



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

January 16, 2024

Board of Trustees

Jared Garewal, President

Ben Abatti Jr., Clerk

Julie Duarte, Member

Matt Hester, Member

Kevin Grizzle, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells

Holtville

where tradition meets vision



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Tuesday, January 16, 2024

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East 6th Street., Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present

Absent

Jared Garewal, President

Ben Abatti Jr., Clerk

Julie Duarte, Member

Matt Hester, Member

Kevin Grizzle, Member

Jasmine Garewal, Student Rep

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___ - ___

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE
CLOSED SESSION AGENDA.**

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

B) Student Discipline Pursuant to California Education Code Section 48900 #1089005037 & #2519802742

5. REPORTABLE CLOSED SESSION ACTIONS:

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
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6. RECOGNITIONS

Freedom Academy

7. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER

JURISDICTION OF THE BOARD. *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*

8. COMMUNICATIONS FROM THE SCHOOL DISTRICT

*Holtville Teachers Association
California School Employees Association
Student Board Member
Governing Board
Assistant Superintendent
Superintendent*

9. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. GENERAL FUNCTION

- 1) *Adoption of Minutes: December 11, 2023* Pgs. 3-7
(Supplemental Information)

B. FINANCE AND BUSINESS

- 1) *Warrant Orders week beginning 12/14/23 to week ending 1/11/24* Pgs. 9-16
(Supplemental Information)

C. PERSONNEL SERVICES

- 1) *Classified Resignation* Pg. 18
2) *Classified Employment* Pg. 19

D. GENERAL BUSINESS

The Board is asked to approve the following items:

- 1) *Donation for \$2500 from Carl & Katherine Locher for Livestock housing roofing for Holtville's FFA program* Pg. 21
2) *Out of State trip for HHS Ag Business class to tour agricultural companies & University of Arizona in Yuma, AZ 2/13/24* Pg.22
3) *2023-24 MESA Program Participation Agreement for HMS & HHS* Pgs. 23-26

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___ - ___

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
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10. INFORMATION ITEMS

- A) LEA Level Parent and Family Engagement Policy – Mr. Velazquez
- B) 2023-24 LCAP Mid-Year Report – Mr. Velazquez
- C) Update on Emergency Communication System – Mr. Martinez
- D) Update on Motorola Radio System – Mr. Martinez

11. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A) Approve the EV Jump Start Grant in the amount of \$19,123.73 to install one bus charger at Holtville High School to be used by visiting schools using electric buses, by the approval and acceptance of the EnergiIZE Prevailing Wage & EVITP Compliance Affidavit

(Mr. Drye) Pgs. 29-38

Motion: _____ Second: _____

Ayes: _____ Nays: _____ Vote: ____ - ____

Roll Call Vote: Abatti: _____ Hester: _____ Cartee: _____ Grizzle: _____ Garewal: _____

- B) Approve the 2022-23 Annual Audit

(Mr. Wells) Pg. 39

Motion: _____ Second: _____

Preferential Student Vote - Aye: ____ Nay: ____

Ayes: _____ Nays: _____ Vote: ____ - ____

- C) Approve Board Policy BP 3540 for Transportation & Administrative Regulation AR 3541 for Transportation Routes and Services

(Mr. Ruiz & Mr. Velazquez)

Motion: _____ Second: _____

Preferential Student Vote - Aye: ____ Nay: ____

Ayes: _____ Nays: _____ Vote: ____ - ____

- D) Approve Board Policy BP 6184 & Administrative Regulation AR 6184 for Continuation Education

(Mr. Ruiz & Mr. Velazquez)

Motion: _____ Second: _____

Preferential Student Vote - Aye: ____ Nay: ____

Ayes: _____ Nays: _____ Vote: ____ - ____

12. FUTURE BOARD MEETING DATE

Tuesday, February 20, 2024 is the next Regular Board Meeting

13. ADJOURNMENT

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
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14. CLOSED SESSION if needed

*A) Closed Session in accordance with Government Code section 54957: Public Employee
Discipline/Dismissal/Release*

B) Student Discipline Pursuant to California Education Code Section 48900 #1089005037 & #2519802742

****** A copy is available at the District Office and online www.husd.net**

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Regular Board Meeting
Minutes – December 11, 2023**

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The Board of Trustees of the Holtville Unified School District met in a Regular Session on December 11, 2023, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:01 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Kevin Grizzle, President; Jared Garewal, Clerk; Julie Duarte, Member; Jasmine Garewal, Student Rep; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: Ben Abatti Jr., Member; Matt Hester, Member

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION In: 5:03 p.m. **Out:** 6:20 p.m.

Nothing to report.

RECOGNITIONS

Cheer coaches Ms. Gonzalez & Mrs. Mendoza recognized a few cheerleaders that placed 2nd in the CIF cheer competition – Sophia De Leon, Ruby Castro & Claire Tumbaga were present. Mrs. Harrison, Principal at Pine School recognized students that were redesignated in ELA along with the ELA teacher Mrs. Wright – Alexis Orozco, Angel Orozco, Matthew Huichapa, Daniela Arias, Alani Cortez, Elisa Padilla, Jayden Bastidas, Dereck Lopez. HHS Football Coach Jason Turner along with coaches Valenzuela, Harrison, Gonzalez, Ponce, Contreras, Stacey, Gray, and Nelson introduced the 2023 CIF Champion Football team. Coach Turner added that it was an honor to coach a team with so much heart. He said that they were built to win players.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. None

COMMUNICATIONS FROM THE SCHOOL DISTRICT

HTA President Crystal Arias sent a message wishing everyone a Merry Christmas & Happy New Year.

CSEA President Karla Larios thanked the Board for their support and informed them of her stepping down as President. Ray Castro will resume as president of CSEA.

Student Rep Jasmine Garewal – HHS students are in the last week of the semester and they are preparing for the Christmas carnival on Wednesday.

Board members wished everyone a Merry Christmas & Happy New Year and congratulated the HHS Football team, Cheerleaders and Redesignated ELA students.

CONSENT AGENDA

GENERAL FUNCTIONS

Moved by Trustee Garewal, Seconded by Trustee Duarte to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: November 13, 2023. FINANCE AND BUSINESS – Warrant orders week beginning 11/9/23 to week ending 12/7/23. PERSONNEL SERVICES – Classified Employment of Victoria Arvizu, Paraprofessional (Finley); Melanie Vera, Paraprofessional (Pine); Felicito Perada, Maintenance Temp/Sub (District). Coaching/Extra Duty Employment of Marely Garcia, Head Girls Basketball; Mike Goodsell, Assistant Girls Basketball; Valerie Mendoza, Assistant Girls Basketball; Michelle Garcia, Volunteer Assistant Girls Basketball; Tony Ramos, Head Boys Basketball; Aurelio Avila, Volunteer Assistant Boys Basketball; Brody Garcia, Assistant Boys Basketball; Timothy Deleon, Assistant Boys Basketball; Steven Hilfiker, Volunteer Assistant Boys Basketball; Abraham Ramos, Volunteer Assistant Basketball; Oscar Gonzalez, Head Boys Soccer; Omar Quevedo, Assistant Boys Soccer; Bryant Ruiz, Assistant Boys Soccer; Joel Gil, Volunteer Assistant Boys Soccer; Elias Murillo, Volunteer Assistant Boys Soccer; Crystal Arias, Head Girls Soccer; Chareni Carillo, Assistant Girls Soccer; Juan Sandoval, Assistant Girls Soccer; Lexly Sandoval, Volunteer Assistant Girls Soccer; Jasmin Castro, Volunteer Assistant Girls Soccer; Carl Johnston, Head Boys Wrestling; Jose Navarro, Assistant Boys Wrestling; Gabriel Ponce, Assistant Boys Wrestling; Preston Claverie, Assistant Boys Wrestling; Donovan Johnston, Volunteer Assistant Boys Wrestling; Ralph Garcia, Volunteer Assistant Boys Wrestling; Richard Sanchez, Head Girls Wrestling; Daniel Jauregui, Assistant Girls Wrestling; Ilarion Castro, Volunteer Assistant Girls Wrestling; Matt Leimgruber, Volunteer Assistant Girls Wrestling; Melanie Herrera, Volunteer Assistant Girls Wrestling. Classified Resignation of Danielle Mauldin, Paraprofessional (Pine); Alma Reyes Torres, Paraprofessional (Pine). Classified Management/Confidential Employment of Rigoberto Ponce, Community School Partnership Program Coordinator (District). GENERAL BUSINESS – Updated HUSD School Calendar. Updated 2023-24 Classified Management/Confidential Salary Schedule to include new position of Community School Partnership Program Coordinator. Donations to HHS Ag from Mrs. Underwood & Holtville Athletic Club in the amounts of \$200 & \$640. Donation to HHS Girls Soccer from Holtville Athletic Club in the amount of \$1000. Donation to HHS various sports from the Holtville Athletic Club in the amount of \$6550. Out of State and Overnight Get Your Teach On conference for Finley teachers in Las Vegas, NV 1/13/24-1/15/24. Overnight

CONSENT AGENDA continued

and/or out of State sports events for HHS. HHS Winter Sports Schedules. Disposal of obsolete technology monitors, printers & towers at HMS. All approved by unanimous votes, Ayes: 3, Nays: 0. Vote: 3-0.

INFORMATION ITEMS

A) The attendance counselor Mrs. Lopez presented a PowerPoint with the HUSD attendance data. The overall plan to increase the attendance rates includes monthly trophies for classes, end-of-the-year certificates, weekly incentives and student recognition at assemblies. There are interventions and support for students that include attendance letters, Student Study Teams, Student Attendance Review Teams, school counselors, school resource officer, home visits and school nurse assistance. B) Mr. Velazquez gave an update on the Educator Effectiveness Funds Plan. He presented a list on planned expenditures that includes CSET exams, SSC, targeted feedback, CAASFEP, CABE, Substitutes, AVID, and English 3D to name a few. He also included the actual expenditures such as FCMAT, AVID, Eureka Math, Integrated ELD and CAASFEP/ACSA. C) Mr. Velazquez also presented slides on the California 2023 Dashboard update. The slides showed the data and scores for each school for ELA, Math & ELP1 with the results compared from the 2021-22 school year. The data also included the rates for chronic absenteeism, graduation rate, and suspension rate. D) Mrs. Harrison gave an update on ELD for Pine School. Based on the earlier recognitions for the reclassification of ELD students, the scores are good overall. They continue with interventions in the classroom, daily fluency, sight words and sentence starters. The teaching strategies include google translation, graphic organizers and interactive notebooks. E) Mr. Page gave an update on the ELD for Finley School. He also showed the ELD interventions and teaching strategies that were similar to Pine's. He has ELD & Reading intervention teachers that assist the ELD students.

ACTION/DISCUSSION ITEMS

Moved by Trustee Duarte, Seconded by Trustee Garewal to approve Board Resolution 2023/24-005 Resolution of the Board of Trustees of the Holtville Unified School District Approving its Annual and Five-Year Reportable Fees Report for Fiscal Year 2022-23 in Compliance with Government Code Section 66006 and 66001. Mr. Wells explained that this is an annual resolution that is brought to the Board, it shows that HUSD has received and expended statutory and/or alternative school facilities fees in connection with school facilities of the District for new development and that these funds have been deposited in a separate capital facilities account. Roll Call Vote: Grizzle: Aye; Garewal: Aye; Duarte: Aye. Passed by unanimous votes Ayes: 3, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Duarte to approve the Updated 2023-24 School Plan for Student Achievement (SPSA) for Sam Webb. Mr. Drye explained that the update includes the budget and also parent involvement in the School Site Counsel. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 3, Nays: 0. Moved by Trustee Duarte, Seconded by Trustee Garewal to approve the Updated School Plan for Student Achievement (SPSA) for Freedom Academy of Imperial Valley. Mr. Drye explained that the update includes test scores. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 3, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Duarte to approve the Updated 2023-24 School Plan

for Student Achievement (SPSA) for Finley Elementary School. Mr. Page explained that the update includes STAR scores, instruction strategies and school safety. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 3, Nays: 0. Moved by Trustee Duarte, Seconded by Trustee Garewal to approve the Updated 2023-24 School Plan for Student Achievement (SPSA) for Holtville Middle School. Mr. Garcia explained that the updates include ELAC input from teachers. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 3, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Duarte to approve Dennise Frazier to provide Speech Therapist Services in grades PK-12 for the District under Ed Code 44332.6 for the 2023/24 school year. Mr. Ruiz explained that speech therapists don't hold a credential, they hold a license to provide speech services within schools. This applies to both Mrs. Frazier and Mrs. Mamer. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 3, Nays: 0. Moved by Trustee Duarte, Seconded by Trustee Garewal to approve Kaylin Mamer to provide Speech Therapist Services in grades PK-12 for the District under Ed Code 44332.6 for the 2023/24 school year. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 3, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Duarte to approve the 2023-24 First Interim Report. Mr. Wells presented a PowerPoint on the report. He explained that this is now the 2nd time that the 2023-24 Budget Projections have been updated. This report represents the current projections for the entire 2023-24 fiscal year that ends June 30, 2024. The General Fund is the bulk of operations and the unrestricted side of the General Fund is the most important since it tends to show the District's overall health. The General Fund Unrestricted side is funded mostly by the LCFF. It is formula that is determined by multiplying Average Daily Attendance x grade-level specific pupil rates. The LCFF was supposed to provide schools local control, but instead the State has complicated matters greatly, tying the funds to the LCAP and to Supplemental funds, which makes up 25% of the total. The LCFF each year depends on a number of factors, but a big one is COLA. The COLA depends on the economy and needs to pay for a lot of increasing costs. The General Fund Revenue projections are shown and as can be seen when comparing to the previous report, our revenues are up a bit on both sides of the fund. General Fund Expenditure projections have also increased on the Unrestricted side primarily due to increased costs in utilities. On the Restricted side, we had some unbudgeted funds that I held in case additional expenditures materialized, they did in the form of additional materials/services/capital expenditures. They are on the restricted side, though, and are specific to programs. The General Fund bottom line shows that we will still have a healthy projected end balance for the year. The numbers are not wildly different from the previous report. Preferential Student Vote: Aye. Passed by unanimous votes Ayes: 3, Nays: 0

REORGANIZATION OF THE BOARD

Moved by Trustee Duarte, Seconded by Trustee Grizzle to nominate and elect Jared Garewal as President of the Board. Approved by unanimous votes, Ayes: 3, Nays: 0. Vote: 3-0.
Moved by Trustee Garewal, Seconded by Trustee Duarte to nominate and elect Ben Abatti Jr. as Clerk of the Board. Approved by unanimous votes, Ayes: 3, Nays: 0. Vote: 3-0.

**Holtville Unified School District
Regular Board Meeting
Minutes – December 11, 2023**

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FUTURE BOARD MEETING DATE

Regular Board Meeting: Tuesday, January 16, 2024

ADJOURNMENT

The meeting adjourned at 7:38 p.m.

**Ben Abatti Jr., Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000276, Dated 12/14/2023					
24253208	185.66	Printed	010		A T & T (000008/2)
24253209	49,614.59	Printed	010		AIRWAVE COMMUNICATIONS (001092/1)
24253210	2,432.96	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24253211	376,903.40	Printed	010		American Modular Systems, Inc (001060/1)
24253212	1,119.70	Printed	010		Baja Desert Tire Co (000052/2)
24253213	3,958.95	Printed	010		BDJTech (000925/3)
24253214	11,800.00	Printed	010		BRAVOSOL TOURS (001134/1)
24253215	148.36	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24253216	9,044.08	Printed	010		CARDMEMBER SERVICES (000322/2)
24253217	4,132.10	Printed	010		CITY OF HOLTVILLE (000102/1)
24253218	13,862.59	Printed	010		COASTAL SUPPLY CO, INC (001225/1)
24253219	72.47	Printed	010		Cronkright, Carson (000916/3)
24253220	711.08	Printed	010		D LUPITAS RESTAURANT (000119/1)
24253221	838.50	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
24253222	1,152.00	Printed	010		DAVID WEST INSURANCE (000121/1)
24253223	212.57	Printed	010		DEL SOL MARKET (000125/1)
24253224	4,442.29	Printed	010		ENTERPRISE FM TRUST (000767/1)
24253225	213,910.49	Printed	210		ESR Construction (000864/1)
24253226	61.42	Printed	010		FLINN SCIENTIFIC, INC (000690/2)
24253227	157.14	Printed	010		GEORGES PIZZA (000177/1)
24253228	889.85	Printed	130		GOLD STAR FOODS, INC (001163/1)
24253229	19.58	Printed	010		GONZALES, HECTOR (000780/2)
24253230	15.34	Printed	010		GONZALEZ, ROGELIO (000639/1)
24253231	1,131.03	Printed	010		GONZALEZ, SUZANNE (001245/1)
24253232	550.00	Printed	010		HHS HALL OF FAME (000196/1)
24253233	1,362.75	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24253234	326.45	Printed	010		HOME DEPOT DEPT 32-2149095931 (000203/1)
24253235	1,497.00	Printed	010		HOPE KING TEACHING RESOURCES (001233/2)
24253236	1,159.03	Printed	010		HOWIE'S ATHLETIC TAPE (001183/1)
24253237	3,000.00	Printed	010		IMAGINE LEARNING (000213/3)
24253238	20,966.66	Printed	010		Imperial County Sheriff (000938/1)
24253239	800.00	Printed	010		IMPERIAL VALLEY TELECOMMUNICATIONS AUTHORITY (000210/2)
24253240	140.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
24253241	25.59	Printed	010		INTERSTATE BILLING SERVICE (001051/2)
24253242	123.74	Printed	010		JOHN DEERE FINANCIAL (000324/1)

Register 000276 - 12/14/2023

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000276, Dated 12/14/2023 (continued)					
24253243	1,597.75	Printed	010		JOHNSON CONTROLS FIRE (000484/1)
24253244	876.48	Printed	010		KC AUTO SERVICE LLC (001091/1)
24253245	5,766.00	Printed	010		Knott's Berry Farm (001135/1)
24253246	1,218.66	Printed	010		Marley Garcia (001243/1)
24253247	134.00	Printed	010		MORENO, YVONNE (000547/1)
24253248	828.90	Printed	010		ORTIZ, XOCHITL (000528/1)
24253249	64.00	Printed	010		PIZANO, NADIA (000993/1)
24253250	11,000.00	Printed	210		PRECISION INSPECTIONS INC (001147/1)
24253251	11.58	Printed	010		RAMIREZ, RAQUEL (000779/1)
24253252	43,996.00	Printed	010		RingCentral Inc (000930/2)
24253253	84.04	Printed	010		ROMANS WATER (000331/1)
24253254	2,296.45	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24253255	670.00	Printed	010		SOUTHERN CALIFORNIA KINDERGARTAN CONFERENCE, INC. (001232/1)
24253256	6,687.55	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
24253257	134.35	Printed	010		T-Mobile USA, Inc. (001153/1)
24253258	579.27	Printed	010		TouchMath LLC (000992/1)
24253259	479.76	Printed	130		VICS AIR CONDITIONING and ELE (000423/1)
24253260	1,175.00	Printed	010		WATER TREATMENT SERVICES (000483/1)
24253261	899.40	Printed	010		ZOOM VIDEO COMMUNICATIONS, INC (000912/3)

805,266.56

Number of Items

54 Totals for Register 000276

Org Summary

Holtville Unified School District

Check # 24253208 through 24253261 Total Count 54 \$805,266.56

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000277, Dated 01/11/2024

24255730	3,400.00	Printed	010		A M DESERT STORM CONCRETE (000007/1)
24255731	3,035.06	Printed	010		A T & T (000008/2)
24255732	37,293.75	Printed	010		Allegro (001057/1)
24255733	10,575.00	Printed	010		Allegro (001057/1)
24255734	8,775.00	Printed	010		Allegro (001057/1)
24255735	6,581.25	Printed	010		Allegro (001057/1)
24255736	7,931.25	Printed	010		Allegro (001057/1)
24255737	6,581.75	Printed	010		Allegro (001057/1)
24255738	6,497.01	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24255739	274,878.00	Printed	010		American Modular Systems, Inc (001060/1)
24255740	30,542.00	Printed	010		American Modular Systems, Inc (001060/1)
24255741	34,444.80	Printed	010		American Modular Systems, Inc (001060/1)
24255742	3,827.20	Printed	010		American Modular Systems, Inc (001060/1)
24255743	33,211.40	Printed	010		American Modular Systems, Inc (001060/1)
24255744	170.23	Printed	010		Baja Desert Tire Co (000052/2)
24255745	863.83	Printed	010		BAKER DISTRIBUTING COMPANY (000053/1)
24255746	825.00	Printed	010		BANK OF NEW YORK MELLON TRUST (000056/1)
24255747	250.00	Printed	010		BANK OF NEW YORK MELLON TRUST ISSUER & LOAN SERVICES (000056/3)
24255748	4,022.46	Printed	010		C R and R INCORPORATED (000070/2)
24255749	1,997.21	Printed	010		CALIBER SCREENING (000075/1)
24255750	2,130.00	Printed	010		CALIFORNIA ASSOCIATION FFA (000077/1)
24255751	1,656.29	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
24255752	210.48	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24255753	12,831.45	Printed	010		CARDMEMBER SERVICES (000322/2)
24255754	2,972.40	Printed	010		CDE CASHIERS OFFICE (000095/1)
24255755	300.00	Printed	010		COSTCO MEMBERSHIP (000110/2)
24255756	435.90	Printed	010		COX.LINDSAY (000522/1)
24255757	154.22	Printed	010		D LUPITAS RESTAURANT (000119/1)
24255758	1,677.00	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
24255759	42.00	Printed	010		David West (000758/1)
24255760	1,152.00	Printed	010		DAVID WEST INSURANCE (000121/1)
24255761	570.85	Printed	130		DEL SOL MARKET (000125/1)
24255762	241.00	Printed	010		Department of Justice Accounting Office (000130/1)
24255763	4,442.29	Printed	010		ENTERPRISE FM TRUST (000767/1)
24255764	9,111.17	Printed	010		ENVIROPLEX, INC (001043/1)

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000277, Dated 01/11/2024 (continued)

24255765	171,110.06	Printed	010		ENVIROPLEX, INC (001043/1)
24255766	16,150.00	Printed	210		ENVIROPLEX, INC (001043/1)
24255767	35,638.53	Printed	010		ENVIROPLEX, INC (001043/1)
24255768	36.34	Printed	010		ERIC RODRIGUEZ (001247/1)
24255769	58,490.07	Printed	210		ESR Construction (000864/1)
24255770	80,188.52	Printed	210		ESR Construction (000864/1)
24255771	188.00	Printed	010		EWELL EDUCATIONAL SERVICES (001186/1)
24255772	143.50	Printed	130		FBC OF HENDERSON, LLC (000154/2)
24255773	123.96	Printed	010		FEDERAL EXPRESS CORP (000155/1)
24255774	721.20	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
24255775	16,000.00	Printed	210		FINNEY ARCHITECTS, INC (001156/1)
24255776	847.50	Printed	010		FORENSIC DRUG TESTING (000162/1)
24255777	3,445.01	Printed	010		Frontline Technologies Group (000914/2)
24255778	545.91	Printed	010		GAS COMPANY (000172/1)
24255779	1,080.98	Printed	010		GEORGES PIZZA (000177/1)
24255780	170.07	Printed	010		GINA RIVAS (001236/1)
24255781	2,474.81	Printed	130		GOLD STAR FOODS, INC (001163/1)
24255782	252.29	Printed	010		HARRISON, PATRICA (000523/1)
24255783	4,142.32	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24255784	622.00	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24255785	622.00	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24255786	622.00	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24255787	622.00	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24255788	340.00	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24255789	2,885.00	Printed	010		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24255790	11,869.04	Printed	010		Imperial County Sheriff (000938/1)
24255791	32,646.16	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
24255792	12,000.00	Printed	010		IMPERIAL VALLEY MSP PROGRAM (000228/1)
24255793	189.71	Printed	010		INTERSTATE BILLING SERVICE (001051/2)
24255794	2,886.84	Printed	010		ISOLVED BENEFIT SERVICES (000234/2)
24255795	416.25	Printed	010		Jack Schreder & Associates (000824/2)
24255796	139.51	Printed	010		JOHNSTON, CARL J (000533/1)
24255797	42.86	Printed	010		JOSE CHABOYA (000497/1)
24255798	99.46	Printed	010		KC AUTO SERVICE LLC (001091/1)
24255799	3,579.80	Printed	010		KONICA MINOLTA PREMIER FINANCE (000642/3)

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000277, Dated 01/11/2024 (continued)

24255800	501.69	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
24255801	1,072.50	Printed	010		Law Offices Arthur Palkowitz (001116/1)
24255802	250.00	Printed	010		LYERLY,ANNABEL (000557/1)
24255803	840.59	Printed	010		MIGUEL MATA (000496/1)
24255804	3,000.00	Printed	010		MING CONSTRUCTION AND CABINETS (000603/1)
24255805	2,700.00	Printed	010		NEURON FUEL INC (001244/1)
24255806	1,775.30	Printed	010		ONE SOURCE DISTRIBUTORS (000293/1)
24255807	52.66	Printed	010		ORTIZ,XOCHITL (000528/1)
24255808	1,008.50	Printed	010		PITNEY BOWES BANK INC PURCHASE POWER (000308/2)
24255809	270.16	Printed	010		PITNEY BOWES GLOBAL FINANCIAL (000307/3)
24255810	6,160.00	Printed	210		PRECISION INSPECTIONS INC (001147/1)
24255811	88.30	Printed	010		QUILL CORP (000318/1)
24255812	36.18	Printed	010		QUILL CORP (000318/1)
24255813	16.15	Printed	010		QUILL CORP (000318/1)
24255814	14.00	Printed	010		QUILL CORP (000318/1)
24255815	49.54	Printed	010		QUILL CORP (000318/1)
24255816	110.77	Printed	010		R S D (000320/1)
24255817	232.75	Printed	010		ROMANS WATER (000331/1)
24255818	132.26	Printed	010		SALAZAR, MARTHA (000750/1)
24255819	7,807.56	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24255820	470.00	Printed	010		Sherman Garnett & Associates (001089/1)
24255821	1,940.00	Printed	010		SISC II Life Ins (000474/1)
24255822	212,897.86	Printed	010		SISC III- INS (000361/1)
24255823	536.23	Printed	010		SPARKLETT'S WATERS (000370/1)
24255824	808.66	Printed	010		SUNBELT RENTALS (000379/1)
24255825	424.13	Printed	010		SUPER DUPER INC (000644/1)
24255826	13,036.96	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
24255827	860.00	Printed	010		Tom A Brady and Sons Inc.(000394/1)
24255828	1,139.82	Printed	010		UNFIRST CORPORATION (000727/2)
24255829	2,236.26	Printed	010		Verizon Wireless Services LLC (000422/1)
24255830	2,142.58	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
24255831	5,090.28	Printed	010		VISION SERVICE PLAN (000424/1)
24255832	12,588.68	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
24255833	1,833.71	Printed	010		WATER TREATMENT SERVICES (000483/1)
24255834	8,118.00	Printed	010		WILKINSON HADLEY KING and CO L (000436/1)

Register 000277 - 01/11/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000277, Dated 01/11/2024 (continued)

24255835	125.00	Printed	010		WOLFE, EMILY (000592/2)
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1,265,328.03	Number of Items	106	Totals for Register 000277
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Org Summary

Holtville Unified School District

Check #	24255730 through	24255835	Total Count	106	\$1,265,328.03
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HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED RESIGNATION
DATE: JANUARY 16, 2024

The Board is requested to accept the following Classified Resignation:

- | | | |
|--------------------------|--------------------------|----------|
| 1. Ricardo Vasquez Mariz | Grounds | 12/29/23 |
| 2. Victoria Smith | Yard Aide/Crossing Guard | 1/1/24 |

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2023/24
DATE: JANUARY 16, 2024

The Board is requested to approve the following Classified Employment for 2023-24 SY:

1. Zuhey Luna Work Study Student District

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: ACCEPTANCE OF DONATIONS
DATE: JANUARY 16, 2024

The Board is asked to accept the following generous donations to HHS:

1. \$2500 from Carl & Katherine Locher for Livestock housing roofing for Holtville's FFA program.

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OUT OF STATE AND/OR OVERNIGHT TRIPS
DATE: JANUARY 16, 2024

The Board is requested to approve the following Out of State and/or Overnight Trips:

1. HHS Ag. Business class to tour agricultural companies and University of Arizona in Yuma, AZ 2/13/24

IMPERIAL VALLEY



**Math Engineering Science
Achievement**

**PROGRAM PARTICIPATION AGREEMENT
2023-2024**

Imperial Valley MESA	School:	Holtville Middle School
900 N. 6 th St, Rm #8	Address:	800 Beale Ave.
El Centro, CA 92243	City/Zip:	Holtville, CA 92250
PH: (760) 335-5159	PH:	(760) 355-3240
EMAIL: Jespino@sdsu.edu	School District:	Holtville Unified School District
Program Director: Jeanette Espino	Superintendent	Celso Ruiz
	Principal:	Mario Garcia
	MESA Advisor:	David Avila/ Xavier Sanders

Allocation of Resources for MESA - My School will:

- 1) Assign a Mathematics, Science, English, or Computer Science teacher to be a MESA Advisor and provide a stipend. Appoint additional MESA Advisors (1 for every 30 students) as necessary.
- 2) Appoint a counselor to act as a liaison to work with the MESA Counseling Coordinator.
- 3) Provide classroom space for weekly MESA periods and activities. (If not offering a MESA class.)
- 4) Provide transportation to and from MESA Day at Imperial Valley College in February 2024.
- 5) Provide appropriate school site funds (Prop 98, Title 1, GATE, SIP, SB-813, etc.), to cover the following costs required to maintain the MESA Program:

\$3,000.00	Advisor Stipend
\$2,000.00	Hands on math/ science/ engineering materials
\$1000.00	competitions
\$500.00	for Instructional Assistant
\$6,500.00	total support for fiscal year; 8/2023 to 6/2024.

Imperial Valley MSP Program will:

- 1) Provide coordination in conjunction with MESA advisor for all MESA activities in the Imperial Valley.
- 2) Develop and/or coordinate MESA academic and enrichment components that include Academic Excellence Workshops, Test preparation workshops, MESA Day Competitions, field trips and speakers, and extracurricular Intensives such as Saturday and summer programs.
- 3) Provide MESA Advisors with necessary instructional materials and additional supplies for students to complete "hands-on" math and science projects.
- 4) Offer MESA Advisor several Professional Development Opportunities related to STEM and Higher Education.
- 5) Make transportation, and all other arrangements, for MESA Field Trips, Competitions and other MESA related events.

IMPERIAL VALLEY



**Math Engineering Science
Achievement**

**PROGRAM PARTICIPATION AGREEMENT
2023-2024**

Student Data Access

My school will provide access to student data necessary to select, monitor, and guide MESA participants including the students' California Statewide Student Identification number (CASSID) and academic transcripts.

Describe any additional school site support you are willing to provide:

Superintendent Approval:

Signature

12/11/23

Date

Imperial Valley MESA Approval:

Signature

Date

IMPERIAL VALLEY



**Math Engineering Science
Achievement**

**PROGRAM PARTICIPATION AGREEMENT
2023-2024**

Imperial Valley MESA
900 N. 6th St, Rm #8
El Centro, CA 92243
PH: (760) 335-5159
EMAIL: Jespino@sdsu.edu
Program Director: Jeanette
Espino

School: **Holtville High School**
Address: 755 Olive Ave
City/Zip: Holtville, CA 92250
PH: (760) 356-2926
School District: Holtville Unified School District
Superintendent: Celso Ruiz
Principal: A. Arevalo
MESA Advisor: Marisela Valenzuela

Allocation of Resources for MESA - My School will:

- 1) Assign a Mathematics, Science, English, or Computer Science teacher to be a MESA Advisor. Appoint additional MESA Advisors (1 for every 30 students) as necessary.
- 2) Appoint a counselor to act as a liaison to work with the MESA Counseling Coordinator.
- 3) Provide classroom space for weekly MESA periods and activities. (If not offering a MESA class.)
- 4) Provide transportation to and from MESA Day at Imperial Valley College in February 2024.
- 5) Provide appropriate school site funds (Prop 98, Title 1, GATE, SIP, SB-813, etc.), to cover the following costs required to maintain the MESA Program:

\$3,000.00	Advisor Stipend
\$1,500.00	Hands on math/ science/ engineering materials
\$500.00	Competitions
\$500.00	For Instructional Assistant

\$5,500.00 total support for fiscal year; 8/2023 to 6/2024.

Imperial Valley MSP Program will:

- 1) Provide coordination in conjunction with MESA advisor for all MESA activities in the Imperial Valley.
- 2) Develop and/or coordinate MESA academic and enrichment components that include Academic Excellence Workshops, Test preparation workshops, MESA Day Competitions, field trips and speakers, and extracurricular Intensives such as Saturday and summer programs.
- 3) Provide MESA Advisors with necessary instructional materials and additional supplies for students to complete "hands-on" math and science projects.
- 4) Offer MESA Advisor several Professional Development Opportunities related to STEM and Higher Education.



**PROGRAM PARTICIPATION AGREEMENT
2023-2024**

- 5) Make transportation, and all other arrangements, for MESA Field Trips, Competitions and other MESA related events.

Student Data Access

My school will provide access to student data necessary to select, monitor, and guide MESA participants including the students' California Statewide Student Identification number (CASSID) and academic transcripts.

Describe any additional school site support you are willing to provide:

Superintendent Approval: _____
Signature Date

12/11/23

Imperial Valley MESA Approval:

Signature Date

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

INFORMATION ITEMS

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION



Terms and Conditions

EnergIZE Applicant and/or Applicant Team Version: February 2023

As a condition for participating in the Energy Infrastructure Incentives for Zero-Emission Commercial Vehicles (EnergIZE) Project, either the Incentive Applicant Team, Recipient, or Approved/Preferred Vendor must comply with the requirements below with the Recipient of EnergIZE funds bearing responsibility of ensuring compliance. Applicant Teams must mutually agree upon which items they intend to be responsible for by initialing each line below and by signing and dating the document.

Infrastructure Will Support Medium and Heavy-Duty Vehicles

- 1. _____ I assure that equipment purchased with an EnergIZE incentive, including electric vehicle charging and hydrogen fueling equipment, will be utilized for the charging or fueling of Class 2B – Class 8 commercial vehicles;**
- 2. _____ I agree to provide access to charging/fueling equipment for the intended commercial fleet or the public at the agreed upon location;**

Maintaining, Using, and Operating Equipment

- 3. _____ I agree to ensure that chargers installed in the project are operational at least 97 percent of a charging site's standard hours of operation for five years after commissioning. Without limitation to other rights and remedies which the CEC may have, including but not limited to provisions specified in the Terms and Conditions of this agreement, this requirement to ensure operability for five years after commissioning shall survive the completion or termination date of this agreement.**
- 4. _____ I agree to maintain equipment insurance as required by law;**
- 5. _____ I agree to ensure equipment purchased with an EnergIZE incentive, including electric vehicle charging and hydrogen fueling equipment, will be maintained as recommended by the manufacturer and as needed to prolong the equipment lifetime;**

6. _____ I agree that equipment purchased with an EnergIIZE incentive, including electric vehicle charging and hydrogen fueling equipment, will be operated as recommended by the manufacturer to ensure durability and efficiency;
7. _____ I agree to the Manufacturers Terms and Conditions for usage of the equipment and to purchase extended product warranty;

For Charging as a Service Vendors ONLY:

8. _____ I agree to full responsibility for project management, installation, construction, operation, and maintenance of charging infrastructure;
9. _____ I agree to provide and maintain cable management systems for charging stalls and shall ensure compliance with any associated AHJ requirements for the fleet listed on the application;
10. _____ I agree to full responsibility for the total duration of the agreement described in the application form (five years at a minimum).

Vendor Assurances

11. _____ I agree to carry Worker's Compensation Insurance for all employees who will be engaged in the performance of this Agreement and agree to furnish EnergIIZE staff with satisfactory evidence of this insurance at any time it may be requested;
12. _____ If self-insured for worker's compensation, I hereby warrant such self-insurance is permissible under the laws of the State of California and agree to furnish to EnergIIZE staff satisfactory evidence of this insurance at any time EnergIIZE staff may request;
13. _____ I agree to ensure vendor and/or sub-vendor's, Contractors State License Board (CSLB) number active, in good standing, and make EnergIIZE staff aware of any updates to my status in a timely manner.
14. _____ I agree to perform reasonable due diligence in the selection of a vendor, installer, or subcontractor who aids in the construction, installation, commissioning, or completion of an infrastructure site and hereby waive any rights to hold responsible EnergIIZE staff for potential delays, damages, or injuries; if applicable.

Equipment Compliance



15. _____ I agree that equipment must be in compliance and remain in compliance with all applicable US federal, California state, and local rules and regulations, including those regarding air quality; furthermore, I agree that EnergIIZE staff reserves the right to check compliance at any time;
16. _____ I agree to be available for any follow-up inspection by EnergIIZE staff or their designee, if requested, and agree to provide reasonable facilities and assistance for the safety and convenience of their representatives. All site visits and evaluations will be performed in a manner that does not unduly interfere with or delay the work;

Incentive Cancellation

17. _____ When the incentive has been received by the Vendor, and in any instance wherein the incentive is canceled for any reason, I will notify voucherprocessing@tetrattech.com if a different person should receive these messages instead;

Public Funding Sources

18. _____ I agree to disclose to EnergIIZE staff all sources of public funding that apply to the purchase of any equipment for which I request EnergIIZE incentives;

ADA Compliance

19. _____ I agree to comply with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. 12101, et seq.), which prohibits discrimination on the basis of disability, as well as applicable regulations and guidelines issued pursuant to the ADA;

AB 841 Compliance

20. _____ I agree to comply with Assembly Bill 841 (2020). AB 841 (Ting, 2020) added Public Utilities Code (PUC) section 740.20, which requires Electric Vehicle Infrastructure Training Program (EVITP) certification to install electric vehicle charging infrastructure and equipment for work performed on or after January 1, 2022, subject to certain exceptions.

All electric vehicle charging infrastructure and equipment located on the customer side of



the electrical meter shall be installed by a contractor with the appropriate license classification, as determined by the Contractors' State License Board, and at least one electrician on each crew, at any given time, who holds an EVITP certification. Projects that include installation of a charging port supplying 25 kilowatts or more to a vehicle must have at least 25 percent of the total electricians working on the crew for the project, at any given time, who hold EVITP certification. One member of each crew may be both the contractor and an EVITP certified electrician. The requirements stated in this paragraph do not apply to any of the following:

- 1) Electric vehicle charging infrastructure installed by employees of an electrical corporation or local publicly owned electric utility.
- 2) Electric vehicle charging infrastructure funded by moneys derived from credits generated from the Low Carbon Fuel Standard Program (Subarticle 7 (commencing with Section 95480) of Article 4 of Subchapter 10 of Chapter 1 of Division 3 of Title 17 of the California Code of Regulations).
- 3) Single-family home residential electric vehicle chargers that can use an existing 208/240-volt outlet.

Billing and Payment

21. _____ I agree that all projects receiving funds through an Energize Incentive shall comply with all California public works requirements (Lab. Code § 1720 et seq. and 8 CCR 16000 et seq.) including but not limited to the payment of prevailing wages;
22. _____ I agree that all project billings shall clearly summarize actual itemized costs billed and requested for reimbursement as outlined as eligible costs in the Energize Implementation Manual. I agree that I will not present ineligible costs on any invoice submitted;
23. _____ I agree to submit these itemized project billings and to report matching costs (if applicable) with sufficient supporting documentation and based upon actual costs incurred. I further acknowledge that the failure to do so may result in delayed payment;
24. _____ I agree to retain all project records for a minimum of three (3) years after the final payment has been received or after the agreement term, whichever is later, unless otherwise specified in the funding agreement. These records include but are not limited to



payment requests, the equipment invoice(s), proof of purchase, equipment payment information and related bank records, documentation of match funding, and purchaser information;

25. _____ Upon written request from EnerGIIIZE staff I agree to provide detailed documentation of all project expenses at any time throughout the project and for a period of at least three (3) years thereafter. I acknowledge and agree that project documentation, including documentation of project expenses, is subject to audit by the California Energy Commission or its designated representative.

Requesting New Equipment

26. _____ I agree to seek pre-approval from the EnerGIIIZE staff on the inclusion of new equipment for approval if not included on the Site Equipment Manifest;

Incentive Processing Center

27. _____ I agree to keep my EnerGIIIZE Incentive Processing Center account, and any shared accounts, active while I have unredeemed incentives, for the three (3) years after project commissioning;
28. _____ I agree to partner with any Vendor requesting an incentive on my behalf to ensure complete documentation for incentive redemption. I further understand that I will receive automated emails from the EnerGIIIZE Incentive Processing Center if a Vendor requests an incentive on my behalf;

Data Collection

29. _____ I agree to ensure a minimum of thirty-six (36) months of data collection on deployed infrastructure equipment, reported quarterly, starting from the date of final commissioning. Data requirements are outlined in section 9.6 of the Implementation Manual;
30. _____ I agree to respond to surveys put forth by EnerGIIIZE staff on a quarterly basis for a period of thirty-six (36) months from the date of final commissioning;

Project Timeline



31. _____ I agree to Inform EnergIIZE staff in a timely manner if the deployment timeline (time from notice of conditional award to final commissioning) exceeds twenty-four (24) months. Failure to do so may place the Applicant at risk of delayed or cancelled incentive payment(s).

EnergIIZE Applicant and, if applicable, Approved Vendor and Additional Signatories undersigned agree jointly to the following items:

Information Sharing

- 32. I understand and agree that basic project information (i.e. location, organization name, and infrastructure to be installed) will be shared with geographically relevant utility provider(s) for the purposes of infrastructure planning and incentive coordination;
- 33. General information about my project may be shared publicly including project type, project zip code, type of infrastructure installed, and number of vehicles being serviced. EnergIIZE staff will not use fleet names or exact locations without expressed permission.

Confidential Information

- 34. I agree that application materials submitted for this incentive request are considered confidential if marked as such;

Compliance with Terms

- 35. I agree that failure to comply with the terms of this agreement may result in withholding of future payments or repayment of received incentive funds to EnergIIZE staff and may be considered for any future award determinations;
- 36. I agree the information represented on all forms submitted to EnergIIZE staff as part of my application are true and correct and all supporting documentation is true and correct and meet the minimum requirements of EnergIIZE;
- 37. I understand and agree that after an incentive request is submitted, the end-user cannot be changed;
- 38. I understand that EnergIIZE staff reserves all rights and remedies available under the law to enforce the terms of this agreement;



Implementation Manual

39. I acknowledge that EnergIIZE staff may at any time, by written order, make changes within the EnergIIZE Implementation Manual to affect future Incentive rollout. Any such changes will not cause an increase or decrease in the estimated cost of, or the time required for, completion of the current project under this agreement;
40. I have read, understand, and agree to all provisions in the EnergIIZE Implementation Manual;

Privacy Policy

41. I have read and agree to the EnergIIZE Commercial Vehicles Privacy Policy;

Equipment

42. I understand and agree that this EnergIIZE incentive request is only valid for the specific equipment purchased through this specific vendor/manufacture, and that any incentive provided based on this request will be null and void if the purchaser, vendor/manufacture, or equipment identified herein change after incentive receipt or for noncompliance with applicable EnergIIZE requirements;

Acknowledgement of Terms

43. Please place an "X" in the space provided indicating whether one or more parties are signing this agreement:
- _____ Applicant is sole signer of this agreement: By signing this EnergIIZE Incentive Request Terms and Conditions Form, I acknowledge that I have read and understand, and Applicant agrees to be bound by, the entire terms and conditions as described above. I certify under penalty of perjury that the information provided is accurate and (if applicable) do hereby assert I have been granted authority by my organization to sign and agree on their behalf.
 - _____ Applicant, approved vendor, and/or additional signatories are signing this agreement: By signing this EnergIIZE Incentive Request Terms and Conditions Form, we acknowledge that we have read and understand, and all signatories agree to be bound by, the terms and conditions as described above. We agree that each party is separately responsible for the numbered items above as defined by



the party name next to each numbered item. We acknowledge both parties agree to all of the lettered items listed above, jointly. We certify under penalty of perjury that the information provided is accurate and (if applicable) do hereby assert we have been granted authority by our organizations to sign and agree on their behalf.

If applicable, does this incentive request represent your organization's first zero-emission infrastructure purchase?

Yes No

Applicant

Company/Organization Name:	
Name of Authorized Representative and Title:	
Signature of Authorized Representative:	
Date:	

Approved Vendor, if applicable

Name of Approved Vendor (Company/Organization Name):	
Name of Authorized Representative and Title:	
Signature of Authorized Representative:	
Date:	

Additional Signatory, if applicable

Company/Organization Name:	
Relationship to project (recipient, applicant team member, preferred vendor, fleet, etc.):	
Name of Authorized Representative and Title:	
Signature of Authorized Representative:	
Date:	



Additional Signatory, if applicable

Company/Organization Name:	
Relationship to project (recipient, applicant team member, preferred vendor, fleet, etc.):	
Name of Authorized Representative and Title:	
Signature of Authorized Representative:	
Date:	



PREVAILING WAGE & EVITP COMPLIANCE AFFIDAVIT

Recipient Name or Organization:

Printed Name of Recipient's Authorized Representative (first and last):

Title of Recipient / Title of Recipient's Authorized Representative:

of EVITP Certified Electricians on the Project

By signing this affidavit, I (Authorized Signer - First Name Last Name), with respect to {Application ID}, {Project Site Address, Street, City, State, Zip Code}, affirm that I am authorized to attest under penalty of perjury under the laws of the State of California, that each of the statements in the paragraphs below are complete, true, and correct. I understand and agree that applications and projects that do not meet the following requirements may not receive an incentive and any falsification or misrepresentation of information relating to the Project could result in disqualification from Communities in Charge.

1. If the electric vehicle charging infrastructure and equipment to be installed supplies charging ports, then it will be installed by a contractor with an appropriate license classification, as determined by the Contractors' State License Board, in good standing, with **at least one certified electrician on each crew who also holds an Electric Vehicle Infrastructure Training Program (EVITP) certification.**
2. If the electric vehicle charging infrastructure and equipment to be installed supports **EV Charging**, then it will be installed by a contractor with an appropriate license classification, as determined by the Contractors' State License Board, in good standing, with **at least one certified electrician on each crew who also holds an Electric Vehicle Infrastructure Training Program (EVITP) certification.**
3. The persons or entities installing electric vehicle charging infrastructure and equipment shall comply with all California Public Works requirements (Lab. Code § 1720 et seq. and 8 CCR 16000 et seq.) including but not limited to **the payment of prevailing wages**. Certified Payroll and a DIR number (or DIR exemption) will be verified upon Milestone Request.
4. With this form, I have provided the following information:
 - a. Verification and signature from the contractor employing the EVITP certified electricians, confirming that the identity of each electrician is accurate, that each electrician's EVITP certification is valid and current on the EVITP website, and that, at all times during work hours, the EVITP certified electricians worked at the job site (if construction has commenced).
 - b. Names of electricians must be entered as recorded by EVITP, as verified through the online certification database at www.EVITP.org.

Signature:

Date:

AUDIT CERTIFICATION

2022-23 FINANCIAL REPORT / AUDIT

Holtville Unified School District
Imperial County, California

In accordance with Assembly Bill 3627, Chapter 1002, as it pertains to amended Education Code section 41020.3, the Governing Board must review and accept the prior year's Financial Report/Audit, at a public meeting, on or before *January 31, 2024* and

THEREBY, as written verification of said review, the Governing Board of

Holtville Unified School District reviewed and accepted on
1/16/2024 the Annual Financial Report as of June 30, 2023.

District Superintendent
(signature)

01/16/2024

Date

Please email a copy of the Audit Certification to fas@icoe.org and submit the original by March 15th to:

**Imperial County Office of Education
District Fiscal Advisory Services
1398 Sperber Road
El Centro, CA 92243**