

Running Start

Steps for the 2025-2026 School Year

Students must be Juniors or Seniors to participate

- **Step 1:** Attend BSD Running Start Information Session (virtual)
Recording available: <https://bsd405.org/bhs/counseling/running-start/>
- **Step 2:** Attend Information session for Bellevue College*
<https://www.bellevuecollege.edu/runningstart/navigation/runningstartinfoschedule/>
- **Step 3:** Apply for Running Start at Bellevue College*
 - Complete **all steps** necessary in the application process
 - **RUNNING START INTENT**
 - **BELLEVUE COLLEGE APPLICATION**
 - <https://www.bellevuecollege.edu/current-students/placement-testing-services/>
Must use the Placement button on Placement website to submit requests
- **Step 4:** Only after you've completed Steps 1-3, contact Mrs. Campbell to arrange a meeting with your School Counselor and parent/guardian
 - **You must already have applied and completed the placement process before you have this meeting!**
- **Step 5:** Meet with parent/guardian and School Counselor to review credits and complete paperwork
 - Together we will review credits and graduation plan
 - **You** must bring your BSD signed contract (read ahead of time) and Running Start Enrollment Verification Form
- **Step 6:** Turn in your completed enrollment verification form to the college's Running Start office. They will tell you next steps to register.

Check your email (BSD email, college email) all along the process for information about registration, next steps, etc.

*or LWTech, other college



BELLEVUE COLLEGE

Running Start

Summer & Fall 2025 Information Sessions

Dual Credit With Running Start at Bellevue College!

Learn More About Running Start!

Attend one of our Running Start (RS) Summer & Fall 2025 quarter Information Session by navigating to our RS Information Session Schedule webpage at

www.bellevuecollege.edu/runningstart/navigation/runningstartinfoschedule/.

Note If attending one of our on-campus sessions attendees are required to sign up to attend.

Date	Start Time	Location
02/15/25	10:00 a.m.	Teams Event (Online)
02/25/25	10:00 a.m. or 1:00 p.m.	Teams Event (Online)
03/01/25	10:00 a.m. or 1:00 p.m.	Teams Event (Online)
03/11/25	6:30 p.m.	Bellevue College Main Campus Building N Room 201
03/20/25	6:30 p.m.	Bellevue College Main Campus Building N Room 201
03/29/25	10:00 a.m. or 1:00 p.m.	Bellevue College Main Campus Building N Room 201
04/05/25	10:00 a.m.	Teams Events (Online)
04/19/25	10:00 a.m. or 1:00 p.m.	Bellevue College Main Campus Building N Room 201
05/03/25	9 a.m. or 1:00 p.m.	Bellevue College Main Campus Building N Room 201
05/17/25	9 a.m. or 1:00 p.m.	Bellevue College Main Campus Building N Room 201
06/07/25	10:00 a.m.	Teams Events (Online)
08/2025	TBD	TBD
09/2025	TBD	TBD

**The College Application and Program Intent for Summer and Fall 2025
Running Start will open on February 15, 2025!**



Bellevue College does not discriminate on the basis of race, color, national origin, language, ethnicity, religion, veteran status, sex, sexual orientation, including gender identity or expression, disability, or age in its programs and services. Please see policy 4150 at bellevuecollege.edu/policies/. The following people have been designated to handle inquiries regarding non-discrimination policies: Title IX



Registration Process Each Quarter for Running Start Students:

1. **Schedule appointment to see your counselor with the counseling secretary.**
Each quarter, you will need to make an appointment to see your counselor. Call 425.456.7031 or email campbelld@bsd405.org. This is **your responsibility**.
2. **Before meeting with your School Counselor:**
 - Look online at the catalog of courses offered for the next quarter. Make sure that the times and options fit for your schedule.
 - Remember, meeting high school graduation requirements are your first priority for course selection!
3. Fill out the student section of the “**Running Start Enrollment Verification Form**” and bring it to the meeting. *Make sure you download the most recent form from BC’s website*
4. Keep copies of all your Running Start forms and your BHS Graduation Requirement sheet in a folder and bring it to your quarterly meeting with your School Counselor.

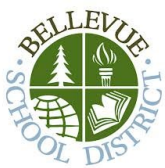
BELLEVUE SCHOOL DISTRICT Running Start Course Equivalency

These equivalencies apply to graduation requirements only, not grade replacement.

BSD		BC		BSD		BC	
ENGLISH				SCIENCE			
American Literature		ENGL&101 (5 Credits) and a 5 Credit Literature course **See below for Literature Options		Biology		BIOL& 100 or above	
Senior English				Chemistry		CHEM& 100* /110 or above *Not a lab science	
HISTORY				Physics		PHYS& 100 or above	
Washington State History		HIST 214 Pacific Northwest History (usually offered Winter Quarter)		Environmental Science (elective only - not a lab science)		ENVS& 100 (not a lab science)	
Contemporary WH, Geo & Problems		HIST 103 or 120		Science Credit		Any Science class with a lab	
US History		HIST 147 or 148		HEALTH			
Civics		POLS& 202		Health		HEALTH 250 Wellness	
Social Studies Electives		Includes courses in Economics, Psychology, Social Science, Sociology, Anthropology, Political Science, History and Geography		PHYSICAL EDUCATION (PE)			
				No Equivalents for 9th Grade PE			
				Any PE course above 100 level will satisfy BSD PE graduation requirement		3 Credits BC = .5 Credit BSD	
MATH				GENERAL INFORMATION			
Math Models		MATH& 107		***Courses below 100 level will count for elective credit only or apply to meet a semester of high school credit in a specific subject (ex. Math) for Graduation requirements. Literature Course Options: Literature courses must be at 100 level or above and include both literature analysis and some form of writing composition. Literature Course Options: Any designated literature including but not limited to: ENGL& 111– Introduction to Literature, ENGL& 112 –Introduction to Fiction, ENGL 115 – Film as Literature, ENGL 219 – World Literature I, ENGL 220 –World Literature II, EN 221 –Popular Literature, Gothic & Horror Fiction, ENGL& 245 – American Literature II, ENGL& 246 American Literature III, ENG& 261 Essential Black Voices, ENG& 276 Women Writers, etc. https://www.bellevuecollege.edu/english/literature/			
Intro to Statistics		MATH 130					
Business Pre-Calculus		MATH 138					
Precalculus		MATH& 141 and 142					
Business Calculus		MATH& 148					
Intro Calculus (1st semester)		MATH& 151					
Intro Calc (2nd semester)		MATH& 152					
Statistics		BA 240					
WORLD LANGUAGES							
Chinese, Japanese, French, Spanish, Arabic, Hindi, Korean or any world language offered through BSD or Bellevue College		Any World Language Course at Level 100 or above					
FINE ARTS				**If a student enters Running Start as a senior and has taken AP Language earning an exam score of 3, BC will allow placement into ENGL&101. Students earning an exam score of 4 or 5 will earn ENGL&101 credit and be allowed to enroll in a higher level English course. Students will need to submit the proper documentation to the placement office for review to obtain the placement and credit options.			
Art		Any courses from these areas will meet the course requirement for Fine Arts in BSD- Art, Dance, Digital Media, Drama and Music					
Dance							
Digital Media							
Drama							
Music							
CAREER & TECHINICAL EDUCATION (CTE)				Credit Equivalency: College Credit = BSD credit 5 credits = 1.0 BSD credit 4 credits = 0.8 BSD credit 3 credits = 0.6 BSD credit 2 credits = 0.4 BSD credit 1 credit = 0.2 BSD credit * BC Running Start course will meet CTE course requirements in BSD, however these courses do not meet the CTE graduation pathway option For purposes of grade improvement in BSD, the only college classes that can be used are the ones that are dual credited. EX. Senior English and Eng&101.			
Accounting		Any courses from these areas will meet the course requirement for CTE in BSD * Accounting, Business, Computer Science, Digital Media, Information Technology, Interior Design, Marketing, Nursing, Programming and Technical Support					
Business							
Computer Science							
Digital Media							
Information Technology							
Interior Design							
Marketing							
Nursing							
Programming							
Technical Support							
Bellevue College Course Catalog - https://catalog.bellevuecollege.edu/							

Bellevue College Course Catalog - <https://catalog.bellevuecollege.edu/>

Revised 1.27.2022/Reviewed 1.13.2023, 1.12.2024



Student Name: _____

Counselor: _____

INFORMATION FOR BSD STUDENTS PARTICIPATING IN RUNNING START

Following are some critical details about Running Start that students and parents/guardians must understand prior to enrollment:

- ✓ In order to take English and Math courses through Running Start, students must place into college level courses (Level 100 or above). *See #2*
- ✓ Students in Running Start must be fully enrolled. *See #3*
- ✓ Students must earn a cumulative and quarterly Grade Point Average (GPA) of 2.0 or higher to remain in good academic standing and off of academic probation. *High school counselors or other staff are not copied on any correspondence sent out pertaining to academic standing of students. See #4*
- ✓ Books, class fees, lab fees, parking charges, transportation, etc., are the responsibility of individual students. Bellevue School District pays tuition for up to 21 credits (level 100 and above). *See #8*
- ✓ Students who drop Running Start courses mid-term are required to notify their counselor of the drop and to re-enter Bellevue School District class(es) at the time the Running Start classes are dropped. *See #13*

1. To qualify for Running Start, a student must be in the 11th or 12th grade by the first quarter of their attendance in Running Start classes. Private school students who choose to register for Running Start may only do so at BSD high schools if they are residents of the Bellevue School District.

2. Entrance into Running Start varies for each community college. Bellevue College is a primary partner for BSD students. There is no placement test to participate in Running Start and is open to all students in the 11th and 12th grade. Math and English courses use a variety of methods to determine placement (transcript, scores on exams, BC placement exam, etc.). Since these courses may be needed for high school graduation, students should know **courses numbered 099 or below are not considered part of Running Start and will not be funded nor counted as college credit.**

3. **To be considered a full-time Running Start student, students must meet the definition of a full time student at the college.** At Bellevue College, for example, students are considered full time if they are enrolled in at least 12 credits. If a student places in courses numbered 099 or below in Math and/or English, they must take these subjects at their home high school or complete the credits through outside learning. Students taking courses at their home school may be considered part-time Running Start students until and unless they qualify to take college level courses in Math and/or English (numbered 100 and above) Students can take a combination of high school-based courses and Running Start classes to be fully enrolled. Your school counselor can provide information about which combinations are needed to meet the full-time enrollment.

4. Running Start students attending Bellevue College will be held to **the same policies and processes as all Bellevue College Students.** The BC Running Start office does not monitor Running Start student's academic standing. High school counselors or other staff are not copied on any correspondence sent out pertaining to academic standing of students. Students must earn a cumulative and quarterly Grade Point Average (GPA) of 2.0 or higher to remain in good academic standing and off of academic probation. The college applies progressive consequences for students who do not achieve a good academic standing at the end of each quarter. Read the full academic standing policy here <https://www.bellevuecollege.edu/policies/id-3200p/>.

5. There is no guarantee that students will be able to register for the classes desired at the community college. Watch for dates and deadlines. Register early for the best chance to get your desired courses.

6. Counselors and information will be available at the high school, **but it is the student and parent/guardian's responsibility to ensure that high school graduation requirements are being met and that junior or senior year timelines, college application, and scholarship procedures are followed.** Students must see their high school counselor for the required Running Start signature each quarter they wish to enroll in Running Start classes. Students taking Running Start classes, especially those at the college full

time, should plan to check in regularly at the high school to stay informed of ongoing high school events and activities. This includes checking their BSD e-mail and school websites for information regularly, as well as scheduling and attending Junior Blitz, Senior Blitz and other appointments with their counselor.

7. The Bellevue School District is on a semester (18 week) schedule and the community colleges are on a quarter (11 week) schedule. Starting, ending, and vacation dates will be different. Missing school at one school because the other is not in session will not be accepted as an excused absence. It is sometimes difficult to coordinate daily schedules when attending each school part time. This is particularly challenging during exam periods. Bellevue School District high school class schedules **will not be changed to accommodate conflict with Running Start classes** after the semester has started.

8. Books, class fees, lab fees, parking charges, transportation, etc., are the responsibility of individual students. Some fee waivers are available for Running Start students through Bellevue College. Bellevue School District pays tuition for up to 21 credits each quarter (fall, winter, spring). Unused quarter credits from fall, winter and spring quarters can be used for summer quarter. *Example: A student takes 15 credits each quarter, or 45 credits during the year. The maximum number of credits is 21 each quarter or 63 for the year. The student would be able to take up to 18 credits during summer quarter.*

9. Students will be competing for grades with adults in the Running Start classes. College academic courses frequently require a higher level of self-discipline, ability, and outside study time than high school classes. Furthermore, the college will not send progress reports or warnings, so students are responsible for monitoring their own progress. Students must take all Running Start courses for a letter grade and all grades are posted to the high school transcript as well as the college transcript. A 100 level or above class that is 5 credit (hours) at the college earns 1.0 (two semesters) credit on a transcript.

10. Some post-secondary schools, especially those out of state, may not accept Running Start courses for college credit. Those that do may have special rules about specific courses and whether students with Running Start courses on their transcript will be considered entering freshmen or transfer students. Information is available from the individual colleges or universities. It is the student's responsibility to make sure they understand these requirements from the school of their choice.

11. Bellevue School District determines how the college classes translate into graduation requirements. Running Start students are subject to the same state and Bellevue School District high school graduation requirements as all other BSD students.

12. The college will treat the Running Start student as a college student and will not communicate attendance or academic problems to the students' parents or guardians. **Students work directly with the college Running Start Office regarding any college course concerns.**

13. **Students who drop Running Start courses mid-term are required to notify their counselor of the drop and to re-enter Bellevue School District class(es) at the time the Running Start classes are dropped.** Depending on the date of re-entry, catching up on coursework may be difficult. This may adversely affect graduation. All Running Start students are required to maintain a full schedule throughout their junior and senior year. To be considered fully enrolled in Running Start, a student must meet the definition of full time enrollment communicated by the college. At Bellevue College this is 12 credits each quarter.

14. **Students are responsible for officially dropping any Bellevue School District classes or Running Start College classes before the drop deadlines.** If a student decides to drop a college class after the deadline, they will receive an "F" grade for that term. This grade would then appear on the college transcript as well as on the high school transcript.

15. Running Start students making changes to their classes after the first week of the quarter **could owe money due to additional charges.** The last day for 100% refund each quarter is outlined on the [Academic Calendar](#). After that deadline, if a student drops a class, they are responsible for 50% of the tuition and fees for that class. Only during the 100% refund period can students drop and add classes without additional cost. **After the deadline**, if a student drops a class, the system calculates that drop as a **50% refund** of tuition and **class fees**. If the student **adds another class**, the **full** tuition and **fees** for that new class are charged to the

student's account. It does not matter if the dropped class is 5 credits, and the newly added class is 5 credits. It is **not** an equal cost swap after the 100% refund period has ended.

16. Students must maintain a 2.0 GPA in their college courses to be eligible for federal financial aid should they chose to continue on in college after high school and need financial assistance.

17. Running Start students are eligible to participate in high school athletics and activities.

We have read the information provided for BSD students participating in Running Start.

I am working toward meeting BSD graduation requirements to earn a high school diploma:

Yes: _____ (Initial) or No: _____ (Initial).

