July 31, 2024 TTSD School Board Retreat Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:
Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide

Administrators Present:
Dr. Iton Udosenata, Superintendent

O***thers Present:***
Patty Roberts, Executive Assistant
Moss Weigel, THS Alternate Student Rep.
Mike Scott, Consultant, RightTime Coaching
Lisa Allen, Former Board Member, Hillsboro SD

I. BOARD RETREAT ~ 12:37 PM

*A. **CALL TO ORDER** ~ Time: 12:37 PM*

Chair Irvin convened this Board retreat of the Tigard-Tualatin School District Board of Directors to order at 12:37 PM, at BRIX Tavern at 8187 SW Tualatin Sherwood Rd., Tualatin, OR. 97062.

Director Zurschmeide made a MOTION to approve of the agenda, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

II. BOARD RETREAT AGENDA ~ 12:38 PM

Superintendent Udosenata shared that each board member has at their station, a copy of the agenda. He discussed additional information about each agenda item and today's retreat. Dr. Udosenata introduced Mike Scott, Consultant with RightTime Coaching and Lisa Allen, Former Board Member with Hillsboro School District, who have agreed to serve as facilitators for today's retreat.

Mr. Scott and Ms. Allen shared pictures of each board member and asked them to each share their "why" for being on the TTSD Board of Education and in education, in general.

Board Reflection:
Mr. Scott asked each board members to reflect on the past year and to share, from their perspective, as a member of the board/superintendent team. The following "Pride points" were noted:

- The Superintendent search process went well and resulted in a great hire;
- United Board: Last year was tough and "we" didn't let it fracture the Board
- Strong community engagement
- Budget meetings & effective prioritization of our funding
- Building community trust
- Navigating the discipline policy
- Sticking together

Also noted were some areas for improvement, including:

- Morale (Staff & Students)
- Standing up against hate, balanced w/serving whole community
- Prioritize multi-lingual programs
- Prioritize equity

- High expectations for behavior
- Look at school operations
- Reduction in use of technology
- Improve relations with our Union Leadership
- Clearly defined focus
- Budget cleanup (not deficit)
- Advocating at state level for funding education

The stakes are high for Board and Superintendent teams, that include:
- Confidence in the organization
- Attainment of goals:
    - Bonds, local option
    - Businesses
- Positive impact on student achievement
- Impact on staff morale
- Superintendent longevity

There was discussion regarding serving on a team and the following prompt was offered: Think about the best team that you have ever been a part of. What made that team special to you. Board members shared: :
- Respect
- Collaboration
- A shared sense of purpose
- Strong, supportive leader
- No surprises
- Understand strengths
- Same level of effort

What actions can be taken to make this board and superintendent team as high functioning as the team that you reflected on above?

More fun, celebration
Grace for ourselves
Balanced agendas between goals & things that arise.

Mr. Scott discussed the key to a high functioning board/superintendent team is a clear understanding of roles & responsibilities. The following section of this retreat includes board governance, including:

Board Roles & Responsibilities:
- Board members are not elected to manage the organization, but rather to provide direction through vision and goals.
- The Board is the WHAT and the Superintendent is the HOW.
- Expectation vs Reality:
    - Board:
        - Governance
        - Core values and beliefs
        - Strategic Plan – Mission, vision and goals
        - Hire and Evaluate the Superintendent
    - Superintendent: (pr look at the PPT)
        - Management

A.

The Board took a break at 2:15 PM with a Team building activity.
Chair Irvin reconvened the retreat at 2:33 PM

There was a detailed review of the:

- 2023-24 TTSD Board Working Agreements, a link is found in the agenda. This item was presented to the Board for Approval on the Consent Agenda on 8/26/24.
- 2023-24 TTSD Board Assignments, a link is found in the agenda. This item was presented to the Board for Approval on the Consent Agenda on 8/26/24.
- Board Committee Participation
- Superintendent to Board Communications
- Superintendent Updates
- Superintendent Evaluation
    - Superintendent Goals
- Board Goals Setting. This item was presented to the Board for 1st Reading on 8/26/24 and for 2nd Reading & Approval on 09/09/24.

III. ADJOURN *~4:40 PM*

Board Chair Irvin adjourned the Board Retreat of the Tigard-Tualatin School District Board of Directors at 4:40 PM.

APPROVED BOARD MEETING

DATE: February 24, 2025

CHAIRMAN:

CLERK: