

CORRECTIVE ACTION PLAN				
DISTRICT/SCHOOL/AGENCY NAME:				
PENNSAUKEN BOARD OF EDUCATION				
REPORT NAME: SCHOOL NUTRITION PROGRAM PROCUREMENT REVIEW				
CONTACT PERSON:	John Ogunkami	POSITION/TITLE	Business Administrator/Board Secretary	
PHONE NUMBER:	856-662-6503			
RECOMMENDATION NUMBER	2	RECOMMENDATION	APPROVED CORRECTIVE ACTION	PERSON RESPONSIBLE FOR THE IMPLEMENTATION OF THE CORRECTIVE ACTION
<p><b>Micro-purchases:</b> 2</p> <p>CFR 200.320 (a) Procurement by micro-purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (\$200.67 Micropurchase). To the extent practicable, the non-Federal entity must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price reasonable. Two procurements under this section were reviewed. Those procurements were with A&amp;A Soft Pretzels and Kareklas Foods Inc.</p>	<p>The SFA recorded the purchase with A&amp;A Soft Pretzels as a micro-purchase, but the vendor history indicated it was within the small purchase threshold. The SFA should attempt to distribute micro-purchases equitably among the qualified vendors in the community.</p>	<p>This will be moved from micro-purchase category to small purchase category and the threshold of small purchases will be applied accordingly. Also, all micro purchases products will be distributed equitably among qualified vendors in the community.</p>	<p>Food Service Director. Purchasing Agent (CPA)/School Business Administrator.</p>	<p>August, 2020</p>

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PHONE NUMBER:		856-682-6503									
CERTIFICATION: I/we certify that the corrective actions noted above have been approved and the person(s) responsible for the implementation of the corrective actions have been properly notified of their responsibilities for the implementation of the corrective actions. (Board meeting date: 9/17/20)											
<div>Agency Representative</div> <div>Date</div>											
<div>Agency Representative</div> <div>Date</div>											