

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
BOARD OF EDUCATION

CONFERENCE MEETING  
MINUTES

THURSDAY, DECEMBER 13, 2012

7:00 P.M.

ADMINISTRATIVE OFFICE  
1695 HYLTON ROAD

**CALL TO ORDER**

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

Mr. Nguyen as Vice President, declared this to be a legal meeting of the Board of Education.

**ROLL CALL**

Those in attendance and answering roll call were Mr. Brown, Mr. Kofoet, Mr. McDevitt, Mr. Stargell, Mr. Rodriguez, Mr. Nguyen. Mrs. James-Wilson arrived at 7:08pm, Mr. O'Brien was absent. Also in attendance were Mrs. Martinez Superintendent, Mr. Oberg Interim Business Administrator/Board Secretary, Mr. Wrzczyński Director of Personnel, Mr. Oliver Director of Elementary, Mr. Zorzi Director of Curriculum, Mr. Piarulli Solicitor.

**APPROVAL MINUTES OF PRIOR MEETINGS** – (Business Meeting Only)

1. ***BE IT RESOLVED*** by the Board of Education of the Township of Pennsauken to approve the minutes of the following meetings of the Board.

DATES OF THE MEETING	TYPE OF MEETING	ABSENT MEMBERS
November 15, 2012	Conference	Mr. Stargell
November 15, 2012	Executive	Mr. Stargell
November 19, 2012	Business	Mrs. James Wilson, Mr. Rodriguez
November 19, 2012	Executive	Mrs. James Wilson, Mr. Rodriguez
November 26, 2012	Special Meeting	Dr. Meloni, Mrs. James Wilson, Mr. Rodriguez, Mr. O'Brien
November 26, 2012	Executive	Dr. Meloni, Mrs. James Wilson, Mr. Rodriguez, Mr. O'Brien
November 28, 2012	Special Meeting	Mrs. James Wilson, Mr. Rodriguez, Mr. O'Brien
November 28, 2012	Executive	Mrs. James Wilson, Mr. Rodriguez, Mr. O'Brien

## **PUBLIC COMMENT – AGENDA ITEMS ONLY**

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

## **REPORT OF BOARD SOLICITOR**

### **REPORT OF COMMITTEES OF THE BOARD OF EDUCATION**

- Mr. McDevitt
  - NJSBA Legislative Meeting
- Mr. Rodriguez
  - Facilities

## **REPORT OF OLD BUSINESS**

### **REPORT OF NEW BUSINESS**

- Audit Presentation

Presentation of Annual School District Audit as of June 30, 2012 by Bowman & Company

Presentation by Mr. Oberg of Corrective Action Plan for the School District Audit as of June 30, 2012

Copies of the Summary of the Audit Report and Corrective Action Plan are available at the Conference Meeting.

- EVVR
- Re-Organization Meeting January 8, 2013.
- Amend policy 5141.4  
A motion was made by Mr. McDevitt and seconded by Mrs. James-Wilson to amend policy 5141.4. The motion was approved by a roll call vote (8-0-0).

### **REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR**

A motion was made by Mr. McDevitt and seconded by Mr. Kofoet to approve agenda item #7 accepting the audit findings and recommendations. The motion was approved by a roll call vote (8-0-0).

4. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve line item transfers per the attached exhibit.

5. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve cancelling outstanding checks from the following accounts:

December 13, 2012 conf mtg

General Warrant Account

Check #	Issued	Amount	Check #	Issued	Amount
103077	10/29/10	108.00	103746	12/21/10	44.83
104854	04/29/11	14.26	105499	06/24/11	33.66
105545	06/24/11	215.00	105572	06/24/11	200.00

Net Payroll Account

Check #	Issued	Amount	Check #	Issued	Amount
415922	04/23/10	251.36	416066	05/07/10	446.89
416268	05/07/10	9.76	418195	09/10/10	2,255.42
418887	10/22/10	231.66	419786	12/03/10	33.61
420678	01/14/11	78.11	420682	01/14/11	157.02
421336	02/11/11	123.69	422638	04/21/11	69.26
423988	06/14/11	286.42			

Payroll Agency Account

Check #	Issued	Amount
10609	06/09/10	88.28
10825	10/08/10	50.19
10870	11/09/10	156.36
10959	12/17/10	59.50

6. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve the following payment, per recommendation from Remington & Vernick, for the Demolition of Central School, in the amount indicated. Payment to be released December 21, 2012.

VENDOR	PAYMENT NUMBER	AMOUNT
Neri's Construction & Rental, Inc..	Application #3	\$303,908.29
<b>12-000-400-450-000-40 TOTAL</b>		<b>\$303,908.29</b>

7. **BE IT RESOLVED by the Board of Education Township of Pennsauken** to accept the audit findings and recommendations contained in the 2011-2012 Comprehensive Annual Financial Report as follows:

- Finding No. 2012-1
  - Several payroll reports and remittances were not made timely and the reconciliation of payroll deductions payable was not performed on a monthly basis.
- Finding No. 2012-2
  - The District did not notify parents of students in schools in need of improvement, the current status of the school as required by the elementary and Secondary Education Act section 1116.

**BE IT FURTHER RESOLVED by the Board of Education of the Township of Pennsauken** to approve submission of the Corrective Action Plan to the New Jersey Department of Education.

8. **WHEREAS** on October 25, 2012 the Pennsauken Board of Education approved the participation in a Joint Transportation Agreement with Monroe Township Public School District to transport one student to CCVTS at a cost of \$5,670.00 and the correct cost should be \$5,040.00, amended resolution follows:

**WHEREAS** N.J.A.C. 6A:27-9.16 authorizes contracting units to enter into Joint Transportation Agreements; and

**WHEREAS THE PENNSAUKEN BOARD OF EDUCATION**, County of Camden, State of New Jersey is desirous of entering into said agreement with the Monroe Township Public School District serving as Lead Agency;

**THEREFORE BE IT RESOLVED** on December 20, 2012 by the Pennsauken Board of Education, County of Camden, State of New Jersey, as follows:

The **PENNSAUKEN BOARD OF EDUCATION** hereby authorizes the participation in a Joint Transportation Agreement with Monroe Township Public School District serving as the Lead Agency for the 2012-2013 school year for the purpose of transporting one (1) Pennsauken student to CCVTS at a cost of \$5,040.00.

### **ACTION ANTICIPATED**

9. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve payment of bills for the month of November and December 2012 that are duly signed and authorized in a total amount of \$4,498,330.26.

DEPARTMENT	TOTAL
DECEMBER BILL LIST – GENERAL FUND	\$ 3,326,969.50
DECEMBER SPECIAL CHECKS	\$ 533,606.80
NOVEMBER SPECIAL CHECKS	\$ 253,515.82
NOVEMBER 21 <sup>ST</sup> AGENCY PAYROLL	\$ 162,483.58
NOVEMBER FOOD SERVICES BILL LIST	\$ 221,754.56
<b>TOTAL</b>	<b>\$ 4,498,330.26</b>

10. The Report of the Treasurer of School Monies for July 2012, August 2012 at the Business Meeting of Thursday, December 20, 2012.
11. The School Business Administrator/Board Secretary and the Cash Reports for July 2012 and August 2012 at the Business Meeting of Thursday December 20, 2012.
12. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Pennsauken Board of Education certifies that as of August 31, 2012 after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
13. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, John C. Oberg, certify that as of August 31, 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pennsauken Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

14. The Purchasing Office will have all recommendations for the following item(s) finalized by the December 20, 2012 business meeting:

- Principal/Teacher Practice Evaluation Framework Provider

## **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**The Superintendent of Schools recommends the following:**

### **I. *PERSONNEL*:**

**SPECIAL NOTICE:** Each of the following appointments are contingent on the Camden County Superintendent of Schools approving the “emergent hiring” for a period of 90 days with the possibility of a 60-day extension pending the New Jersey Department of Education completing the required criminal history background check (NJSA 18A:6-7.1 revised 6/30/98). The appointments are also contingent upon verification of certifications.

A motion was made by Mrs. James-Wilson and seconded by Mr. Stargell to approve item B.1.1 C. The motion was approved by a roll call vote (8-0-0)

Mr. Rodriguez left the meeting at 8:20pm.

A motion was made by Mr. McDevitt and seconded by Mr. Brown to approve item A5.3. The motion was approved by a roll call vote (7-0-0).

### **A. *INSTRUCTIONAL***

#### **1. *Resignations/Retirements***

ITEM	NAME	POSITION	SCHOOL	DATE RESIGNATION IS EFFECTIVE	REASON FOR RESIGNATION	YEARS OF SERVICE TO PENNSAUKEN
A	Raymond Lodge	Teacher	Fine	02/01/13	Retirement	39
B	Deborah Fulginiti	Teacher	Fine	02/01/13	Retirement	20.5
C	Wilbur Githens	Teacher	High	02/01/13	Retirement	25
D	Kelly Briggs	Payroll Specialist	Administration	12/31/12	Personal	1

#### **2. *New Hires***

**2.1. *BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve the following long-term substitute appointment:

ITEM	Name	Position/ School	Dates	Person Replacing	Salary	Account Number
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A	Danielle Rose	Teacher/Delair	01/02/13-04/01/13	Kelley Burgert	\$53,000 pro-rated No benefits	11-120-100-101-04-99
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Justification: Filling vacancy.

### 3. *Leaves of absence*

ITEM	ID #'s	POSITION/SCHOOL	REASON FOR LEAVE	DATES OF LEAVE	CONDITIONS OF LEAVE
A	0603	Teacher/Intermediate	Medical	12/07/12-03/07/13	With salary and benefits as sick time is used
B	1284	Non-Teaching Asst./Delair	Medical	11/12/12-12/21/12	With salary and benefits as sick time is used
C	0291	Teacher/Longfellow	Maternity/Childrearing	03/01/13-05/13/13	With salary and benefits as sick time is used
			Childrearing/FMLA	05/14/13-06/17/13	Without salary but with benefits as per FMLA
			Childrearing/FLI	05/13/13-06/17/13	Without salary but with benefits as per FLI
D	2507	Teacher/Franklin	Medical	11/05/12-11/21/12	With salary and benefits as sick time is used
			Medical/FMLA	11/22/12-12/17/12	Without salary but with benefits as per FMLA
E	1485	Teacher/Phifer	Maternity/Childrearing	01/09/13-02/18/13	With salary and benefits as sick time is used
			Childrearing/FMLA	02/19/13-05/20/13	Without salary but with benefits as per FMLA
			Childrearing/FLI	02/25/13-03/01/13	Without salary but with benefits as per FLI
F	0160	Custodian/Phifer	Medical/FLI	11/26/12-07/07/13	Without salary but with benefits as per FLI
G	2719	Teacher/Longfellow	REVISED Maternity/Childrearing	11/08/12-12/11/12	With salary and benefits as sick time is used
			REVISED Childrearing/FMLA	12/12/12-02/11/13	Without salary but with benefits as per FMLA
			REVISED Childrearing/FLI	12/12/12-01/23/13	Without salary but with benefits as per FLI
H	1721	Nurse/Intermediate	Medical	01/14/13-02/25/13	With salary and benefits as sick time is used

### 4. *Appointments*

4.1. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to appoint Allison Schott as a volunteer softball coach at Pennsauken High School for the 2013 spring season.

Justification: Ms. Schott is a graduate of Pennsauken High School, a former softball team member, and has served as a volunteer last season.

4.2. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to appoint Radee Abdullah as a volunteer boys volleyball coach at Pennsauken High School for the 2013 spring season.

Justification: Mr. Abdullah is a graduate of Pennsauken High School, a former volleyball team member, and has served as a volunteer last season.

- 4.3. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to appoint Rob Carter as a volunteer boys volleyball coach at Pennsauken High School for the 2013 spring season.

Justification: Mr. Carter is a graduate of Pennsauken High School and former volleyball team member.

- 4.4. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve the following assignment:

ITEM	NAME	POSITION/SCHOOL	DATE	REPLACES	REASON
A	Stephanie Bendel	Teacher/Franklin	12/17/13	Jacqueline Brown	Returning from Maternity Leave

## 5. Other

- 5.1. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12.

ITEM	NAME	WORKSHOP	DATE OF WORKSHOP	REGISTRATION
A	Tameeka Wright	Powerful, Practical Strategies for Reaching Underperforming Students	Friday, January 11, 2013	\$219.00
B	Tricia Eckert	Powerful Early Intervention Strategies to help Struggling Students in Math Cherry Hill, NJ	Tuesday, January 8, 2013	\$219.00
C	Cynthia Foxworth	Practical, Unique Ways to Reach Students who don't care about School or their Achievement Voorhees, NJ	Friday, January 11, 2013	\$219.00
D	Kristin Jakubowski	Pathways to the Common Core: Accelerating Achievement Valley Forge, PA	Wednesday, January 23, 2013	\$150.00
E	Billy Wright	Annual Meeting – Athletic Directors of New Jersey Atlantic City, NJ	March 10-14, 2013	\$600.00
F	Marilyn Martínez John Oliver	Preparing for Common Core State Standards & Assessment: Update 2013 Jersey City, NJ	Wednesday, January 9, 2013	\$149.00 \$149.00

- 5.2. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve the following pre-professional field experiences:

ITEM	UNIVERSITY/ COLLEGE	STUDENT	COOPERATING TEACHER	SCHOOL/GRADE	DATES
A	Neumann	Rebecca O'Rourke	Brian McKenna Leigh McCall	Intermediate/ Math/Science Intermediate/Spec. Ed.	01/04/13- 03/01/13 03/04/13- 05/03/13

B	Rowan	Steven Bowman	Yolanda Soto	Franklin/Spec. Ed.	01/02/13-02/15/13 (Date Change)
C	William Patterson University	Ashley Reamer	Jackie Silver	Phifer/Spec. Ed./English	2 days per week 02/04/13-04/29/13

5.3. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve the following as substitutes, called on an as-needed basis, for the 2012-2013 school year.

TEACHERS - \$85.00 PER DIEM	
Ashleigh Whitmore	Briana Pagan
Nicole Gontowski	Mohamed D. Kamara
CUSTODIANS - \$10.00 PER HOUR	
Tam Huynh	Angel Rodriguez

Justification: Support teaching and learning.

5.4. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve four teachers at \$39/hour for afterschool Basic Skills Program at the Intermediate school from 3:15 p.m.- 4:15 p.m. from January 2, 2013 through April 25, 2013 to implement the First in Math and Scholastic's Read About intervention program.

Justification: This program is designed to assist students who need additional assistance in Mathematics and Language Arts.

5.5. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve two days of professional development in January, 2013 for third and fourth grade teachers using the Scholastic Read About Program at a cost not to exceed 5,798. Account: 20-271-200-600-000-04

Justification: Title I students in grades 3-4 use the intervention program to reinforce their reading Skills as a supplement to the existing program.

5.6. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve Marianne Antczak, former preschool master teacher, at \$39/hour to work with preschool teachers each marking period to support the effective implementation of the ECERS, Early Childhood Environment Rating Scale-Revised.

Justification: Data compiled will be shared with the classroom teachers. This is written and budgeted in the approved Early Childhood Program Aid Application.

5.7. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve the purchase of 10 additional user licenses from Learning A to Z for use of proprietary software and electronic books that are part of Reading A to Z and Raz-Kids. Learning A to Z is a sole-source provider of the software and e-books used in these programs. The Pennsauken District has used all of its current 150 licenses. Cost of ten (10) additional licenses is \$999.50. The account to be charged is: 11-190-100-320-000-02.

Justification: These programs provide all LAL teachers in grades K-6 with access to printable and projectable e-books and an assessment system for determining and tracking students' reading levels.



5.8. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to contract with Teachscape for training and materials to support implementation of a New Jersey state-approved teacher and principal observation, monitoring, support, and evaluation system based on Charlotte Danielson's *Framework for Teaching*. The cost for a one-year contract will not exceed \$80,000. The cost of this contract will be funded at least in part by the state-approved Race To The Top 3 grant for Pennsauken Public Schools.

Justification: establishment of a state-required system for teacher and administrator evaluation and support.

## B. INSTRUCTIONAL SUPPORT

### B.1 Facilities

B.1.1. **BE IT RESOLVED by the Board of Education of the Township of Pennsauken** to approve the following facilities usages during the 2012-2013 school year. Required documentation is on file.