Print Student Name: _____

Student Signature and Date: _____

Print Parent/Guardian Name: _____

Parent/Guardian Signature and Date: _____

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Student	Student Name: _____ <div style="display: flex; justify-content: space-between; font-size: small;"> Last Name First Name MI </div>			<input type="checkbox"/> Check if this is a revision <input type="checkbox"/> New Student <input type="checkbox"/> Returning Student <input type="checkbox"/> Student Enrolled in Multiple Colleges <input type="checkbox"/> Spring Quarter Eligibility Adjustment Form (SQEAF) attached.																																																																																																																																												
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High School Counselor & Running Start Advisor/Rep	Free and Reduced-Price Lunch (FRPL) Status (required to be completed) Students who are currently FRPL-eligible (or anytime in the past five school years) may receive tuition and fee waivers from a college. Is the student currently or previously eligible for FRPL? <input type="checkbox"/> Yes <input type="checkbox"/> No HS Counselor initials: _____ <i>The parent or guardian signature below provides permission to share FRPL eligibility status only with the college for the purpose of ensuring access to tuition and/or fee waivers. Choosing not to sign the consent will not affect the student's eligibility for access to Running Start or free and reduced-price meals. The individuals and programs receiving the information will not share the information with any other entity or program.</i> Parent/Guardian Signature: _____ Date: _____																																																																																																																																															
	School Year: _____ College Term: <input type="checkbox"/> Quarter <input type="checkbox"/> Semester High School: _____ <div style="text-align: right; font-size: small;">Winter, Spring Qtr. / 1st or 2nd Sem.</div> District: _____ Grade level: <input type="checkbox"/> 11th <input type="checkbox"/> 12th <input type="checkbox"/> 5th Year Sr ^o																																																																																																																																															
	For the college term ⁴ above, the student will be enrolled in high school and skill center classes equaling _____ full-time equivalent (FTE). Student may register for a maximum of _____ college credits, without incurring college tuition costs, based on the above stated high school/skill center FTE. Comments: _____ 																																																																																																																																															
	<table border="1" style="width:100%; border-collapse: collapse; font-size: x-small;"> <caption>Running Start Funding Limit Table</caption> <thead> <tr> <th colspan="4">Enrolled High School</th> <th colspan="2">Available College Enrollment</th> </tr> <tr> <th>Weekly Minutes based on high school bell schedule</th> <th></th> <th>FTE</th> <th></th> <th>Max Allowed FTE</th> <th>Max Credits</th> </tr> </thead> <tbody> <tr><td>0</td><td>-</td><td>8</td><td>0.00</td><td>-</td><td>0.00</td><td>1.40</td><td>21 *</td></tr> <tr><td>9</td><td>-</td><td>124</td><td>0.01</td><td>-</td><td>0.07</td><td>1.33</td><td>20 *</td></tr> <tr><td>125</td><td>-</td><td>224</td><td>0.08</td><td>-</td><td>0.13</td><td>1.27</td><td>19 *</td></tr> <tr><td>225</td><td>-</td><td>341</td><td>0.14</td><td>-</td><td>0.20</td><td>1.20</td><td>18</td></tr> <tr><td>342</td><td>-</td><td>457</td><td>0.21</td><td>-</td><td>0.27</td><td>1.13</td><td>17</td></tr> <tr><td>458</td><td>-</td><td>557</td><td>0.28</td><td>-</td><td>0.33</td><td>1.07</td><td>16</td></tr> <tr><td>558</td><td>-</td><td>674</td><td>0.34</td><td>-</td><td>0.40</td><td>1.00</td><td>15</td></tr> <tr><td>675</td><td>-</td><td>790</td><td>0.41</td><td>-</td><td>0.47</td><td>0.93</td><td>14</td></tr> <tr><td>791</td><td>-</td><td>890</td><td>0.48</td><td>-</td><td>0.53</td><td>0.87</td><td>13</td></tr> <tr><td>891</td><td>-</td><td>1,007</td><td>0.54</td><td>-</td><td>0.60</td><td>0.80</td><td>12</td></tr> <tr><td>1,008</td><td>-</td><td>1,123</td><td>0.61</td><td>-</td><td>0.67</td><td>0.73</td><td>11</td></tr> <tr><td>1,124</td><td>-</td><td>1,223</td><td>0.68</td><td>-</td><td>0.73</td><td>0.67</td><td>10</td></tr> <tr><td>1,224</td><td>-</td><td>1,340</td><td>0.74</td><td>-</td><td>0.80</td><td>0.60</td><td>9</td></tr> <tr><td>1,341</td><td>-</td><td>1,456</td><td>0.81</td><td>-</td><td>0.87</td><td>0.53</td><td>8</td></tr> <tr><td>1,457</td><td>-</td><td>1,556</td><td>0.88</td><td>-</td><td>0.93</td><td>0.47</td><td>7</td></tr> <tr><td>1,557</td><td>-</td><td>or more</td><td>0.94</td><td>-</td><td>1.00</td><td>0.40</td><td>6</td></tr> </tbody> </table> <p style="font-size: x-small;">* Students should check with college about the maximum number of credits allowed. Overages may require college approval.</p>					Enrolled High School				Available College Enrollment		Weekly Minutes based on high school bell schedule		FTE		Max Allowed FTE	Max Credits	0	-	8	0.00	-	0.00	1.40	21 *	9	-	124	0.01	-	0.07	1.33	20 *	125	-	224	0.08	-	0.13	1.27	19 *	225	-	341	0.14	-	0.20	1.20	18	342	-	457	0.21	-	0.27	1.13	17	458	-	557	0.28	-	0.33	1.07	16	558	-	674	0.34	-	0.40	1.00	15	675	-	790	0.41	-	0.47	0.93	14	791	-	890	0.48	-	0.53	0.87	13	891	-	1,007	0.54	-	0.60	0.80	12	1,008	-	1,123	0.61	-	0.67	0.73	11	1,124	-	1,223	0.68	-	0.73	0.67	10	1,224	-	1,340	0.74	-	0.80	0.60	9	1,341	-	1,456	0.81	-	0.87	0.53	8	1,457	-	1,556	0.88	-	0.93	0.47	7	1,557	-	or more	0.94	-	1.00	0.40
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<div style="display: flex; justify-content: space-between;"> <div>Signature of High School Counselor _____</div> <div>Date _____</div> <div>Signature of College Running Start Advisor/Rep _____</div> <div>Date _____</div> </div> <div style="display: flex; justify-content: space-between; font-size: small;"> <div>High School Counselor Printed Name _____</div> <div>Phone Number _____</div> <div>College Running Start Advisor/Rep Printed Name _____</div> <div>Phone Number _____</div> </div>																																																																																																																																																
Student & Parent/Guardian	I understand that: • The student is responsible for understanding when their choice of college course and credit load will result in tuition charges. If the student enrolls for more high school and college credits than are identified in the Running Start State Funding Limit Table, the student is responsible for: 1) paying all college tuition and fees associated with exceeding the college credits identified in the table; or 2) withdrawing from the excess college or high school course(s). • The student is required to pay any class/lab fees charged for college classes. • Enrollment in specific college classes cannot be guaranteed—even if the classes are needed to fulfill high school graduation requirements. • To add/withdraw from a course, the student must complete the college Add/Drop process by the college deadline and notify the high school counselor. • The student is responsible for ensuring that college courses completed as part of the Running Start program will meet high school graduation requirements. • If the student plans to transfer, it is the student's responsibility to determine college admissions policies/deadlines and whether credits will transfer. • After completing the college coursework, students are responsible for requesting official college transcripts through the college's registrar office. Per the U.S. Department of Education , "If a student is attending a postsecondary institution - at any age - the rights under FERPA have transferred to the student. However, in a situation where a student is enrolled in both a high school and a postsecondary institution, the two schools may exchange information on that student. If the student is under 18, the parents still retain the rights under FERPA at the high school and may inspect and review any records sent by the postsecondary institution to the high school. Additionally, the postsecondary institution may disclose personally identifiable information from the student's education records to the parents, without the consent of the eligible student, if the student is a dependent for tax purposes under the IRS rules."																																																																																																																																															
	I acknowledge that I have read and understand both sides of this form, and will comply with the conditions of Running Start participation and the expectations of college course enrollment. <div style="display: flex; justify-content: space-between; font-size: small;"> <div>_____ Student Signature (REQUIRED)</div> <div>_____ Date</div> <div>_____ Parent/Guardian Signature (REQUIRED for students under 18)</div> <div>_____ Date</div> </div>																																																																																																																																															

Key

- * Colleges may limit the total number of college credits students can enroll in each term. Contact the college for maximum term credit policies.
- Δ For the fall college quarter and students enrolled in a high school with a trimester schedule, use the student's first trimester schedule. For the winter college quarter and students enrolled in a high school with a semester schedule, use the student's second semester schedule.
- Available for students who were attending Running Start in either their 11th or 12th grade year, limited to earning credits to meet district, charter school, or tribal compact school's graduation requirements only, and limited to no more than 63 college credits for all the 12th grade academic years (WAC 392-169-055(4)). These requirements also apply to students who do not intend to graduate from the district or school.

PURPOSE: The RSEVF ensures that a student's monthly enrollment does not exceed the allowable combined 1.40 full-time equivalent (FTE) limitation. This form provides the college the FTE available for Running Start enrollment, provides the high school with the enrolled colleges classes, and notifies the student and their parents/guardians if tuition charges will occur. A different form (the Summer RSEVF) is used for the summer quarter.

The RSEVF is required to be completed each college term for each student enrolling in college classes through the Running Start program, including home-based and private school students. Students attending more than one college for any college term are required to have a separate RSEVF for each college. When a student will be attending multiple colleges, the appropriate box in the upper right-hand corner of the RSEVF must be checked.

If the student's high school or college enrollment changes during the college term, a revised RSEVF must be completed and the appropriate box in the upper right-hand corner of the RSEVF must be checked.

FTE and Annual Average FTE (AAFFE) Limitations: Running Start students may not be claimed for a combined high school and college enrollment that exceeds 1.40 FTE for any month except in limited cases for December and January. The high school cannot exceed 1.00 FTE, except for students enrolled in a high school and skill center. The college can exceed 1.00 FTE, subject to college enrollment limits.

When a student is enrolled in both a high school and a skill center and claimed for more than a combined 1.0 FTE, the available Running Start enrollment is limited to a 0.40 FTE. When a student's combined high school and skill center enrollment is less than 1.0 FTE, the standard Running Start calculation applies.

This 1.40 FTE limitation applies to the annual average FTE (AAFFE), where a Running Start student may not be claimed for a combined high school and college enrollment that exceeds 1.40 AAFFE for the school year. High school and skill center AAFFE is the 10-month average of the FTE reported for the months September through June. Running Start AAFFE is the 9-month average of the FTE reported for the months October through June.

Students that exceed the 1.40 FTE or AAFFE may be charged tuition by the college for the credits in excess of this limitation.

EXCEPTIONS WHEN STUDENT'S MONTHLY FTE CAN EXCEED 1.40: For high schools on a trimester calendar, when the high school second trimester and the college fall quarter overlaps in December, a Running Start student can be claimed for more than a 1.40 FTE for the month of December only. When planning for the fall college quarter, counselors should use the first trimester to determine the available FTE for fall quarter.

For high schools on a semester calendar, when the high school first semester and the college winter quarter overlaps in January, a Running Start student can be claimed for more than a 1.40 FTE for the month of January only. When planning for the winter college quarter, counselors should use the second semester to determine the available FTE for winter quarter.

When a student who is claimed for more than a 1.40 FTE in either the month of December or January for the reasons above, the student may be subject to a reduced FTE or to paying tuition for the spring college quarter, if the 1.40 AAFFE would be exceeded. Completion of the Spring Quarter Eligibility Adjustment Form (SQEAF) will identify students at risk of exceeding the 1.40 AAFFE and will calculate the reduced available FTE for the spring quarter. For students whose spring quarter available FTE is reduced, a completed SQEAF must be attached to the spring quarter RSEVF and the appropriate box in the upper right-hand corner of the RSEVF must be checked. Students attending more than one college for the spring quarter must have the SQEAF attached to each college's RSEVF.

For more information refer to the annual bulletin regarding the 1.40 Running Start FTE limitation.

FERPA STATEMENT: Per the [U.S. Department of Education](#), "If a student is attending a postsecondary institution - at any age - the rights under FERPA have transferred to the student. However, in a situation where a student is enrolled in both a high school and a postsecondary institution, the two schools may exchange information on that student. If the student is under 18, the parents still retain the rights under FERPA at the high school and may inspect and review any records sent by the postsecondary institution to the high school. Additionally, the postsecondary institution may disclose personally identifiable information from the student's

education records to the parents, without the consent of the eligible student, if the student is a dependent for tax purposes under the IRS rules."

INSTRUCTIONS FOR COMPLETING THE RSEVF

STUDENT SECTION: The RSEVF begins with the student completing the first section of the form. Students who are under the age of 18 at the beginning of the college term must provide their parent/guardian information. The student's high school student identification number is available at the high school guidance office. If the student does not know their college student identification number, refer to earlier completed RSEVFs. If the student is new to the program, the college SID is available on the processed college application.

HIGH SCHOOL COUNSELOR & RUNNING START ADVISOR/REP SECTION:

The high school counselor and Running Start advisor or representative complete this section.

Free and Reduced-Price Lunch (FRPL) Status: The high school counselor would check the appropriate box indicating if the student is currently eligible for FRPL or had been FRPL eligible any time in the past five school years. The counselor will initial—certifying the accuracy of this statement and the parent/guardian will provide their signature and date when the answer is "Yes." Students 18 and older are not required to provide a parent/guardian signature. This data is now required as part of RCW 28A.600.310. If districts choose not to use this form, they will need to develop another tool to share this information with their partner colleges.

School Year: Indicate the school year during which courses will be taken.

College Term: Select the college term that the student will be enrolling in. For colleges on a quarter calendar, indicate which quarter—Fall, Winter, or Spring. For colleges on a semester calendar, indicate which semester—1st or 2nd. A different form is used for the summer quarter.

High School and School District: Fill in the student's primary high school and resident school district. If the student is enrolled in a charter school or tribal compact school, leave "School District" field blank.

Grade Level: Indicate the student's grade level. Students in 11th and 12th grade are eligible to enroll in a Running Start program.

