

## **Citizens' Oversight Committee Meeting**

Wednesday, May 22, 2019

5:00 p.m. HUSD – Board Room

621 E. Sixth Street, Holtville, Ca. 92250

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### **1. PRELIMINARY**

Call to Order: The Measure “G” Citizen’s Oversight Committee meeting was called to order by John-Paul Wells at 5:00 p.m. Committee members in attendance at the start of the meeting were: Lucy Hendry, Chris Stergios, Chris Strahm, Katie Turner, Joan Thornburg, and Eric Lyerly.

### **2. ADOPTION OF AGENDA**

The motion to adopt the agenda was made by Lucy Hendry and seconded by Katie Turner. The motion passed unanimously.

### **3. NOMINATION AND ELECTION OF COMMITTEE CHAIR & VICE-CHAIR**

Joan Thornburg moved to nominate and elect Chris Stergios as Chair of the Oversight Committee and Lucy Hendry as Vice-Chair. The motion passed unanimously.

### **4. INFORMATION/DISCUSSION**

Wells provided a PowerPoint Presentation to the Committee that covered the following topics:

- a) Committee Bylaws – Wells provided the Committee with a copy of the board-approved bylaws and covered sections such as the purpose/duties of the committee, membership provisions, ethics standards, and meeting requirements.
- b) Measure “G” Project List – Wells detailed the 4 project priorities that were determined prior to the November election, and explained that the projects were presented at a public forum prior to election day. The projects, in order of priority are: HMS Gym/Multipurpose and Field Lights, HHS Cafeteria/Multipurpose, Pine Student Services Building, and Finley Classrooms/Offices.
- c) Bond Issuance Process – Wells provided an overview of the Bond, highlighting the Authorization of \$10 million, the tax rate stated in the election of \$40 per \$100,000 of assessed property value, and the bond issuance process. Wells advised that the District sold the first issuance of \$4 million on 5/21/2019, hitting the market at a favorable time, yielding an All-Inclusive Total Interest Cost (TIC) of 3.82%.
- d) Report of Expenditures – Wells advised that to date, \$0 had been spent from Measure “G” funds, as no funds had yet been deposited to the District. However, Wells explained that the HMS Gym Project has incurred planning costs that may be reimbursed by Bond funds. Wells handed out a financial report from the District’s accounting system detailing the \$22,675 in costs that have been paid thus far.
- e) Other Information – Wells also showed the Committee sample pictures and schematics of the planned HMS Gym/Multipurpose as well as a slide from the pre-election community forum which showed the tax rates per \$100,000 for other Imperial County districts.

### **4. ADJOURNMENT**

The meeting was adjourned at 5:45 p.m.

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HUSD Board Room  
621 E. Sixth Street, Holtville, Ca. 92250

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**1. PRELIMINARY**

Call to Order

Flag Salute

Roll Call

	Present	Absent
Lucy Hendry	_____	_____
Missy Hernandez	_____	_____
Eric Lyerly	_____	_____
Chris Strahm	_____	_____
Christopher Stergios	_____	_____
Joan Thornburg	_____	_____
Kathryn Turner	_____	_____

**2. ADOPTION OF AGENDA**

Approval of agenda as presented for the meeting of May 22, 2019.

Motion \_\_\_\_\_ Second \_\_\_\_\_

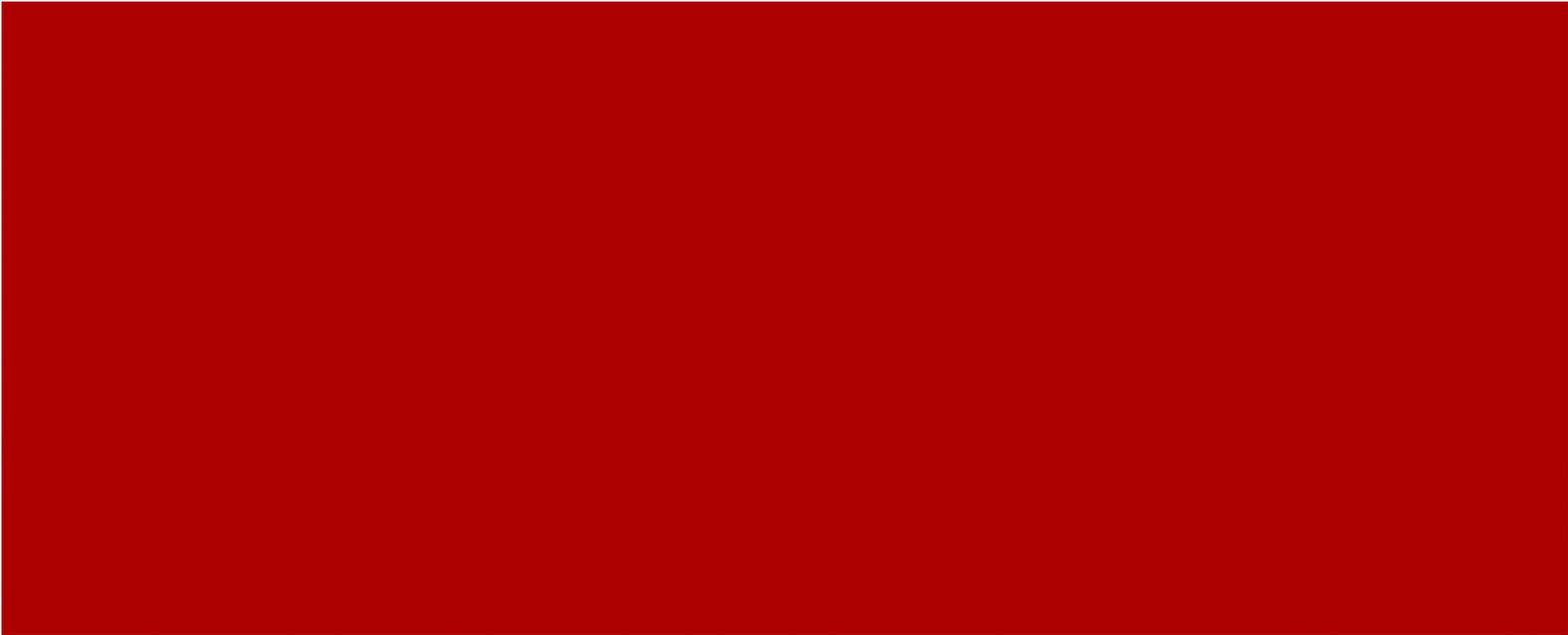
**3. NOMINATION AND ELECTION OF COMMITTEE CHAIR & VICE-CHAIR**

Motion \_\_\_\_\_ Second \_\_\_\_\_

**4. INFORMATION/DISCUSSION**

- a) Committee Bylaws
  - Purpose/Duties
  - Form 700
  - Term
  - Meetings
- b) Measure "G" Construction Project List
- c) Bond Issuance Process
- d) Report of Expenditures

**4. ADJOURNMENT**



# **Holtville USD Citizens' Oversight Committee**

Wednesday, May 22<sup>nd</sup>

5:00 pm

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- Nomination/Election of Chair & Vice-Chair
  - Information/Discussion
    - Committee Bylaws
    - Measure “G” Construction Project List
    - Bond Issuance Process
    - Report of Expenditures
  - Adjournment

# Agenda

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- Purpose/Duties: Sections 1 – 4
  - To review Measure “G” bond expenditures, inform public
  - Issue an annual report to the Board
- Membership: Sections 5.1 - 5.2
  - 7 members required
- Ethics: Section 5.3 and Ethics Statement
  - No financial interest in District contracts
- Term: Sections 5.4 – 5.6
  - 2 year term, with a maximum of 3 terms
- Meetings: Section 6
  - At least once per year

# **Bylaws Highlights**

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- Project 1: HMS Gym/Multipurpose and Field Lights
    - In process, expected completion May 2020
  - Project 2: HHS Cafeteria/Multipurpose
  - Project 3: Pine Student Services Building
  - Project 4: Finley Classrooms/Offices

## **Measure “G” Project List**

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- Authorization
  - Measure “G” Authorization = \$10 million
- Tax Rate determines issuance
  - \$40 per \$100,000 assessed value
- Bond Issuances
  - Board action to authorize
  - HUSD Bond Rating Process/Legal Documentation
  - Underwriter prices/sells to market
    - 5/21/19: HUSD sold first issuance (\$4 million)
    - All-in Total Interest Cost = 3.82%
  - \$6 million remaining funds
    - Plan to sell within 2-3 years

# Bond Issuance Process

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- To date, \$0 have been spent from Measure “G” funds
  - May reimburse planning expenditures on HMS project:
    - \$22,675 spent to date

# **Report of Expenditures**

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Detail for Dates 07/01/2018 through 06/30/2019 Fiscal Year 2018/19

Ref#	Pay To Name	Journal #	Description	Trans Date	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
<b>Fund 215 - COP</b>									
215-0000-0-0000-8500-5800-70-8526 Unrestricted Re,Professio									
		BR19-00133	Establish 15-16 COP budget for ne	03/06/19		25,000.00			25,000.00
PO19-00922	LANDMARK GEO ENGI	EN19-03231	HMS GYM PROJECT- SOIL REPK	03/06/19			11,100.00		13,900.00
PO19-01025	HOLTVILLE TRIBUNE	EN19-03594	GOAL:OTHER ADVERTISEMENT I	03/26/19			1,080.00		12,820.00
PO19-01025	HOLTVILLE TRIBUNE	EN19-03927	GOAL:OTHER ADVERTISEMENT I	04/08/19			495.00		12,325.00
PO19-01025	HOLTVILLE TRIBUNE	EN19-03966	GOAL:OTHER ADVERTISEMENT I	04/11/19			1,575.00-		13,900.00
PO19-01025	HOLTVILLE TRIBUNE	EX19-03597	GOAL:OTHER ADVERTISEMENT I	04/11/19				1,575.00	12,325.00
PO19-01177	PRECISION ENGINEEF	EN19-04143	GOAL:OTHER TOPOGRAPHIC S	04/18/19			6,400.00		5,925.00
PO19-01202	HOLTVILLE UNIFIED S	EN19-04173	CALIFORNIA GEOLOGICAL SUR	05/01/19			3,600.00		2,325.00
PO19-01202	HOLTVILLE UNIFIED S	EN19-04286	CALIFORNIA GEOLOGICAL SUR	05/09/19			3,600.00-		5,925.00
PO19-00922	LANDMARK GEO ENGI	EN19-04297	HMS GYM PROJECT- SOIL REPK	05/09/19			11,100.00-		17,025.00
PO19-01202	HOLTVILLE UNIFIED S	EX19-03905	CALIFORNIA GEOLOGICAL SUR	05/09/19				3,600.00	13,425.00
PO19-00922	LANDMARK GEO ENGI	EX19-03921	HMS GYM PROJECT- SOIL REPK	05/09/19				11,100.00	2,325.00
PO19-01177	PRECISION ENGINEEF	EN19-04482	GOAL:OTHER TOPOGRAPHIC S	05/16/19			6,400.00-		8,725.00
PO19-01177	PRECISION ENGINEEF	EX19-04123	GOAL:OTHER TOPOGRAPHIC S	05/16/19				6,400.00	2,325.00
			Account Total	06/30/19	.00	25,000.00	.00	22,675.00	
215-0000-0-0000-8500-6200-70-8526 Unrestricted Re,Buildings									
		BR19-00133	Establish 15-16 COP budget for ne	03/06/19		384,890.00			384,890.00
		BT19-00036	To correct 215 accounts	03/06/19		5,500.00			390,390.00
		BT19-00055	Update Budget Accounts to cover	05/10/19		135,765.00-			254,625.00
			Account Total	06/30/19	.00	254,625.00	.00	.00	
215-0000-0-0000-8500-6400-70-8526 Unrestricted Re,Equipment									
		BT19-00055	Update Budget Accounts to cover	05/10/19		135,765.00			135,765.00
PO19-01235	MUSCO CORPORATIO	EN19-04358	GOAL: 3.2C HMS GYM LIGHT-ST	05/10/19			135,765.00		.00
PO19-01235	MUSCO CORPORATIO	EN19-04382	GOAL: 3.2C HMS GYM LIGHT-ST	05/14/19			135,765.00-		135,765.00
PO19-01235	MUSCO CORPORATIO	EN19-04383	GOAL: 3.2C HMS GYM LIGHT-ST	05/14/19			135,765.00		.00
			Account Total	06/30/19	.00	135,765.00	135,765.00	.00	
<b>Total for Org 030 and Fund COP</b>					<b>.00</b>	<b>415,390.00</b>	<b>135,765.00</b>	<b>22,675.00</b>	<b>256,950.00</b>