ITEM	DATES	TIME	ORGANIZATION	SCHOOL REQUESTED	FEES
A	Saturday June 22, 2013	4:00 p.m. – 9:00 p.m.	DeMarco Dance Center (Dance Recital)	High School Auditorium	Auditorium- \$1,200/day Custodial Personnel- \$45/hour Faculty Lounge- \$40/day Sound System- \$50/hour
B	Every Wednesday January thru June 2013	6:30 p.m. – 8:00 p.m.	Girl Scouts' Meetings	Longfellow/Multi-Purpose Room	N/A
C	Saturday April 13, 2012	7:30 a.m. – 2:30 p.m.	Camden County Department of Health & Human Services	High (all parking lots will be available for this event)	10 Classrooms - \$40/ea. Auditorium & Auditorium Atrium: \$1200 Main Cafeteria: \$600 Small Cafeteria: \$300 Childcare Center/Gym: \$200
D	Saturday January 26, 2013 (weather date: 02/09/13)	8:00 a.m. – 1:00 p.m.	Merchantville Area Jr. Women's Club (Spelling Bell)	High Auditorium & Cafeteria	N/A

Note: These dates exclude school holidays and individual school events.

2. *Food Services* – None at this time

3. *Transportation* – None at this time

## II. CONTRACTS:

### A. *INSTRUCTIONAL*

1. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve dropping the following students in out-of-district programs for students with disabilities during the 2012-2013 school year.

Student	Placement	Cost	Dropped Date	Account Number
6000809	Hampton Academy	\$74,728	11/27/12	11-000-100-566-000-08

Justification: Moved out of district and/or placed in another program.

2. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve the following students in out-of-district programs for students with disabilities during the 2012-2013 school year.

Student	Placement	Cost	Effective Date	Account Number
135439442	Marie Katzenbach School for the Deaf	\$90,799	09/10/12-06/30/13	11-000-100-569-008-08
135443601	Marie Katzenbach School for the Deaf	\$46,564 \$11,617 Dorm Charges	09/10/12-06/30/13	11-000-100-569-008-08
1100077	Marie Katzenbach School for the Deaf	\$69,846 1-1 Aide - \$32,640	09/10/12-06/30/13	11-000-100-569-008-08
135404743	Marie Katzenbach School for the Deaf	\$69,846 1-1 Aide - \$32,640	09/10/12-06/30/13	11-000-100-569-008-08
13504299	Marie Katzenbach School for the Deaf	\$46,564	09/10/12-06/30/13	11-000-100-569-008-08
6000809	Brookfield Academy	\$44,280	11/28/12-06/30/13	11-000-100-566-000-08
135431975	Bancroft	\$255.77 per diem 1-1 aide - \$154 per diem	12/12/12-06/30/13	11-000-100-566-000-08
202467832	Gloucester County Special Service	\$9,000 Educational Interpreter	09/06/12-06/30/13	11-000-100-565-008-08
3000335	Burlington County Special Services School	\$35,000 1-1 Aide	09/07/12-06/30/13	11-000-100-565-008-08
6010054	Burlington County Special Services School	\$35,000 1-1 Aide	09/07/12-06/30/13	11-000-100-565-008-08
135404246	Burlington County Special Services School	\$35,000 1-1 Aide	09/07/12-06/30/13	11-000-100-565-008-08
13540596	Burlington County Special Services School	\$35,000 1-1 Aide	09/07/12-06/30/13	11-000-100-565-008-08
135439145	Burlington County Special Services School	\$35,000 1-1 Aide	09/07/12-06/30/13	11-000-100-565-008-08
135404302	Burlington County Special Services School	\$35,000 1-1 Aide	09/07/12-06/30/13	11-000-100-565-008-08
135404253	Burlington County Special	\$35,000	09/07/12-	11-000-100-565-008-

	Services School	1-1 Aide	06/30/13	08
135404254	Burlington County Special Services School	\$35,000 1-1 Aide	09/07/12- 06/30/13	11-000-100-565-008-08
5001399	Burlington County Special Services School	\$35,000 1-1 Aide	09/07/12- 06/30/13	11-000-100-565-008-08
135404255	Burlington County Special Services School	\$35,000 1-1 Aide	09/07/12- 06/30/13	11-000-100-565-008-08

Justification: Approved Private School Placement

3. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to correct the account number being used for Cynthia Berchtold to provide speech language services for the 2012-2013 school year on an as needed basis at the rate of \$39/hour. The account number was incorrectly stated on the August, 2012 Board Agenda, Page 9, Item G. The correct account is 11-000-216-101-304-99.

Justification: Ms. Berchtold is a former employee assisting with the overflow of therapy and evaluations for for the Child Study Team.

4. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to contract with the Camden County Educational Services Commission to provide a Teacher/Certified Professional for the 2012-2013 school year on an as needed basis at the rate of \$441.67 per diem.  
Account – 11-000-216-320-304-08

Justification: To cover long term absence of current Pennsauken staff as needed.

5. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve the following students determined to be homeless from or in Pennsauken Township.

Student ID#	Last Permanent Address	Current Temporary Address	Annual Tuition	Transportation	Responsibility to Pay	Date of Placement
13543804	Pennsauken	Pennsauken	N/A	Pennsauken	Pennsauken	11/02/12
135437381	Pennsauken	Pennsauken	N/A	Pennsauken	Pennsauken	11/02/12
202192859	Connecticut	Pennsauken	TBD	Pennsauken	State	10/25/12
135442121	Pennsauken	Blackwood	N/A	Pennsauken	Pennsauken	11/19/12
135442122	Pennsauken	Blackwood	N/A	Pennsauken	Pennsauken	11/19/12
135436770	Pennsauken	Cherry Hill	N/A	Pennsauken	Pennsauken	11/30/12
202453011	Pennsauken	Washington Twp.	TBD	Pennsauken	Pennsauken	11/26/12

### III. STUDENT ACTIVITIES:

#### A. INSTRUCTIONAL

1. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve Pennsauken High School Latin students to participate in the 2013 ACL/NJCL National Latin Exams. The exams will be administered during the week of March 11, 2013 at the high school during the school day. Coordinators of this exam are Latin teacher Krystal Kubichek and supervisor Diane Joyce. The cost of the exam for all Latin students (from Levels 1 to Live IV) is \$330.

Justification: The students taking Latin are tested to assess their success in the PHS Latin courses. The tests are administered every year to the students.

2. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve high school students in the U.S. History classes participating on a trip to the Philadelphia Constitution on December 20, 2012. The topic of the presentation is “Freedom Rising”. The classroom teachers, Jennifer Stopek, Ralph Midora, Maria Ward, Michael Mars, Jason Pare, and assistant principal Thomas Honeyman, will accompany the students. Parents will also chaperone on the trip. Worksheets will be given to the students to complete as they walk through the exhibit. There will be an orientation for the students prior to the trip. The cost to the Board of Education is for bus transportation.

Justification: To enrich students’ understanding of key topics covered and to promote the extension of the “Project Based Learning” curriculum.

3. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve the scheduling of the annual spring trip for the ensembles of the Music Department of Pennsauken High School for May 9 through May 12, 2013 to Washington, DC. The groups participating are the Marching Band, Jazz Band, Concert Band, Strings Ensemble, and Symphonic Band. They will be performing and competing in the Music in the Parks Festivals on Saturday, May 11, 2013. Tour guides will be escorting the groups around Washington. The students will visit the Smithsonian Institute, WWII Memory, Vietnam Memorial, Lincoln Memorial, and Korean War Memorial. They will also go to the Air and Space Museum, Ford Theatre, and Mount Vernon. The cost to the Board of Education will be approximately \$4584. This would encompass the registration fee for the Music Festival part of the trip. The price per student is \$55 for performing students and \$27 for non-performing students. The approximate number of performers will be 75; non-performing will be 17. The exact number of students participating has not been finalized.

Justification: The annual spring trip for the Music Department will be under the supervision of teachers/directors Jennifer Lingesso, Nick DeNofa, and Gordon Butler. Additional chaperones will be chosen and will equal 1 for every 10 students.

4. ***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** to approve bus Transportation for Carson’s Grade 4 Gifted students and teachers to attend the Gifted Consortium for Fine Arts/Gifted and Talented Activity Day on Thursday, March 14, 2012 at Memorial School in Cinnaminson, NJ from 9:30 a.m. to 2:00 p.m.

Justification: Students will compete with other fourth grade students from Cinnaminson, Moorestown, Delran, Riverside, Palmyra, Hainesport and Maple Shade.

## **B. ATHLETICS - None**

### **INFORMATIONAL**

- A. **RESIDENCY AND ATTENDANCE (2012-2013)** – The following is a summary of residency and attendance investigations:

Month	Truancy/Attendance Cases	Home Visits	Complaints Signed	Residency Cases	Field Investigations	Transfer Cards / Sign Outs
September	0	16	0	18	4	0
October	0	14	0	24	9	7
November	6	32	0	28	10	5
December						

January						
February						
March						
April						
May						
June						

**B. COMPUTER REPAIRS** – The following is a record of service calls requested of the district technology staff. The data is for individual computer problems and does not include major incidents such as servers going down.

MONTH	SERVICE CALLS SUBMITTED	SERVICE CALLS COMPLETED
AUGUST	36	29
SEPTEMBER	285	267
OCTOBER	205	219
<b>NOVEMBER</b>	<b>176</b>	<b>162</b>
DECEMBER		
JANUARY		
FEBRUARY		
MARCH		
APRIL		
MAY		
JUNE		
<b>TOTAL TO DATE</b>		
<b>2012-2013</b>	<b>702</b>	<b>679</b>
2011-2012	889	879
2010-2011	1064	1048
2009-2010	1241	1265
2008-2009	1534	1506
2007-2008	1181	1123
2006-2007	1005	989
2005-2006	1059	1059
2004-2005	853	774
2003-2004	1260	1212
2002-2003	1676	1459
2001-2002	238	198
2000-2001	75	75

### C. CHILD STUDY TEAM

The Child Study Team caseload is as follows:

MONTH	EVALUATIONS						MEETINGS							
	P S Y C	L D	SW	SP	OT	P T	Referral s	Initial s	Reeval .	IEP S	Found Not Eligible	Exited	Declassified	Enrolled
Sept.	17	15	6	6	5	2	14	0	9	6	32	39	0	1140
Oct.	28	19	14	9	10	0	0	0	0	1	0	2	0	1175
<b>Nov.</b>	<b>19</b>	<b>29</b>	<b>11</b>	<b>10</b>	<b>12</b>	<b>2</b>	<b>8</b>	<b>6</b>	<b>19</b>	<b>140</b>	<b>3</b>	<b>9</b>	<b>3</b>	<b>1166</b>
Dec.														
Jan.														
Feb.														
March														
April														

May														
June														
TOTAL														

**D. ENROLLMENTS** – The following is a summary of district enrollments:

YEAR	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
<b>ELEMENTRY SCHOOL</b>										
2000-2001	2782	2810	2816	2792	2791	2798	2812	2811	2802	2795
2001-2002	2747	2768	2783	2781	2785	2794	2806	2805	3809	2795
2002-2003	2250	2273	2279	2274	2275	2283	2297	2298	2298	2275
2003-2004	2221	2223	2231	2236	2234	2235	2228	2225	2226	2220
2004-2005	2241	2241	3355	2258	2268	2269	2279	2273	2271	2265
2005-2006	2215	2213	2213	2213	2216	2222	2216	2219	2213	2214
2006-2007	2190	2189	2199	2195	2198	2196	2193	2184	2191	2193
2007-2008	2146	2134	2158	2151	2159	2151	2168	2168	2176	2177
2008-2009	2168	2174	2185	2186	2179	2184	2174	2174	2156	2167
2009-2010	2238	2243	2246	2238	2258	2243	2243	2241	2239	2236
2010-2011	2284	2275	2290	2290	2285	2287	2281	2285	2268	2273
2011-2012	2194	2194	2490	2204	2183	2182	2191	2199	2192	2185
2012-2013	2165	2179	2175							
<b>INTERMEDIATE SCHOOL</b>										
2002-2003	1042	1043	1023	1008	1008	1000	1000	999	999	996
2003-2004	939	907	917	917	908	905	903	894	895	888
2004-2005	858	864	859	856	857	855	862	858	856	856
2005-2006	840	851	856	856	861	868	869	867	864	857
2006-2007	847	847	854	853	846	837	835	832	828	827
2007-2008	800	811	800	801	811	812	807	810	810	807
2008-2009	775	781	783	786	790	786	793	793	807	792
2009-2010	807	807	794	794	796	800	794	794	794	800
2010-2011	805	812	809	805	806	798	803	800	800	798
2011-2012	817	814	814	816	806	817	815	816	815	815
2012-2013	787	788	788							

