expanded Learning (ASES/ELOP) Tutor Job Description update. All approved by unanimous votes, Ayes: 5, Nays: 0. Vote: 5-0.

PUBLIC HEARING

Public Hearing regarding the Sufficiency of Instructional Materials for the Fiscal Year of 2023/24

ACTION/DISCUSSION ITEMS

Moved by Trustee Abatti, Seconded by Trustee Garewal to approve Board Resolution 2023/24-004 A Resolution Regarding Sufficiency of Instructional Materials. Mr. Ruiz explained that the administrators have verified that they all have the instructional materials for their sites. Roll Call Vote: Grizzle: Aye; Garewal: Aye; Abatti: Aye; Duarte: Aye; Hester: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Hester to approve Enviroplex Change Order 1 for additional cabinetry in the Community Learning Hub and Finley Admin Modular buildings, totaling \$14,056.96. Mr. Wells explained that the buildings should be delivered on October 18th. This change order is to add additional cabinets in the building. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Hester, Seconded by Trustee Duarte to approve Enviroplex Change Order 2 for window changes in the Community Learning Hub and Finley Admin Modular buildings, totaling \$7,463.32. Mr. Wells explained that this change order will be to change out the windows to better quality and tinted windows. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Garewal to approve the Contract for Architectural Services for 2 Kindergarten Classrooms, 4 Transitional Kindergarten Classrooms at Finley Elementary School and Future Construction and Modernization Projects in the Holtville Unified School District. Mr. Wells explained that we qualify for additional funds for TK expansion. The funding was approved by the State and we have 18 months to find an architect and approve plans and an additional 18 months to finish construction. Passed by unanimous votes Ayes: 5, Nays: 0.

FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, October 16, 2023

ADJOURNMENT

The meeting adjourned at 5:10 p.m.

**Jared Garewal, Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000261, Dated 09/14/2023

24239867	2,353.82	Printed	010		A1 GOLF CARS (000009/1)
24239868	500.00	Printed	010		ACCREDITING COMMISSION FOR SCHOOL -WESTERN ASSOC (000014/1)
24239869	65.00	Printed	010		AKESO OCCUPATIONAL HEALTH (001026/2)
24239870	15,001.72	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24239871	163.87	Printed	010		AMBRIZ, CLAUDIA (001084/1)
24239872	85.99	Printed	010		ANTHONY AREVALO (000494/1)
24239873	2,292.92	Printed	010		APPLE COMPUTER INC (000037/1)
24239874	470.51	Printed	010		AUTO ZONE (000049/1)
24239875	3,257.84	Printed	010		AVILA, DAVID (000510/1)
24239876	3,902.04	Printed	010		BAKER DISTRIBUTING COMPANY (000053/1)
24239877	18,425.25	Printed	010		BDJTech (000925/3)
24239878	8,762.76	Printed	010		BENCHMARK EDUCATION COMPANY (000500/1)
24239879	8,000.00	Printed	010		Blanca Aguirre-Tolpezninkas (001160/1)
24239880	300.00	Printed	010		BOOMERANG PROJECT (000064/1)
24239881	250.00	Printed	010		BUENROSTRO, LUZ (001196/1)
24239882	250.00	Printed	010		Burgos, Reyna (001199/1)
24239883	4,802.61	Printed	010		C R and R INCORPORATED (000070/2)
24239884	4,354.89	Printed	010		CALIBER SCREENING (000075/1)
24239885	1,656.29	Printed	010		CALIFORNIA SCHOOLS VEBa (000083/1)
24239886	177.85	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24239887	10,081.23	Printed	010		CARDMEMBER SERVICES (000322/2)
24239888	799.50	Printed	130		CDE CASHIERS OFFICE (000095/1)
24239889	5,529.31	Printed	010		CITY OF HOLTVILLE (000102/1)
24239890	242.77	Printed	010		Combs, Sarah (001204/1)
24239891	2,159.06	Printed	010		COX.LINDSAY (000522/1)
24239892	249.39	Printed	010		CROAK, CHRISTINA (000521/2)
24239893	725.29	Printed	010		Cronkright, Carson (000916/3)
24239894	90.78	Printed	010		D LUPITAS RESTAURANT (000119/1)
24239895	360.00	Printed	010		DAVID and SONS TRUCK REPAIR IN (000120/1)
24239896	42.00	Printed	010		David West (000758/1)
24239897	1,164.00	Printed	010		DAVID WEST INSURANCE (000121/1)
24239898	196.11	Printed	010		DEF PRODUCTS, LLC (001167/1)
24239899	758.12	Printed	010		DEL SOL MARKET (000125/1)
24239900	1,654.39	Printed	010		DELL MARKETING LP (000126/1)
24239901	211.07	Printed	010		DEPAOLI, ANTHONY (000519/1)

Number	Amount	Status	Fund	Cancel-Register (Date)	Payee
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Bank Account COUNTY - County, Register 000261, Dated 09/14/2023 (continued)

24239902	1,476.25	Printed	130		DOMINOS PIZZA (000142/2)
24239903	6,334.21	Printed	010		ENTERPRISE FM TRUST (000767/1)
24239904	13,521.12	Printed	210		ENVIROPLEX, INC (001043/1)
24239905	1,260.00	Printed	010		EWELL EDUCATIONAL SERVICES (001186/1)
24239906	533.33	Printed	130		FBC OF HENDERSON LLC (000154/2)
24239907	3,429.00	Printed	010		FEA (000016/3)
24239908	642.85	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
24239909	8,000.00	Printed	210		FINNEY ARCHITECTS, INC (001156/1)
24239910	105.59	Printed	010		FLINN SCIENTIFIC, INC (000690/2)
24239911	267.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
24239912	448.25	Printed	010		GEORGES PIZZA (000177/1)
24239913	2,525.86	Printed	130		GOLD STAR FOODS, INC (001163/1)
24239914	450.00	Printed	010		GUZMAN, LILIAN (000525/2)
24239915	3,200.00	Printed	130		HEARTLAND SCHOOL SOLUTIONS (000194/2)
24239916	450.52	Printed	010		HISTORIC MISSION INN CORP (001187/1)
24239917	1,869.92	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24239918	70.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
24239919	1,200.00	Printed	010		Institute for Multi-Sensory Ed (001200/1)
24239920	16,000.00	Printed	010		Jennifer Finney- Ellison (001158/1)
24239921	42.32	Printed	010		KC AUTO SERVICE LLC (001091/1)
24239922	130.99	Printed	010		LANSMAN, AMY (000545/1)
24239923	235.34	Printed	110		LEDEZMA, FERNANDA (000611/1)
24239924	964.44	Printed	010		LOPEZ, MARIA C. (000539/1)
24239925	225.00	Printed	010		MARCUSON, CHRISTOPHER (000552/1)
24239926	186.20	Printed	010		MCCLURE, RICHARD (000799/1)
24239927	750.00	Printed	010		MEDIC FIRST (000700/3)
24239928	250.00	Printed	010		MOEDANO, ROBERTO (000568/2)
24239929	76.94	Printed	010		ORTIZ, XOCHITL (000528/1)
24239930	11.84	Printed	010		QUILL CORP (000318/1)
24239931	269.35	Printed	010		QUILL CORP (000318/1)
24239932	21.54	Printed	010		QUILL CORP (000318/1)
24239933	801.62	Printed	010		QUILL CORP (000318/1)
24239934	126.06	Printed	010		QUILL CORP (000318/1)
24239935	2,664.82	Printed	010		R S D (000320/1)
24239936	17.72	Printed	010		RAMIREZ, RAQUEL (000779/1)

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000261, Dated 09/14/2023 (continued)

24239937	450.00	Printed	010		RAMOS, PATRICIA (000578/1)
24239938	5,754.68	Printed	010		RIDDELL ALL AMERICAN SPORTS (000019/2)
24239939	571.71	Printed	010		RingCentral Inc (000930/2)
24239940	246.59	Printed	010		Rodriguez, Cecilia (000934/1)
24239941	52.52	Printed	010		ROMANS WATER (000331/1)
24239942	415.00	Printed	010		ROTO ROOTER SEWER (000332/1)
24239943	450.00	Printed	010		RUIZ, JOANNA (001194/1)
24239944	106.00	Printed	010		Sandra Quezada (001182/1)
24239945	1,106.24	Printed	010		SCHOOL SPECIALTY (000351/3)
24239946	32,664.80	Printed	010		SCHOOLS EXCESS LIABILITY FUND (000353/1)
24239947	10,045.34	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24239948	1,728.00	Printed	010		SISC II Life Ins (000474/1)
24239949	7,325.01	Printed	010		SISC III (000473/1)
24239950	171,733.21	Printed	010		SISC III- INS (000361/1)
24239951	155.82	Printed	130		SMART and FINAL (000362/1)
24239952	6.47	Printed	130		SMART and FINAL (000362/1)
24239953	70.42	Printed	130		SMART and FINAL (000362/1)
24239954	25.56	Printed	130		SMART and FINAL (000362/1)
24239955	142.95	Printed	130		SMART and FINAL (000362/1)
24239956	58.68	Printed	130		SMART and FINAL (000362/1)
24239957	51.41	Printed	130		SMART and FINAL (000362/1)
24239958	91.87	Printed	130		SMART and FINAL (000362/1)
24239959	105.00	Printed	010		SOUTHWEST HIGH SCHOOL ASB (000613/2)
24239960	571.12	Printed	010		SPARKLETT'S WATERS (000370/1)
24239961	402.69	Printed	010		Sports Savvy, Inc (000860/1)
24239962	250.00	Printed	010		STIFF, LOVETTE (000590/1)
24239963	14,429.74	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
24239964	7.35	Printed	010		T-Mobile USA, Inc. (001153/1)
24239965	250.00	Printed	010		TERRILL, TIFFANY (000588/1)
24239966	427.69	Printed	010		TUMBAGA, NICOLE (000587/1)
24239967	1,055.61	Printed	010		UNFIRST CORPORATION (000727/2)
24239968	250.00	Printed	010		VANACKER, CHAD (000584/1)
24239969	250.00	Printed	010		Veliz, Liliana (000797/2)
24239970	304.10	Printed	010		Verizon Wireless Services LLC (000422/1)
24239971	4,578.24	Printed	010		VISION SERVICE PLAN (000424/1)

10

Register 000261 - 09/14/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000261, Dated 09/14/2023 (continued)					
24239972	11,886.20	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
24239973	965.00	Printed	010		WATER TREATMENT SERVICES (000483/1)
24239974	837.98	Printed	010		WPS (001188/1)
437,717.46		Number of Items		108	Totals for Register 000261

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Org Summary

Holtville Unified School District

Check #	24239867 through	24239974 Total Count	108	\$437,717.46
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Register 000262 - 09/21/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000262, Dated 09/21/2023

13

24240965	461.16	Printed	010		A T & T (000008/1)
24240966	1,442.61	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24240967	249.31	Printed	010		ARIAS, CRYSTAL (000509/3)
24240968	1,071.84	Printed	130		BERNARD FOOD INDUSTRIES INC (000058/1)
24240969	8,000.00	Printed	010		Blanca Aguirre-Tolpezninkas (001160/1)
24240970	305.29	Printed	130		Brady Industries of California (001176/1)
24240971	3,328.00	Printed	010		CALIFORNIA INTERSCHOLASTIC FED (000080/4)
24240972	-28.37	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24240973	179.54	Printed	010		CARRANZA,ANNETTE (000600/1)
24240974	77.57	Printed	010		COUNTY MOTOR PARTS (000111/3)
24240975	100.53	Printed	010		D LUPITAS RESTAURANT (000119/1)
24240976	320.35	Printed	010		DEL SOL MARKET (000125/1)
24240977	1,117.00	Printed	010		Department of Justice Accounting Office (000130/1)
24240978	1,522.79	Printed	130		DOMINOS PIZZA (000142/2)
24240979	1,122.50	Printed	010		DREW PHILIP PANICO (001209/1)
24240980	318.08	Printed	130		FBC OF HENDERSON LLC (000154/2)
24240981	695.00	Printed	010		Frontline Technologies Group (000914/2)
24240982	398.66	Printed	010		GALLEGOS, JULIO A (000982/1)
24240983	718.62	Printed	010		GARCIA-MENDOZA, CHELSEA (000628/1)
24240984	478.64	Printed	010		GAS COMPANY (000172/1)
24240985	3,336.85	Printed	130		GOLD STAR FOODS, INC (001163/1)
24240986	1,949.34	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24240987	3,728.33	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
24240988	72.38	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
24240989	1,245.12	Printed	010		HOME DEPOT DEPT 32-2149095931 (000203/1)
24240990	11,064.78	Printed	010		HOUGHTON MIFFLIN HARCOURT (000205/1)
24240991	1,799.00	Printed	010		HUDL (000771/2)
24240992	79,450.02	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
24240993	476.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
24240994	250.00	Printed	010		IRUNGARARY,MARIA (000534/1)
24240995	1,433.75	Printed	010		Jack Schreder & Associates (000824/2)
24240996	2,214.28	Printed	010		JIM REITERS LOCKSMITH AND SAFE (000246/1)
24240997	1,597.75	Printed	010		JOHNSON CONTROLS FIRE (000484/1)
24240998	198.03	Printed	010		KC MANUFACTURING INC (000252/1)
24240999	250.00	Printed	010		KNAPP,KATHRYN (000530/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 09/21/2023, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ESCAPE ONLINE

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Register 000262 - 09/21/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000262, Dated 09/21/2023 (continued)

24241000	261.98	Printed	010		LANSMAN,AMY (000545/1)
24241001	13.02	Printed	010		LEMUS, MARIO (000638/1)
24241002	250.00	Printed	010		MADRIGAL, MARIANA (001028/1)
24241003	250.00	Printed	010		MANGE, KACI (001094/1)
24241004	13.57	Printed	010		QUILL CORP (000318/1)
24241005	260.69	Printed	010		QUILL CORP (000318/1)
24241006	44.17	Printed	010		QUILL CORP (000318/1)
24241007	31.99	Printed	010		QUILL CORP (000318/1)
24241008	62.47	Printed	130		QUILL CORP (000318/1)
24241009	303.83	Printed	010		QUILL CORP (000318/1)
24241010	20.03	Printed	010		QUILL CORP (000318/1)
24241011	108.82	Printed	010		QUILL CORP (000318/1)
24241012	131.44	Printed	010		QUILL CORP (000318/1)
24241013	37.70	Printed	010		QUILL CORP (000318/1)
24241014	1,249.93	Printed	010		QUILL CORP (000318/1)
24241015	751.04	Printed	010		QUILL CORP (000318/1)
24241016	167.00	Printed	010		QUILL CORP (000318/1)
24241017	131.44	Printed	010		QUILL CORP (000318/1)
24241018	3,486.00	Printed	010		QUILL CORP (000318/1)
24241019	136.94	Printed	010		QUILL CORP (000318/1)
24241020	250.45	Printed	010		REYES, DIANA (000580/3)
24241021	147.00	Printed	010		ROMANS WATER (000331/1)
24241022	250.00	Printed	010		RYCKMAN,JESSICA (001103/1)
24241023	75.00	Printed	010		SALAZAR, MARTHA (000750/1)
24241024	250.00	Printed	010		SERRANO.LINDA (000572/2)
24241025	4,938.07	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24241026	1,677.96	Printed	010		SIGN FACTORY PRINTING & OFFICE (000601/1)
24241027	1,354.20	Printed	010		Sutter, Jennifer (000754/2)
24241028	4,940.07	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)

152,596.30

Number of Items

64 Totals for Register 000262

Org Summary

Holtville Unified School District

Check #	24240965 through	24241028	Total Count	64	\$152,596.30
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Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000263, Dated 09/28/2023

24242181	2,232.06	Printed	010		A T & T (000008/1)
24242182	250.00	Printed	010		ALCALA, GABRIELA (001214/1)
24242183	303.10	Printed	010		AM COPIER SERVICE (000026/1)
24242184	691.31	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24242185	139.56	Printed	010		AUTO ZONE (000049/1)
24242186	2,809.00	Printed	010		BANK OF NEW YORK MELLON TRUST ISSUER & LOAN SERVICES (000056/3)
24242187	120.00	Printed	010		BUENOSTRO, DIANA (000580/3)
24242188	25.00	Printed	010		CALIFORNIA INTERSCHOLASTIC FED (000080/4)
24242189	105.70	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24242190	9,882.46	Printed	010		CARDMEMBER SERVICES (000322/2)
24242191	108.22	Printed	010		CDE CASHIERS OFFICE (000095/1)
24242192	459.18	Printed	010		Central Union High School Dist (000099/1)
24242193	1,956.23	Printed	010		COSTCO (000110/1)
24242194	359.52	Printed	010		COX LINDSAY (000522/1)
24242195	249.22	Printed	010		Cronkright, Carson (000916/3)
24242196	94.30	Printed	010		D LUPITAS RESTAURANT (000119/1)
24242197	96.90	Printed	010		DEL SOL MARKET (000125/1)
24242198	2,646.58	Printed	010		EDUCATION NETWORK OF AMERICA (000740/1)
24242199	126.13	Printed	130		FBC OF HENDERSON LLC (000154/2)
24242200	1,930.68	Printed	010		FLEET SERVICE SPECIALISTS, LLC (000876/2)
24242201	650.00	Printed	010		FRANCIS PARKER SCHOOL (000163/1)
24242202	228.12	Printed	010		GARCIA, NAYELI (000721/1)
24242203	4,174.87	Printed	130		GOLD STAR FOODS, INC (001163/1)
24242204	222.80	Printed	010		GONZALEZ, BRENDA (001198/1)
24242205	1,593.98	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24242206	17,979.34	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
24242207	1,100.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
24242208	2,250.00	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)
24242209	10,802.16	Printed	010		Imperial County Sheriff (000938/1)
24242210	300.00	Printed	010		IMPERIAL SECTION FFA (000223/1)
24242211	372.85	Printed	010		INTERSTATE BILLING SERVICE (001051/2)
24242212	1,684.36	Printed	010		JOHNSON CONTROLS FIRE (000484/1)
24242213	1,046.44	Printed	010		JOHNSTON, CARL J (000533/1)
24242214	76.42	Printed	010		KC AUTO SERVICE LLC (001091/1)
24242215	264.35	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)

Register 000263 - 09/28/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000263, Dated 09/28/2023 (continued)					
24242216	682.52	Printed	110		LEDEZMA, FERNANDA (000611/1)
24242217	250.00	Printed	010		LEHMAN, SHANNON (000544/1)
24242218	222.48	Printed	010		LEWIS, CARMEN (000543/1)
24242219	636.99	Printed	010		Maico Diagnostics (001212/1)
24242220	372.00	Printed	010		MCALPINE, LEIGH (000556/1)
24242221	237.05	Printed	010		Music & Arts (000489/2)
24242222	275.80	Printed	010		NEVAREZ-SANCHEZ, VIVIANA (000724/2)
24242223	+ 7,500.00	Printed	010		North American Technical Services, Inc (001108/1)
24242224	250.00	Printed	010		ONTIVEROS, NADIA (001197/1)
24242225	121,217.48	Printed	250		PACIFIC WEST COMMUNITIES INC (001216/1)
24242226	243.62	Printed	010		PHILLIPS, MARIA (000561/1)
24242227	185.56	Printed	010		PITNEY BOWES GLOBAL FINANCIAL (000307/3)
24242228	14,960.00	Printed	010		PRECISION INSPECTIONS INC (001147/1)
24242229	706.47	Printed	010		R S D (000320/1)
24242230	94.54	Printed	010		ROMANS WATER (000331/1)
17 24242231	35.00	Printed	010		SALAZAR, MARTHA (000750/1)
24242232	650.00	Printed	010		Santana Boys Soccer (000186/7)
24242233	464.64	Printed	010		SECURITAS SECURITY SERVICES SE (000355/1)
24242234	6,416.48	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24242235	84.30	Printed	130		SMART and FINAL (000362/1)
24242236	55.17	Printed	130		SMART and FINAL (000362/1)
24242237	450.00	Printed	010		SOUTHWEST HIGH SCHOOL ASB (000613/2)
24242238	192.78	Printed	010		SPARKLETTS WATERS (000370/1)
24242239	58.88	Printed	010		STIFF, LOVETTE (000590/1)
24242240	763.98	Printed	010		SUNBELT RENTALS (000379/1)
24242241	5,879.13	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
24242242	4,634.64	Printed	010		TURF TANK (001157/1)
24242243	297.50	Printed	010		UNFIRST CORPORATION (000727/2)
24242244	526.56	Printed	010		Verizon Wireless Services LLC (000422/1)

235,674.41

Number of Items

64 Totals for Register 000263

Org Summary

Holtville Unified School District

Check # 24242181 through 24242244 Total Count 64 \$235,674.41

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Register 000264 - 10/05/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000264, Dated 10/05/2023

24242959	509.91	Printed	010		GALLEGOS, JULIO A (000982/1)
24242960	3,405.10	Printed	010		KONICA MINOLTA PREMIER FINANCE (000642/3)
24242961	3,405.10	Printed	010		KONICA MINOLTA PREMIER FINANCE (000642/3)

7,320.11 Number of Items 3 Totals for Register 000264

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Register 000265 - 10/05/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000265, Dated 10/05/2023

24243397	350.00	Printed	010		3P Learning Inc (000909/2)
24243398	886.73	Printed	010		AGUIRRE, LILLIAN (000503/1)
24243399	14,050.00	Printed	010		Air Med Care Network (000640/1)
24243400	5,480.00	Printed	010		ALL VALLEY FENCE and SUPPLY (000020/1)
24243401	3,698.46	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24243402	35.00	Printed	010		ANTUNEZ AUTO BODY PARTS (000033/1)
24243403	90.53	Printed	010		AUTO ZONE (000049/1)
24243404	1,428.81	Printed	010		AVILA, DAVID (000510/1)
24243405	391.52	Printed	130		Brady Industries of California (001176/1)
24243406	469.92	Printed	010		CALIFORNIA INTERSCHOLASTIC FED (000080/4)
24243407	1,656.29	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
24243408	84.31	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24243409	480.00	Printed	010		CARDMEMBER SERVICES (000322/2)
24243410	400.00	Printed	010		CHULA VISTA HIGH SCHOOL (000382/5)
24243411	158.61	Printed	010		D LUPITAS RESTAURANT (000119/1)
24243412	42.00	Printed	010		David West (000758/1)
24243413	1,164.00	Printed	010		DAVID WEST INSURANCE (000121/1)
24243414	705.07	Printed	010		DEL SOL MARKET (000125/1)
24243415	2,800.00	Printed	010		DESERT MUFFLER R RADIATOR (001100/1)
24243416	250.00	Printed	010		DURAN, SANDRA (000517/1)
24243417	112.11	Printed	010		EAN SERVICES, LLC (000688/3)
24243418	1,290.00	Printed	010		EWELL EDUCATIONAL SERVICES (001186/1)
24243419	346.99	Printed	130		FBC OF HENDERSON LLC (000154/2)
24243420	566.43	Printed	010		FLINN SCIENTIFIC, INC (000690/2)
24243421	200.00	Printed	010		GARCIA, NAYELI (000721/1)
24243422	896.49	Printed	010		GEORGES PIZZA (000177/1)
24243423	1,388.32	Printed	130		GOLD STAR FOODS, INC (001163/1)
24243424	250.00	Printed	010		HANSEN, JULIE (000524/2)
24243425	1,485.38	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24243426	3,261.58	Printed	010		HOUGHTON MIFFLIN HARCOURT (000205/1)
24243427	21,635.86	Printed	010		Imperial County Sheriff (000938/1)
24243428	144.33	Printed	010		INTERSTATE BATTERY SYSTEMS OF (000236/1)
24243429	54.13	Printed	010		IRUNGARARY, MARIA (000534/1)
24243430	127.07	Printed	010		KC AUTO SERVICE LLC (001091/1)
24243431	3,405.10	Printed	010		KONICA MINOLTA PREMIER FINANCE (000642/3)

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Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 10/05/2023, Filtered by (Bank Account(s) IN ('COUNTY')), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

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Register 000265 - 10/05/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000265, Dated 10/05/2023 (continued)

21

24243432	715.00	Printed	010		Law Offices Arthur Palkowitz (001116/1)
24243433	239.07	Printed	130		LUZ CHABOLLA (000495/1)
24243434	79.24	Printed	010		MIGUEL MATA (000496/1)
24243435	190.00	Printed	010		PADILLA JORGE F (000297/1)
24243436	27.35	Printed	010		QUILL CORP (000318/1)
24243437	140.68	Printed	010		QUILL CORP (000318/1)
24243438	630.71	Printed	010		R S D (000320/1)
24243439	85.75	Printed	010		ROMANS WATER (000331/1)
24243440	86.00	Printed	010		RUIZ, CELSO (000576/1)
24243441	4,765.34	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24243442	1,728.60	Printed	010		SISC II Life Ins (000474/1)
24243443	7,325.01	Printed	010		SISC III (000473/1)
24243444	188,802.42	Printed	010		SISC III- INS (000361/1)
24243445	4,242.42	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
24243446	884.26	Printed	010		TERRILL, TIFFANY (000588/1)
24243447	375.00	Printed	010		Tiger Fast Break Club (000226/3)
24243448	640.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
24243449	531.06	Printed	010		UNFIRST CORPORATION (000727/2)
24243450	2,458.80	Printed	010		VARSITY SPIRIT FASHIONS (000420/3)
24243451	265.28	Printed	010		Velazquez, Gerardo (000795/1)
24243452	1,853.37	Printed	010		Verizon Wireless Services LLC (000422/1)
24243453	4,337.28	Printed	010		VISION SERVICE PLAN (000424/1)
24243454	13,219.00	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
24243455	29,143.47	Printed	010		WELLS FARGO BANK N.A. (001218/1)

332,550.15

Number of Items

59 Totals for Register 000265

Org Summary

Holtville Unified School District

24242959 through

24243455 Total Count

62

\$339,870.26

Check #

Register 000266 - 10/12/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000266, Dated 10/12/2023

24243839	947.70	Printed	010		CDE CASHIERS OFFICE (000095/1)
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947.70	Number of Items	1	Totals for Register 000266
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23

Register 000267 - 10/12/2023

Number Amount Status Fund Cancel Register (Date) Payee

Bank Account COUNTY - County, Register 000267, Dated 10/12/2023

24244223	1,500.00	Printed	010		ACT FINANCE (001185/2)
24244224	6,889.48	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24244225	475.00	Printed	010		AMPLIFY EDUCATION (000781/2)
24244226	22.39	Printed	010		AUTO ZONE (000049/1)
24244227	514.90	Printed	010		AVILA, DAVID (000510/1)
24244228	608.44	Printed	010		Baja Desert Tire Co (000052/2)
24244229	104.24	Printed	130		Brady Industries of California (001176/1)
24244230	21.53	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24244231	6,028.63	Printed	010		CITY OF HOLTVILLE (000102/1)
24244232	41.76	Printed	010		COUNTY MOTOR PARTS (000111/3)
24244233	426.62	Printed	010		D LUPITAS RESTAURANT (000119/1)
24244234	351.00	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
24244235	143.31	Printed	010		DE LIRA, ANTHONY (001034/1)
24244236	29.52	Printed	130		DEL SOL MARKET (000125/1)
24244237	232.55	Printed	010		DEPARTMENT OF THE TREASURY (001223/1)
24244238	1,522.79	Printed	130		DOMINOS PIZZA (000142/2)
24244239	3,675.00	Printed	010		Early Learning Solutions, Inc (000921/1)
24244240	4,442.29	Printed	010		ENTERPRISE FM TRUST (000767/1)
24244241	173,185.00	Printed	210		ESR Construction (000864/1)
24244242	114.80	Printed	130		FBC OF HENDERSON LLC (000154/2)
24244243	382.45	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
24244244	77.96	Printed	010		Follet Higher Ed IVC BK Store No. 654 MA6549935769 (000161/2)
24244245	447.90	Printed	010		FORENSIC DRUG TESTING (000162/1)
24244246	49.13	Printed	010		FRAZIER, DENNISE (001003/1)
24244247	695.00	Printed	010		Frontline Technologies Group (000914/2)
24244248	1,526.24	Printed	130		GOLD STAR FOODS, INC (001163/1)
24244249	15.13	Printed	010		GONZALES, HECTOR (000780/2)
24244250	575.75	Printed	010		GREEN TOUCH DRY CLEANING (001079/1)
24244251	296.97	Printed	010		HERNANDEZ, MONICA (001020/1)
24244252	250.00	Printed	010		HERRERA, SELENIA (000537/1)
24244253	3,917.50	Printed	010		HIGHLINE CHARTER, INC (000637/1)
24244254	1,411.71	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24244255	270.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
24244256	1,316.57	Printed	010		HOME DEPOT DEPT 32-2149095931 (000203/1)
24244257	4,860.00	Printed	010		HOUGHTON MIFFLIN HARCOURT (000205/1)

Register 000267 - 10/12/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000267, Dated 10/12/2023 (continued)

24244258	213.50	Printed	010		JOHN DEERE FINANCIAL (000324/1)
24244259	2,541.09	Printed	010		JOHNSTON, CARL J (000533/1)
24244260	17.59	Printed	010		JOSE CHABOYA (000497/1)
24244261	335.00	Printed	010		JOSEPH T MAZEROLL (000492/1)
24244262	192.41	Printed	010		KC AUTO SERVICE LLC (001091/1)
24244263	490.35	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
24244264	247.50	Printed	010		Law Offices Arthur Palkowitz (001116/1)
24244265	1,154.61	Printed	010		MEDIC FIRST (000700/3)
24244266	637.05	Printed	010		ORTIZ,XOCHITL (000528/1)
24244267	9,907.45	Printed	010		QUILL CORP (000318/1)
24244268	132.52	Printed	010		QUILL CORP (000318/1)
24244269	84.21	Printed	010		QUILL CORP (000318/1)
24244270	1,024.94	Printed	010		R S D (000320/1)
24244271	10.85	Printed	010		RAMIREZ, RAQUEL (000779/1)
24244272	9,160.25	Printed	010		RENAISSANCE LEARNING INC (000328/2)
24244273	135.28	Printed	010		RingCentral Inc (000930/2)
24244274	74.32	Printed	010		SALAZAR, MARTHA (000750/1)
24244275	10,952.35	Printed	010		School Outlet (001047/1)
24244276	7,506.15	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24244277	76.78	Printed	130		SMART and FINAL (000362/1)
24244278	9.57	Printed	130		SMART and FINAL (000362/1)
24244279	19.96	Printed	130		SMART and FINAL (000362/1)
24244280	2,163.67	Printed	010		SOLIN DV WATER SOLUTIONS (001193/1)
24244281	690.82	Printed	010		SPARKLETT'S WATERS (000370/1)
24244282	9,586.14	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
24244283	238.36	Printed	010		UNFIRST CORPORATION (000727/2)
24244284	755.00	Printed	010		WATER TREATMENT SERVICES (000483/1)

274,779.28

Number of Items

62 Totals for Register 000267

Org Summary

Holtville Unified School District

Check #

24243839 through

24244284 Total Count

63

\$275,726.98

26

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2023/24
DATE: OCTOBER 16, 2023

The Board is requested to approve the following Classified Employment for 2023-24 SY:

- | | | |
|----------------------|------------|--------|
| 1. Veronica Diaz | Yard Aide | Finley |
| 2. Angelica Gonzalez | ASES Tutor | Finley |
| 3. Bryan Villagomez | ASES Tutor | Finley |

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED RESIGNATION
DATE: OCTOBER 16, 2023

The Board is requested to accept the following Classified Resignation:

- | | | |
|----------------------|------------------|--------|
| 1. Alma Reyes-Torres | Paraprofessional | Pine |
| 2. Fabian Martinez | ASES Tutor | Finley |
| 3. Bianca Gomez | Yard Aide | Finley |
| 4. Julian Heraz | ELOP Tutor | Pine |

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED MATERNITY LEAVE
DATE: OCTOBER 16, 2023

The Board is requested to accept the following Certificated Maternity Leave:

- | | | |
|---------------------|-----------------------|----------------|
| 1) Melissa Palacios | Counselor FA/Sam Webb | 9/25/23-1/2/24 |
|---------------------|-----------------------|----------------|

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED MATERNITY LEAVE
DATE: OCTOBER 16, 2023

The Board is requested to accept the following Classified Maternity Leave:

1) Marilyn Ceceno	Paraprofessional Finley	11/3/23-2/12/24
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MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: EXTRA DUTY/STIPEND RESIGNATION
DATE: OCTOBER 16, 2023

The Board is requested to accept the following Extra Duty/Stipend Resignation:

1. Gabriel Ponce Co-Athletic Director 9/11/23

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED RESIGNATION
DATE: OCTOBER 16, 2023

The Board is requested to accept the following Certificated Resignation:

1) Julio Gallegos	Counselor (HMS)	10/13/23
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MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED EMPLOYMENT/REASSIGNMENT
DATE: OCTOBER 16, 2023

The Board is requested to approve the following Certificated Employment/Reassignment for the 2023/24 SY:

1. Fernanda Ledezma from District Migrant Counselor to HMS Counselor

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

AGREEMENT BETWEEN
SDSU RESEARCH FOUNDATION
AND
Holtville Unified School District

This Agreement is entered into by and between San Diego State University Research Foundation (hereinafter referred to as “FOUNDATION”), a non-profit corporation under the laws of the State of California in the City of San Diego, located at 5250 Campanile Drive, San Diego, CA 92182-1934 and **Holtville Unified School District**, located at **627 East 6h Street** (hereinafter referred to as “SCHOOL”).