Fifth year 12th grade students are limited to taking Running Start classes that will fulfill the student's district, charter school, or tribal compact school's graduation requirements, pursuant to WAC 392-169-055(4), must have participated in Running Start during their 11th or 12th grade year, and are limited to 63 total college credits for their 12th grade academic years. These requirements also apply to students who do not intend to graduate from the district or school.

Determining the Student's High School FTE: FTE in high school and skill center classes is calculated based on a class's weekly enrolled minutes and eligible passing time. 1.0 FTE equals 1,665 weekly minutes. Refer to the high school and skill center master bell schedule available at the registrar or business administration office for the exact weekly minutes and the FTE for each class. Add the FTE for each enrolled class to determine the student's total high school and skill center FTE.

Determining the Student's Available Running Start FTE: Running Start FTE is based on the enrolled college credits. Fifteen college credits equal 1.0 FTE. Use the Running Start Funding Limit Table on the front page to determine a student's available Running Start FTE. Find the row with the student's high school and skill center FTE. Refer to the Max FTE column to determine a student's maximum Running Start FTE. The Max Credits column converts the maximum Running Start FTE to Running Start credits.

Recommended Running Start Classes: The student, with the help of the high school counselor and Running Start advisor or representative, should fill out the requested college courses. The high school equivalency portion of the table can be completed by the student if an official high school list of equivalencies is available. Otherwise, this section is completed by the high school counselor.

Signatures of High School Counselor and Running Start Advisor or Representative: Both the high school counselor and Running Start advisor/representative should review the form for accuracy, enter their printed name, date, phone number, and signature.

STUDENT & PARENT/GUARDIAN SECTION: The student and parent/guardian should review the completed form for accuracy and understanding, then sign and date the acknowledgement at the bottom of the form. Students 18 and older are not required to provide a parent/guardian signature.

DISTRIBUTION OF RSEVF AND RECORDS RETENTION: Copies of the completed form should be retained by both the high school and college. The original form is kept by the student and their parent or guardian.



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Bellevue School District Graduation Requirements

Student Name: _____ Student ID #: _____ SSID: _____

E-mail Address: _____

Core Requirements for Graduation (20.5 credits)

Honors Freshman Comp	1.0	<input type="checkbox"/>	<input type="checkbox"/>
Honors Sophomore Comp	1.0	<input type="checkbox"/>	<input type="checkbox"/>
Junior English	1.0	ENG 111, 112, 115, 219, 220, 221, 245, 261, 276 <input type="checkbox"/> <input type="checkbox"/>	
Senior English	1.0	ENG 101 <input type="checkbox"/> <input type="checkbox"/>	
Mathematics	3.0	MATH 107, 130, 138, 141, 142, 148, 151, 152, BA 240 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Lab Science	3.0	BIO 100, CHEM 121, PHYS 100, <i>ENVS 100 (2 must be Lab Science)</i> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Social Studies* <small>must include CWA</small>	1.5	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
U.S. History	1.0	HIST 147, 148 <input type="checkbox"/> <input type="checkbox"/>	
U.S. Civics	1.0	POLS 202 <input type="checkbox"/> <input type="checkbox"/>	
Physical Education (PE)	1.5	Any PE course above 100 level <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Fine Arts	2.0	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Career & Technical Education	1.0	<input type="checkbox"/> <input type="checkbox"/>	
Health	0.5	HEALTH 250 <input type="checkbox"/>	
World Language	2.0	Any Language 121, 122, 123, 221, 222 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Washington State History		HIST 214 <input type="checkbox"/>	
40 Hr. Comm. Service		<input type="checkbox"/>	
Graduation Pathway		English <input type="checkbox"/>	Math <input type="checkbox"/>

Graduation Requirements

Minimum 2.0 cumulative GPA

Minimum 24.0 credits

Minimum 40 hours community service

Graduation Pathway (Math and English tests or other option)

High School and Beyond Plan

NOTE: Each 5 credit course @ BC = 1 credit HS course

To earn 0.5 HS credit (i.e. in PE) you must take 3 credits @ BC

Running Start students must be enrolled full time (15+ college credits at BC each quarter or a combination with HS courses)

Electives Required for Graduation (3.5 credits)

Student:_____

BSD Running Start Planning Sheet

11th Grade

1st Quarter/BC

2nd Quarter/BC

3rd Quarter/BC

1st Semester/BSD

2nd Semester/BSD

12th Grade

1st Quarter/BC

2nd Quarter/BC

3rd Quarter/BC

1st Semester/BSD

2nd Semester/BSD