HOME OF THE COUGARS

HOME	10:55	GUEST
PTS		PTS
BONUS		BONUS
FOULS		FOULS
SCORE		SCORE
PERIOD		PERIOD
PLAYER		PLAYER
FOULS		FOULS
SCORE		SCORE
MATCH		MATCH



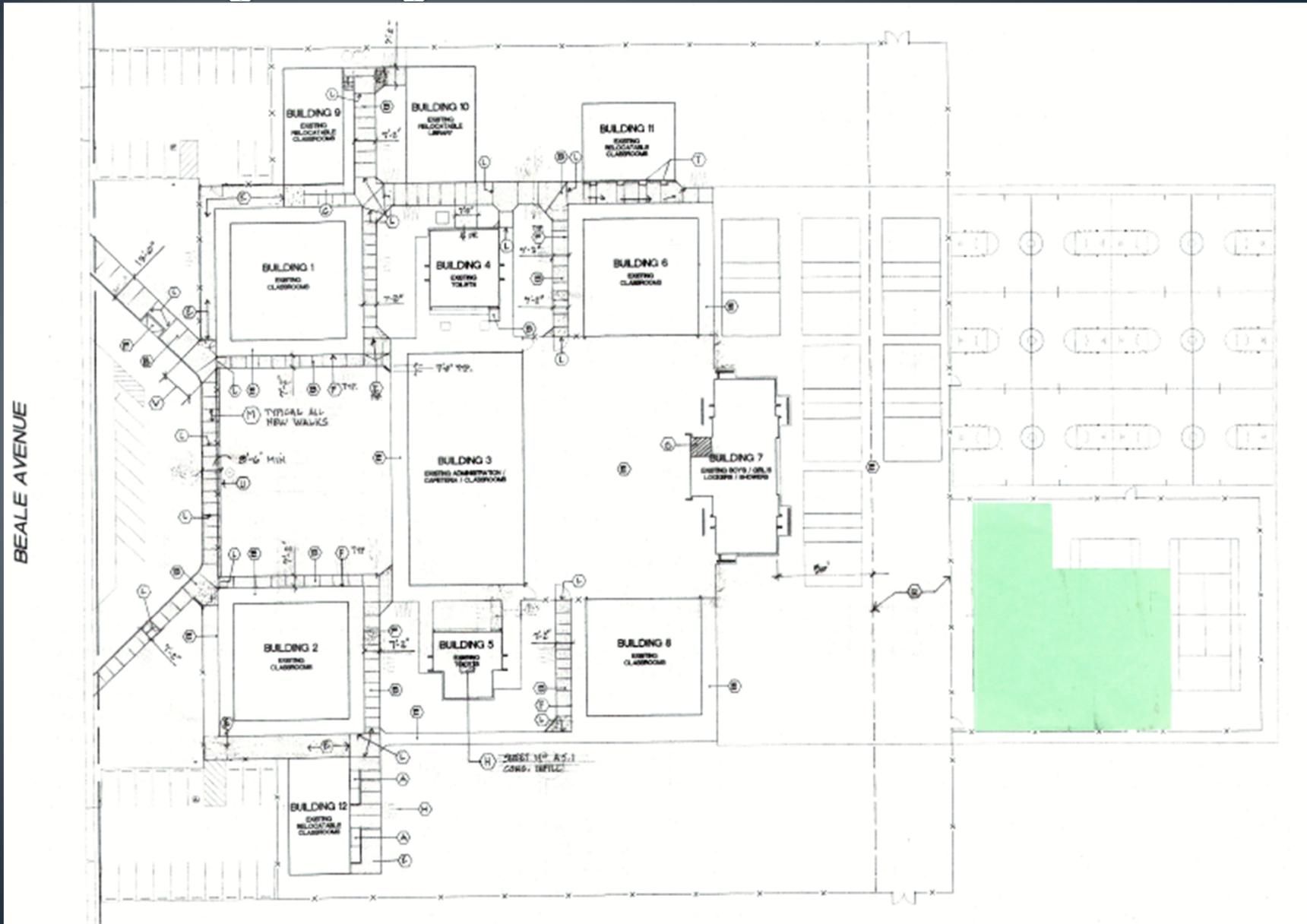


HOME OF THE  
**COUGARS**  
HOME 10:56 GUEST  
POSS. T.O.L. POSS. T.O.L.  
BONUS BONUS

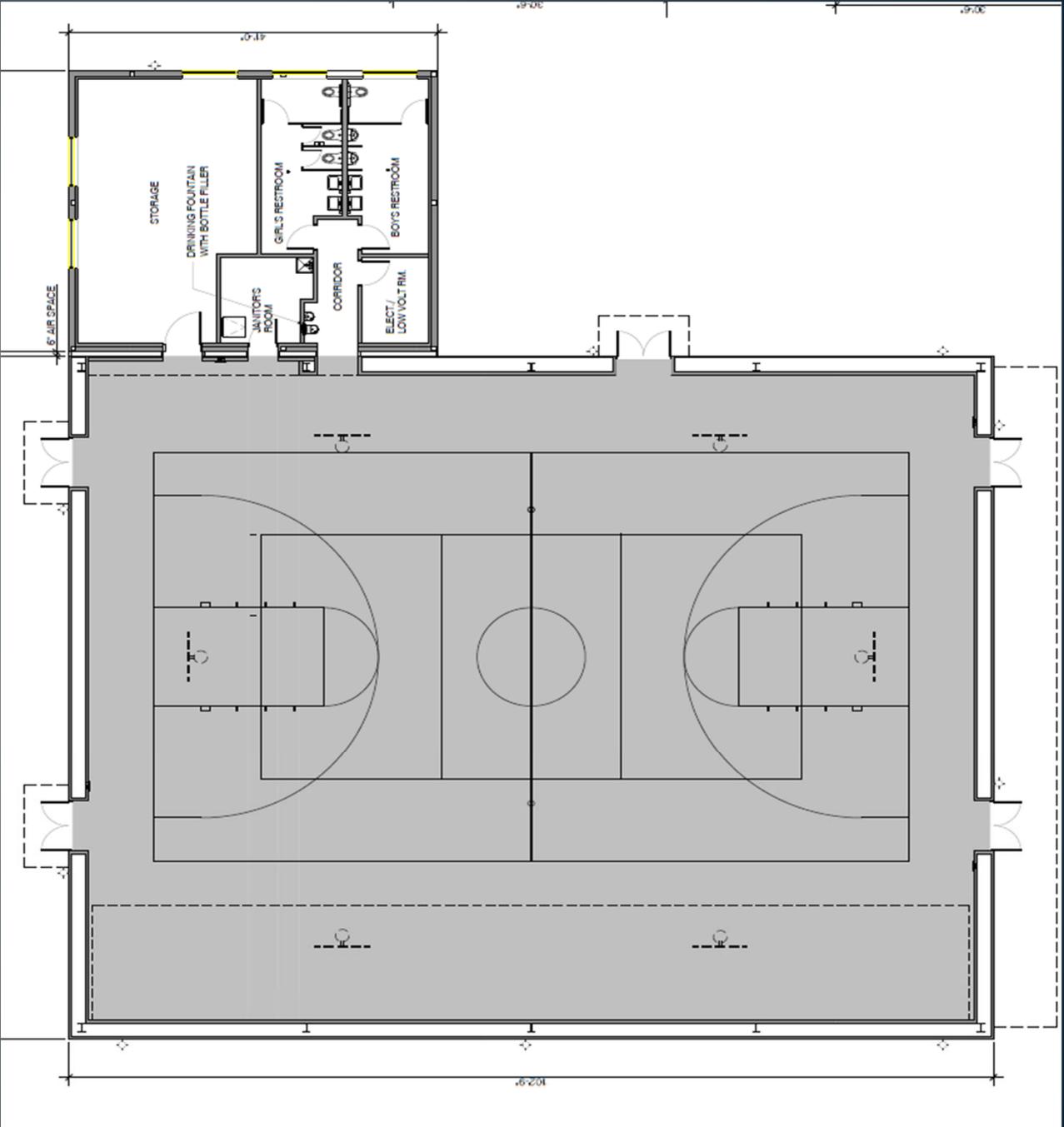
10:53

W. 4AM TO

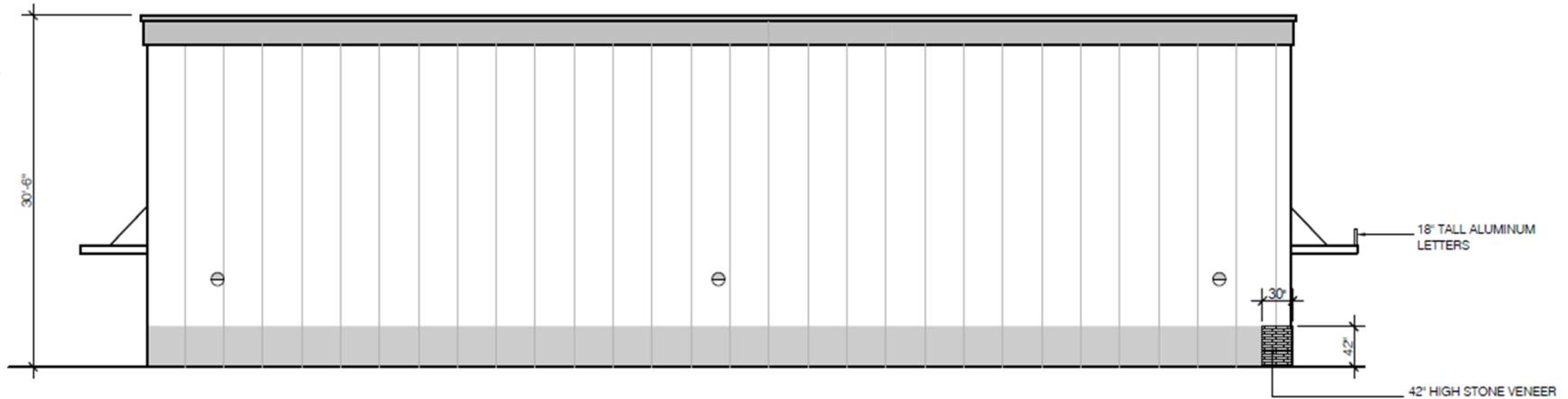
# Building Design – Site View



# Building Design – Top View

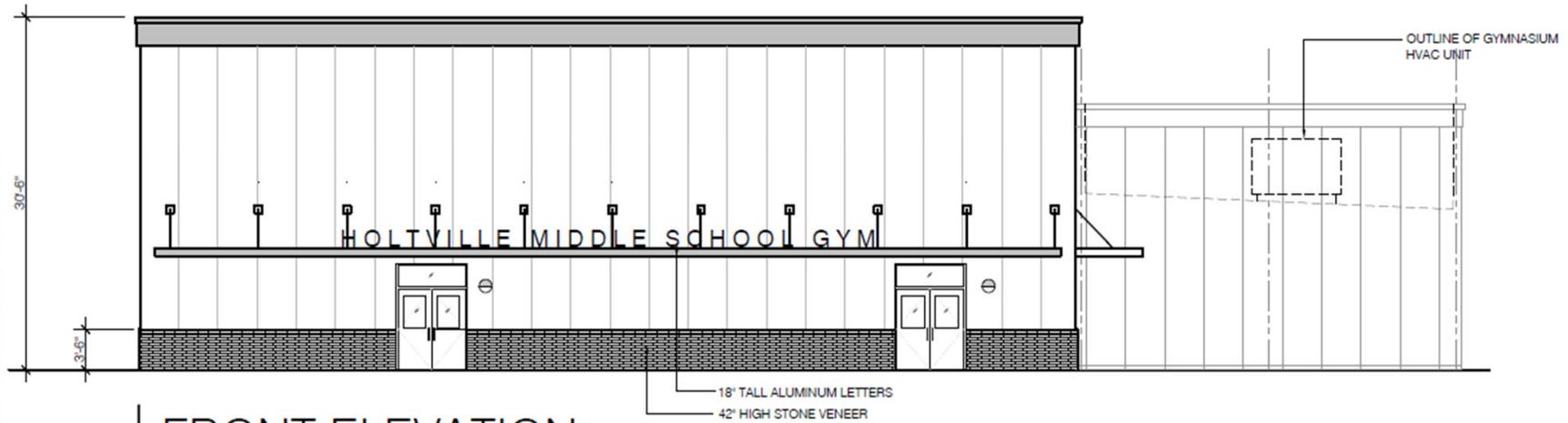


# Building Design – South, East



## SIDE ELEVATION

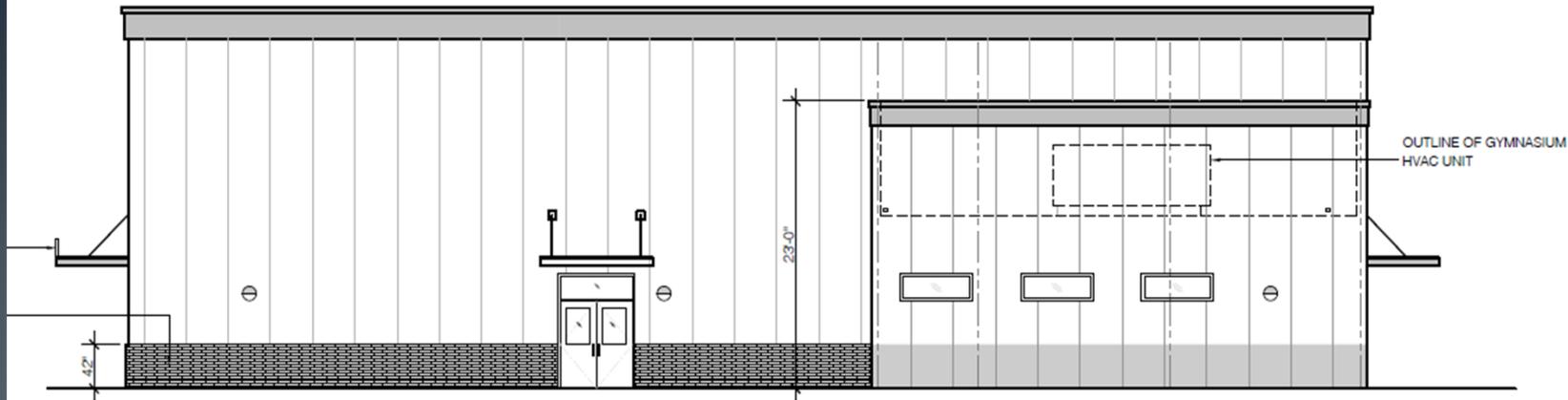
SCALE: 1/8"=1'-0"



## FRONT ELEVATION

SCALE: 1/8"=1'-0"

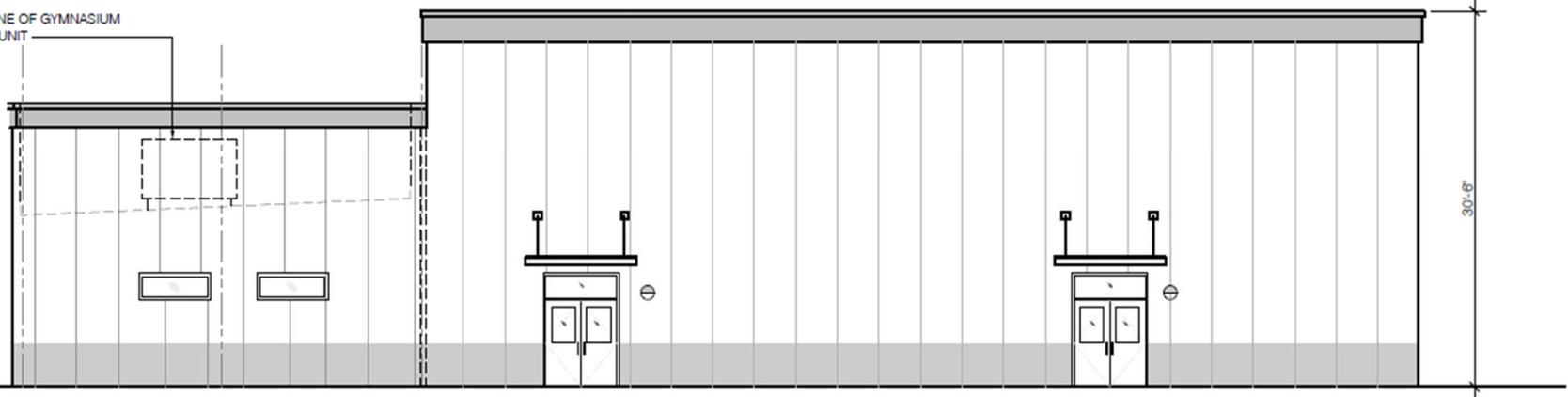
# Building Design – North, West



## SIDE ELEVATION

SCALE: 1/8"=1'-0"

OUTLINE OF GYMNASIUM  
HVAC UNIT



## REAR ELEVATION

SCALE: 1/8"=1'-0"

# How do Holtville bond tax rates compare to other communities?

- ▶ At close of 2017-18, Holtville's bond rate for the 2002 bond is \$52.40/\$100,000/yr
- ▶ This is the lowest unified district rate
  - ▶ San Pasqual = \$176.09
  - ▶ Calipatria = \$146.80
  - ▶ Calexico = \$98.60
  - ▶ Imperial = \$95.00
- ▶ Other community rates with split elementary/high school districts:
  - ▶ Brawley Elementary = \$79.80
  - ▶ Westmorland = \$33.30
  - ▶ Brawley Union High School = \$28.50 (high school) + \$30.00? (Nov 18 Election)
  - ▶ El Centro Elementary = \$62.10
  - ▶ Meadows Elementary = \$49.30
  - ▶ McCabe Elementary = \$26.10
  - ▶ Seeley Elementary = \$78.90
  - ▶ Heber Elementary = \$38.00 + \$30.00? (Nov 18 Election)
  - ▶ Central Union High School = \$52.00

Source = Isom Advisors