WHEREAS, the San Diego State University Research Foundation is a non-profit auxiliary organization chartered to further the educational, research and community service objectives of San Diego State University (“SDSU”), and;

WHEREAS, the FOUNDATION has been awarded a grant from the California Department of Health Care Access and Information to carry out a project entitled, “Imperial County Health Professions Pathways Program,” (hereinafter referred to as the “PROJECT” and incorporated by reference, including flow-down terms and terms in which the SCHOOL is substituted for FOUNDATION where appropriate); and

WHEREAS, the FOUNDATION desires that the SCHOOL perform certain services for FOUNDATION in connection with the PROJECT; and

WHEREAS, the SCHOOL and the FOUNDATION desire to enter into this Agreement to collaborate on specific activities related to the PROJECT;

NOW, THEREFORE in consideration of the premises and the mutual covenants and agreements contained herein it is mutually agreed by and between the respective parties as follows:

1. Scope of Services

SCHOOL agrees to perform as an independent contractor, and not as an agent or employee of the FOUNDATION, all of the services as set forth in “Exhibit A” appended hereto and made a part hereof to the satisfaction of the FOUNDATION’s Principal Investigator, Dr. Helina Hoyt.

2. Effective Dates and Termination

Unless sooner terminated as provided herein, this Agreement shall continue in full force and effect from November 30, 2022 through June 30, 2024. This Agreement may be extended on an annual basis through June 30, 2027 if FOUNDATION is awarded continuation funding from the California Department of Health Care Access and Information. In the event FOUNDATION does not receive funding for subsequent years covered under this Agreement, SCHOOL shall not be obligated to perform any services beyond June 30, 2024 and FOUNDATION shall have no liability to provide any additional funds to SCHOOL.

It is understood and agreed that either party may terminate this Agreement upon thirty (30) days written notice. Termination shall be effective as of the day of receipt of such notice.

3. Compensation

In full and complete consideration of SCHOOL's commitment to further the goals of the PROJECT, the FOUNDATION agrees to provide a one-time payment of \$10,000.00 to SCHOOL for support of the activities specified in Exhibit A. SCHOOL shall submit an invoice for services in accordance with the payment scheduled specified in Exhibit A. All invoices must be signed by the SCHOOL's chief financial officer or designee and contain the following certification statement: "*The amount requested is for appropriate purposes and in accordance with the provisions of the agreement.*" Invoices must reference the FOUNDATION's fund number and should be sent by email to Gilbert Harrison, ICHPP Program Manager at the following address: gharrison@sdsu.edu.

4. Status of Parties

None of the provisions of this Agreement are intended to create nor shall any be deemed or construed to create any relationship between SCHOOL and FOUNDATION other than that of independent entities for the purpose of effecting the provisions of this Agreement. This Agreement shall not create, nor be deemed or construed to create any rights in any third party, including any providers, contractors, employees, agents, or representative of the preceding. Each party will work together in a coordinated fashion for the fulfillment of the PROJECT. In no way does this agreement restrict involved parties from participating in similar agreements with other public or private agencies, organizations, and individuals.

5. Rights in Data and Intellectual Property

Except as otherwise provided in this Article, SCHOOL agrees that material, copyrights, copyright registrations and copyrightable subject matter produced by SCHOOL hereunder shall be considered "works made for hire" that shall be owned by the FOUNDATION. SCHOOL agrees that it shall not claim or assert any proprietary interest in any of the data, materials, inventions, improvements, developments, ideas, suggestions, recommendations, discoveries, designs, copyrights, copyright registrations and copyrightable subject matter required to be produced or delivered by SCHOOL in performance of SCHOOL's obligation hereunder, and hereby assigns all rights, title, and interest in said data, materials, inventions, improvements, developments, ideas, suggestions, recommendations, discoveries, designs, copyrights, copyright registrations and copyrightable subject matter to the FOUNDATION. SCHOOL further agrees not to publish, permit to be published, or distribute for public consumption, any information, oral or written, concerning the results or conclusions made pursuant to this Agreement without the prior written consent of the FOUNDATION.

All reports and the supporting documentation and data collected during the term of this Agreement which are embodied in those reports, shall become property of the State of California and subject to the Public Records Act (GC 6350 et. seq. code)

6. Entire Agreement and Amendment

This Agreement represents the entire Agreement and understanding of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except in writing and duly executed by both parties hereto.

7. Notices

Any notice permitted or required under this Agreement shall be in writing and signed by the party giving or serving the same. Notices shall be sent by certified mail or email, addressed to the individuals named as follows:

FOUNDATION (Administrative):
Renée Lechner
Director, Sponsored Research Administration
SDSU Research Foundation
5250 Campanile Drive
San Diego, CA 92183-1934
Email: rlechner@sdsu.edu

SCHOOL:
Celso Ruiz
Superintendent, HUSD
627 East 6th Street
Holtville, CA 92250
Email: celso@husd.net

AND

FOUNDATION (Programmatic):
Gilbert Harrison, Program Manager
RISE Center
1080 South Brawley Ave
Brawley, CA 92227
Email: gharrison@sdsu.edu

8. Insurance

Both parties shall agree to provide at its sole cost and expense, coverage for its activities in connection with this agreement by maintaining in full force and effect programs of insurance and/or self-insurance as follows:

- a. Commercial General Liability insurance providing coverage against claims for Bodily Injury or Death, and Property Damage. Such insurance shall provide protection to the limit of not less than \$1,000,000 combined single limit for Bodily Injury and Property Damage.
- b. Workers' Compensation insurance statutory coverage including Employers Liability with limits of not less than \$1,000,000.
- c. Automobile Liability with limits not less than \$1,000,000 each occurrence, combined single limit for Bodily Injury and Property Damage, including coverage for owned, non-owned and hired vehicles.

It should be expressly understood, however, that the coverage required under this Agreement shall not in any way limit the liability of the FOUNDATION or SCHOOL. FOUNDATION and SCHOOL agree to notify each other of a cancellation or non-renewal of insurance.

9. Hold Harmless and Indemnification of Liability

Both parties shall agree to indemnify, defend, and save harmless each other and appropriate related entities according to the following terms. SCHOOL agrees to defend, indemnify and hold harmless the FOUNDATION, the State of California, the CSU Trustees, and San Diego State University, and their officers, employees, volunteers, and agents from any liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are

caused by or result from the negligent or intentional acts or omissions of the SCHOOL and its officers, agents, or employees. FOUNDATION agrees to defend, indemnify and hold harmless the SCHOOL and its officers, employees, volunteers, and agents from any liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the FOUNDATION and its officers, agents or employees.

10. Governing Law

This Agreement shall be governed, interpreted, construed, and enforced in accordance with the laws of the State of California.

11. Debarment

This Agreement is subject to debarment and suspension regulations published in the Federal Register for May 26, 1988. To assure compliance with these regulations, SCHOOL must provide the certification set forth in Exhibit "B," which is attached to and made a part of this Agreement. By executing this Agreement, SCHOOL acknowledges that it is making the required certification.

12. Department of Justice Clearance

FOUNDATION shall ensure that PROJECT personnel who may at any time be present at any SCHOOL site have been "cleared" by the California Department of Justice ("DOJ") in accordance with Education Code Section 45125.1. FOUNDATION will comply with the DOJ's guidelines and requirements relating to fingerprinting and background checks for any PROJECT personnel who will be present at any SCHOOL site.

13. Tuberculosis Assessment and Examination: FOUNDATION shall ensure that PROJECT personnel who will be present at any SCHOOL site have complied with the Tuberculosis assessment and examination procedures specified in Education Code Section 49406. As required, PROJECT personnel shall provide a certificate to SCHOOL indicating that the individual is free from infectious Tuberculosis.

This space has been intentionally left blank.

14. Privacy and Confidential Information. Neither party will disclose individually identifiable health information (as defined in the Health Insurance Portability and Accountability Act (HIPAA) and its implementing regulations), education records (as defined in Family Educational Rights and Privacy Act (FERPA) and its implementing regulations), or other individually identifiable personal information protected by domestic or foreign laws, regulations, treaties or directives, to the other party without that party's express written consent and the execution of a separate agreement, as applicable. The parties shall keep confidential at all times any and all personal data received from the other party or other affiliated persons or entities relating to students, teaching and clinical strategy, employees, and their performance and progress. Unless compelled by law, no personal data may be divulged to any third party without the prior written approval of the individual to whom such personal data relates or a parent or guardian with the legal ability to provide such approval.

The parties may be subject to various privacy, freedom of information, and public records laws, and the parties agree that they will cooperate and provide all necessary assistance to the other party to comply with these legal obligations.

IN WITNESS WHEREOF, the individuals signing below represent that they have the authority to execute this agreement and to bind the party on whose behalf their signature is made.

SDSU Research Foundation

Holtville High School/Holtville Unified School District

By _____
Renée Lechner, Director
Sponsored Research Administration

By _____
Celso Ruiz, Superintendent
Holtville Unified School District

Date _____

Date _____

SCOPE OF WORK

The SDSU Imperial Valley School of Nursing, in partnership with Imperial County Office of Education, Imperial Valley Regional Occupational Program, Imperial Valley College, El Centro Regional Medical Center, and Pioneers Memorial Healthcare District will create pipeline programs to engage in comprehensive enrichment, career development, mentorship, and advising to support local underrepresented high school students from IC to pursue health careers. The pipeline program will recruit individuals from seven regional high schools before students select a career path. All partners will also focus on recruiting from underrepresented and economically, educationally, and environmentally disadvantaged student populations from area high schools. The program will target 30-40 students per high school (240 students per year in total) to better understand various health career pathways.

