



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

February 20, 2024

Board of Trustees

Jared Garewal, President

Ben Abatti Jr., Clerk

Julie Duarte, Member

Matt Hester, Member

Kevin Grizzle, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells

Holtville

where tradition meets vision



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Tuesday, February 20, 2024

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East 6th Street., Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present

Absent

Jared Garewal, President

Ben Abatti Jr., Clerk

Julie Duarte, Member

Matt Hester, Member

Kevin Grizzle, Member

Jasmine Garewal, Student Rep

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___ - ___

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE
CLOSED SESSION AGENDA.**

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

5. REPORTABLE CLOSED SESSION ACTIONS:

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – February 20, 2024
AGENDA PAGE 2**

6. RECOGNITIONS

HMS Students

7. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER

JURISDICTION OF THE BOARD. *At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.*

8. COMMUNICATIONS FROM THE SCHOOL DISTRICT

*Holtville Teachers Association
California School Employees Association
Student Board Member
Governing Board
Assistant Superintendent
Superintendent*

9. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. GENERAL FUNCTION

*1) Adoption of Minutes: January 16 & January 30, 2024 Pgs. 3-7
(Supplemental Information)*

B. FINANCE AND BUSINESS

*1) Warrant Orders week beginning 1/18/23 to week ending 2/8/24 Pgs. 9-19
(Supplemental Information)*

C. PERSONNEL SERVICES

*1) Classified Employment Pg. 21
2) Certificated Employment Pg. 22
3) Certificated Resignation Pg. 23*

D. GENERAL BUSINESS

The Board is asked to approve the following items:

- 1) 2023-24 Holtville Unified School District Calendar Pg.25*
- 2) Grant Award Notification for 2023-24 Ag. Career Technical Education Incentive Grant in the amount of \$33,815 Pg. 26-27*
- 3) Donation of a pre-lit Christmas tree & decorations to HMS by Mary Hernandez & Fernando Romero in the amount of \$450 Pg. 28*
- 4) Border Region Talent Pipeline Collaborative Participation Agreement Pgs. 29-36*
- 5) 2023-24 School Accountability Report Card (SARC) for all school sites Pgs. *****

Motion: _____ Second: _____ Ayes: ___ Nays: ___ Vote: ___-___

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – February 20, 2024
AGENDA PAGE 3**

10. INFORMATION ITEMS

A) Update on construction – Greg Cox

11. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

A) Approve the 2023-24 Comprehensive School Safety Plan

(Mr. Velazquez) Pgs. ****

Motion: _____ Second: _____

Preferential Student Vote - Aye: ____ Nay: ____

Ayes: ____ Nays: ____ Vote: ____ - ____

B) Approve the HUSD Parent and Family Engagement Policy

(Mr. Velasquez) Pgs. 38-41

Motion: _____ Second: _____

Preferential Student Vote - Aye: ____ Nay: ____

Ayes: ____ Nays: ____ Vote: ____ - ____

C) Approve 2023-24 Holtville Unified School District Home-to-School Transportation Plan

(Mr. Velazquez) Pg. 42

Motion: _____ Second: _____

Preferential Student Vote - Aye: ____ Nay: ____

Ayes: ____ Nays: ____ Vote: ____ - ____

12. FUTURE BOARD MEETING DATE

Monday, March 11, 2024 is the next Regular Board Meeting

13. ADJOURNMENT

14. CLOSED SESSION if needed

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

**** A copy is available at the District Office and online www.husd.net

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

Holtville

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**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – February 20, 2024
AGENDA PAGE 2**

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(Supplemental Information)

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**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – February 20, 2024
AGENDA PAGE 3**

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(Mr. Velazquez) Pgs. ****

Motion: _____ Second: _____
Preferential Student Vote - Aye: ___ Nay: ___
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B) Approve the HUSD Parent and Family Engagement Policy

(Mr. Velasquez) Pgs. 38-41

Motion: _____ Second: _____
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C) Approve 2023-24 Holtville Unified School District Home-to-School Transportation Plan

(Mr. Velazquez) Pg. 42

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Preferential Student Vote - Aye: ___ Nay: ___
Ayes: _____ Nays: _____ Vote: ___ - ___

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HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Regular Board Meeting
Minutes – January 16, 2024**

{Page 1 of 3}

The Board of Trustees of the Holtville Unified School District met in a Regular Session on January 16, 2024, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:00 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Jared Garewal, President; Ben Abatti Jr., Clerk; Julie Duarte, Member; Matt Hester, Member; Kevin Grizzle, President; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: Jasmine Garewal, Student Rep

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION In: 5:05 p.m. **Out:** 6:14 p.m.

Nothing to report.

RECOGNITIONS

Alondra Pichardo and Giselle Estrada were recognized for their reclassification in ELA. Giselle was present and Mr. Drye read a statement from her teacher, Mrs. Lansman about her accomplishment.

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. None

COMMUNICATIONS FROM THE SCHOOL DISTRICT

HTA President Crystal Arias wished everyone a Happy New Year and welcomed the Board to visit the sites and classrooms.

CSEA President Ray Castro wished everyone a Happy New Year and thanked the Board for the great communication.

Board members wished everyone a Happy New Year. They thanked Mr. Grizzle for his term as President of the Board. They will look into visiting the school sites.

Mr. Wells reported that the Governor of CA announced the initial state budget, and the final will be made in July. They are projecting a big shortfall due to the economy and inflation. The COLA is less than 1%, they are discussing ways to prepare ourselves.

Mr. Ruiz thanked HTA and CSEA for the open communication. He apologized for the delay in construction of the new Finley office and parent center.

**CONSENT AGENDA
GENERAL FUNCTIONS**

Moved by Trustee Abatti, Seconded by Trustee Grizzle to approve the following consent agenda items as follows: GENERAL FUNCTION – Adoption of Minutes: December 11, 2023. FINANCE AND BUSINESS – Warrant orders week beginning 12/14/23 to week ending 1/11/24. PERSONNEL SERVICES – Classified Resignation of Ricardo Vasquez Mariz, Grounds (District); Victoria Smith, Yard Aide/Crossing Guard (Finley). Classified Employment of Zuhey Luna, Work Study Student (District). GENERAL BUSINESS – Donation of \$2500 from Carl & Katherine Locher for Livestock housing roofing for Holtville’s FFA program. Out of State trip for HHS Ag Business class to tour agricultural companies & University of Arizona in Yuma, AZ 2/13/24. 2023-24 MESA Program Participation Agreement for HMS & HHS. All approved by unanimous votes, Ayes: 5, Nays: 0. Vote: 5-0.

INFORMATION ITEMS

A) Mr. Velazquez briefly described the LEA Level Parent and Family Engagement Policy and how parents and family members are involved in the development of the Title 1, Part A policy. B) Mr. Velazquez presented a PowerPoint on the 2023-24 LCAP Mid-Year Report. The report must include all available midyear outcome data related to metrics identified in the current LCAP and all available midyear expenditure and implementation data on all actions identified in the current LCAP. The total LCFF funds was \$23,239,937 and LCFF Supplemental/Concentration Grants was \$5,715,796. The slides showed the Goals along with the measuring and reporting results. C) Mr. Martinez gave an update on the Emergency Communication System. The system has been installed at all sites and training was provided for local law enforcement and fire personnel. D) Mr. Martinez also gave an update on the Motorola Radio System that recently installed. The radio frequency reaches out to Seeley and surrounding areas of Holtville. Radios have been given to bus drivers and the distribution of more radios will also be given to yard aides, principals and other staff.