MIDDLE SCHOOL										
2000-2001	1488	1491	1500	1506	1501	1492	1494	1493	1489	1488
2001-2002	1554	1566	1559	1560	1560	1558	1556	1556	1555	1553
2002-2003	1031	1030	1043	1041	1058	1054	1044	1042	1035	1035
2003-2004	1057	1050	1058	1057	1048	1044	1035	1040	1040	1036
2004-2005	1021	1025	1023	1030	1029	1025	1022	1020	1021	1020
2005-2006	949	955	950	947	948	944	935	936	935	934
2006-2007	919	918	916	918	914	905	898	897	896	894
2007-2008	910	905	901	896	899	894	890	887	883	882
2008-2009	893	893	895	890	888	885	882	883	882	885
2009-2010	849	847	849	852	858	861	858	859	857	855
2010-2011	837	839	841	840	832	835	831	837	837	834
2011-2012	820	816	820	816	815	812	810	808	809	808
2012-2013	794	795	801							
HIGH SCHOOL										
2000-2001	1720	1712	1712	1715	1707	1697	1696	1695	1685	1680
2001-2002	1834	1833	1817	1803	1810	1801	1804	1791	1791	1777
2002-2003	1868	1883	1883	1889	1877	1863	1859	1838	1839	1829
2003-2004	1922	1909	1911	1901	1879	1869	1864	1845	1829	1819
2004-2005	1875	1849	1852	1849	1833	1824	1801	1786	1776	1772
2005-2006	1892	1816	1812	1808	1788	1783	1782	1776	1766	1759
2006-2007	1788	1778	1779	1771	1758	1761	1749	1743	1735	1734
2007-2008	1724	1695	1723	1723	1728	1714	1712	1696	1683	1676
2008-2009	1704	1694	1675	1677	1671	1652	1635	1629	1676	1632
2009-2010	1627	1606	1612	1603	1604	1598	1595	1629	1589	1589
2010-2011	1659	1591	1596	1600	1596	1594	1581	1577	1575	1570
2011-2012	1578	1558	1551	1546	1548	1545	1543	1546	1537	1535
2012-2013	1525	1485	1482							
OUT OF DISTRICT										
2011-2012	123	131	140	132	132	131	133	124	124	125
2012-2013	130	139	130							

TOTAL										
2000-2001	5990	6013	6028	6013	5999	5987	6002	5999	5976	5963
2001-2002	6135	6167	6159	6144	6155	6153	6166	6152	6155	6124
2002-2003	6191	6229	6228	6212	6218	6200	6200	6177	6171	6135
2003-2004	6139	6089	6117	6111	6069	6053	6030	6004	5990	5963
2004-2005	5995	5979	5989	5993	5987	5973	5964	5937	5924	5913
2005-2006	5896	5835	5831	5824	5813	5817	5802	5798	5778	5764
2006-2007	5744	5732	5748	5737	5716	5699	5675	5639	5650	5648
2007-2008	5580	5545	5479	5570	5597	5571	5577	5561	5552	5543
2008-2009	5540	5552	5538	5539	5528	5507	5484	5479	5521	5476
2009-2010	5521	5500	5501	5487	5516	5502	5490	5513	5481	5480
2010-2011	5585	5517	5536	5668	5655	5650	5635	5628	5629	5621
2011-2012	5532	5513	5512	5514	5484	5487	5493	5494	5477	5468
2012-2013	5401	5386	5376							

**Note:** Also please find attached an enrollment summary by school and grade. (See Attachment)

**E. Board Member Attendance 2012-2013 school year. (See Attachment)**

**F. Security Drill and Fire Drill Report (See Attachment)**

### **PUBLIC COMMENT**

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Joanne Young  
Playground Equipment

Patricia Henning  
Reading assessment

Seeing no further comment a motion was made by Mr. McDevitt and seconded by Mrs. James-Wilson to close public comment. The motion was approved by a voice vote.



**DATES, TIMES AND LOCATIONS OF THE NEXT MEETING(S) OF THE BOARD**

DATE	TIME	LOCATION	TYPE OF MEETING	WILL PUBLIC COMMENT BE TAKEN
December 20, 2012	7:00 P.M.	Pennsauken High School Room 327	Business	Yes
January 17, 2013	7:00 P.M.	Board Offices	Conference	Yes

**EXECUTIVE SESSION OF THE BOARD OF EDUCATION**

A motion was made by Mr. Kofoet and seconded by Dr. Meloni to approve the following resolution. The motion was approved by a voice vote.

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss, disciplinary action involving students, disciplinary action involving staff and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

**MOTION TO ADJOURN**

A motion was made by Mr. McDevitt and seconded by Mr. Brown to adjourn meeting at 9:25pm. The motion was approved by a voice vote.

Respectfully submitted,

John C. Oberg RSBA  
Board Secretary