Payment Schedule:

Each participating district high school will receive a one-time fee of \$10,000 to complete the following activities:

ACTIVITY	DATES
ICHPPP Lunch Tabling	August 1, 2023 to June 30, 2027
ICHPPP Open House Tabling	August 1, 2023 to June 30, 2027
ICHPPP High School Advisor Meetings	April 1, 2023 to June 30, 2027
ICHPPP CTC Classroom Presentations	April 1, 2023 to June 30, 2027
ICHPPP Messaging through Campus platforms (bulletin, website, announcements, etc.)	April 1, 2023 to June 30, 2027
ICHPPP integration into Career Fairs - Imperial Valley College Career Education Expo - SDSU-IV Evidence Based Practice Nursing Conference	April 1, 2023 to June 30, 2027
ICHPPP mentoring program for 30-40 students (competitive application process each August from program lasting until May) with a designated space for meeting with mentoring students	August 1, 2023 to June 30, 2024 August 1, 2024 to June 30, 2025 August 1, 2025 to June 30, 2026 August 1, 2026 to June 30, 2027
Joint Dissemination of Successes: Use of high school name/logo on RISE website with any dissemination projects (e.g., posters, presentations, publications	August 1, 2023 to June 30, 2027

Payment Amount approved under the term of this Agreement:

1. \$10,000 to complete activities from _November 30, 2022 through June 30, 2024. FOUNDATION fund reference: 5B037A 7401 P5084 211.

**Certification Regarding
Debarment, Suspension, and other Responsibility Matters
Primary Covered Transaction**

Purpose

This certification is required by the regulation implementing Executive Order 12549, Government wide Debarment and Suspension (Nonprocurement), 34 CFR Part 85, Subpart C – Responsibilities of Participants Regarding Transactions. See following page for Certification Instructions.

Certification

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of a, or had a civil judgment rendered against them, for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transaction (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statement in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out on previous page.
2. The inability of a person to provide the certification required on the reverse will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on previous page. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause of default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principle," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
7. The prospective primary participant further agrees by submitting this proposal that it will include this clause titled, "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - - Lower Tier covered Transaction" provided by the department or agency entering into this covered transaction, without modification in all lower covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to reenter in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: ACCEPTANCE OF DONATIONS

DATE: OCTOBER 16, 2023

The Board is asked to accept the following generous donations to HHS:

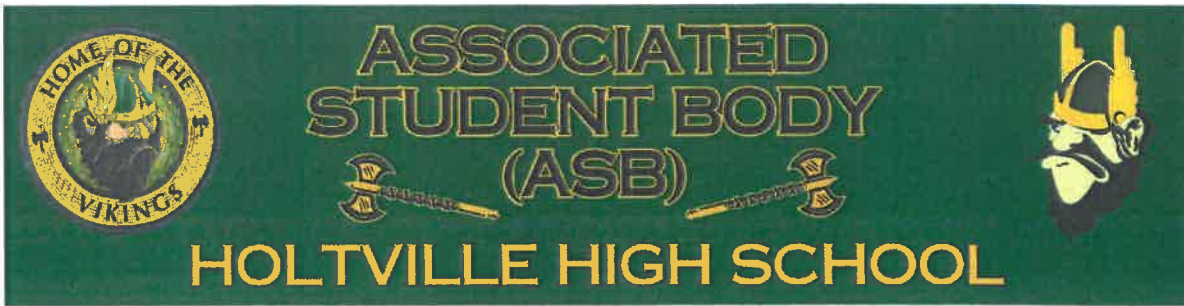
1. A donation from Evangeline McDonald of \$500 to the HHS Girls Tennis team
2. A donation from Evangeline McDonald of \$500 to the HHS Band
3. A donation from the Holtville Ag Boosters of a 2024 Chevrolet Silverado 2500 Crew Cab truck to the Holtville Ag Department in the amount of \$56,163.34
4. A donation from Jordan Central Implements of 2 large engines to the Holtville Ag Program for instructional purposes
5. A donation from ICOE of a 2022 Ford van, 2010 Dodge van, 2014 Ford van and a 2002 Silverado flat bed truck with lift to the HUSD Transportation & Maintenance departments



HOLTVILLE MIDDLE SCHOOL

Tentative Fundraiser Schedule 2023-2024

Month	Program	Fundraiser
September Sept 8-22	AVID	Popcorn
September 25-October 12	ASB	Shirts and sweater
October 13-27	6th grade	DMI Fundraising
November	7th grade	Krispy Kreme
December	PTO	Winter Wonderland
December	8th grade	See's candy
January	Dual	World's Finest Chocolate
February	Band/Cheer	Otis Spunkmeyer Cookies
March	8th grade	See's candy
Tentative -March	Library	Scholastic Book Fair
Ongoing	PTO	Home Games/Snack Cart
Ongoing	ASB	Snack cart
Ongoing	Dual	Recycling Bins
Ongoing	Yearbook	Yearbook sales
Ongoing	ASB	Water bottles
Ongoing	ASB	Birthday Marquee



Clubs and Organizations on Campus

Club Name	Club Advisor	Fundraiser	Meeting Days and Times
AVID Club	Mr. Van Acker	8/21-9/04 Candle Sale	As Needed; Mostly during AVID Class; Room C-2
Sports Medicine Club	Mr. Ming		As Needed; Mostly during Patient Care Classes; Room E-4
Yellow Ribbon Suicide	Mrs. Hernandez/ Dr. Sorenson		Every Other Wednesday; Lunch Time; Library
FFA	Mrs. Cox, Mrs. Sutter, Mr. Cronkright		As Needed; Mostly during Ag Sci Class; Ag compound
Special Dynamics Club	Mrs. Arevalo	10/16-10/27 Crewneck & Hoodie Spiri Sale	As Needed; Mostly during class; Room A-10
Art Club	Mr. Guzman		Every Wednesday; During Lunch; Room A10
Yearbook	Mr. Guzman		As Needed; Mostly during class; Room A-10
E-Sports	Mr. Moedano		Mondays; Lunch Time; B-21
Class of 2024	Mr. Van Acker, Ms. Veliz, Ms. Valenzuela	10/30-11/03 Cookie Dough Sale	As Needed; Lunch Time or after school; Advisors Room
Class of 2025	Mr. Ramos, Mrs. Johnson	10/02-10/16 Tri Tip Plate Sale	As Needed; Lunch Time or after school; Advisors Room
Class of 2026	Mr. Mendoza, Mr. Smith	9/18-9/29 Discount Cards	As Needed; Lunch Time or after school; Advisors Room

Class of 2027	Mrs. Arevalo		As Needed; Lunch Time or after school; Advisors Room
Cheer	Valeria Mendoza/Jessilyne Osuna	9/04-9/15 Breast Cancer Awareness T-shirts	As needed; After School; Front of the School
STEPS	Mrs. Sorenson	12/4-12/15 Movie Night(Pending)	Every Other Wednesday; Lunch Time; G-53
Link Crew	Mrs. Veliz, Mrs. Hernandez, Mr. Macias	11/13-12/01 Winter clothing Sale	As Needed; Mostly during class; Room B-24
CSF (California Scholarship Federation)	Mrs. Duarte/Mrs. Hernandez	11/4-11/15 Key Chain Sale	Once a Month. Announce on the bulletin; LunchTime
FCA (Fellowship Christian Club)	Mr. Ming		Mondays; Lunch Time; E-4
ASB	Mr. Macias	-Spirit Shirt Sell Pop Up Sales Year Long -Blood Drive 10/18 -Halloween Grams 10/31	Every Tuesday; LunchTime; E-1
Campus Life	Mr. Anderholt		Thursdays; Lunch Time; B-22
First Robotics Competition	Ms. Valenzuela		As Needed; Lunch Time or After School; Room G-54



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) establishes an Agreement between the Imperial County Office of Education (ICOE) and Holtville Unified School District (District) for ICOE to provide school-based mental health services for K-8 students during the 2023-2024 school year based on the 2023-2024 school calendar established by the District. ICOE's Higher Education and Adult Learning Department will be the point of contact for ICOE obligations under this MOU.

Purpose: *The purpose of the School-Based Mental Health Services grant program is to provide grants to SEAs, LEAs, and consortia of LEAs to increase the number of credentialed mental health services providers providing school-based mental health services to students in local LEAs with demonstrated needs. 18 school counselors will be hired and placed in our local consortium LEA school sites to lower the ratio of mental health providers to students. The school counselors hired through the School-Based Mental Health Services grant program are intended to supplement, not supplant or replace existing staff.*

Performance Measures: *For the purpose of Department reporting under 34 CFR 75.110, we have established the following performance measures for the School-Based Mental Health Services Grant Program:*

- (a) *The unduplicated, cumulative number of new school-based mental health services providers hired for each LEA with demonstrated need as a result of the grant.*
- (b) *The unduplicated, cumulative number of school-based mental health services providers retained in LEAs with demonstrated need as a result of the grant.*
- (c) *The ratio of students to school-based mental health services providers for each LEA with demonstrated need served by the grant, and the numbers of school-based mental health services providers and students used to calculate the ratio.*
- (d) *The attrition rate of school-based mental health services providers for each LEA with a demonstrated need that is participating in the grant.*
- (e) *The total number of students who received school-based mental health services as a result of the grant.*
- (f) *For grantees that addressed competitive preference priority 2, the number of such grantees that met their goal of increasing the diversity of school-based mental health services providers.*

Access to quality mental health services is foundational when developing healthy, resilient adults. Data-driven, comprehensive school counseling programs will provide all students with equitable access to high quality mental health services so they become resilient, healthy members of our community. Both parties believe that implementation of the Imperial County School-Based Mental Health Grant Consortium (Consortium) and through access to trained School Counselors will further this goal. To this

end, ICOE and District agree to participate in this Agreement by coordinating and providing services as set forth below.

The terms of this Agreement are as follows:

1. Effective Date and Term:

- a. This Agreement shall commence on the later of the date the Agreement is signed by all parties or August 1, 2023 and shall remain in full force and effect until June 30, 2024.
- b. In the event that funding of the School-Based Mental Health School Counseling Grant services ends or is severely restricted, then ICOE reserves the right to terminate this Agreement with seven (7) days' notice to the District.
 - i. The parties will work together to amend the Agreement wherein the District will compensate ICOE for costs of continuing the School-Based Mental Health School Counselors services at the District.
 - ii. If the parties are unable to reach such an amendment, then ICOE reserves the right to terminate this Agreement with seven (7) days' notice to the District.

