School Board Minutes
Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:
Tristan Irvin
David Jaimes
Kristen Miles
Crystal Weston
Jill Zurschmeide

Administrators Present:
Dr. Iton Udosenata, Superintendent
Jessica Seay, CFO
Len Reed, Director, Human Resources
Jarvis Gomes, Operations Administrator

O***thers Present:***
Patty Roberts, Executive Assistant
Thor Kuhn, Technology/Media Specialist
Lisa Burton, Communications Manager
Karen Emerson, Community Member
And
Members of the Community

I. BOARD ORGANIZATIONAL MEETING REGULAR SESSION ~ 6:30 P.M.

A. CALL TO ORDER ~ 6:31 PM

2023-24 Board Chair Tristan Irvin convened the 2024-25 annual organizational meeting of the Tigard-Tualatin School District Board of Directors to order at 6:31 PM at the Tigard-Tualatin Training Center at 9550 SW Murdock St., Tigard, OR 97224 and through a live stream on the TTSD YouTube Channel.

It was noted that there is no action item to approve the agenda and it was suggested that this action be placed directly after the "call to order". Director Zurschmeide made a MOTION to approve of the agenda, as amended by adding this ACTION item. Director Miles seconded this MOTION. Chair Irvin asked for discussion. Director Weston stated that she does not see any items for the consent agenda, and she asked to know what consent agenda items are included on this agenda. It was noted that there is no consent agenda items this evening. The Board is approving the agenda, as amended. The MOTION carried unanimously, 5-0. The MOTION passed.

II. ACTION ITEMS ~ Time: 6:31 PM (1:51 Timestamp)

A. Election of 2024-25 Board Chair and Vice Chair – 2023-24 Chair Tristan Irvin *~ 6:31 PM*

Oregon Revised Statutes (ORS) 332.040 requires that immediately following July 1st, the Board is required to meet and organize by electing a chairman and vice chairman from its members and no member shall serve as chair for more than two years in succession.

TTSD 2024-25 Board Chair Election:

Director Jaimes nominated Director Tristan Irvin to serve as the Chair for the 2024-25 school year. Director Irvin accepted the nomination. Director Zurschmeide seconded the nomination. Chair Irvin asked for discussion or any other nominations. There were none and the nominations were closed. Chair Irvin conducted a choral vote and the nomination was approved unanimously, 5-0. The nomination passed.

TTSD 2024-25 Board Vice Chair Election:

Chair Irvin nominated Director David Jaimes to continue to serve as the Vice Chair for the 2024-25 school year. Director Jaimes accepted the nomination. Director Zurschmeide seconded the nomination. Chair Irvin asked for discussion or any other nominations. There were none and the nominations were closed. Chair Irvin conducted a choral vote and the nomination was approved unanimously, 5-0. The nomination passed.

III. SUPERINTENDENT & BOARD COMMUNICATIONS ~ Time: 6:34 PM (3:24 Timestamp)

Superintendent Udosenata shared information regarding: (his full comments can be found here):

- July is the perfect time for me to begin, as the pace allows to meet with principals, board members and staff, without the busyness that comes when school is in session; he also discussed:

- Facilities & bond work, that may include safety and security for our schools;
- Staff professional development;
- Student summer programming; and
- Board Opportunities, including the OSBA summer conference.

Board Members shared: *(7:20 Timestamp)*

- Tigard's Pride event was held on Saturday and it was well attended. It was a great event!
- Welcome Dr. Udo, I cannot wait to work with you and I am looking forward to this school year.
- Welcome to Dr. Udosenata and thank you for rolling up your sleeves on day one and I am excited to see what this school year holds.
- There was a great showing at the Pride event and I want to add a plug for the OSBA summer conference and we will have some TTSD folks presenting on our AI policy work.

IV. ACTION ITEMS, Part II ~ Time: 6:41 PM (10:00 Timestamp)

A. Resolution 2324-01: Designation of District Officers, Clerks, Agents and Depositories of Funds – Jessica Seay ~ *6:36 PM*

Jessica Seay, CFO, shared that this annual resolution will adopt, designation of district officers, clerks, agents and depositories of funds. No significant change from the previous year. Director Seay shared that certain appointments are required by Oregon Law and other appointments are required by TTSD Board Policy BCA: Board Organizational Meeting. The resolution defines guidelines for the District to follow in relation to legal notices, investment of funds, and authorized limits for the Superintendent as Clerk and CFO as Deputy Clerk. She reviewed the resolution, in detail.

Director Seay noted that there is an open Board member appointment relating to real property transactions, and Chair Tristan Irvin has volunteered to serve in this capacity. Chair Irvin shared that she is willing to continue to serve in this designation. Director Seay reviewed the various designations, as found in the agenda.

There were no questions or comments from the Board.

Vice Chair Jaimes MOTIONED that the Tigard-Tualatin School District Board of Directors adopt Resolution 2425-01: Designation of District Officers, Clerks, Agents and Depositories of Funds, as submitted. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

B. Designation of Meeting Schedule, Dates, Times and Place – Dr. Iton Udosenata ~ *6:45 PM (11:33 Timestamp)*

Chair Irvin reviewed the proposed Board meeting dates, as revised. She noted that the 2024-25 Organizational meeting should be offered on July 1, 2024, as noted on the agenda page, as found in the agenda and on the Board meeting webpage. Superintendent Udosenata shared that the Board retreat date will tentatively be held on July 30th. He said shared we are waiting on confirmation from our facilitators.

Board members provided the following questions and comments:

- There was a question regarding the 2025-26 Organizational Meeting date, and if it should be closer to July 1st.
- Director Zurschmeide shared that she will be absent on October 14th and January 13th.

Vice Chair Jaimes MOTIONED that the Tigard-Tualatin School District Board of Directors adopt the 2024-25 calendar that sets 6:30 PM on typically the second and fourth Monday evening of each month for regular Board Meetings, as presented. Director Miles seconded the MOTION. Chair Irvin asked for any discussion. There was no further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

V. PUBLIC COMMENT *~ Time: 6:46 PM (14:52 Timestamp*
Chair Irvin shared that there is one written public comment, that will be included in these minutes. The Board was provided this comment, and it is attached here.

- Paul Hansen, 97224: RE: ORS 339.875

VI. BOARD MEMBER REFLECTION TIME ~ *Time: 6:46 PM (14:52 Timestamp*
There was no board reflection this evening.

VII. ADJOURN *– 6:46 PM (14:52 Timestamp*
Board Chair Tristan Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 6:46 PM.

APPROVED BOARD MEETING

DATE: February 24, 2025

CHAIRMAN: 

CLERK: 