

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 08110

BOARD OF EDUCATION CONFERENCE MEETING
Minutes
Thursday, February 20, 2014

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

Mr. O'Brien as President, declared this to be a legal meeting of the Board of Education.

ROLL CALL

MEMBERS PRESENT	MEMBERS ABSENT	ALSO PRESENT
Mr. Brown Mrs. James-Wilson Dr. Meloni Mr. Perry Mr. Rodriguez Mrs. Snyder Ms. Young Mr. Nguyen Mr. O'Brien		Mrs. Martinez, Superintendent Mrs. Ricketts, SBA/BS Mr. Wrzeszczynski, Dir of Personnel Mr. Oliver, Dir of Elementary Mr. Piarulli, Solicitor

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Approval of
Minutes Prior
to Meetings
(Business
Meeting):

1. RECOMMEND that the Board of Education approve the minutes of the following meetings of the Board.

DATES OF THE MEETING	TYPE OF MEETING	ABSENT MEMBERS
January 7, 2014	Re-Organization	None
January 16, 2014	Conference	None
January 16, 2014	Executive	None
January 23, 2014	Business	Mr. Brown

Motion _____ Second _____ Action Taken _____

RECOGNITIONS – STUDENT OF THE MONTH

REPORT OF THE STUDENT MEMBERS OF THE BOARD OF EDUCATION

REPORT OF THE ZONE PARENT-TEACHER ASSOCIATION – (Business Meeting Only)

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

REPORT OF BOARD SOLICITOR

REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

FLAG SALUTE – (Business Meeting Only)

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ITEMS FOR BOARD OF EDUCATION APPROVAL

A motion was made by Mr. Nguyen and seconded by Mr. Perry to approve item Appointments 22H. The motion was approved by a roll call vote.

I. CURRICULUM & INSTRUCTION

Student
 Out-of-
 District
 Placement
 Contracts:

1. RECOMMEND that the Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the 2013-2014 school year.

STUDENT	PLACEMENT	COST	EFFECTIVE DATE	ACCOUNT
201526325	Brookfield Academy	\$28,938	1/8/14-6/30/14	11-000-199-566-000-08 or 20-251-100-560-000-08
7010062	Burlington County Special Services School District	\$36,613	12/4/14-6/18/14	11-000-199-566-000-08 or 20-251-100-560-000-08
5001399	Burlington County Special Services 1-1 Aide	\$36,000	9/4/13-6/18/14	11-000-100-566-000-08 or 20-251-100-560-000-08
6010039	East Mountain School	\$29,312.67	1/31/14-6/30/14	11-000-100-566-000-08 or 20-251-100-560-000-08
202213356	Archway	\$26,095.20 \$18,340.00 1-1 Aide	11/14/13-6/30/14	11-000-100-566-000-08 or 20-251-100-560-000-08

Justification: Approve private school placement.

2. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2013-2014 school year.

STUDENT	PLACEMENT	DROPPED DATE
7010062	Burlington County Special Services School District	9/20/2014

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Program:

3. RECOMMEND that the Board of Education approve a book purchase through Folliet Destiny for the Pennsauken Elementary Libraries. The total cost to the board will be \$10,000; an approximate \$1,428.00 dollars spent per library in books. Books will be distributed evenly amongst the libraries.

Account #: 11-000-222-600-313-04

Justification: Students needs access to books at their reading and interest level. It is important to purchase books that meet the criteria but also to increase the circulation of books to expose students to as many books as possible.

4. RECOMMEND that the Board of Education approve Pre-School Consultant, Carolyn Burke, to visit all preschool classrooms on Tuesday, March 11, 2014 to assist with the Creative Curriculum program. Mrs. Burke will be paid a rate of \$500 for the day.

Account #: 20-218-200-329-000-04

Justification: Mrs. Burke continues to work with the preschool staff as they implement the Creative Curriculum program. The emphasis will be related to topics covered during training on in-service day.

5. RECOMMEND that the Board of Education approve the following teachers to tutor the Intermediate School's "Accessing Your Potential" (AYP) after school program from 1/12/2014 through 6/13/2014 (Monday-Thursday 2:30pm- 4:30pm): Heather DiGiovanni, Julie Braswell, Janie Arena, Katie Cooney, Lynne Apa-Browne and Jodi Silverman.

Justification: The teachers are needed to tutor the AYP program to address areas of academic weakness in mathematics and language arts literacy. These teachers will design, coordinate and teach the program.

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Staff Travel &
Professional
Development:

6. RECOMMEND that the Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

ITEM	NAME	WORKSHOP	DATE OF WORKSHOP	FEE
A	Francine Eisenmann	Gifted Education: Creativity, Curiosity, Challenge	3/7-3/8/2014	Registration Fees: \$149 & \$79 Awards Ceremony: \$35 1 yr. Membership: \$40
B	Nancy Tryon	Gifted Education: Creativity, Curiosity, Challenge	3/7-3/8/2014	Registration Fees: \$149 & \$79 Awards Ceremony: \$35 1 yr. Membership: \$40
C	Martin Ford	SRI & ETTT Annual Conference "Ideas to Transform Learning"	3/12/2014	Registration Fee: \$178.00 & Travel Expenses
D	Carmen Thomas	Rutger's 46 th Annual Reading & Writing Conference	3/28/2014	Registration Fee: \$180.00
E	Gail Stallings	School Wide & Classroom Procedures for Increasing Student Motivation and Reducing Apathy	4/9/2014	Registration Fee: \$229.00
F	Thomas Honeyman	Transforming the Culture of Learning: Aligning the Common Core to Digital Literacy	3/10; 4/28; & 5/28	Registration Fee: \$375 Travels & Tolls Expenses
G	Laura Kinney	NJTTEA STEM Conference and Expo	5/16/2014	Registration Fee: \$145 Travel Expenses: (200+ Mileage Reimbursement)
H	Kristin Jakubowski	Teacher's College Reading & Writing Project Summer Reading Institute	6/29/14-7/3/14	Registration: \$750 (Institute tuition for 5 days of Workshops)
I	Christine Lim	Book Love: Increasing Engagement, Stamina and Independence	4/7/2014	Registration Fee: \$219

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Pre-
 Professional
 Field
 Experiences:

7. RECOMMEND that the Board of Education approve the following pre-professional field experiences:

ITEM	UNIVERSITY	STUDENT	COOPERATING TEACHER	SCHOOL/ GRADE	DATES
A	Camden County College	Tiffany Pinto	Kim Henry	Fine Pre K	Spring 2014 Semester 15 hours
B	Camden County College	Emil Reyes	Erin Eichel	Longfello w K-3 rd Grade	Spring 2014 Semester 15 Hours
C	Camden County College	Lisette Roberts	Kaitlin DeSantis	Longfello w 3 rd Grade	Spring 2014 Semester 15 Hours
D	Camden County College	April Kim	Sonetta Morell	Middle 8 th Grade	Spring 2014 Semester 15 Hours
E	Camden County College	Stephanie DiVito	Laurene Ritorto	PHS 12 th Grade	Spring 2014 Semester 15 Hours
F	Camden County College	Allison Dancer	David Duncan	PHS 11 th -12 th Grade	Spring 2014 Semester 15 Hours
G	Rowan University	Eric Blackwell	Christine Wetzal	INT	3/27 & 4/03
H	Rowan University	Elizabeth Glaesman	Christine Wetzal	INT	3/27 & 4/03
I	Rowan University	Jacob Wainwright	Elena Medina	INT	3/27 & 4/03
J	Rowan University	Christian Thomas	Elena Medina	INT	3/27 & 4/03
K	Rowan University	Jamie Thompson	John Whitehead	INT	3/27 & 4/03
L	Rowan University	Liam Patrick Tully	John Whitehead	INT	3/27 & 4/03
M	Camden County College	Neeia Colbert	Ms. Anderson	CAR	Spring 2014 Semester 15 Hours

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Use of
Facilities:

- 8.** RECOMMEND that the Board of Education approve the following facilities usages during the 2013-2014 school year. Required documentation is on file.

ITEM	DATES & TIME	ORGANIZATION	SCHOOL REQUESTED	FEES
A	2/25/2014 & 3/4/2014 7:00 P.M.	Pennsauken Township Purpose: Town Meetings	Middle School Auditorium	N/A
B	5/17/14, 5/18/14, 5/31/14 & 6/1/14 8:30 A.M. to 4:00 P.M. 6/7/14 8:30 A.M. to 11:30 A.M.	Pennsauken Youth Action Committee Theatre (PYACT) Purpose: Auditions &	Middle School Auditorium & Chorus Room Equipment: Chorus Room Piano & Onstage Piano	N/A
	6/23/14 through 6/26/14; 6/30/14 through 7/3/14; 7/7/14 through 7/10/14 12:15 P.M. to 5:30 P.M.	Rehearsals	Middle School Auditorium, Band & Chorus Rooms	
	7/14/14 through 7/17/14 4:30 P.M. to 9:30 P.M. 7/18/14 4:30 P.M. to 9:30 P.M. 7/19/14 11:00 A.M. to 9:30 P.M.	Dress Rehearsals 1 Night Show 1 Matinee and Night Show	Intermediate School Cafeteria & 2 Large Classrooms Equipment: Light and Sound Board with accessories	
	7/14/14-7/17/14 12:30 P.M. to 5:30 P.M. 7/19/14 1:00 P.M. to 8:00 P.M. 7/21/14-7/26/14 4:30 P.M. – 10:15 P.M. 7/28/14 12:00 P.M. to 7:00 P.M.	Tech, Dress & Shoes – Main Stage Staff Only- Light Cue Programming Dress Rehearsals	PHS Auditorium, Lobby, Chorus & Drama Rooms Equipment: Light & Sound Board with accessories	
C	3/13/2014 7:00 P.M.	Induction Ceremony National Junior Honor Society	Phifer Middle School – Auditorium	N/A
D	3/14/2014 6:30 P.M. – 8:30 P.M.	PTA 7 th & 8 th Grade Dance	Phifer Middle School	1 Security Officer

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Use of
 Facilities:
Continued

ITEM	DATES & TIME	ORGANIZATION	SCHOOL REQUESTED	FEES
E	6/13/2014 6:30 P.M. – 8:30 P.M.	Student Council Dance	Phifer Middle School	1 Security Officer & DJ for Dance: \$300
F	4/3/2014 5:00 P.M. - 8:30 P.M.	Pre- K/ Kindergarten Registration for 2014-2015 school year.	Carson School Cafeteria	N/A
G	4/6/2014 10:00 A.M. – 3:30 P.M.	Senior Citizen Prom	PHS Cafeteria & Lunch Lines	N/A
H	4/10/2014 7:00 P.M. – 9:00 P.M.	Intermediate 4 th Grade Parent Orientation	Intermediate School Cafeteria	N/A
I	3/12/2014 6:30 P.M. – 8:00 P.M.	Franklin School PTA (Craft Night)	Franklin School – APR and Kitchen	N/A
J	3/5/2014 & 3/21/2014 6:30 P.M. – 8:00 P.M.	Franklin School PTA (Zone PTA Meeting)	Franklin School Conference Room 108	N/A
K	4/10/14 (Approved on 12/19/13 Agenda - REVISED to 4/17/14 due to 4 th Grade Orientation) 5:30 P.M. – 8:30 P.M.	Intermediate Spring Social	Intermediate Cafeteria & Gymnasium	N/A
L	May 3 rd , 2014 (Rain Date: May 10 th) 7:30am- 3:00pm	Franklin School PTA (Rummage Sale)	High School – Student Parking Lot, Restrooms by the Band	N/A

Note: Dates Exclude School Activity Days & School Holiday

Other:

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HIB, Violence
& Vandalism:

- 9.** RECOMMEND that the Board of Education affirm the HIB report for the month of January 2014:

LOCATION	INCIDENT TYPE	OUTCOME
PENNSAUKEN HIGH SCHOOL	VIOLENCE – ASSAULT	OUT OF SCHOOL SUSPENSION
PENNSAUKEN HIGH SCHOOL	VIOLENCE – ASSAULT	OUT OF SCHOOL SUSPENSION
PENNSAUKEN HIGH SCHOOL	VIOLENCE- ASSAULT	OUT OF SCHOOL SUSPENSION
PENNSAUKEN HIGH SCHOOL	VIOLENCE- ASSAULT	OUT OF SCHOOL SUSPENSION
PENNSAUKEN HIGH SCHOOL	VIOLENCE – THREAT	OUT OF SCHOOL SUSPENSION

LOCATION	INCIDENT TYPE	OUTCOME
PENNSAUKEN HIGH SCHOOL	HIB	OUT OF SCHOOL SUSPENSION
PENNSAUKEN HIGH SCHOOL	HIB	OUT OF SCHOOL SUSPENSION

II. STUDENT ACTIVITIES / CO-CURRICULAR / ATHLETICS

Activities:

- 10.** RECOMMEND that the Board of Education grant permission for the Howard M. Phifer Middle School students to participate in the St. Jude Hospital Math-a-Thon from February until March. Mr. Jeffrey Droke, 7th grade teacher, will oversee program.

Justification: Students have previously raised money for the St. Jude Children’s Hospital through the Math-A-Thon program and also as a way for students to practice their math skills. All math problems are completed at home. No cost to the board.

- 11.** RECOMMEND that the Board of Education approve CPR Training by the American Medical Response team to Intermediate students, in conjunction with Phifer Middle School, on Wednesday May 21, 2014. Training sessions will take place during gym class for both schools. There is no cost to the board.

Justification: This training is a free program that can be used as part of the Health and Physical Education curriculum to teach students how to save lives using compression only CPR.

- 12.** RECOMMEND that the Board of Education approve the Children Charities of America to include Pennsauken High School students and their families to walk at Cooper River Park on March 22, 2014 to support adoption programs and raise awareness of the program. All proceeds will go directly to the charity.

Justification: Children Charities of America aims to rescue and protect the welfare of children and prepare them for their future. This charity walk will enable PHS students to help peers of their age group who aren’t as fortunate.

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- 13.** RECOMMEND that the Board of Education approve the "24 Math Game" tournaments during after school hours between May and early June. The cost to the board includes refreshments and trophies not to exceed \$130.00.

Account#: 11-000-240-600-000-30

Justification: Game tournament promotes mathematical thinking and problem solving by selecting one student per math class to represent their classroom peers. The classroom teachers serve as judges and students who stay late ride the perimeter bus home.

- 14.** RECOMMEND that the Board of Education approve Channel 6 ABC News to provide media coverage of the March 4th Read Across America Week program at Intermediate School.

Justification: Channel 6 ABC News media coverage would promote positive publicity for the district and the program.

- 15.** RECOMMEND that the Board of Education approve the State of Commission on Holocaust Education to sponsor the play, *Terezin - I Never Saw another Butterfly*, at Phifer Middle School on May 21, 2014 or May 28, 2014. There is no cost to the Board. The commission is asking for a donation which will be covered by the staff.

Justification: The play supports the teaching of the Holocaust and events that occurred in that time frame.

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Trips:

16. RECOMMEND that the Board of Education approve the following fieldtrips and bus transportation for the 2013-2014 school year:

ITEM	DATE	SCHOOL	# OF Students	# CHAPERONES	LOCATION	PURPOSE	FEE
A	4/7-4/11	All 4 th Graders	406	30	Intermediate	4 th Grade Orientation	Bus
B	6/5-6/6	INT	80 per day	C. Wetzel- 4	Pinsetters Bowling	Positive Incentive	\$960 (\$12 fee per student) & Bus
C	3/18	PHS	49	T. Matthews- 5	Intermediate & Middle Campus	Band & Drum Line Assembly	Bus
D	3/12	PHS	45	Billy Wright- 3	Rutgers – New Brunswick	Lacrosse Contest – Expose students to college level competitions	Bus

Athletics:

17. RECOMMEND that the Board of Education approve the purchase of championship jackets for 30 Pennsauken High School Wrestling Team student-athletes. Cost for each jacket is \$75.00 as per Board Policy IDGJ-B; not to exceed \$1,800.

Account#: 11-402-100-600-305-31

Justification: The wrestling team won the first league title in school history with a 3-way tie between Moorestown and Northern Burlington for the Burlington County Scholastic League Liberty Division crown.

18. RECOMMEND that the Board of Education approves a purchase of a championship jacket for Pennsauken High School Bowling Team student Walt Jones. The cost of the jacket is \$75.00.

Account#: 11-402-100-600-305-31

Justification: Walt Jones won the Burlington County Scholastic League Tournament with both a high game and high series sores.

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- 19. RECOMMEND** that the Board of Education approve the Pennsauken High School Spring Athletic schedule in the sports of Baseball, Softball, Boys' & Girls' Track and Field, Boys' Volleyball and Girls' Lacrosse.
Note: Schedule attached.

III. PERSONNEL

Resignations
and
Retirements:

- 20. RECOMMEND** that the Board of Education accept the following resignations and retirements:

ITEM	NAME	POSITION	SCHOOL	DATE	REASON	YEARS OF SERVICE
A	Arlene Delp	Secretary	Administration	1/1/15	Retirement	32 years
B	Eileen Beckendorf	Secretary	Phifer	7/1/2014	Retirement	27 years
C	Claude DeLanee	Teacher	PHS	7/1/2014	Retirement	17 years
D	John Oliver	Director of Elementary Education	Administration	7/1/2014	Retirement	37 years
E	Samuel Fuller	Assistant Business Administrator	Administration	3/6/2014	Personal	1 year, 9 months
F	Christie DeCarolis	Teacher	PHS	3/14/2014	Personal	4 years, 6 months
G	Vanessa Rollins	Food Service	Franklin	2/5/2014	Personal	1.5 years

Leaves of
Absences:

- 21. RECOMMEND** that the Board of Education approve the following leaves of absences contingent upon verification:

ITEM	ID #	POSITION SCHOOL	REASON	DATES	CONDITIONS
A	2775	Teacher Delair	Medical – Intermittent FMLA	1/23/14-6/30/14	Without salary but with benefits as per FMLA
B	2210	Teacher Phifer	Maternity/ Childrearing	5/1/14-6/19/14	With salary and benefits as sick days used
C	0443	Teacher Franklin	Medical REVISED	2/1/14-3/7/14	Without salary but with benefits
D	2177	Teacher Middle School	Medical – Intermittent FLI	2/10/14 – 6/30/14	Without salary but with benefits as per FLI

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Appointments **22. RECOMMEND** that the Board of Education approve the following appointments:

ITEM	NAME	POSITION	LOC	SALARY	INTERVIEW COMMITTEE	DATES	ACCOUNT #
A	Kathy Henry-Morse	LTS Teacher Replacing Lauren Koch	CAR	\$53,150 prorated, no benefits	Director of Elementary, Director of Personnel, Principal	2/24/14- 3/28/14	11-120-100- 101-003-98
						3/29/14- 6/19/14	11-110-100- 101-004-99
B	Keith Flores	Sub Teacher	DIS	\$85 Daily	Personnel Director	As Needed	11-120-100- 101-003-98
C	Alejandro Estrada	Sub Teacher	DIS	\$85 Daily	Personnel Director	As Needed	11-120-100- 101-003-98
D	Elyn Picknally	Sub Teacher	DIS	\$85 Daily	Personnel Director	As Needed	11-120-100- 101-003-98
E	Chantia Rivers	Bus Driver Replacing Bart Weiss	Trans.	\$10,405 plus benefits as per transportation contract	Director of Transportation, Asst. Director of Transportation	3/1/14- 6/30/14	11-000-270- 160-611-99
F	Maria Arias	Communications Coordinator	DIS	\$40,000 plus benefits (non- unit; 12 months position)	Superintendent, Director of Personnel	3/1/14- 6/30/14	11-000-222- 110-000-99
G	Carol Mancini	Bus Aide Replacing Leanne Nickolson	Trans.	\$7,602 plus benefits as per trans. contract	Director of Transportation, Asst. Director of Transportation	3/1/14- 6/30/14	11-000-270- 107-000-99
H	Kimberly Lawson	Secretary	Trans.	\$24,928 plus benefits as per secretarial contract	Director of Transportation, Director of Personnel	2/24/14- 6/30/14	11-000-270- 160-609-99
I	Fared Syed	Assistant Lacrosse Coach	PHS	\$5,285	Principal, Athletic Director	3/1/14- 6/3/14	11/402-100- 101-031-98
J	Rachel Powell	Volunteer Assistant Lacrosse Coach	PHS	N/A	Principal, Athletic Director	3/1/14- 6/30/14	N/A

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23. RECOMMEND that the Board of Education approve the following reappointments of substitutes, called on an as-needed basis, for the 2013-2014 school year:

TEACHERS		
LOCATION	SALARY	ACCOUNT #
District	\$85.00 per diem	
Brian Zaun	Amber Parker	11-120-100-101-003-98

Extra
Compensation

24. RECOMMEND that the Board of Education approve extra compensation for the following teachers: Michael DeSantis, Sonetta Ingram and Sabrina Taormina to teach the AYP extended day program on an as needed basis at a rate of \$40 per their contractual rate, not to exceed \$25,000. The teachers will teach the AYP program at Phifer Middle School.

Account #: 20-231-100-100-000-00030

Justification: Additional teachers are needed to adequately support the program and student needs.

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25. RECOMMEND that the Board of Education approve extra compensation for nurses and secretaries working 3.5 hours each on Thursday, April 3, 2014 evening for prekindergarten and kindergarten registration at Carson School from 5:30 P.M. through 7:30 P.M. at a cost not to exceed \$2,500.

Account#: 11-000-240-105-004-98

Account#: 11-000-213-104-000-99

ITEM	NAME	POSITION	SCHOOL	RATE
A	Judy Lebed	Secretary	Baldwin	Hourly
B	Patricia Hartson	Secretaries	Burling	Hourly
C	Rosa Velez	Secretary	Carson	Hourly
D	Jacklyn McBeath	Secretary	Delair	Hourly
E	Lauren Isler	Secretary	Fine	Hourly
F	Betty Slater	Secretary	Franklin	Hourly
G	Siedah Brunson	Secretary	Longfellow	Hourly
L	Jane Campbell	Nurse	Carson	\$40
M	Joanne Conn	Nurse	Longfellow	\$40
N	Colleen Otremsky	Nurse	Fine	\$40
O	Elizabeth Cullin	Nurse	Delair	\$40
P	Karen Bowen	Nurse	RO	\$40
Q	Liz Wira	Nurse	Franklin	\$40

Justification: Secretaries and nurses assist with registration of new students for prekindergarten and kindergarten for the 2014-2015 school year. Require paperwork and proof of residency is reviewed for each new registrant.

Other:

26. RECOMMEND that the Board of Education approve payment for unused vacation and sick days for the following:

ITEM	NAME	POSITION	VACATION DAYS	PER DIEM VACATION	SICK DAYS	PER DIEM SICK	TOTAL
A	Judy Fitzgerald	EA	-	-	13.5	\$23.00	\$310.50
B	Gloria Zuckerman	Secretary	9	\$95.88	37.5	\$36.00	2,212.92

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27. RECOMMEND that the Board of Education approve the following lateral moves across the PEA salary guide for the 2013-2014 school year.

ITEM	NAME	CURRENT DEGREE	CURRENT STEP	CURRENT SALARY	NEW DEGREE	NEW STEP	13-14 Salary	EFFECTIVE DATE
A	Shera Goldstein Teacher – Carson	BA + 30	6	\$58,939	MA	6	\$60,614	1/1/14
B	Chantell Green Principal – Intermediate	MA	4	\$94,669	MA + 15	4	\$95,669 *	1/1/14

*To be adjusted as per successor agreement.

IV. BUSINESS & FINANCE

Business:

28. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve line item transfers per the attached exhibit.

29. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve payment of bills for the month of January 2014 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
TOTAL:	

30. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the Report of the Treasurer of School Monies for the month of July and August 2013 at the Business Meeting of Thursday February 27, 2014.

31. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, approve the School Business Administrator/Board Secretary and the Cash Reports for the month of July and August 2013 at the Business Meeting of Thursday February 27, 2014.

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32. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Pennsauken Board of Education certifies that as of July and August 2013 after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

33. RECOMMEND that the Board of Education, on the recommendation of the School Business Administrator, certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Celeste Ricketts, certify that as of July and August 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pennsauken Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a)

Celeste A. Ricketts

February 27, 2014

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34. WHEREAS per NJSA #18A:18A-10 states 'a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase/lease any goods or services pursuant to a contract or contracts for such goods entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS RICOH currently has a confirmed New Jersey WSCA State Contract #A82709, Award# 1715 to provide copiers at \$59.85/month/per copier to include all maintenance and supplies, except paper for the items listed below. (\$.017 per copy charge exceeding 3,500/month):

VENDOR	QUANTITY	LOCATION	PRICE PER MONTH PER LOCATION
RICOH	4	Transportation Ofc, MS Guidance Adm Business Office Warehouse Office	\$59.85/month
			11-000-218-500-000-30
			\$718.20
			11-000-270-593-000-07
			\$718.20
			11-000-251-440-000-00
			\$718.20
			11-000-262-440-000-05
			\$718.20
Total Annual Cost			\$2,872.80

THEREFORE, RECOMMEND that the Board of Education enters into a 36 month agreement, to lease the above copiers, for placement at the various locations.

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35. WHEREAS per NJSA #18A:18A-10 states 'a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase/lease any goods or services pursuant to a contract or contracts for such goods entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS RICOH currently has a confirmed New Jersey WSCA State Contract #82709, Award#1715 to provide copiers at \$372.82/month/per copier to include all maintenance and supplies, except paper for the items listed below. (\$.007 per copy charge exceeding 40,000/month):

VENDOR	QUANTITY	LOCATION	PRICE PER MONTH PER LOCATION
RICOH	3	Carson Elementary Fine Elementary Franklin Elementary	\$372.82/mo
			11-190-100-500-000-23 \$3,579.07
			11-190-100-500-000-25 \$3,579.07
			11-190-100-500-000-26 \$3,579.07
			11-000-240-440-040-00 \$2,684.31
		Total Annual Cost	\$13,421.52

THEREFORE, RECOMMEND that the Board of Education enters into a 48 month agreement, to lease the above copiers, for placement at the various locations, as noted.

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36. WHEREAS by resolution adopted January 16, 2014, referencing bid #A-41/2013 Purchase of Office Supplies, the Camden County Board of Chosen Freeholders awarded a contract on behalf of the County of Camden and Office Basics, Inc. for the purchase of office supplies under the Camden County Cooperative Pricing System ID #57-CCCPS for a term of two (2) years commencing on or about February 1, 2014 through January 31, 2016 with the option for two additional one year contracts, said options to be exercised at the sole discretion of the County; and

WHEREAS bids were received from the following:

Office Basics, Inc.
W.B. Mason Co.
Onlinetechstores.com, and

WHEREAS Office Basics, Inc. was the lowest responsible bidder, submitted pricing for each category, for both County and participating members in the Cooperative, as follows:

Highest Percentage Discount of Catalog Item Included – 85%
Highest Percentage Discount of Catalog Items Not Included – 40%
Electronics Only – Calculators & Pencil Sharpeners – 27%
Computer Related Supplies Only (\$100.00 and Under) – 31%

WHEREAS each participating member in the Cooperative is hereby authorized to enter into a contract directly with Office Basics pursuant to the terms and conditions of this bid (A41/2013) after award by its governing body in accordance with applicable law; now therefore;

BE IT RESOLVED that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services and that the proper officials be and are hereby authorized to execute all documents necessary to effect this award, and

BE IT FURTHER RESOLVED by the Board of Education of the Township of Pennsauken that the aforementioned Bid A41/2013 be and is hereby awarded to Office Basics, 22 Creek Circle, Boothwyn, Pennsylvania 19061 for the term commencing February 1, 2014 through January 31, 2016.

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37. RECOMMEND that the Board of Education approve the following payment, for the District Wide Card Access Project, in the amount indicated.

VENDOR	PAYMENT NUMBER	AMOUNT
SJTP	Application #4 FINAL	\$8,200.00
11-000-262-610-000-05 TOTAL		\$8,200.00

38. RECOMMEND that the Board of Education approve execution and delivery of the Section 15 Grant Agreement for School Facilities State Project #4060-050-14-1002-G04, Pennsauken High School Gymnasium HVAC, Level II.

39. RECOMMEND that the Board of Education grant Delegation of Authority to the School Business Administrator, Celeste Ricketts, for supervision of the School Facilities State Project #4060-050-14-1002-GO4, Pennsauken High School Gymnasium HVAC, Level II.

40. RECOMMEND that the Board of Education approve execution and delivery of the Section 15 Grant Agreement for School Facilities State Project #4060-050-14-1003-GO4, Pennsauken High School Roof, Level I.

41. RECOMMEND that the Board of Education grant Delegation of Authority to the School Business Administrator, Celeste Ricketts, for supervision of the School Facilities State Project #4060-050-14-1003-GO4, Pennsauken High School Roof, Level I.

42. RECOMMEND that the Board of Education approve execution and delivery of the Section 15 Grant Agreement for School Facilities State Project #4060-104-14-1001-GO4, Burling Elementary School, HVAC, Electrical, Roof, Window; Level I.

43. RECOMMEND that the Board of Education grant Delegation of Authority to the School Business Administrator, Celeste Ricketts, for supervision of the School Facilities State Project #4060-104-14-1001-GO4, Burling Elementary School, HVAC, Electrical, Roof, Window; Level I.

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44. RECOMMEND that the Board of Education approve reimbursement of individual Board Members for the cost of the criminal history background investigations required by Assembly Bill 444.

45. RECOMMEND that the Board of Education approve the following App#2 payment, per recommendation from Remington & Vernick for the Exterior Stair Replacement at the Roosevelt Elementary School, in the amount indicated. Payment to be released March 3, 2014.

VENDOR	PAYMENT NUMBER	AMOUNT
Diamond Construction	Application # 2	\$10,345.50
12-000-400-450-000-40 TOTAL		\$10,345.50

46. WHEREAS advertised bids were received, opened and read on February 11, 2014 for the purpose of providing STUDENT TRANSPORTATION to Athletic Events for Spring Sports for the Pennsauken School District for the 2013-14 school year and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications,

IFB #2014-016

COMPANY	ADDRESS	ROUTE #	ADJUSTMENT PROVISION COST/HR	TOTAL COST
McGough Bus	Sewell, NJ	69 Rts. (see attachment)	\$48.00	\$16,295.00
11-000-270-512-000-07				\$16,295.00

RECOMMEND that the Board of Education issue purchase order(s) to the above named bidder, in the amount noted, and payable from the 2013-2014 budget.

Other bidders:
 Holcomb Bus \$31,533.00

Responses of No Bid:

First Student

Bids were mailed to the following with no response:

GST Transport	H.A. Dehart	Hillman Bus	MayTav
Safety Bus	STA	T& L	Trans-Ed

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Special
Services:

- 47. RECOMMEND** that the Board of Education approve home instruction services for the following students:

STUDENT	PROVIDER	COST	EXPLANATION
202723963	Education Inc.	\$39 per hour	Behavior
135425214	Brookfield Schools/ CASTLE Program at Virtua	\$40 per hour	Behavior

- 48. RECOMMEND** that the Board of Education approve Joylynn Morris for student observations with Mitzi Giletto, school social worker, at Baldwin Schools for the Spring of 2014.

- 49. RECOMMEND** that the Board of Education approve reimbursement for the Pennsauken High School Chorus a total of \$225.00.

Account #: 11-000-219-320-008-08

Justification: This reimbursement is for a 1:1 chaperone for a student that attended a New York City musical field trip. As per the student's IEP, there is a requirement of a 1:1 supervision during the school day and after school activities.

- 50. RECOMMEND** that the Board of Education approve the affiliation agreement between Pennsauken Board of Education and LaSalle University School of Nursing and Health Services. This affiliation will permit undergraduate and graduate speech-language pathology students to have field and student practicum experiences in the public school setting.

Justification: To promote a partnership with LaSalle University in order to allow speech-language pathology students to further their education and training.

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Technology:

51. WHEREAS per NJSA #18A:18A-10 states 'a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase/lease any goods or services pursuant to a contract or contracts for such goods entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS DELL COMPUTER currently has a New Jersey State Contract #A70256 (WSCA-A63308-NJ) to provide computers/accessories as listed below:

ITEM	QUANTITY	LOCATIONS	TOTAL
Laptop Computers	30	Phifer Middle School	\$31,792.09
With storage cart	30	Carson	\$31,792.09
(Will be used with PARCC initiative)	30	Fine	\$31,792.09
	60	Intermediate School	\$63,584.18
		12-120-100-730-000-06	\$127,168.36
		12-130-100-730-000-06	\$31,792.09
		TOTAL	\$158,960.45

THEREFORE, RECOMMEND that the Board of Education, on the recommendation of the Technology Coordinator, purchase the above mentioned items, in the amounts noted, payable from the 2013-2014 budget.

Transportation:

Actions

Anticipated:

52. The Purchasing Office will have all recommendations for the following items finalized by the February 27, 2013 business meeting.

- Mailing Equipment Replacement (Adm./IS/Phifer MS)

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REPORT OF NEW BUSINESS

Mrs. Martinez – Violence and vandalism

REPORT OF OLD BUSINESS

INFORMATIONAL (See Attachments)

BOARD MEMBER ATTENDANCE 2013-2014 SCHOOL YEAR (See Attachment)

SECURITY DRILL AND FIRE DRILL REPORT (See Attachment)

PUBLIC COMMENT

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Mrs. Robinson-Rivera
Pennsauken, NJ

- Harvest Heritage Festival

DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

DATE	TIME	LOCATION	TYPE OF MEETING	WILL PUBLIC COMMENT BE TAKEN
February 27, 2014	7:00 P.M.	PHS Room 327	Business	Yes

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EXECUTIVE SESSION OF THE BOARD

A motion was made by Mr. Nguyen and seconded by Mrs. Snyder to approve the following resolution. The motion was approved by a voice vote.

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the "Sunshine Law", if necessary, in order to discuss legal issues, contracts and student matters. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists. The Board entered Executive Session at 8:20pm. Board returned to public session at .

A motion was made by Mr. Nguyen and seconded by Mr. Brown to approve the following resolution. The motion was approved by a roll call vote (9-0-0)

RECOMMEND that Board of Education of the Township of Pennsauken affirm resolution #9 the HIB report given in Executive Session February 20, 2014 for the month of January 2014.

A motion was made by Mr. Nguyen and seconded by Mr. Perry to approve the following resolution. The motion was approved by a roll call vote (7-0-2) with Dr. Meloni and Mr. Brown abstaining.

RECOMMEND that the Board of Education of the Township of Pennsauken approve Bowman Auditing services as parameters set by Mr. Piarulli, not to exceed one day and \$1,000.

MOTION TO ADJOURN

A motion was made by Mr. Nguyen and seconded by Mr. Perry to adjourn the meeting. The motion was approved by a voice vote.

Respectfully submitted,

Celeste Ricketts
Board Secretary

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