ACTION/DISCUSSION ITEMS

Moved by Trustee Grizzle, Seconded by Trustee Hester to approve the EV Jump Start Grant in the amount of \$19,123.73 to install one bus charger at Holtville High School to be used by visiting schools using electric buses, by the approval and acceptance of the EnergIZE Prevailing Wage & EVITP Compliance Affidavit. Mr. Drye explained that this grant is being offered to encourage other schools buy and use electric buses. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Hester, Seconded by Trustee Abatti to approve the 2022-23 Annual Audit. Mr. Wells presented a PowerPoint of the financial audit of the District’s books for the 2022-23 school year. This report provides typical business year-end financial statements. The audit is broken into 3 parts – the MD&A which is my narrative, the financial statements with notes and a third section for findings. MD&A shows the key highlights of our 22-23 financials which is our total net position increased by nearly \$6 million due to increased assets in construction and also a

reduction in deferred inflows in pensions calculations. It also showed total revenues and expenditures increased due primarily to new grants and construction funds. One highlight is in the pensions section where it showed why we have wild swings in our net position. The calculations are based on actuarial done on the unfunded liability of the entire State’s pension systems, and our district’s proportional share. These calculations are dependent on the discount rate, or the percent of investment returns they estimate at the same time of the calculation. Current projection is \$20 million, whereas +1% is approximately \$10 million and -1% is \$30 million. Once again we do not have any findings or recommendations for 2022-23, and overall the audit went well. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Hester to approve Board Policy BP 3540 for Transportation & Administrative Regulation AR 3541 for Transportation Routes and Services. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Duarte to approve Board Policy BP 6184 & Administrative Regulation AR 6184 for Continuation Education. Mr. Velazquez explained that the FPM requires the District to update policies pertaining to foster youth which we clearly do, but it needs to be stated in the policy. Passed by unanimous votes Ayes: 5, Nays: 0.

FUTURE BOARD MEETING DATE

Regular Board Meeting: Tuesday, February 20, 2024

ADJOURNMENT

The meeting adjourned at 7:10 p.m.

**Ben Abatti Jr., Clerk
Holtville Unified School District
Board of Trustees**

**Holtville Unified School District
Special Board Meeting
Minutes – January 30, 2024**

{Page 1 of 2}

The Board of Trustees of the Holtville Unified School District met in a Special Session on January 30, 2024, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:01 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Jared Garewal, President; Ben Abatti Jr., Clerk; Julie Duarte, Member; Matt Hester, Member; Kevin Grizzle, Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent

MEMBERS ABSENT: Jasmine Garewal, Student Rep.

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

- A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

REPORT OF CLOSED SESSION In: 5:02 p.m. **Out:** 6:43 p.m.

The Governing Board voted unanimously in closed session to terminate probationary classified employment of employee #23242283

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. Nothing

ACTION/DISCUSSION ITEMS

Moved by Trustee Abatti, Seconded by Trustee Hester to table the approval of Board Policy BP 5144 for Discipline & Administrative Regulation AR 5144 for Discipline. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Hester to table the approval of Board Policy BP 5144.1 Suspension and Expulsion/Due Process & Administrative Regulation AR 5144.1 Suspension and Expulsion/Due Process. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Duarte to approve the Notice of Completion of the modular restrooms at Finley, Pine & Holtville Middle School by American Modular Systems, Inc. Mr. Wells explained that they are trying to stay on top of the construction completions by filing with the County. Passed by unanimous votes Ayes: 5, Nays: 0.

**Holtville Unified School District
Special Board Meeting
Minutes – January 30, 2024**

{Page 2 of 2}

FUTURE BOARD MEETING DATE

Regular Board Meeting: Tuesday, February 20, 2024

ADJOURNMENT

The meeting adjourned at 6:48 p.m.

**Jared Garewal, Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Register 000278 - 01/18/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000278, Dated 01/18/2024

24256804	918.98	Printed	010		AGUIRRE, LILLIAN (000503/1)
24256805	2,932.34	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24256806	999.82	Printed	010		AVILA, DAVID (000510/1)
24256807	4,473.47	Printed	010		C R and R INCORPORATED (000070/2)
24256808	1,055.43	Printed	010		CALIBER SCREENING (000075/1)
24256809	3,092.22	Printed	010		CITY OF HOLTVILLE (000102/1)
24256810	2,911.87	Printed	010		COASTAL SUPPLY CO, INC (001225/1)
24256811	362.52	Printed	010		COSTCO (000110/1)
24256812	1,123.73	Printed	010		COX.LINDSAY (000522/1)
24256813	99.49	Printed	010		D LUPITAS RESTAURANT (000119/1)
24256814	382.26	Printed	010		DEL SOL MARKET (000125/1)
24256815	245.00	Printed	010		Department of Justice Accounting Office (000130/1)
24256816	2,489.50	Printed	010		EMPLOYMENT DEVELOPMENT DEPT (000151/1)
24256817	143.50	Printed	130		FBC OF HENDERSON LLC (000154/2)
24256818	76.45	Printed	010		FEDERAL EXPRESS CORP (000155/1)
24256819	91,567.85	Printed	560		FIRST FDN PUBLIC FIANCE (001002/1)
24256820	358.55	Printed	010		GAS COMPANY (000172/1)
24256821	145.81	Printed	010		GEORGES PIZZA (000177/1)
24256822	2,753.11	Printed	130		GOLD STAR FOODS, INC (001163/1)
24256823	662.27	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24256824	926.00	Printed	010		HOME DEPOT DEPT 32-2149095931 (000203/1)
24256825	14,991.20	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
24256826	140.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
24256827	120.06	Printed	010		KC MANUFACTURING INC (000252/1)
24256828	4,000.00	Printed	010		MONSIDO, INC (000984/2)
24256829	70,000.94	Printed	210		PYRO-COMM SYSTEMS, INC (001068/1)
24256830	345.75	Printed	010		RingCentral Inc (000930/2)
24256831	598.00	Printed	110		SCANTRON (000340/2)
24256832	3,686.03	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24256833	103.89	Printed	010		SPARKLETTS WATERS (000370/1)
24256834	5,325.07	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
24256835	127.00	Printed	010		T-Mobile USA, Inc. (001153/1)
24256836	250.00	Printed	010		WRIGHT, GINA (000591/2)

217,408.11

Number of Items

33 Totals for Register 000278

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 01/18/2024, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Org Summary

Holtville Unified School District

Check #	24256804 through	24256836 Total Count	33	\$217,408.11
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10

Register 000279 - 01/25/2024

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
24257246	715.00	Printed	010		Law Offices Arthur Palkowitz (001116/1)
					1 Totals for Register 000279

Bank Account COUNTY - County, Register 000279, Dated 01/25/2024

24257246 715.00 Printed

Law Offices Arthur Palkowitz (001116/1)