2. ICOE's Obligations:

- a. ICOE shall provide a qualified School Counselor for the equivalent of .5 Full-time Employee (FTE) for the **2023-2024** regular District school year on a mutually agreed upon schedule to provide the services as set forth in this Agreement. .5 FTE is the equivalent of **2.5** days per week, **7** hours per day, **185** workdays, following the **2023-2024** school calendar established by the District. Placement of school counselors is based on ratio data from spring 2023.

b. Leadership:

- i. ICOE shall administer the Imperial County Elementary and Middle Schools School-Based Mental Health Grant Consortium (Consortium) and serve as the fiscal agent for the Consortium as defined in Appendix A, as well as the U.S. Department of Education and ICOE's corresponding Application, both of which are incorporated by reference as though set forth the same herein.
- ii. ICOE shall provide leadership on the Consortium to achieve the goals and objectives as set forth in this Agreement and Appendix A.

c. School Counseling Services:

- i. Serve as a member of the Imperial County School-Based Mental Health Grant Consortium to achieve the goals and objectives as set forth in this Agreement and Appendix A.
- ii. Implement a comprehensive school counseling program using the ASCA National Model. See Appendix A-D.
- iii. Provide prevention, early identification, and intervention services to students to address social emotional/mental health issues/needs and early access to mental health services.
- iv. Provide support to students within a school-wide multi-tiered system of support framework. Integrate within the school-wide culture, system, and personnel that

- provides support, guidance, training, and referral for behavioral health and mental health services and supports to students.
 - v. Provide responsive services through a variety of methods including in-class presentations, individual short-term counseling and small group counseling sessions as appropriate.
 - vi. Address priority subgroups including, but not limited to, foster youth, youth experiencing homelessness, youth who identify as LGBTQ+, youth who have been expelled or suspended from school, and youth at risk for school failure or dropout.
 - vii. Implement a system of universal screening, assessment, and referral in coordination with the school-wide multi-tiered system of mental health and social emotional supports for early identification and interventions for students at risk.
 - viii. Provide consultation for crisis and/or risk screening and response.
 - ix. Provide support in the development of behavioral support plans.
 - x. Develop and deliver trainings to students, parents, school site staff concerning reducing mental health stigma and discrimination; increasing mental health awareness; trauma-informed and evidence-based mental health practices; suicide prevention and intervention; and other training needs as appropriate.
 - xi. Provide behavioral health/mental health wellness related support to school site staff and instructional teams.
 - xii. Work as a member of a school-based continuum of care team to refine and expand mental health partnerships between the District (School), County Behavioral Health, and other local/county collaborative partnerships. Strengthen transitions (the referral process) between these entities to increase access and linkage to mental health services for students and their families.
- d. **Professional Conduct.** During the delivery of Services, the School Counselors shall conduct themselves in the following manner:
- i. Use a range of consultation, assessment, and intervention techniques.
 - ii. Maintain knowledge and understanding of applicable laws and professional practices.
 - iii. Maintain knowledge and understanding of behavioral change theories and practices; tiered prevention and intervention practices; solution focused brief counseling techniques; and crisis intervention.
 - iv. Adhere to the ASCA Professional Standards.
 - v. Coordinate with District officials to best provide services within the available timeframes.
- e. **Additional On-campus and Off-campus Performance.** In addition to the above services to be performed at school sites, the School Counselors and any other ICOE staff working on this Agreement will perform the following tasks under this Agreement:
- i. Attending other meetings, committees, conferences, and in-services as appropriate.
 - ii. Preparing files, paperwork, and reports as appropriate.
 - iii. Recording work undertaken, including writing reports.

- iv. Completing administrative duties, phone calls, e-mail, correspondence, compliance issues, etc.
 - v. Traveling when needed.
 - vi. Working with other agencies, outside educational and mental health professionals, colleagues.
 - vii. Researching and planning strategies for prevention, early identification, and intervention.
 - viii. Participating in professional development growth activities.
- f. **Supervision:**
- i. ICOE shall provide an average of **three (3) hours per week** of Group Supervision (“Tuesday Check-In”) for the School Counselors to attend ongoing professional development growth activities; identify legal issues; mandated reporting requirements; reinforce prevention, early identification, and intervention strategies; and practice other best strategies that respond to the mental health needs of students. Supervision will take place at ICOE on an agreed-upon schedule.
 - ii. Provide ongoing supervision, oversight, and training of the School Counselors throughout the school year.
 - iii. Monitor the collection of data and reports related to the delivery of services to students, families, and school site staff. Monitor the preparation of formal statistical reports as appropriate.
 - iv. Evaluate the work performance of the School Counselors.
 - v. Process time and attendance records and payroll for the School Counselors.
- g. **Cross-collaboration:**
- i. Conduct at least quarterly network meetings with District officials on an agreed-upon location and schedule to assess progress of services and maintain close collaboration and communication for the successful implementation of services.
- h. **Compensation:**
- i. The **2023-2024** amount includes the salary and benefit costs for **.5 FTE** School Counselors (\$61,364). Based on the needs and duties of this Agreement, the School Counselors shall be considered Certificated, Class IV based on ICOE’s Certificated Salary Schedule.
 - ii. ICOE will provide funding for materials (i.e., general office supplies, materials, etc.) related to the provision of services in this Agreement.
 - iii. ICOE will provide for all in-county mileage related to the provision of services in this Agreement.
 - iv. ICOE will provide for all out-of-county mileage related to the provision of services in this Agreement.

3. District’s Obligations:

- a. Provide ICOE a local point of contact to assist ICOE with the delivery of services. Examples of activities expected from the point of contact are:
 - i. Coordinating resources at the District to support the implementation of services and activities in this Agreement.

1. Participating in meetings with ICOE staff related to the coordination and collaboration of services in this Agreement.
 2. Coordinating and facilitating communication with school site staff and instructional teams as it relates to the services in this Agreement.
- ii. Ensure the School Counselor receives support from administration, school site staff, other mental health staff, and instructional teams and are provided access to school facilities as necessary for conducting the services in this Agreement.
 - iii. Provide adequate office space, office furniture, telephone, computer, internet access, and locking file cabinet for use by the School Counselor for conducting the services in this Agreement.
 - iv. Inform ICOE and School Counselor as soon as possible if there are any necessary changes to a scheduled service or other District meetings.
 - v. Prepare and submit reports and documents to ICOE as requested by ICOE.
 - vi. Require designated District staff and supervisors to share information according to guidelines for confidential information that were adopted by the Interagency Steering Committee for multidisciplinary teams, which is incorporated by reference as though set forth the same herein. With proper written releases, information such as demographic data may be shared with the School Counselors as part of the Interagency Multidisciplinary Team Model for the purpose of planning and delivery of services as described in the Welfare and Institutions Code, Section 18986.40.

4. Termination:

- a. Either Party may terminate this Agreement for any reason or no reason upon a ninety (90) day written notice to the other Party. The Parties may mutually agree to waive this notice requirement and terminate the Agreement immediately.
- b. In the event that the Agency fails to perform on a material term of this Agreement, ICOE has the right to terminate the Agreement upon seven days written notice and all other rights and remedies available to it at law and equity.
- c. In the event that ICOE fails to perform on a material term of this Agreement, then the Agency shall have the right to terminate the Agreement upon seven days written notice.

5. Indemnification:

- a. The Agency agrees to indemnify, defend, and hold harmless ICOE, its officers, agents and employees against any claim, liability, loss, injury, or damage imposed on ICOE arising out of the Agency's performance on this Agreement, except for liability resulting from the negligent or willful misconduct of ICOE, its officers, agents, and employees. If obligated to indemnify, defend, or hold harmless ICOE under this Agreement, the Agency shall reimburse ICOE for all costs, attorney's fees, expenses, and liabilities associated with any resulting legal action. The Agency shall seek ICOE approval of any settlement that could adversely affect the ICOE, its officers, agents, or employees.

- b. ICOE agrees to indemnify, defend, and hold harmless the Agency, its officers, agents and employees against any claim, liability, loss, injury, or damage imposed on the Agency arising out of ICOE's performance on this Agreement, except for liability resulting from the negligent or willful misconduct of Agency, its officers, agents, and employees. If obligated to indemnify, defend, or hold harmless the Agency under this Agreement, ICOE shall reimburse the Agency for all costs, attorney's fees, expenses, and liabilities associated with any resulting legal action. ICOE shall seek the Agency's approval of any settlement that could adversely affect the Agency, its officers, agents, or employees.
6. **Arbitration.** Any controversy or claim arising out of or relating to this Agreement shall first be subject to mediation with a mediator agreed to by both parties and paid for by both parties, absent an agreement otherwise. If after mediation there is no resolution of the dispute, the parties agree to resolve the dispute by binding arbitration administered by the American Arbitration Association ("AAA") in accordance with its Commercial Arbitration Rules, and judgment on an arbitrator's award may be entered in any court having jurisdiction thereof.
 - a. The Parties shall select one arbitrator pursuant to the AAA's Commercial Arbitration Rules.
 - b. The arbitrator shall present a written, well-reasoned decision that includes the arbitrator's findings of fact and conclusions of law. The decision of the arbitrator shall be binding and conclusive on the Parties.
 - c. The arbitrator shall have no authority to award punitive or other damages not measured by the prevailing Party's actual damages, except as may be required by statute. The arbitrator shall have no authority to award equitable relief. Any arbitration award initiated under this clause shall be limited to monetary damages and shall include no injunction or direction to either Party other than the direction to pay a monetary amount. As determined by the arbitrator, the arbitrator shall award the prevailing Party, if any, all of its costs and fees. The term "costs and fees" includes all reasonable pre-award arbitration expenses, including arbitrator fees, administrative fees, witness fees, attorney's fees and costs, court costs, travel expenses, and out-of-pocket expenses such as photocopy and telephone expenses. The decision of the arbitrator is not reviewable, except to determine whether the arbitrator complied with sections (c) and (d) of this paragraph.
7. **Governing Law and Venue.** The laws of the State of California shall govern this Agreement. Proper venue for any dispute regarding this Agreement shall lie in Imperial County, California.

- 8. Entire Agreement.** This Agreement represents the entire Agreement between ICOE and Agency and supersedes any and all prior negotiations, representations, understandings, or agreements, either written or oral.
- 9. Interpretation.** This Agreement shall be interpreted to give effect to its fair meaning and shall be construed as though both parties prepared it.
- 10. Assignment.** Unless authorized in writing by both Parties, neither Party shall assign or transfer any rights or obligations covered by this Agreement. Any unauthorized assignment or transfer shall constitute grounds for termination by the other Party.
- 11. Compliance with Laws.** The Parties shall, at their own cost and expense, comply with all local, state, and federal ordinances, regulations, and statutes now in force and which may hereafter be enacted that affect this Agreement.
- 12. No Waiver of Default.** No delay or failure to require performance of any provision of this Agreement shall constitute a waiver of that provision as to that instance or any other instance. Any waiver must be in writing and shall only apply to that instance.
- 13. Successors and Assigns.** All representations, covenants, and warranties set forth by, on behalf of, or for the benefit of either Party herein shall be binding upon and inure to the benefit of such Party and its successors and assigns.
- 14. Amendment.** This Agreement may only be altered, amended, or modified by written instrument executed by both Parties. The Parties agree to waive any right to claim, contest, or assert that this Agreement was modified, canceled, superseded, or altered by oral agreement, course of conduct, waiver, or estoppel.
- 15. Severability.** If any one or more of the provisions of this Agreement is held to be invalid, illegal, or unenforceable, then such provision or provisions shall be severed from the Agreement, and the remaining provisions of the Agreement shall continue in full force and effect and shall not be affected, impaired, or invalidated in any way.
- 16. Execution of Counterparts.** If this Agreement is executed in counterparts, each counterpart shall be deemed an original, and all such counterparts or as many of them as the Parties preserve undestroyed shall together constitute one and the same Agreement.
- 17. Authority.** The Parties warrant and represent that they have the authority to enter into this Agreement in the names, titles, and capacities stated herein and on behalf of the entities, persons, or firms named herein and that all legal requirements to enter into this Agreement have been fulfilled.

18. Notice. Any notice given under this Agreement shall be in writing to the parties' representatives and shall be deemed delivered three (3) days after the deposit in the United States mail, certified or registered, postage prepaid, and addressed to the parties.

The Parties' representatives shall be:

ICOE:

Denise Cabanilla
Director, HEAL
Imperial County Office of
Education
1398 Sperber Road
El Centro, CA 92243
Phone: (760) 312-6615
Email: dcabanilla@icoe.org

District:

Celso Ruiz
Superintendent
Holtville Unified School District

621 East 6th Street
Holtville, CA 92250
Phone: (760) 356-2974
Email: celso@husd.net

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date hereof.

For Imperial County Office of Education

By: _____

Renato Montañó
Deputy Superintendent

Date: _____

For Imperial Unified School District

By: _____

Celso Ruiz
Superintendent

Date: _____

Appendix A: Imperial County School-Based Mental Health Grant Consortium Logic Model

Appendix B: The Essential Role of Elementary School Counselors

Appendix C: The Role of the School Counselor

Appendix D: ASCA Appropriate and Inappropriate Activities for School Counselors



University of Phoenix

4035 S. Riverpoint Parkway
Phoenix, AZ 85040

Date: September 28, 2023

Re: Notice of Assignment of Affiliation Agreement with The University of Phoenix, Inc., including, without limitation, any amendments or renewals thereunder (the "*Agreement*").

Dear Sir or Madam:

As you might have heard, the University of Phoenix is in the process of being acquired by a new nonprofit corporation, Four Three Education, Inc. ("*Four Three*"), and such process will result in Four Three acquiring substantially all the assets of the University of Phoenix (the "*Transaction*"). The sole member of Four Three is the Regents of the University of Idaho, and University of Phoenix will be affiliated with University of Idaho through the sole member relationship. For University of Phoenix, this Transaction marks a pivotal moment in the institution's transformation and will empower the new University of Phoenix to further strengthen academic offerings, increase investments in student support services, and improve operational efficiencies.

As an important educational partner to the University of Phoenix, we are reaching out to you in an effort to make this transition as smooth as possible. In connection with the Transaction described above, the Agreement will be assigned from the University of Phoenix to Four Three, conditioned upon the closing of the Transaction (this "*Assignment*"). Pursuant to this Assignment, (a) University of Phoenix will assign, convey, sell, deliver and transfer to Four Three all of the rights, title, benefits, privileges and interest of University of Phoenix in and to the Agreement, effective as of the closing of the Transaction ("*Effective Date*"), and (b) Four Three will assume and agree to all obligations, duties and liabilities arising under the Agreement, as of the Effective Date of this Assignment.

Pursuant to the terms of the Agreement, the Assignment may be deemed an assignment or other transfer of the Agreement requiring consent to such assignment and transfer. Accordingly, we respectfully request that you hereby:

- (a) agree and consent to the assignment of the Agreement to Four Three in connection with the closing of the Transaction; and
- (b) waive any breach, default, right or obligation under the Agreement that may be triggered by the Transaction (including, without limitation, all notice or other procedural requirements set forth in the Agreement with respect to the Transaction).

This letter shall in no event be deemed an admission that your consent is required under the Agreement. Please sign below to indicate your acceptance of and agreement to the foregoing and return an executed copy as soon as possible.

After the Transaction closes, Four Three will continue to perform under the Agreement upon the same terms and conditions as currently provided in the Agreement. The Agreement will continue in full

force and effect after the closing of the Transaction. Should the Transaction not close, then this letter, including this Assignment, will be void and of no force and effect.

If you have any questions, please do not hesitate to contact me at Amber.Guins@phoenix.edu. We appreciate your assistance and thank you in advance for your prompt attention to this request.

Sincerely,

THE UNIVERSITY OF PHOENIX, INC.

By: *Pamela M. Roggeman*
Pamela Roggeman, Dean College of Education

ACCEPTED AND AGREED:

Holtville Unified School District

By: *Ann Heraz*

Name: Ann Heraz

Title: Administrative Assistant

Date: 10/3/2023 | 9:25 AM MST

Certificate Of Completion

Envelope Id: 63077920C3AC46D8B81E5404FC21AE06	Status: Completed
Subject: Complete with DocuSign: COE_ Consent to Assignment of Agreement with University of Phoenix	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Affiliation Agreement
Time Zone: (UTC-07:00) Arizona	4025 S. Riverpoint Parkway
	Phoenix, AZ 85040
	UniversityofPhoenix_AffiliationAgreement@phoenix.edu
	IP Address: 0.0.0.0

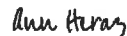
Record Tracking

Status: Original	Holder: Affiliation Agreement	Location: DocuSign
9/28/2023 8:00:38 AM	UniversityofPhoenix_AffiliationAgreement@phoenix.edu	

Signer Events

Ann Heraz
 aheraz@husd.net
 Security Level: Email, Account Authentication (None)

Signature



Timestamp

Sent: 9/28/2023 8:00:47 AM
 Viewed: 9/28/2023 9:38:45 AM
 Signed: 10/3/2023 9:25:32 AM

Signature Adoption: Pre-selected Style
 Using IP Address: 207.62.11.133

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	9/28/2023 8:00:48 AM
Certified Delivered	Security Checked	9/28/2023 9:38:45 AM
Signing Complete	Security Checked	10/3/2023 9:25:32 AM
Completed	Security Checked	10/3/2023 9:25:32 AM

Payment Events

Status

Timestamps

HOLTVILLE HIGH SCHOOL
Green and Gold Hall of Fame Committee
Cordially invites You to Join Us in Honoring
John A. Kirchenbauer



And this year's Hall of Fame Inductees

Lucie Bryant • Bevan Johnson M.D.
James "Jim" Kerns • Pastor Richard Moore
SPECIAL CATEGORY HOF AWARD: MELANIE OROZCO
RING PRESENTATIONS - Teacher of the Year Awards
2023 CIF DIV. II AND SOCAL REGIONAL DIV. IV CHAMPIONS SOFTBALL TEAM
2023 CIF CHAMPIONSHIP WRESTLING TEAM
[3-PEAT CHAMPIONS 2021-22-23]

Hall of Fame Gala at the Pioneers Museum
Hall of Fame Gala & Induction Ceremony
with Championship Team Presentations
and Teacher of the Year Recognition Award
with Student Groups & Background Dinner Music

Saturday November 18, 2023

6:30 p.m. to conclusion

(No Host Bar at 6:30 p.m.) Semi-formal attire

Silent Auction- Specially selected Art Work and other items of interest on display for your viewing and bid - (proceeds applied to Vikings awards)

[Premium Sports Package Raffle] to request information on Special Sports Package Raffle:

PLEASE PROVIDE: Email or Mailing Address on RSVP card [Proceeds to provide additional resources for HHS]

GREEN AND GOLD JOHN KIRCHENBAUER GOLF TOURNAMENT

Saturday, March 23, 2024

at the BARBARA WORTH COUNTRY CLUB

7:30 a.m. to Approximately Noon

with Luncheon and Awards following Play

You may enter tournament at the Holtville Chamber of Commerce
760-356-2923 or mail entry form with check to P.O. Box 846

Please call Matt Toth (Tournament Director) 760-604-5888
or email matttoth75@gmail.com

or Margie Stacey (Event Coordinator) 760-554-5480
or email margiestacey@att.net

PLEASE provide MAILING ADDRESS OR EMAIL for GT Brochure & Sports Package Raffle on RSVP card.

MAJOR ANNUAL FUNDRAISER TO PROVIDE SCHOLARSHIPS & YOUTH SPORTS CLINICS
Hall of Fame a Committee of the
Holtville Education Foundation
www.greenandgoldhalloffame.com

**SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS
CONTRACT WITH (Holtville Unified School District)
FOR
SYNERGY EDUCATION PLATFORM**

The SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS, a public educational agency, located at 6401 Linda Vista Road, San Diego, California 92111-7399, hereinafter referred to as “SDCSS” and Holtville Unified School District, located at 601 E Sixth Street, Holtville, CA 92250, hereinafter referred to as “LEA”, mutually agree as follows:

1. BASIS OF CONTRACT

The purpose of this contract (“Contract”) is to outline the relationship between SDCSS and LEA with regards to the Synergy Education Platform (Synergy EP).

2. SCOPE OF SERVICE

2.1 SDCSS’S RESPONSIBILITY

The scope of work provided between SDCSS and LEA will be based on Per student fees as found in the SDCSS Fee schedule, herein referred to as Exhibit A, and include the following ongoing costs and services:

- Software License Fees (including Grade Book)
- Application Documentation
- Edupoint Cloud Hosting
- Software Updates and Upgrades
- SDCSS Customer Resource Center Help Desk
- SDCSS will provide a 72-hour notice for software updates and upgrades
- Unplanned System Maintenance – 24-hour notice will be provided for any unplanned system maintenance
- Data Back-up and Disaster Recovery
- State and Federal Reporting
- CALPADS & CRDC ongoing support
- Assistance with third party extracts
- Test score loads
- Virtual and in person training options
- SDCSS will provide a secure FTP site for document transfer and retrieval. Usernames and Passwords will be unique and should not be shared with third party vendors.

2.2 LEA RESPONSIBILITIES

- The ParentVUE, StudentVUE, and TeacherVUE portal are provided to each LEA as part of the overall licensing fees, however, administration and support of these portals are the responsibility of the LEA.
- Allow SDCSS SIS staff access to the Synergy EP and Test environments to facilitate troubleshooting.
- Provide a list of LEA staff authorized to request service and support including those who have access to the secure FTP site. These lists will be audited annually.
- Districts will serve as the intermediary between the SDCSS and all third-party vendors. SDCSS will not share any type of information directly to a third-party vendor.
- Review and adopt SDCOE security protocol for Synergy SIS. Unique usernames and passwords are only to be used by the assigned LEA staff and should not be shared.
- A lead-time of no less than 2 weeks for the request and implementation of work orders associated with SIS extract requests for third-party vendor applications.

2.3 SECURITY

- All student information involved in this agreement shall continue to be the property of and under the control of the LEA.
- SDCSS will not use any information in a student record for any purposes other than those required or specifically permitted by this Contract. *Any other use of the LEA's student information will not be undertaken without the express, written consent of the LEA.*
- SDCSS shall use the following methods to ensure the privacy and security of student information:
 - a. Transmission of student information is always via secure protocols (SFTP, SSL and/or encryption)
 - b. No data transmission occurs via email
 - c. Student data is stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
 - d. All server systems including data storage are maintained in a locked, secure, environmentally controlled facility
 - e. All server systems have been hardened with industry standard recommended measures for security protection
- SDCSS will notify the LEA within 24 hours if unauthorized access is discovered.
- SDCSS and the LEA will work together to ensure compliance with FERPA, state and federal law, board policy, and other student data privacy regulations, including but not limited to any required reporting to state or federal agencies

2.4 CYBER SECURITY

SDCSS Cyber Security team highly recommends the use of multi-factor authentication as part of a complete cyber security plan.

