

Citizens' Oversight Committee Meeting

Wednesday, June 24, 2020

4:00 p.m.

Held online via Zoom

1. PRELIMINARY

Call to Order: The Measure "G" Citizen's Oversight Committee meeting was called to order by Chairperson Chris Stergios at 4:00 p.m. Committee members in attendance were: Chris Stergios, Chris Strahm, Katie Turner, and Joan Thornburg. The school district was represented by John-Paul Wells (non-voting representative to the Committee).

2. ADOPTION OF AGENDA

The motion to adopt the agenda was made by Joan Thornburg and seconded by Chris Strahm. The motion passed unanimously.

3. APPROVAL OF MINUTES

The agenda for the last meeting held (5/22/2019) was presented to the Committee by John-Paul Wells. Chris Strahm made a motion to accept the minutes as presented, and Katie Turner seconded. The motion passed unanimously.

4. INFORMATION/DISCUSSION

Wells provided a PowerPoint Presentation to the Committee that covered the following topics:

- a) Update on Bond Account Revenues and Expenditures – Wells also provided the Committee with a financial report from the HUSD financial system for the Bond Account that showed beginning balance, interest revenues received, expenditures, encumbrances, and projected ending balance. Wells also notified the Committee about the recent re-financing of earlier bonds from the 2002 election, which has lowered interest rates and is saving Holtville taxpayer dollars.
- b) Update on Gym Construction – Wells updated the Committee on the status of HMS Gym construction, providing information on the two construction contracts approved by the Governing Board, the remaining bid that has yet to be received for the project, and work completed to date.

5. OTHER BUSINESS

Wells discussed the requirement of the Committee to provide a simple, one-page report to the HUSD Board of Trustees, the requirements for which are located in the Committee bylaws, which are posted on the HUSD website under the Citizens' Oversight Committee page. Wells advised the Chair that in the past, this report was completed by the Chair of the Committee, and that is the hope of the District to receive the report within the next couple months.

6. ADJOURNMENT

The meeting was adjourned at 4:27 p.m.

Citizen's Oversight Committee Meeting
Wednesday, June 24, 2020 4:00 p.m.
Virtual Meeting*

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

	Present	Absent
Lucy Hendry	_____	_____
Missy Hernandez	_____	_____
Eric Lyerly	_____	_____
Chris Strahm	_____	_____
Christopher Stergios	_____	_____
Joan Thornburg	_____	_____
Katie Turner	_____	_____

2. ADOPTION OF AGENDA

Approval of agenda as presented for the meeting of June 24, 2020.

Motion _____ Second _____

3. APPROVAL OF MINUTES

Approval of meeting minutes for the meeting of May 22, 2029.

Motion _____ Second _____

4. INFORMATION/DISCUSSION

- a) Update on Bond Account Revenues and Expenditures
- b) Update on Gym Construction
 - 1. Contracts approved
 - 2. Remaining bids to be reviewed
 - 3. Work completed to date

4. ADJOURNMENT

*Members of the public may access meetings remotely by emailing jpwells@husd.net by 6/24/20 at 2:00 pm.

Balances through June (12)

Fiscal Year 2019/20

Fun- Rsr c- Y- Goal - Func- Obj t - Si - Dept	Description	Starting Balance	Debit	Credit	Account Balance
Fund 210 - Building Fund					
210- 0000- 0- - - 9110- -	Unrestricted Re,Cash in C	4,000,000.00	4,056,541.88	1,061,440.51	2,995,101.37
	Total for Object 9110	4,000,000.00	4,056,541.88	1,061,440.51	2,995,101.37
210- 0000- 0- - - 9200- -	Unrestricted Re,Accounts	5,454.98	5,454.98		5,454.98
	Total for Object 9200	5,454.98	5,454.98	.00	5,454.98
210- 0000- 0- - - 9210- -	Unrestricted Re,Accts Rec			5,454.98	5,454.98-
	Total for Object 9210	.00	.00	5,454.98	5,454.98-
	Total for Asset Accounts	4,005,454.98	4,061,996.86	1,066,895.49	2,995,101.37
Fun- Rsr c- Y- Goal - Func- Obj t - Si - Dept					
210- 0000- 0- - - 9791- -	Unrestricted Re,Beginning	4,000,000.00	4,005,454.98		4,005,454.98
	Total for Starting Balance Accounts and Object 9791	4,000,000.00	4,005,454.98	.00	4,005,454.98
Fun- Rsr c- Y- Goal - Func- Obj t - Si - Dept					
210- 0000- 0- 0000- 0000- 8660- 70- 2019	Unrestricted Re,Interest,		55,000.00		3,981.12
	Total for Revenue Accounts and Object 8660	.00	55,000.00	51,018.88	3,981.12
Fun- Rsr c- Y- Goal - Func- Obj t - Si - Dept					
210- 0000- 0- 0000- 8500- 6170- 70- 0000	Unrestricted Re,Land Impr	300,000.00	300,000.00		300,000.00
	Total for Object 6170	300,000.00	.00	.00	300,000.00
210- 0000- 0- 0000- 8500- 6200- 70- 0000	Unrestricted Re,Buildings	3,700,000.00	336,876.98		336,876.98
210- 0000- 0- 0000- 8500- 6200- 77- 8526	Unrestricted Re,Buildings		3,423,578.00	1,061,372.49	
	Total for Object 6200	3,700,000.00	3,760,454.98	1,061,372.49	336,876.98
	Total for Expense Accounts	4,000,000.00	4,060,454.98	1,061,372.49	636,876.98
Fun- Rsr c- Y- Goal - Func- Obj t - Si - Dept					
210- - - - - 9720- -	,Reserve for Enc		1,132,204.49		2,362,205.51
	Total for Ending Balance Accounts and Object 9720	.00	1,132,204.49	3,494,410.00	2,362,205.51
Total for Org 030 and Fund Building Fund					
	Starting Balance				= Calculated Ending Balance
	Budgeted	4,005,454.98			
	Actuals	4,005,454.98	2,362,205.51	1,061,372.49	632,895.86



Holtville USD Citizens' Oversight Committee

Wednesday, June 24, 2020

4:00 pm

- Adoption of Agenda
- Approval of Prior Meeting Minutes
- Information/Discussion
 - Update on Bond Account Revenues & Expenditures
 - Update on HMS Gym Construction
 - Contracts approved
 - Remaining bids to be reviewed
 - Work completed to date
- Adjournment

Agenda

1. PRELIMINARY

Call to Order: The Measure “G” Citizen’s Oversight Committee meeting was called to order by John-Paul Wells at 5:00 p.m. Committee members in attendance at the start of the meeting were: Lucy Hendry, Chris Stergios, Chris Strahm, Katie Turner, Joan Thornburg, and Eric Lyerly.

2. ADOPTION OF AGENDA

The motion to adopt the agenda was made by Lucy Hendry and seconded by Katie Turner. The motion passed unanimously.

3. NOMINATION AND ELECTION OF COMMITTEE CHAIR & VICE-CHAIR

Joan Thornburg moved to nominate and elect Chris Stergios as Chair of the Oversight Committee and Lucy Hendry as Vice-Chair. The motion passed unanimously.

4. INFORMATION/DISCUSSION

Wells provided a PowerPoint Presentation to the Committee that covered the following topics:

- a) Committee Bylaws – Wells provided the Committee with a copy of the board-approved bylaws and covered sections such as the purpose/duties of the committee, membership provisions, ethics standards, and meeting requirements.
- b) Measure “G” Project List – Wells detailed the 4 project priorities that were determined prior to the November election, and explained that the projects were presented at a public forum prior to election day. The projects, in order of priority are: HMS Gym/Multipurpose and Field Lights, HHS Cafeteria/Multipurpose, Pine Student Services Building, and Finley Classrooms/Offices.
- c) Bond Issuance Process – Wells provided an overview of the Bond, highlighting the Authorization of \$10 million, the tax rate stated in the election of \$40 per \$100,000 of assessed property value, and the bond issuance process. Wells advised that the District sold the first issuance of \$4 million on 5/21/2019, hitting the market at a favorable time, yielding an All-Inclusive Total Interest Cost (TIC) of 3.82%.
- d) Report of Expenditures – Wells advised that to date, \$0 had been spent from Measure “G” funds, as no funds had yet been deposited to the District. However, Wells explained that the HMS Gym Project has incurred planning costs that may be reimbursed by Bond funds. Wells handed out a financial report from the District’s accounting system detailing the \$22,675 in costs that have been paid thus far.
- e) Other Information – Wells also showed the Committee sample pictures and schematics of the planned HMS Gym/Multipurpose as well as a slide from the pre-election community forum which showed the tax rates per \$100,000 for other Imperial County districts.

4. ADJOURNMENT

The meeting was adjourned at 5:45 p.m.

5/22/2019 Meeting Minutes

- Bond Beginning Balance – 7/1/2019
 - \$4,005,454.98
- Bond Fund Revenues
 - \$ 51,018.88 Interest Revenues
- Bond Fund Expenditures
 - \$1,061,372.49 HMS Gym Expenditures
 - \$2,362,205.51 HMS Gym Encumbrances
- Projected Bond End Balance – 6/30/2020*
 - \$ 632,895.86

**Projected End Balance expected to be higher, as construction work is not yet completed and 4th Quarter Interest not yet received.*

Bond Financial Info 6/24/20

- Bid Package 1: Design & Construction of Modular Gymnasium (8,580 sq ft) and Auxiliary Building (1,400 sq ft)
 - Total Contract: \$3,352,746
 - Contractor: ESR Construction, Inc.
 - Notice to Proceed Issued: 2/26/2020
- Bid Package 2: Concrete Demolition & Building Pad Construction
 - Total Contract: \$70,832
 - Contractor: ESR Construction, Inc.
 - Notice to Proceed Issued: 2/26/2020

HMS Gym Contracts Approved

- Bid Package 3: Site Work & Installation of Low Voltage Systems for HMS Gymnasium
 - Total Contract: ??
 - Contractor: ??
 - Notice to Proceed Issued: ??
- Estimated Bond Budget Available: \$632,895.86

HMS Gym Bids Remaining

- 2018-19 Expenses = \$65,595
 - \$41,950 Division of State Architect Filing Fees
 - \$ 1,575 Advertising Expense
 - \$10,000 Engineering/Surveying Fees
 - \$12,070 Testing and Inspection Expenses
- 2019-20 Expenses = \$114,696
 - \$86,685 Architect Fees
 - \$ 500 Division of State Architect Filing Fees
 - \$ 2,925 Advertising Expense
 - \$ 3,500 Engineering Fees
 - \$21,086 Testing and Inspection Expenses

HMS Gym District Contributions



HMS Gym Progress to Date



HMS Gym Progress to Date



HMS Gym Progress to Date



HMS Gym Progress to Date



HMS Gym Progress to Date



HMS Gym Progress to Date