715.00 Number of Items 1 Totals for Register 000279

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000280, Dated 01/25/2024					
24257679	101.23	Printed	010		AGUIRRE, LILLIAN (000503/1)
24257680	102,317.81	Printed	010		AIRWAVE COMMUNICATIONS (001092/1)
24257681	4,584.19	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24257682	9.06	Printed	010		AUTO ZONE (000049/1)
24257683	845.00	Printed	010		Baja Desert Tire Co (000052/2)
24257684	7,327.38	Printed	010		BDJTech (000925/3)
24257685	3,479.55	Printed	010		BDJTech (000925/3)
24257686	308.89	Printed	130		Brady Industries of California (001176/1)
24257687	395.00	Printed	010		CALIFORNIA SCHOOL LIBRARY ASSO (000082/1)
24257688	341.94	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24257689	287.52	Printed	010		COSTCO (000110/1)
24257690	41.54	Printed	010		COUNTY MOTOR PARTS (000111/3)
24257691	281.84	Printed	010		COX.LINDSAY (000522/1)
24257692	255.26	Printed	010		D LUPITAS RESTAURANT (000119/1)
24257693	102.71	Printed	010		DAVID and SONS TRUCK REPAIR IN (000120/1)
24257694	140.73	Printed	010		DEL SOL MARKET (000125/1)
24257695	1,801.00	Printed	010		DEPT OF TOXIC SUBSTANCE CONTRO (000132/1)
24257696	1,605.89	Printed	130		DOMINOS PIZZA (000142/2)
24257697	501.11	Printed	010		GAS COMPANY (000172/1)
24257698	232.23	Printed	010		GEORGES PIZZA (000177/1)
24257699	2,367.20	Printed	130		GOLD STAR FOODS, INC (001163/1)
24257700	1,713.50	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24257701	30,508.26	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
24257702	453.65	Printed	010		INTERSTATE BATTERY SYSTEMS OF (000236/1)
24257703	231.25	Printed	010		Jack Schreder & Associates (000824/2)
24257704	15.93	Printed	010		JOSE CHABOYA (000497/1)
24257705	123.13	Printed	010		KC AUTO SERVICE LLC (001091/1)
24257706	3,579.80	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
24257707	297.49	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
24257708	54.50	Printed	110		LEDEZMA, FERNANDA (000611/1)
24257709	4,400.00	Printed	010		MCF Consulting, INC (000948/1)
24257710	300.81	Printed	010		ORTIZ,XOCHI,FL (000528/1)
24257711	178.78	Printed	010		QUILL CORP (000318/1)
24257712	25.41	Printed	010		QUILL CORP (000318/1)
24257713	504.23	Printed	010		QUILL CORP (000318/1)

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Register 000280 - 01/25/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000280, Dated 01/25/2024 (continued)					
24257714	193.91	Printed	010		QUILL CORP (000318/1)
24257715	108.55	Printed	010		ROMANS WATER (000331/1)
24257716	426.47	Printed	010		SCHOOL PATHWAYS LLC (000348/1)
24257717	8,930.27	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24257718	2,820.00	Printed	010		Sherman Garnett & Associates (001089/1)
24257719	2,264.52	Printed	010		SWEETWATER SOUND HOLDINGS, LLC (001239/1)
24257720	8,778.50	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)

193,236.04 Number of Items 42 Totals for Register 000280

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Org Summary

Holtville Unified School District

Check #	24257246 through	24257720	Total Count	43	\$193,951.04
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14

Register 000281 - 02/01/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000281, Dated 02/01/2024					
24259184	3,437.99	Printed	010		A T & T (000008/2)
24259185	1,805.12	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24259186	911.85	Printed	010		AVILA, DAVID (000510/1)
24259187	3,738.69	Printed	110		BDJTech (000925/3)
24259188	215.00	Printed	010		CAASFEP (001052/1)
24259189	1,780.71	Printed	010		CALIBER SCREENING (000075/1)
24259190	100.00	Printed	010		CALIFORNIA INTERSCHOLASTIC FED (000080/4)
24259191	259.70	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24259192	5,065.39	Printed	010		CARDMEMBER SERVICES (000322/2)
24259193	2,093.99	Printed	010		CHEER OUTFITTERS (001017/2)
24259194	196.47	Printed	010		CHIMITS, SAMANTHA (000793/1)
24259195	390.30	Printed	010		D LUPITAS RESTAURANT (000119/1)
24259196	192.60	Printed	010		DEF PRODUCTS, LLC (001167/1)
24259197	1,400.00	Printed	010		DESERT MUFFLER R RADIATOR (001100/1)
24259198	150.00	Printed	010		EWELL EDUCATIONAL SERVICES (001186/1)
24259199	414.32	Printed	130		FBC OF HENDERSON LLC (000154/2)
24259200	70.92	Printed	010		FEDERAL EXPRESS CORP (000155/1)
24259201	31.58	Printed	010		GAS COMPANY (000172/1)
24259202	104.15	Printed	010		GEORGES PIZZA (000177/1)
24259203	670.70	Printed	130		GOLD STAR FOODS, INC (001163/1)
24259204	7.47	Printed	010		GONZALES, HECTOR (000780/2)
24259205	164.44	Printed	010		HARRISON, PATRICA (000523/1)
24259206	1,769.61	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24259207	47.50	Printed	010		HOLTVILLE CHAMBER OF COMMERCE (000197/1)
24259208	3,042.26	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
24259209	150.00	Printed	010		IMPERIAL COUNTY OFFICE OF ED (000218/1)
24259210	171.26	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24259211	102.75	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24259212	137.00	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24259213	68.50	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24259214	68.50	Printed	130		IMPERIAL COUNTY PUBLIC HEALTH (000219/1)
24259215	3,006.63	Printed	010		JOHNSTON, CARL J (000533/1)
24259216	17.23	Printed	010		JOSE CHABOYA (000497/1)
24259217	97.00	Printed	010		MECHANICS BANK HOLTVILLE BRANCH (000321/1)
24259218	1,500.00	Printed	010		MEDIC FIRST (000700/3)

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Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 02/01/2024, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000281 - 02/01/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000281, Dated 02/01/2024 (continued)					
24259219	67.92	Printed	010		PITNEY BOWES BANK INC PURCHASE POWER (000308/2)
24259220	40,000.00	Printed	210		PYRO-COMM SYSTEMS, INC (001068/2)
24259221	562.43	Printed	010		QUILL CORP (000318/1)
24259222	255.34	Printed	010		QUILL CORP (000318/1)
24259223	697.12	Printed	010		QUILL CORP (000318/1)
24259224	797.97	Printed	010		R S D (000320/1)
24259225	4,803.48	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24259226	1,471.93	Printed	010		SIGN FACTORY PRINTING & OFFICE (000601/1)
24259227	626.38	Printed	010		SPARKLETTS WATERS (000370/1)
24259228	129.04	Printed	010		SWEETWATER SOUND HOLDINGS, LLC (001239/1)
24259229	4,919.47	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
24259230	122.00	Printed	010		Tommys Screen Printing (000395/1)
24259231	454.02	Printed	010		UNFIRST CORPORATION (000727/2)
24259232	175.06	Printed	010		VALENZUELA, MARISELA (000585/1)
24259233	840.24	Printed	010		Verizon Wireless Services LLC (000422/1)
24259234	2,230.83	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
	91,532.86	Number of Items	51	Totals for Register 000281	

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Org Summary

Holtville Unified School District

Check #	24259184	through	24259234	Total Count	51	\$91,532.86
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Register 000282 - 02/08/2024

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000282, Dated 02/08/2024

24260346	605.89	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
24260347	40.00	Printed	010		ANTUNEZ AUTO BODY PARTS (000033/1)
24260348	294.57	Printed	130		Brady Industries of California (001176/1)
24260349	88.80	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
24260350	287.52	Printed	010		COSTCO (000110/1)
24260351	301.85	Printed	010		D LUPITAS RESTAURANT (000119/1)
24260352	335.28	Printed	010		DE LIRA, ANTHONY (001034/1)
24260353	145.08	Printed	010		DEL SOL MARKET (000125/1)
24260354	193.76	Printed	010		DRYE, MITHCELL (000516/1)
24260355	344.40	Printed	130		FBC OF HENDERSON LLC (000154/2)
24260356	164.36	Printed	010		FEDERAL EXPRESS CORP (000155/1)
24260357	110.51	Printed	010		FRAZIER, DENNISE (001003/1)
24260358	1,424.80	Printed	010		GEORGES PIZZA (000177/1)
24260359	3,535.21	Printed	130		GOLD STAR FOODS, INC (001163/1)
24260360	1,503.43	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
24260361	15,603.12	Printed	010		Imperial County Sheriff (000938/1)
24260362	620.90	Printed	010		Law Offices Arthur Palkowitz (001116/1)
24260363	163.76	Printed	010		MANGE, MARCI (000553/1)
24260364	750.00	Printed	010		MEDIC FIRST (000700/3)
24260365	52.40	Printed	010		PIZANO, NADIA (000993/1)
24260366	932.42	Printed	010		SEQUOIA FLORAL INTERNATIONAL (001184/1)
24260367	5,448.94	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
24260368	344.96	Printed	010		SWEETWATER SOUND HOLDINGS, LLC (001239/1)
24260369	5,025.06	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
24260370	219.29	Printed	010		UNFIRST CORPORATION (000727/2)
24260371	1,606.14	Printed	010		Verizon Wireless Services LLC (000422/1)

40,142.45

Number of Items

26 Totals for Register 000282

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 02/08/2024, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Org Summary

Holtville Unified School District

Check #	24260346 through	24260371	Total Count	26	\$40,142.45
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HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2023/24
DATE: FEBRUARY 20, 2024

The Board is requested to approve the following Classified Employment for 2023-24 SY:

1. Ashley Sarabia Yard Aide Finley

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED EMPLOYMENT
DATE: FEBRUARY 20, 2024

The Board is requested to approve the following Certificated Employment for the 2023/24 SY:

1. Edward Velasquez School Psychologist District

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED RESIGNATION
DATE: FEBRUARY 20, 2024

The Board is requested to accept the following Certificated Resignation:

1) Jennifer Sutter	Ag. Teacher	6/7/24
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HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

**HOLTVILLE UNIFIED SCHOOL DISTRICT CALENDAR*
2024-25**



WHERE TRADITION MEETS VISION



August 1-2,5-9,12-13, 2024	Counselor Contract Days (Non-School Days)
August 14-16, 2024	Teacher Contract Days (Non-School Days)
August 19, 2024	FIRST DAY OF SCHOOL (MINIMUM DAY)
September 2, 2024	Labor Day Observed - Holiday
September 13, 2024	Deficiency Notices
October 11, 2024	End of 1st Quarter
October 21-25, 2024	Parent Conf. Week/Report Cards
November 7, 2024	Deficiency Notices
November 11, 2024	Veteran's Day Observed - Holiday
November 22, 2024	Minimum Day
November 25-29, 2024	Thanksgiving Break
November 28, 2024	Thanksgiving Day Observed - Holiday
December 20, 2024	End of Quarter/Minimum Day Release
Dec 23 - Jan 3, 2025	Christmas Break
January 1, 2025	New Year's Day Observed - Holiday
January 20, 2025	MLK B-Day Observed - Holiday
February 7, 2025	Deficiency Notices
February 10, 2025	Lincoln's B-Day Observed- Holiday
February 17, 2025	Washington's B-Day Observed - Holiday
February 28, 2025	Fair Day - Local Holiday
March 10, 2025	Staff Development/Non-School Day
March 14, 2025	End of 3rd Quarter
April 17, 2025	Minimum Day
April 18, 2025	Good Friday Observed - Holiday
April 21-25, 2025	Spring Break
May 2, 2025	Deficiency Notices
May 26, 2025	Memorial Day Observed - Holiday
June 4, 2025	End of 4th Quarter
June 5, 2025	LAST DAY OF SCHOOL (MINIMUM DAY)
June 6, 2025	Teacher Check-Out/Last Contract Day
July 9-13,16-18,20,23-24, 2025	Counselor Contract Days (Non-School Days)
June 19, 2025	Juneteenth Observed - Holiday
July 4, 2025	Independence Day Observed - Holiday
	Early Release Teacher PD Day
	First and Last School Days (Min. Days)
	Staff Development/Non-School Day
	End of Quarters
	Holidays No School
	Minimum Day 12:00 pm Release
	BOARD ADOPTED - ??????????

August 2024	September 2024	October 2024
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 S= 10 TC= 13	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 S= 20 TC= 20	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 S= 23 TC= 23
November 2024	December 2024	January 2025
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 S= 15 TC= 15	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 S= 15 TC= 15	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 S= 19 TC= 19
February 2025	March 2025	April 2025
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 30 31 S= 17 TC= 17	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 S= 20 TC= 21	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 S= 16 TC= 16
May 2025	June 2025	July 2025
S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 S= 21 TC= 21	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 S= 4 TC= 5	S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 S= School Days, TC= Contract Days
June 3 - Pine Promotion	June 4 - HMS Promotion	June 5 - HHS Graduation

*Please note: this calendar applies to students and Certificated staff only. Classified Staff should consult with their immediate supervisors regarding their workdays.

Grant Award Notification

GRANTEE NAME AND ADDRESS Celso Ruiz, Superintendent Holtville Unified School District 621 East Sixth Street Holtville, CA 92250	CDE GRANT NUMBER			
	FY	PCA	Vendor Number	Suffix
	23	23068	63149	00
Attention Celso Ruiz	STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office	Resource Code	Revenue Object Code		13
Telephone 760-356-2974	7010	8590		INDEX

Name of Grant Program
 2023-24 Agricultural Career Technical Education Incentive Grant

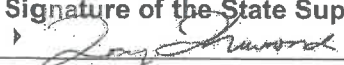
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$33,815	---	\$33,815		7/1/23	6/30/24
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency	

I am pleased to inform you that you have been funded for the 2023-24 Agricultural Career Technical Education Incentive Grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, this award will be amended accordingly.

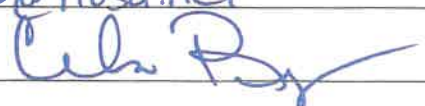
Please return the original, signed Grant Award Notification (AO-400) to:

Rosalinda Jorrin, Associate Governmental Program Analyst
 Career and College Transition Division
 California Department of Education
 1430 N Street, Suite 4202
 Sacramento, CA 95814-5901

California Department of Education Contact Charles Parker	Job Title Education Administrator I
E-mail Address cparker@cde.ca.gov	Telephone 916-319-0673
Signature of the State Superintendent of Public Instruction or Designee 	Date January 18, 2024

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent Celso Ruiz	Title Superintendent
E-mail Address celso@husd.net	Telephone 760-356-2974
Signature 	Date 1/30/24

GRANT AWARD NOTIFICATION (Continued)

Holtville Unified School District has been funded for the 2023-24 Agricultural Career Technical Education Incentive Grant. If the school(s) listed on the schedule complies with the established outcome identified in the grant, the state agrees to pay the school district the allocated amount(s) as indicated. The allocation(s) is based on the amount requested on the application(s) from the eligible site(s) in your district and any adjustments based on availability of funds. The release of funds will be done in anticipation of the 2023-24 Agricultural Career Technical Education Incentive Grant Report of Expenditures being received. This report is due in the Regional Supervisor's Office by October 15, 2024.

Questions regarding grant allocations should be directed to the Regional Supervisor:

- North Coast Region
JessaLee Goehring 209-639-2828 jgoehring@cde.ca.gov

- Central Region
Jill Sperling 559-303-3148 jsperling@cde.ca.gov

- San Joaquin Region
Shay Williams-Hopper 559-740-3686 swilliamshopper@cde.ca.gov

- South Coast Region
Greg Beard 805-756-2402 gbeard@calpoly.edu

- Southern Region
Jackie Ioimo Jones 805-863-8481 jioimo@cde.ca.gov

- Superior Region
Anthony Drumonde 209-564-8008 adrumonde@cde.ca.gov

Funds will be distributed per the following schedule and expended in accordance with the district's approved 2023-24 application and original guidelines.

School	Grant Award
Holtville High School	\$33,815

Conditions and assurances previously agreed upon as part of the original application and included as part of this grant award packet are still applied as part of the conditions of this award.

To accept this award, the AO-400 must be signed and returned to the California Department of Education within ten days of receipt. The AO-400 must contain the original signature of an authorized agent for the school district. Grant funds cannot be released until this AO-400 is returned.

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: ACCEPTANCE OF DONATIONS
DATE: FEBRUARY 20, 2024

The Board is asked to accept the following generous donations to HMS:

1. Donation of a pre-lit Christmas tree & decorations to HMS by Mary Hernandez & Fernando Romero in the amount of \$450

**BORDER REGION TALENT PIPELINE COLLABORATIVE
PARTICIPATION AGREEMENT**

This Border Region Talent Pipeline Collaborative Participation Agreement (hereinafter referred to as “Agreement”), dated December 13, 2023 is entered into between the Foundation for Grossmont and Cuyamaca Colleges (hereinafter referred to as “Fiscal Agent”) and Holtville Unified School District (hereinafter referred to as “Subawardee”), collectively referred to as “Parties” and individually as “Party.”

Award Summary	
Subawardee:	Holtville Unified School District
Work Plan:	Plan and Budget Application 2023-24
Amount:	\$60,000

RECITALS

WHEREAS, the Grossmont-Cuyamaca Community College District (hereinafter referred to as “District”) has been awarded a Regional K-16 Education Collaborative Grant from the California Department of General Services, Office of Public School Construction (hereinafter referred to as “Granting Agency”) relating to the Border Region Talent Pipeline Collaborative (hereinafter referred to as “K-16 Collaborative”) and has designated the Foundation for Grossmont and Cuyamaca Colleges as Fiscal Agent for the K-16 Collaborative and is responsible for contracting and distributing funds to each Subawardee within the region, following certification by the region’s K-16 Collaborative.

WHEREAS, the Fiscal Agent is authorized to receive funding from the California Department of General Services, Office of Public School Construction in partnership with the Foundation for California Community Colleges as a third-party administrator, for The Border Region Talent Pipeline Collaborative to strengthen education-to-workforce pathways from high school to postsecondary education in the region.

WHEREAS, the Subawardee is entering into this agreement to set the terms and conditions for their agency’s award of the Border Region Talent Pipeline Collaborative and to be accountable for all deliverables identified in the Subawardee’s application (hereinafter referred to as “Exhibit A: Work Plan & Budget Application, Scope of Work”).

NOW, THEREFORE, in consideration of these mutual promises, the Parties agree as follows:

1. AWARD AMOUNT

The total amount for this Agreement is \$60,000 and payment to Subawardee shall be made in accordance with the terms and conditions of this Agreement and as determined by the amount approved by the region’s K-16 Collaborative defined in Exhibit A: Work Plan & Budget Application, Scope of Work.

Subawardee certifies to the K-16 Collaborative that grant funds received shall be used solely for the purpose of supporting the program or programs for which the grant is awarded.

Funding for this project is provided by the Granting Agency. The Fiscal Agent’s obligation to pay the Subawardee is conditioned upon receipt of funding from the Granting Agency and upon the Subawardee’s compliance with the terms and conditions of this Agreement.

The Fiscal Agent shall, in its sole discretion, have the right to terminate or suspend this Agreement or reduce the funding and service levels proportionately upon thirty (30) days’ written notice to the Subawardee in the event the funding ceases or is reduced prior to the ordinary expiration of the period of performance. The termination shall be in accordance with Section 9 of this Agreement.

2. PERIOD OF PERFORMANCE

The period of performance for this Agreement shall commence on July 1, 2023 and shall expire on June 30, 2024, unless terminated earlier in accordance with the termination/cancellation provisions of this Agreement.

3. MODIFICATIONS

The Subawardee may request modifications to the work to be performed. All such requests must be submitted in writing to the K-16 Collaborative prior to the modification being made. The K-16 Collaborative may require that an Amendment be processed if the K-16 Collaborative determines that a change would materially affect the project outcomes, the terms of this Agreement, or the terms included in the K-16 Collaborative Work Plan and Budget Instructions.

Subawardee may make changes to any budget category amounts up to 10% of the total award amount per line item without the approval of the K-16 Collaborative so long as budget categories are not added or deleted, the total dollar amount of the Agreement is not affected, and the outcomes of the Agreement will not be materially affected. Subawardee may add or delete budget categories subject to the prior approval of the K-16 Collaborative.

Amendments are required for budget changes when there are changes in the total dollar amount of the Agreement and/or the outcome of the Agreement is materially affected. The process for requesting and approving amendments are determined by the K-16 Collaborative. Budget changes or amendments are subject to applicable program limitations and require approval of the K-16 Collaborative. No extensions to the performance period will be granted.

The Border Region Talent Pipeline Collaborative process for requesting and approving changes to grant budget categories and/or amounts as well as grant amendments must be submitted in writing to the K-16 Collaborative.

4. INVOICING AND PAYMENT

Subawardee will prepare and submit invoices in accordance with the schedule detailed below:

Invoice Terms	Responsible Party
Performance Period: July 1, 2023-December 31, 2023	Subawardee submits an invoice and general ledger of expenditures. Due no later than January 25, 2024.
Performance Period: January 1, 2024 through March 31, 2024	Subawardee submits an invoice and general ledger of expenditures. Due no later than April 25, 2024.
Performance Period: April 1, 2024 through June 30, 2024	Subawardee submits an invoice and general ledger of expenditures. Due no later than July 25, 2024.

Payment(s) will be made, upon receipt of an invoice, supporting financial documents, and after review and approval of the progress/quarterly reports.

5. REPORTING

K-16 Collaborative funding is project-based with project submissions and reporting expenditures in the K-16 Collaborative reporting system. The Subawardee agrees to adhere to the reporting frequency in accordance with the schedule detailed below:

Report Type	Reporting Schedule	
	Performance Period	Due to the K-16 Collaborative
Expenditure Report	07/01/23-12/31/23	01/25/24
Narrative Report	07/01/23-12/31/23	01/25/24
Student Enrollment Data Report		01/25/24
Narrative Report	01/01/24-03/31/24	04/25/24

Expenditure Report	01/01/24-06/30/24	07/25/24
Narrative Report	04/01/24-06/30/24	07/25/24
Student Completion Data Report		07/25/24

Subawardee will be provided 30 days notice of report due dates and any changes to the reporting schedule.

- A. Subawardee shall submit quarterly narrative progress reports using the K-16 Collaborative narrative report template attached hereto as Exhibit B: Narrative Report Template and incorporated herein by reference.
- B. Subawardee shall submit biannual expenditure reports using the K-16 Collaborative expenditure report system incorporated herein by reference.
- C. Subawardee shall prepare and submit outcomes data as required by the K-16 Collaborative. As a condition of participation in this grant opportunity, Subawardee agrees to provide aggregated student data to Grossmont-Cuyamaca Community College District and the Office of Public School Construction (which administers the K16 funding) regarding their District’s use of CaliforniaColleges.edu. This data will be provided on behalf of Subawardee by the Foundation for California Community Colleges, on behalf of California College Guidance Initiative, the operator of CaliforniaColleges.edu. Failure to provide this data may result in termination of the Agreement.

6. SUBGRANTING AND SUBCONTRACTING

The Subawardee is to be fully responsible to the Fiscal Agent for the acts and omissions of its subgrantees, subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by the Subawardee. Subawardee’s obligation to pay its Subawardees and subcontractors is independent of the obligation of the Fiscal Agent to make payment to the Subawardee. As a result, the Fiscal Agent shall have no obligation to pay or enforce the payment of any money to a subgrantee or subcontractor.

The Subawardee shall immediately notify the Fiscal Agent to obtain all approvals for changes or additions to Subawardees not specifically named in Exhibit A: Work Plan & Budget Application, Scope of Work.

7. RECORDS AND AUDITS

- A. Parties must maintain records regarding use of program funds, and progress made towards objectives and/or performance under the applicable K-16 Collaborative Application (Exhibit A: Work Plan & Budget Application, Scope of Work).
- B. Parties agree that the Fiscal Agent, the Granting Agency, the Foundation for California Community Colleges, the Chancellor’s Office, the Bureau of State Audits, and any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Subawardee agrees to maintain such records for possible audit for a minimum of three (3) years after the final payment or until any audit findings have been resolved unless a longer period of records retention is stipulated. Subawardee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Subawardee agrees to include a similar right of the Fiscal Agent, the Granting Agency, the Foundation for California Community Colleges, the Chancellor’s Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to the performance of this Agreement.
- C. Records relating to this Agreement are subject to the Public Records Act. If any Public Records Act requests are made to the Granting Agency concerning this Agreement, Subawardee shall supply pertinent records, including emails, in its possession that are not privileged or otherwise exempted that are relevant to the Public Records Act response to the Fiscal Agent.

8. NOTICES/CONTACTS

All notices required or permitted under this Agreement shall be in writing and delivered personally; sent by certified mail, return receipt requested; by reputable overnight courier services, with package tracking capability to the other party's address as specified below. A Party to this Agreement may also give notice to the other Party by sending an email and receiving explicit acknowledgment of its receipt from the other party. Such notice shall be effective when received, as indicated by courier or post office. Each Party has the responsibility of keeping notice contact information accurate and current.

For Fiscal Agent:

Name: Foundation for Grossmont and Cuyamaca Colleges
Address: 8800 Grossmont College Drive
El Cajon, CA 92020

Attention Name: Sally Cox, CEO
E-mail: sally.cox@gcccd.edu
Telephone: (619) 644-7684

With a copy to:

Attention Name: Mayra Chavez-Franco, Project Coordinator
E-mail: mayra.chavez@gcccd.edu
Telephone: (619) 663-3263

For Subawardee:

Name: Holtville Unified School District
Address: 621 East 6th Street
Holtville, CA 92250

For project/program-related matters:

Attention Name: Anthony Arevalo
E-mail: aarevalo@husd.net

For fiscal-related matters:

Attention Name: John Paul Wells, Diana Perez Estrada
E-mail: jpwells@husd.net, destrada@husd.net

For data-related matters:

Attention Name: Eric Velazquez
E-mail: evelazquez@husd.net

Each Party agrees to notify the other, in writing, within 30 days of changes to project contacts.

9. TERMINATION

- A. Without Cause. A Party may suspend or terminate this Agreement upon thirty (30) days advance written notice to the other Party or Parties prior to the requested termination date. Termination of this Agreement, however, will not invalidate commitments or obligations entered into prior to the date of termination that cannot be canceled.
- B. With Cause. Each Party may terminate this Agreement upon any other Party's material breach of any provisions of this Agreement. A Party intending to terminate this Agreement pursuant to this subsection shall provide the breaching Party with written notice at least 30 days ("Cure Period") before the effective termination date. Such notice by the non-breaching Party shall specify the provision of this Agreement that was breached by the breaching Party, the acts or omissions of the breaching Party that constitute a material breach of this Agreement, and the corrective action and/or remedy requested from the breaching Party, and provide the breaching Party

with an opportunity to cure the material breach within the Cure Period unless the non-breaching party shall agree in writing to an extension of the Cure Period before the expiration of the Cure Period. Upon expiration of the Cure Period, and if the breaching party has not cured the breach and provided written notice of such cure to the non-breaching Party, this Agreement shall terminate effective the day immediately following the expiration of the Cure Period without any further notice by the Parties.

- C. If the Granting Agency terminates the Grant in whole or in part for any reason, the Fiscal Agent may terminate this Agreement to the same extent, effective upon written notice. The conditions of termination, including allowability of close-down costs and costs for pre-existing obligations, shall be the same conditions as the conditions imposed upon the Fiscal Agent by the Granting Agency.
- D. All Parties agree to use all reasonable efforts to mitigate their expenses and obligations hereunder. In such event, the Fiscal Agent shall pay Subawardee for all satisfactory services rendered and expenses incurred prior to such termination which could not by reasonable efforts of Subawardee have been avoided.
- E. Notice of termination shall be sent in accordance with the Notices section of this Agreement. Upon receipt or issue by Subawardee of a written termination notice, Subawardee shall cancel all outstanding obligations under this Agreement. Work shall stop, and Subawardee shall not incur new obligations after the effective date of the termination.

10. DISPUTES

All claims, disputes, and other matters in question between the Parties arising out of or relating to this Agreement or the breach thereof shall be addressed in the following manner. The Parties shall enter into good faith negotiations to reach an equitable settlement. Except as otherwise provided in this Agreement, any dispute concerning any question arising under this Agreement shall be decided by the Fiscal Agent. In such a case, the decision shall be reduced to writing and a copy thereof shall be mailed or otherwise furnished to the Subawardee. The decision shall be final and conclusive unless within thirty (30) calendar days from the mailing or delivery of such copy, the Fiscal Agent receives from Subawardee a written request to appeal said decision. Pending final decision of the appeal, Subawardee shall act in accordance with the written decision of the Fiscal Agent. The handling of non-criminal complaints, including discrimination complaints, and complaints and reports of criminal fraud, waste and abuse shall be as prescribed by the State of California, and/or the Granting Agency, whichever is applicable, in accordance with applicable provisions of the Code of Federal Regulations.

Notwithstanding the fact that a dispute, controversy or question shall have arisen in the interpretation of any provision of this Agreement, the performance of any work, the delivery of any material, the payment of any moneys to the Subawardee, or otherwise, Subawardee agrees that it will not directly or indirectly stop or delay the work directed by Fiscal Agent, or any party thereof, or stop or delay the delivery of any material or services required to be furnished hereunder, pending the determination of such dispute or controversy, regardless of whether such dispute, controversy, or question is or may be subject to litigation or another form of dispute resolution.

11. INDEMNIFICATION

Each Party to this Agreement agrees to defend, indemnify, and hold harmless the other Parties, their officers, agents, employees and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or its performance or nonperformance of obligations under this Agreement, of the indemnifying authority, or those of any of its officers, agents, employees, or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or willful misconduct of the Parties seeking indemnification or any of its agents or employees.

12. INSURANCE

Acceptance of this Agreement constitutes that Subawardee is not covered under Fiscal Agent's general liability insurance and that Subawardee agrees, during the term of this Agreement, to maintain, at the Subawardee's sole expense, all necessary insurance for its officers, agents, and employees, including but not limited to worker's compensation (if required by law), liability, disability, and unemployment insurance. Certificates of insurance shall

be provided to the Fiscal Agent. Specifically, during the term of this agreement, Subawardee shall maintain in full force and effect the kinds of insurance, containing the limits of liability set forth below:

- A. **Workers' Compensation:** Subawardee shall comply with the workers' compensation law of the state wherein the services are to be rendered. Such policy shall provide coverage for all persons engaged in the activities described in this Agreement under the employ, supervision or control of the Subawardee.
- B. **General Liability:** The policy shall contain a combined single limit of liability of not less than \$2,000,000 per occurrence and not less than \$5,000,000 in the aggregate.
- C. **Automobile Liability:** If automotive vehicles are operated by Subawardee in Subawardee's performance of Subawardee's obligations under this agreement, Subawardee shall maintain an automobile liability policy which shall include coverage on all owned, non-owned and hired vehicles and shall have a minimum limit of liability of not less than \$1,000,000 per occurrence.

Coverage shall be placed with an insurer having a Best's Key Rating of "A-" or better. Subawardee shall furnish Fiscal Agent with Certificates of Insurance evidencing such coverage. Such Certificate shall name Fiscal Agent as additional insureds and provide that it can be canceled only with thirty (30) days prior written notice to Fiscal Agent. If any of the foregoing coverages expire, change, or are canceled, Subawardee shall notify the Fiscal Agent within thirty (30) days prior to the effective date of such expiration, change or cancellation.

13. INDEPENDENT CONTRACTORS

For the purpose of this Agreement and all work and services specified herein, the parties shall be, and shall be deemed to be, independent contractors and not agents or employees of the other party.

Subawardee, in the performance of this Agreement, shall be and act as an independent contractor and not as an employee of the Fiscal Agent. The Subawardee understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the Fiscal Agent, and are not entitled to benefits of any kind or nature normally provided to employees of the Fiscal Agent and/or to which Fiscal Agent's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. The Subawardee assumes full responsibility for its acts and/or liabilities including those of its employees or agents as they relate to the services provided under this Agreement. The Subawardee shall assume full responsibility for withholding and payment of all: Federal, State, Local and applicable income taxes; workers' compensation; contributions, including but not limited to, unemployment insurance and social security with respect to the Subawardee's employees. The Fiscal Agent will not withhold taxes, unemployment insurance or social security for the Subawardee's employees or independent subcontractors. The Subawardee agrees to indemnify and hold the Fiscal Agent harmless from and against any and all liability arising from any failure of the Subawardee to withhold or pay any applicable tax, unemployment insurance, or social security when due.

14. ASSURANCES

By signing this Agreement the Parties certify they will comply with the terms and conditions outlined in the K-16 Collaborative Program Application and with the guidance documents provided by the Fiscal Agent, Foundation for Community Colleges, California Community College Chancellor's Office, and other guidance published by the Granting Agency.

By signing this Agreement the Subawardee certifies that it complies with state and federal requirements for Standards of Conduct, Workers' Compensation Insurance, Participation in Grant-Funded Activities, Non-Discrimination, Accessibility for Persons with Disabilities, Drug-Free Workplace Certification, Intellectual Property, and Debarment and Suspension, and will adhere to these legal standards and requirements in the performance of work related to this Agreement.

15. FEDERAL, STATE, AND LOCAL TAXES

Except as may be otherwise provided in this Agreement, the Subawardee's award amount includes all applicable Federal, State, and local taxes and duties, and therefore, the Subawardee shall be responsible for paying all such costs.

16. EQUAL OPPORTUNITY/NON-DISCRIMINATION

- A. During the performance of this Agreement, Subawardee shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer and genetic characteristics), age (over 40), marital status, denial of family care leave, sexual orientation, gender, gender expression, political affiliation, position in a labor dispute, or any characteristic listed or defined in §11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of §422.6 of the California Penal Code, or any other status protected by law is strictly prohibited. Subawardee shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.
- B. Subawardee shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §§12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2, §§7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code §12990 (a-f), set forth in chapter 5 of division 4 of title 2 of the California Code of Regulations are incorporated into this Agreement by reference and made a part hereof as if set forth in full.
- C. Subawardee shall also comply with the provisions of Government Code §§11135- 11139.8, and the regulations promulgated thereunder by the Board of Governors of the California Community Colleges (Cal. Code of Regulations, title 5, §§59300 et seq.)

17. UNENFORCEABLE PROVISION

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement remain in full force and effect and shall not be affected thereby.

18. WAIVER

Any waiver by the Fiscal Agent of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term. Failure on the part of the Fiscal Agent to require full, exact, and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms of this Agreement or stopping the Fiscal Agent from enforcing the terms of this Agreement.

19. COMPLIANCE WITH APPLICABLE LAWS

It is understood and agreed that this Agreement shall be governed by the laws of the State of California both as to the interpretation and performance; the venue of any action brought with regard to this Agreement shall be in San Diego County, State of California.

Subawardee shall be subject to and shall comply with all Federal, State and local laws and regulations applicable with respect to its performance of services under this Agreement.

20. INTELLECTUAL PROPERTY

Any information contained in publications, studies, or research funded by this Agreement shall be made available to the public following such reasonable requirements as the Granting Agency may establish from time to time. Notwithstanding the foregoing, it is the Granting Agency's intent that results be made broadly available, therefore, any requirements made by the Granting Agency will not bar the Subawardee from publication nor delay publication

by more than sixty (60) days. Subawardee grants to the Fiscal Agent and Granting Agency an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this Agreement at its sole discretion.

21. DEBARMENT AND SUSPENSION

- A. By executing this contractual instrument, Subawardee agrees to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98)
- B. By executing this contractual instrument, Subawardee certifies to the best of their knowledge and belief that it and its principals:
 - 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - 2. Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for (a) commission of a fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) or private transaction or contract; (b) violation of Federal or State antitrust statutes; (c) commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (d) commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects Subawardee’s present responsibility;
 - 3. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in B(2) above;
 - 4. Have not, within a three (3) year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause or default.

22. ORDER OF PRECEDENCE

Any inconsistency or conflict between provisions in this Agreement shall be resolved by giving precedence in the following order:

- 1) Border Region Talent Pipeline Collaborative Participation Agreement
- 2) Exhibit A: Work Plan & Budget Application, Scope of Work

IN WITNESS WHEREOF, all Parties agree.

FOUNDATION FOR GROSSMONT AND CUYAMACA COLLEGES

By: Sally Cox
 Name: Sally Cox
 Title: Chief Executive Officer
 Date: Dec 13 2023

HOLTVILLE UNIFIED SCHOOL DISTRICT

By: Celso Ruiz
 Name: Celso Ruiz
 Title: Superintendent
 Date: 2/6/24

HOLTVILLE UNIFIED SCHOOL DISTRICT

School Board Meeting Agenda

ACTION/DISCUSSION



Title I, Part A LEA Parent and Family Engagement Policy

Holtville Unified School District (HUSD), with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children a written Local Educational Agency (LEA) parent and family engagement policy.

Describe how parents and family members are involved in the development of the Title I, Part A parent and family engagement policy (ESSA Section 1116[a][2]):

HUSD, with parent and family involvement, has developed a written Title I parent and family engagement policy with input from parents and family members of participating children. Parent input is gathered during the meetings of the following district-level parent advisory committees: District English Language Advisory Committee (DELAC), Migrant Parent Advisory Committee (MPAC), and Parent Advisory Committee (PAC). In addition, parent input is gathered during the meetings of the following site-level parent advisory committees: School Site Council (SSC) and English Language Advisory Committee (ELAC). Lastly, parent input is gathered through a Local Control and Accountability Plan (LCAP) parent survey provided to all HUSD parents and families of children served under Title I, Part A. HUSD has distributed the policy to parents and family members of children served under Title I, Part A. The HUSD Title I Parent and Family Engagement Policy is distributed to parents and families through the annual notification, during registration, and via email. All newly enrolled students receive the policy during registration. The HUSD Title I Parent and Family Engagement Policy is posted on the district website. Periodically, the Title I Parent and Family Engagement Policy is reviewed and revised for Board Approval.

Describe how parents and family members will be involved in the development of the LEA Plan and support and improvement plans under ESSA Section 1111(d)(1-2) (ESSA Section 1116[a][2][A]):

The HUSD LCAP addresses parent and family engagement in Goal 3: HUSD will provide an educational experience that promotes a culture of school connectedness and involvement, student health and well-being, and the safety and security of pupils, staff, and parents. Goal 3, Action 3 is to provide additional parent involvement.

Describe how the LEA provides the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, and how this may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education (ESSA Section 1116[a][2][B]):

District staff work collaboratively with site administrators to plan and implement parent and family engagement activities. All school sites facilitate parent-teacher conferences during the 2nd week of the 2nd quarter. In the conferences, teachers review California state standards, the assessments that students will take during the year, and strategies for improving their child's success and helping their child's learning at home. Strategies include setting up online, two-way communication between teacher and parents, resources for homework help, online gradebook access for parents. The district provides support to school staff on creating communication platforms such as Remind and technical assistance to school staff and parents on ParentVue, the online gradebook portal. Other activities include parent information nights, achievement ceremonies, academic content nights, reading on the lawn, and carnivals. Activities for each site are described in each school's Title I Parent and Family Engagement Policy and their School Plan for Student Achievement (SPSA).

Describe how the LEA coordinates or integrates parent and family engagement strategies with other relevant federal, state, local laws, and programs (ESSA Section 1116[a][2][C]):

Parent and family engagement is prioritized in the HUSD LCAP, Migrant Program, SPSAs, and EL Master Plan. For example, Goal 3 of the LCAP involves school connectedness. One of the actions for Goal 3 is additional parental involvement. HUSD coordinates and integrates parent and family engagement strategies to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

Describe how the LEA will conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this Policy on improving academic quality of all schools served under Title I, Part A (ESSA Section 1116[a][2][D]):

HUSD collaborates with various parent advisory committees with the goal of improving student outcomes. This includes presentations on LCAP goals, CA School Dashboard data, and Local Priorities data. HUSD administers surveys to all parents seeking input regarding school climate, parent engagement, professional development needs, and top priorities for LCAP targeted actions. Annually, parent advisory committee members participate in the evaluation of the Title I Parent and Family Engagement Policy by providing input at district and site meetings and by completing the LCAP survey.

Describe how the LEA includes the following in the annual evaluation of the Title I, Part A parent and family engagement policy: identify barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); identify the needs of parents and family members to assist with the learning of their children, including

engaging with school personnel and teachers; and identify strategies to support successful school and family interactions (ESSA Section 1116[a][2][D][i-iii]):

HUSD annually conducts a needs assessment with parents and families to evaluate the effectiveness of the parent and family engagement policy. Needs and barriers are identified through this process, then actions are developed to address the needs of families, such as providing translated information and presentations, offering flexible meeting times, and distributed information using various methods. One barrier that has been identified is communication from the school. HUSD offers alternative options for parent communication, including phone, email, and communication apps such as Remind. Parents recommend the district send more information, such as current class grades.

Describe how the LEA will use the findings of such evaluation ESSA Section 1116(a)(2)(D)(i-iii) to designed evidence based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policy (ESSA Section 1116[a][2][E]):

As stated in the previous paragraph, the results from parent surveys and input gathered during parent advisory committee meetings are used to implement evidence-based strategies to improve family engagement and to revise the HUSD Title I Parent and Family Engagement Policy regularly.

Describe how the LEA involves parents in the activities of the schools served under Title I, Part A, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the LEA to adequately represent the needs of the population served by the LEA for the purposes of developing, revising, and reviewing the parent and family engagement policy (ESSA Section 1116[a][2][F]):

Every year, HUSD engages with parents and families from the following committees to gather input regarding the HUSD Title I Parent and Family Engagement Policy and the use of Title I, Part A funds, including how funds reserved are allotted for parental involvement activities: DELAC, PAC, and MPAC. In addition, all parents can provide input through the LCAP Parent Survey. Discussion in the meetings and questions from the survey include improving parent and family engagement strategies by providing professional development for LEA and school personnel. The input gathered through the advisory meetings and the survey helps to develop, review, and revise the current parent and family engagement policy.

Holtville Unified School District's Title I, Part A LEA Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on Tuesday, February 20, 2024. The LEA will distribute the Policy to all parents and family members of participating Title I, Part A students annually on or before September 30.

Signature Page

Eric Velazquez, Projects Director

Name and Title of Authorized Official

Signature of Authorized Official

February 20, 2024

Date

**Holtville Unified School District
Transportation Plan
2023-24**

Transportation Services:

1. Enter description of transportation services offered to pupils, and how it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. Plan may provide for the LEA to partner with municipally owned transit system to provide services to middle and high school students. An LEA may provide no-cost transit passes to students. Holtville Unified School District offers home-to-school transportation, at no cost, to all HUSD students who reside outside walking-distance from their school site. HUSD offers six main routes in the morning and afternoon with several stops on each route. HUSD offers school transportation to all school events including athletics, parades, field trips, and college visits. During school hours, HUSD provides transportation between schools for students taking Agricultural Science and Band. Furthermore, HUSD offers school transportation to expanded learning activities such as after school tutoring, Saturday school, ASES, and ELOP sessions.

2. Enter description of LEA's transportation services that would be accessible to pupils with disabilities, and homeless children and youth. In addition to regular bus routes, HUSD offers home-to-school transportation to all students with disabilities, homeless children and youth, and foster youth specific to their individual needs. HUSD transports students with disabilities to and from their school of attendance including IVCEC, schools in El Centro, and schools in Imperial. Special education buses are staffed by a driver and bus aide. Special education buses are equipped with seat belts, a service ramp and lift, and car seats for our preschool students. HUSD makes accommodations for homeless students and foster youth that attend Holtville Unified and reside outside of Holtville who otherwise would have difficulties arriving to school on-time, every day. HUSD transports students who attend Vista Sands, a program through the Imperial County Behavioral Health Services, to and from the program.

3. Enter description of how unduplicated pupils, would be able to access available home-to-school transportation at no-cost to the pupils. HUSD prioritizes home-to-school transportation, at no cost, to unduplicated pupils. HUSD maintains a modern fleet of passenger vehicles including 8 school buses, 7 vans, and 2 cars. Furthermore, HUSD employs and trains bus drivers to safely manage all regular bus routes and special transportation needs of all students. To meet the individual needs of unduplicated pupils, HUSD LCAP goals include additional transportation services to unduplicated pupils. Additionally, HUSD utilizes ELOP funds to transport students to expanded learning activities.

Consultations:

Enter description of the required plan consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils and other stakeholders.

HUSD Transportation holds regular staff meetings and annual trainings including crisis prevention and intervention (CPI) training. HUSD district administration and the transportation manager meet regularly to discuss updates, upcoming events, and school needs. The transportation department conducts annual bus safety drills with school sites. School site administrators regularly meet with parents, teachers, students, and the community to discuss LCAP goals, as they relate to additional transportation services. Furthermore, HUSD is up-to-date with evolving air pollution requirements. HUSD has a partnership with Imperial County Air Pollution Control and we are currently working together to finalize grant funding for a new school bus and a paving project. HUSD has received additional state grants to implement charging stations and alternative diesel and electric buses. The District continues to work on moving to lower-emission buses as our fleet ages out.

Revenue Calculation

Total 2022-23 Transportation Expenses (Function 3600)	1,014,170.31
Less Capital Outlay (object 6XXX, Function 3600)	392,849.58
Less Nonagency Expenditures (Goal 7110, 7150, Function 3600)	-
Estimated 60% Reimbursement	372,792.44
Less 2022-23 Transportation add-on (from LCFF Calculator)	353,701.00

Total Revenue (Object 8590, Resource 0000) 19,091.44

Expenditures and Other Financing Uses

2000-2999 - Classified Salaries	410,585.12
3000-3999 - Employee Benefits	202,930.81
4000-4999 - Books and Supplies	75,000.00
5000-5999 - Services and other Operating Expenditures	127,500.00
6000-6999 - Capital Outlay	43,005.60
7000-7999 - Other Outgo	-

Total Expenditures 859,021.53

Board Approval Date: February 20, 2024

The Transportation plan and revenue calculations were developed in accordance with Education Code Sections 39800.1 and 41850.1.