- Multi-Factor authentication can be enabled in Synergy for select users
- Setup assistance is available upon request by submitting a ServiceNow ticket

If multi-factor authentication is not adopted, SDCSS requires the following password settings be in place as a condition of this Contract:

- Minimum Password length - 12 characters
- Number of days before password expires – 90 days
 - If using multi-factor authentication, this can be extended for up to 1 year
- Require both Alpha and numeric characters - Yes
- Force Uniqueness of passwords up to – 5 historical passwords
- Force Uniqueness of passwords up to – 10 days
- Number of invalid attempts before user is disabled – 5
- Enact appropriate user Session State Management settings – recommended 300 seconds.

In addition, SDCSS Cyber Security team requires an annual audit of system users. SDCOE will identify the appropriate Synergy reports and require an annual review. Given the ongoing evolution of protections in cyber security, the above requirements are subject to modification via [60 days] advance written notice from SDCSS to LEA.

2.5 DATA BACKUP

LEA databases will be backed up to a Company managed Remote Data Center. The following details the back-up plan in hosted environments:

- Full back up once per week
- Differential Backup once per day
- Transactional backup – every 15 minutes
- Weekly backups retained for 4 weeks. Monthly backups retained for 12 months. Yearly Backups retained for 7 years
- Backups are retained only if LEA has a current agreement with SDCSS

Backups are replicated at multiple data centers co-located across the U.S.

Recovery Point Objective is to recover the environment from backup so that mission critical operations can continue.

- Mission-critical includes administrative and teacher usage, not parents or students.

Recovery time Objective is 24 hours.

Customer requests to restore data shall be made through the SIS Help Desk and coordinated with Edupoint.

2.6 DISASTER RECOVERY

The SDCSS hosting Contract includes provisions for data backup to be maintained at a Remote Data Center with data communication between servers and SDCSS and maintain backups of LEA content at Edupoint Remote Data center. Edupoint hosting shall be capable of providing Application Hosting Services on and from such backup servers with seventy-two (72) hours of any disruption of the LEA.

3. FEES AND BILLING SCHEDULE

SDCSS will bill LEA on a semiannual basis. This will consist of a 70% billing cycle in January of each contracted year and a 30% billing cycle in June of each contracted year. All billing disputes shall be made in writing to SDCSS no later than 90 calendar days after the billing cycle has concluded. Yearly fees will be calculated on a Per Student Fee basis as outlined in Exhibit A.

4. SYNERGY EP DATA OWNERSHIP

SDCSS will host all data within the Synergy EP with the express understanding that LEA retains all proprietary rights to any and all information housed within the respective SIS databases. Furthermore, SDCSS is not permitted to share, and agrees that it will not share, any student information data with any other vendor or third party agency without express written permission from LEA.

5. TERM

This Agreement is binding on the parties upon full signing hereof. The term of the Agreement commences July 01, 2023 (the "Effective Date") and shall remain in effect remains in effect for 3 years (the "Initial Term") expiring on June 30, 2026 (the "Expiration Date").

The term may be extended or renewed for an additional term ("Renewal Term") only by written agreement of the parties.

6. TERMINATION

6.1 TERMINATION FOR CONVENIENCE

Either party may terminate this agreement, (in whole or in part), without penalty, at any time by giving the SDCSS notice of the termination at least ninety (90) days prior to the termination date specified in the notice.

In the event that LEA terminates services, LEA shall pay SDCSS for all services provided and work performed up to the date of termination.

Should LEA terminate this existing Contract with SDCSS, refer to Exhibit B for a complete listing of support services that will be provided.

6.2 TERMINATION FOR CAUSE

SDCSS may terminate this agreement by giving notice to LEA if: (1) LEA fails to pay undisputed Fees for a period of three (3) months or more and fails to make such payment within thirty (30) days after being given notice of such failure; or (2) LEA is in breach of any of the conditions of this Contract and after a notice and cure period of 30 days, does not remedy the breach

7. TOBACCO-FREE FACILITY

SDCSS is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of San Diego County Office of Education property.

8. PROJECT CONTACTS

The parties' representative contacts for the management of this project are:

SDCSS: John Vaillancourt
6401 Linda Vista Rd
San Diego, CA 92111
(858) 290-5583
jvaillancourt@sdcoe.net

LEA: Celso Ruiz
601 E Sixth Street
Holtville, CA 92250
760-356-2974 x9
cruiz@husd.net

9. INDEMNIFICATION

LEA agrees to hold harmless, defend, and to indemnify SDCSS, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from, or alleged to have arisen from, LEA's performance or lack thereof under this Agreement.

SDCSS agrees to hold harmless, defend, and to indemnify LEA, its officers, agents, and employees against any and all losses, injuries, claims, actions, any judgments, and liens arising from, or alleged to have arisen from, SDCSS's performance or lack thereof under this agreement.

10. GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

11. COMPLIANCE WITH LAW

Both parties shall be subject to, and shall comply with, all Federal, State, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: data privacy, cyber security, licensing, employment, purchasing practices, wages, hours, and conditions of employment, including nondiscrimination.

12. FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the San Diego County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

13. ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provision hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS**

Holtville Unified School District

By (Authorized Signature)

By (Authorized Signature)

Name (type or print)

Name (type or print)

Assistant Superintendent of Business Services

Title

Title

Date

Date

Celso Ruiz

Celso Ruiz

Superintendent

10/3/2023

SAN DIEGO COUNTY OFFICE OF EDUCATION

STUDENT INFORMATION SYSTEM SYNERGY – DISTRICTS OUTSIDE OF SAN DIEGO COUNTY

FEE SCHEDULE FOR FY 2024, 2025 AND 2026

EXHIBIT A

SYNERGY PER STUDENT FEES FOR FY 2024 THROUGH 2026

CORE SIS (STUDENT INFORMATION SYSTEM) AND EDUPOINT CLOUD HOSTING:

Fees for Synergy will be calculated using the prior year student enrollment on Census Day (the first Wednesday in October) as published by Data Quest and multiplied by the rate for Core SIS and Edupoint hosting. Billing will occur in January and June.

Pre-school fees will be calculated using Synergy report STU601, focused to current year Census Day, and billed at the Elementary rate.

Adult student fees will be calculated using Synergy report STU601, focused to current year Census Day, and billed at the High School rate.

Core SIS and Edupoint cloud hosting fees cover the following services:

- Software License Fees (including Grade Book)
- Application Documentation
- Edupoint Cloud Hosting
- Software Updates and Upgrades
- SDCSS Customer Resource Center Help Desk
- SDCSS will provide a 72-hour notice for software updates and upgrades
- Unplanned System Maintenance – 24-hour notice will be provided for any unplanned system maintenance
- Data Back-up and Disaster Recovery
- State and Federal Reporting
- CALPADS & CRDC ongoing support
- Assistance with third party extracts
- Test score loads
- Virtual and in person training options
- SDCSS will provide a secure FTP site for document transfer and retrieval. Usernames and Passwords will be unique and should not be shared with third party vendors.

CORE SIS and Edupoint Cloud Hosting July 1, 2023 – June 30, 2026

	July 1, 2023 – June 30, 2024	July 1, 2024 – June 30, 2025	July 1, 2025 – June 30, 2026
Elementary (Self-Contained)	\$ 11.64	\$ 11.84	\$ 12.03

Middle School	\$ 17.27	\$ 17.57	\$ 17.85
High School	\$ 19.15	\$ 19.48	\$ 19.79

SYNERGY MODULE ADD-ON FEES:

Fees for add-on modules will be calculated using the prior year student enrollment on Census Day (the first Wednesday in October) as published by Data Quest and multiplied by the rate for Core SIS and Edupoint hosting. Fees will be added to the Core SIS and Edupoint cloud hosting fees. Billing will occur in January and June.

	July 1, 2023 – June 30, 2024	July 1, 2024 – June 30, 2025	July 1, 2025 – June 30, 2026
Online Registration	\$ 1.94	\$ 1.94	\$ 1.94
Waitlist/Lottery	\$ 2.00	\$ 2.00	\$ 2.00
Athletics	\$ 3.33	\$ 3.44	\$ 3.54
Assessment	\$ 2.39	\$ 2.70	\$ 2.73
Inspect + Item Bank	\$ 3.27	\$ 3.31	\$ 3.33
Certica	\$ 3.01	\$ 3.04	\$ 3.06
Grade Cam	\$ 1.09	\$ 1.11	\$ 1.12
LessonVUE	\$ 2.73	\$ 2.75	\$ 2.78
Master Schedule Builder	\$ 1.03	\$ 1.04	\$ 1.05
MTSS	\$ 4.87	\$ 4.92	\$ 4.97
Analytics	\$ 5.12	\$ 5.45	\$ 5.51
Video Conference Registration	\$ 0.69	\$ 0.72	\$ 0.74
One Roster API	\$ 1.35	\$ 1.35	\$ 1.35
Distance Learning Portal	\$ 0.34	\$ 0.35	\$ 0.36

Help Desk Support (For San Diego Synergy Districts only)*

Fees for help desk only support will be calculated using the prior year student enrollment on Census Day (the first Wednesday in October) as published by Data Quest and multiplied by the rate for Help Desk only. All fees will be billed in January and June.

*Hosting fees are NOT included in the listed per student cost for service and help desk support.

	July 1, 2023 – June 30, 2024	July 1, 2024 – June 30, 2025	July 1, 2025 – June 30, 2026
Elementary (Self-Contained)	\$ 3.76	\$ 3.82	\$ 3.88
Middle School	\$ 8.26	\$ 8.40	\$ 8.54
High School	\$ 10.14	\$ 10.31	\$ 10.48

OTHER FEES - A scope of work will be established and submitted for district approval, before starting any work in these areas.

Report Card Fees: Standards-Based report cards, typically used by elementary schools, will be charged at a minimum of \$500.00 per report card template and require a 3-5 month development process (for example, Grade 3 report cards, one in English and one in Spanish, would be two report cards, thus \$1000.00 minimum). Additional expenses may be incurred based on report card requirements.

Training Hours: The fee will be \$126.76 per hour for onsite training (including Grade Book training), with a minimum of 4 hours and maximum class size of 25.

Implementation, Training and Data Conversion: For new consortium districts will be customized and priced based by contract per district.

Synergy Scripts: Synergy scripts are priced based on the extent of the work needed. SDCOE SAS will provide you with a work order and the cost which you must authorize before the work can begin. SDCOE SAS will quote the cost with a stipulation of the "number of attempts" to generate a successful script. The goal is to complete the work within three attempts. After that, the charge is \$116.73/hour for additional work.

Data Loads: Data loads into Synergy, including free and reduced meals, student programs, student data, and school feeder data loads, are priced based on the extent of the work needed. SDCOE SAS will provide you with a work order and the cost which you must authorize before the work can begin. NOTE: this does not apply to test scores.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

INFORMATION ITEMS

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION