

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 008110

BOARD OF EDUCATION CONFERENCE MEETING
Thursday, February 19, 2015

VISION

The Pennsauken Schools will foster diversity and talent as well as prepare students with the knowledge, higher-order thinking skills, and communication-readiness for college, career, and workforce success.

MISSION

In partnership with parents and community stakeholders, the Pennsauken School District will provide continuous student academic improvement for the pursuit of life-long learning and happiness.

BELIEF STATEMENTS

Potential:

The district believes that all students have great potential to become innovators of the next generation. It is our responsibility to educate all students to their fullest potential and to foster an expectation for high performance. This requires adopting a positive attitude that drives the belief that with a high quality education and appropriate supports, students can be successful regardless of circumstances.

Diversity:

The district believes that our strength is in our diversity. Diversity enhances learning. The individuality and uniqueness of all school community members will be fostered and celebrated.

Accountability:

The district will make all decisions in the best interests of all students by aligning our vision and mission with policies, budgets, guidelines, curricula and district performance data. Students should be afforded a highly effective educator in each classroom, differentiated instruction and alternative ways of learning. We believe that the current disparity in academic performance between different groups of students can and must be eliminated.

Responsiveness:

The district believes that communicating consistently with respect and honesty builds relational trust. Mutual trust fuels responsiveness that focuses appropriately to address the needs of each school community member. The district should be responsive to the needs of students in an evolving educational world and society.

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Informational (See Attachment)

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Board Member Attendance 2014-2015 school year (see attachment)

Public Comment

Dates, Times, and Locations of Next Meeting(s) of the Board

NOTE TO CITIZENS IN ATTENDANCE

The Board of Education conducts Conference, Business and Executive Meetings.

Conference Meetings allow the members of the Board of Education to review and discuss school-related matters. The Board may take action at a Conference meeting but most of its actions take place at Business Meetings. Conference Meetings are open to the public. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

Mr. Perry as President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

Those in attendance and answering roll call were, Mr. Diaz, Dr. Meloni, Ms. Moss, Mrs. Snyder, Mrs. Young and Mr. Perry. Mr. Nguyen was absent. Mr. O'Brien arrived after roll call. Also in attendance were, Dr. Chapman, Interim Superintendent, Mr. Deserale, Interim Business Administrator/Board Secretary, Mr. Logan, Director of Elementary, Mr. Lindsey, Directory of Personnel, and Mr. Duane, Staff Accountant. Mr. Piarulli arrived after roll call.

Mr. Perry read a letter of resignation from Rick Brown from the Board effective February 19, 2015. Mr. Brown was not in attendance for this meeting.

FLAG SALUTE

REPORT OF NEW BUSINESS

- No new business reported

REPORT OF OLD BUSINESS

- Dr. Chapman – The NJ School Report Card is online and after viewing the general feeling is that Pennsauken Schools have remained consistent over the past 4 years. With the approval from Board the hiring of Instructional Coaches will be helpful and hopes to hire more Instructional Coaches.

Approval of Minutes Prior to Meetings (Business Meeting):

1. RECOMMEND that the Board of Education approve the minutes of the following meetings of the Board.

DATES	TYPE OF MEETING	ABSENT MEMBERS
January 15, 2014	Conference	Mr. Diaz, Mr. O'Brien
January 22, 2015	Business	Mr. Brown, Mr. Diaz, Mr. O'Brien

Motion _____ Second _____ Action Taken _____

RECOGNITIONS – STUDENT OF THE MONTH – (Business Meeting Only)

REPORT OF THE STUDENT MEMBERS OF THE BOARD OF EDUCATION – (Business Meeting Only)

REPORT OF THE ZONE PARENT-TEACHER ASSOCIATION – (Business Meeting Only)

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

- Maria, Merchantville, NJ – Concerns with vacancy of PHS French Teacher

A motion was made by Dr. Meloni and seconded by Mrs. Snyder to close the public comment portion of the meeting. The motion was approved by all members present voting yes 6-0-0.

REPORT OF BOARD SOLICITOR

- Frank Piarulli - For an Executive Session discussion regarding the Legislation which decided against the salary cap of Superintendents.

REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

- Mrs. Snyder – Inquired if the Pennsauken School District Web site can make note that the policies are currently being reviewed and revised.
- Dr. Meloni – Informed that the second article has been submitted for All Around Pennsauken and will be in the March, 2015 issue regarding the budget process.

ITEMS PREVIOUSLY APPROVED

ITEMS FOR BOARD OF EDUCATION APPROVAL

- A motion was made by Mrs. Snyder and seconded by Dr. Meloni to approve Superintendent's report items 2, 7, 8, 11, 21, 42, 45-47, 49-51 and Addendum Items 2 and 8. The motion was approved by a roll call vote with all present members voting yes with the exception of Dr. Meloni who recused on Agenda Item 2 and Mrs. Young who voted no to Agenda Item 2B.

1. RECOMMEND that the Board of Education approve the following policies and regulations:

- A. Policy 8540 – Free and Reduced Rate Meals
- B. Regulation 8540 – Free and Reduced Rate Meals
- C. Policy 7230 – Gifts, Grants, and Donations
- D. Policy 7540 – Joint Use of Facilities
- E. Policy 9190 – Community Organizations
- F. Policy 9310 – Cooperation with Municipal Agencies
- G. Regulation 7230 – Gifts, Grants, and Donations
- H. Policy 6111 – Special Education Medicaid Initiative (SEMI) Program (M)
- I. Policy 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- J. Policy 6141 – Tax Revenues
- K. Policy 6150 – Tuition Income
- L. Policy 6160 – Grants from Private Sources
- M. Policy 6163 – Advertising on School Property
- N. Policy 6164 – Advertising on School Buses
- O. Policy 6210 – Fiscal Planning
- P. Policy 6220 – Budget Preparation (M)
- Q. Policy 6311 – Contracts for Goods or Services Funded by Federal Grants
- R. Policy 6320 – Purchases Subject to Bid
- S. Policy 6340 – Multiple Year Contracts
- T. Policy 6360 – Political Contributions (M)
- U. Policy 6362 – Contributions to Board Members and Contract Awards (M)
- V. Policy 6421 – Purchases Budgeted
- W. Policy 6422 – Budget Transfers (M)
- X. Policy 6423 – Expenditures for Non-Employee Activities, Meals, and Refreshments
- Y. Policy 6424 – Emergency Contracts
- Z. Policy 6440 – Cooperative Purchasing
- AA. Policy 6450 – Choice of Vendor
- BB. Policy 6470 – Payment of Claims (M)
- CC. Policy 6471 – School District Travel (M)
- DD. Policy 6472 – Tuition Assistance
- EE. Policy 6480 – Purchase of Food Supplies (M)
- FF. Policy 6510 – Payroll Authorization (M)
- GG. Policy 6511 – Direct Deposit
- HH. Policy 6520 – Payroll Deductions
- II. Policy 6630 – Athletic Fund
- JJ. Policy 6640 – Cafeteria Fund
- KK. Policy 6650 – Scholarship Fund
- LL. Policy 6700 – Investments
- MM. Policy 6740 – Reserve Account
- NN. Policy 6810 – Financial Objectives (M)
- OO. Policy 6820 – Financial Reports (M)
- PP. Policy 6830 – Audit and Comprehensive Annual Financial Report (M)
- QQ. Policy 6831 – Withholding or Recovering State Aid
- RR. Policy 6832 – Conditions of Receiving State Aid
- SS. Regulation 6111 – Special Education Medicaid Initiative (SEMI) Program (M)
- TT. Regulation 6112 – Reimbursement of Federal and Other Grant Expenditures (M)
- UU. Regulation 6160 – Grants from Private Sources
- VV. Regulation 6210 – Fiscal Planning

- WW. Regulation 6220 – Budget Preparation
- XX. Regulation 6320 – Purchases Subject to Bid
- YY. Regulation 6340 – Multiple Year Contracts
- ZZ. Regulation 6421 – Purchases Budgeted
- AAA. Regulation 6422 – Budget Transfers (M)
- BBB. Regulation 6424 – Emergency Contracts
- CCC. Regulation 6470 – Payment of Claims
- DDD. Regulation 6471 – School District Travel Procedures (M)
- EEE. Regulation 6740 – Capital Reserve Account
- FFF. Regulation 6810 – Financial Objectives (M)

2. RECOMMEND that the Board of Education approve the first reading of the following policies and regulations:

- A. P3111 – Creating Positions
- B. P3112 – Abolishing Positions
- C. P3124 – Employment Contract
- D. P3125 – Employment of Teaching Staff Members (M)
- E. P3125.2 – Employment of Substitute Teachers
- F. P3126 – Induction Program for Provisional Teachers
- G. P3130 – Assignment and Transfer
- H. P3134 – Assignment of Additional Duties
- I. P3141 – Resignation
- J. P3143 – Dismissal
- K. P3144.12 – Certification of Tenure Charges – Inefficiency (M)
- L. P3144.3 – Suspension Upon Certification of Tenure Charge
- M. P3146 – Conduct of Reduction in Force
- N. P3150 – Discipline
- O. P3152 – Withholding an Increment
- P. P3159 – Teaching Staff Member / School District Reporting Responsibilities
- Q. P3160 – Physical Examination (M)
- R. P3211 – Code of Ethics
- S. P3211.3 – Consulting Outside the District
- T. P3212 – Attendance (M)
- U. P3217 – Use of Corporal Punishment
- V. P3218 – Substance Abuse (M)
- W. P3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
- X. P3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- Y. P3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- Z. P3230 – Outside Activities
- AA. P3231 – Outside Employment as Athletic Coach
- BB. P3232 – Tutoring Services
- CC. P3233 – Political Activities
- DD. P3240 – Professional Development (M)
- EE. P3244 – In-Service Training (M)
- FF. P3245 – Research Projects by Staff Members
- GG. P3270 – Professional Responsibilities
- HH. P3280 – Liability for Pupil Welfare
- II. P3281 – Inappropriate Staff Conduct
- JJ. P3282 – Use of Social Networking Sites
- KK. P3321 – Acceptable use of Computer Network(s)/Computers and Resources by Teaching Staff Members
- LL. P3322 – Staff Member’s Use of Cellular Telephones
- MM. P3324 – Right of Privacy – Teaching Staff Members
- NN. P3362 – Sexual Harassment (M)
- OO. P3370 – Teaching Staff Member Tenure
- PP. P3425 – Work Related Disability Pay
- QQ. P3425.1 – Modified Duty Early Return to Work Program
- RR. P3431 – Uncompensated Leave
- SS. P3431.1 – Family Leave (M)
- TT. P3431.3 – New Jersey’s Family Leave Insurance Program

UU.P3437 – Military Leave
 VV. P3439 – Jury Duty

3. RECOMMEND that the Board of Education approve the revision of the following policy:
 - P1631.1 - Employment Residency Requirement
4. RECOMMEND that the Board of Education approve the following job descriptions:
 - A. School Business Administrator/Board Secretary
 - B. Director of Curriculum and Instruction
 - C. Department Chairperson Nursing
 - D. Certified School Nurse
 - E. Subject Area Supervisor (Language Arts, Mathematics, Science, Health and Physical Education)
 - F. Secretary

Educational Program

5. RECOMMEND that the Board of Education approve the placement of the following students in an out-of-district program for students with disabilities during the 2014-2015 school year:

Student	Placement	Cost	Date	Account
135435976	Garfield Park Academy	\$49,500.00	1/20/15 – 6/30/15	11-000-100-566-000-08
6010036	Brookfield Academy	\$20,475.00	1/14/15-6/30/15	11-000-100-566-000-08
201825089	Brookfield Academy	\$49,860.00	1/20/15-6/30/15	11-000-100-566-000-08
135446641	Vineland Board of Education	\$16,952.00	11/19/14-6/18/15	11-000-100-562-000-08
135424497	Brookfield Elementary	\$28,704.00	1/7/15-6/30/15	11-000-100-566-000-08
202883520	Bancroft	\$46,967.40 tuition	7/7/14-6/16/15	11-000-100-566-000-08
		\$8,349.76 ESY	7/7/14-8/19/14	
		\$18,634.00 Aide	12/2/14-6/16/15	
202883520	Bancroft	\$18,634.00 Aide	12/2/14-6/16/15	11-000-100-566-000-08
135404743	Katzenbach	\$25,091.00 prorated	11/14/14-6/18/15	11-000-100-569-008-08
202020219	BCSSSD	\$37,345.00 prorated	1/21/15-6/17/15	11-000-100-565-008-08
		\$2,800.00 OOC fee	1/21/15-6/17/15	

6. RECOMMEND that the Board of Education approve One-on-One Teacher Assistants for the following students during the 2014-2015 school year:

Student	Placement	Cost	Date	Account
135404253	BCSSSD	\$36,500 pro-rated	9/4/14-6/17/15	11-000-100-565-008-08
135404254	BCSSSD	\$36,500 pro-rated	9/4/14-6/17/15	11-000-100-565-008-08
5001399	BCSSSD	\$36,500 pro-rated	9/4/14-6/17/15	11-000-100-565-008-08
135402371	Hampton Academy	\$17,937.50 pro-rated	11/11/14-6/30/15	11-000-100-566-008-08

7. RECOMMEND that the Board of Education approve Susan Fuir as a substitute nurse for Student #135416735 during the after school tutoring program at Pennsauken Intermediate School from February 4, 2015 through May 29, 2015, one hour per day at \$40/hour.
Account #11-000-213-104-103-98
8. RECOMMEND that the Board of Education approve Camden County Educational Services Commission (CCESC) to provide speech and language evaluation services from January 12, 2015 to June 12, 2015, not to exceed \$42,200.00.
Account #11-000-216-320-304-08
9. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2014-2015 school year:

STUDENT	PLACEMENT	DATE
201573863	Brookfield	12/19/2014
201661531	Mary A. Dobbins School	11/26/2014
6010039	East Mountain School	2/2/2015
5000960	Brookfield Academy	2/6/2015
135439442	Bankbridge Regional School	2/6/2015
201576290	Bankbridge Regional School	2/6/2015
202096820	Archway Programs	12/8/14 (REVISED)

10. RECOMMEND that the Board of Education approve home instruction for the following students:
Account #11-219-100-101-304-98

STUDENT	COST	REASON
201615933	\$40 per hour	Medical
202774858	\$40 per hour	Medical
134403155	\$40 per hour	Medical

11. RECOMMEND that the Board of Education approve extra compensation, at a cost of \$25.00/hour, not to exceed \$75.00 for the educational interpreter to work extended hours during Parent/Teacher Conferences in February 2015 from 5:30 p.m. to 8:00 p.m. Educational Interpreter is Heather Ridgway.
Account #11-000-217-110-304-99
12. RECOMMEND that the Board of Education approve an independent psycho- educational evaluation be performed by Sarah Lorraine, M.S., CSP.
Account #11-000-219-320-008-08

STUDENT	COST	REASON
135418133	\$3,500	Updated evaluation

13. RECOMMEND that the Board of Education approve the following for the 2014-2015 school year to be used on an as needed basis.
Account #11-000-216-320-304-08

PROFESSIONAL	SERVICES	FEE
Dynamic Therapeutic Services	Speech Language Therapy, Occupational Therapy, Physical Therapy	Speech Language Therapy \$105 per hour Occupational Therapy \$105 per hour Physical Therapy \$105 per hour Speech Evaluation, Occupational Therapy Evaluation, Physical Therapy Evaluation, \$525 per evaluation Bilingual Speech Evaluation \$625 per evaluation

14. RECOMMEND that the Board of Education approve Club Z In-Home tutoring for student #201624749 for 2 hours per week per subject at a cost of \$55/hr.
Account #11-150-100-320-000-08

15. RECOMMEND that the Board of Education approve the One Year Preschool Program Plan Update for 2015-2016.
(See Attachment)
16. RECOMMEND that the Board of Education approve the following fee schedule for students who are not eligible for free or reduced lunch and will be taking the Advanced Placement tests in May, 2015. The College Board has increased the cost from \$89 to \$91 per test, and therefore we have an increase of \$2 for each student. The cost to the district will remain the same as last year.

Number of tests	Total Amount Student Pays
1	\$39
2	\$51
3	\$51
4	\$51
5	\$51
GPA of 4.0	Free
Free/Reduced Lunch	Free

Staff Travel & Professional Development

17. RECOMMEND that the Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C 53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

ITEM	NAME	WORKSHOP	DATE OF WORKSHOP	FEE	Account
A	Bruce DuBoff	NJ Library Association Annual Conference/Libraries on the Edge	4/21/15	\$145.00	11-190-100-580-000-04
B	Angel Cook	Writing Curricula in ELA, Science, and Social Studies to Support Instruction in PARCC	2/19/15	\$149.00	11-000-221-580-000-02
D	Kathryn Brown	Broadway Teacher's Workshop	7/9, 10, 11, 12	\$350.00	11-190-100-580-000-04
E	Vicki Szatkowski	School Transportation Supervisors of NJ	4/30, 5/1	\$400.00	11-000-270-593-000-07
F	Gregory Munford	The Danielson Framework for Teaching & Special Education	4/14/15	\$149.00	11-000-240-580-000-31
G	Gail Miller	Rutgers Public Purchasing Educ. Forum	4/29, 30	\$429.30	11-000-251-580-000-00
H	Celynda Cortez	Human Resources: For Anyone With Newly Assigned HR Responsibilities	4/27/15	\$149.00	11-000-251-580-000-00

18. RECOMMEND that the Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher	School	Date
A	Camden County	Zinia Augustus	Angeliki Korinthios	Delair	Spring 2015 semester-fifteen hours
B	Camden County	Melissa Nguyen	Michele Ransone	Longfellow	Spring 2015 semester-fifteen hours
C	Camden County	Marie Jackmon	Terri Laverty	Longfellow	Spring 2015 semester-fifteen hours
D	Camden County	Rachel Garofalo	Christine Chrzanowski	Franklin	Spring 2015 semester-fifteen hours

19. RECOMMEND that the Board of Education approve the following teachers to attend the Edmodo workshop on March 5, 2015 from 2:45 to 5:45PM at Phifer Middle School. Cost to the district is \$40/hr for teachers and \$80/hr for presenters.

Account #11-120-100-101-029-98(5th) #11-130-100-101-029-98 (6th)
 # 11-130-100-101-030-98 (PMS) #11-140-100-101-031-98 (PHS)

Bridget Zino	Bruce DuBoff	Rosemary Faford	Sinead Fitzsimmons
Francis Halecki	Krystal Kubichek	Carolyn Schultz	Starnya Ware
Kimberly Ciurlino	Nancy Dodimead	Amanda Frederick	Elizabeth Holden
Samara Leventhal	Ann Marone	Leanne Nieglos	Trish Rustico
Cheri Schlags	Lynn Browne	Maura Harbison	Elena Medina

20. RECOMMEND that the Board of Education approve the following facilities usages during the 2014-2015 school year. Required documentation is on file.

Item	Date	Organization	Location	Cost
A	Saturday April 4, 2015 7:00AM – 6:00PM	Pennsauken All Sports Booster Club – Camden County Gloucester Relays	PHS Football Stadium, track, 400 Wing Bathrooms	N/A
B	Tuesday May 19, 2015 2:00PM-7:00PM	Pennsauken All Sports Booster Club-Freshman Finale Track Meet	PHS Football Stadium, track, 400 Wing Bathrooms	N/A
C	Wednesday, February 25, 2015 6:30PM-9:00PM	Franklin School MAT Night	Franklin School – APR, Art Room, Library & Room 157, 104, 135	N/A
D	Friday, March 6, 2015 3:00PM-11:00PM	Women’s Club of Merchantville (Annual Basket Auction)	High School – Cafeteria	N/A
E	Thursday, May 21, 2015 6:00PM-9:00PM	Women’s Club of Merchantville (Girls Career Institute Reception)	High School – Cafeteria	N/A
F	Saturday, June 27, 2015 4:00PM – 9:00PM	De Marco Dance Center (Dance Recital)	High School – Auditorium & Freshman Cafeteria	Auditorium - \$1,200/day Renaissance Cafeteria - \$300 Sound System -

				\$50/hr Custodial Personnel - \$45/hr
G	Sundays 3/1 (5-9PM) 3/8, 3/15, 3/22, 3/29 (6-8PM) 4/12, 4/19 (6-8PM) 4/26 (5-9PM)	SAT Preparatory Course	High School – Rooms 112 & 113	N/A
H	February Through May Weekdays 5PM-7PM (Practice) March Through May Saturdays 9AM -12PM (Track meets) Except: 4/4,7,14,16,28 5/5,7,19	St. Peter Track & Field	High School Track & Field	N/A
I	April 12, 2015 3:30-5:30PM	Pennsauken Relays Middle School Spring Track	Track Meet PMS	N/A

Activities

21. RECOMMEND that the Board of Education approve the payment for a Black History Month Assembly presented by Universal Africa Dance and Drum Ensemble for Pennsauken Intermediate School in the amount of \$900.00 to be paid at the time of performance on February 23, 2015
Account #11-190-100-320-001-29
22. RECOMMEND that the Board of Education approve the payment for Magic by Ed to perform at Pennsauken Intermediate School's "Mathival" on April 23, 2015. Cost to the district is \$500.
Account #11-190-100-320-001-29
23. RECOMMEND that the Board of Education approve the Pennsauken Intermediate School to collect toothbrushes for the "Donate a Toothbrush" Organization in Westwood, NJ. The school is requesting the district pay the cost for the shipping of two boxes of toothbrush, approximately \$23.60.
Account #11-000-230-530-000-00
24. RECOMMEND that the Board of Education approve the prekindergarten and kindergarten registration night on April 15, 2015 from 5:30PM to 7:30PM at Carson school. Cost to the district is for district staff.
25. RECOMMEND that the Board of Education approve a new club called The Leaders in Development (LID). This club a student driven club that focus on the development of upstanding character, nurturing of leadership capabilities and skills within students to take their newfound passions, goals, and drives to existing club that the students of LID are already a part of or will become a part of. LID will hold biweekly meetings with the following focus: interactive activities to build the member's social skills, outreach activities to establish a stronger connection between the student of PHS and the community, workshops to be held by qualified individuals with the Pennsauken community. LID's club advisor would be Kevin Yourison.

TRIPS

26. RECOMMEND that the Board of Education approve the U.S History II students to visit the Battle Ship New Jersey on March 18, 2015. There are approximately 100 to 150 students going. Cost to the district is transportation.
27. RECOMMEND that the Board of Education approve the Latin Club students to participate in the New Jersey Junior Classical League Certamen competition at Princeton University on March 17, 2015. Students will need to leave at 7:30AM and return by 3:00PM. Cost to the district is transportation.
28. RECOMMEND that the Board of Education approve the French III Honors/College Prep classes to visit Rodin Museum in Philadelphia, PA on March 12, 2015. There will be 75 students and 8 chaperones. Cost to the district is transportation.

29. RECOMMEND that the Board of Education approve the PHS Art class to attend the 40th Annual Camden County Arts 4 Teens Festival on March 11, 2015. Students will compete in various art forms. There are workshops that students can participate in and watch competitions including dance, bands, acting and poetry readings. Cost to the district is transportation.
30. RECOMMEND that the Board of Education approve all 4th grade students to attend the annual 4th grade music recruitment program at Phifer Middle School in the auditorium on April 16, 2015. Cost to the district is transportation.
31. RECOMMEND that the Board of Education amend the cost of Foundation for Education Administration to provide 7th and 8th grade middle school teachers with literacy in the content area instruction during the February In-service. Cost to the district is \$1,850 (Previously \$1,500)
Account #20-271-200-320-000-02
32. RECOMMEND that the Board of Education approve the payment of \$1,119.00 to World Class Vacation for the parent of a student to attend the senior trip to Orlando to service as a personal assistant for medical reasons.
Account #11-190-100-800-000-31

Athletics

33. RECOMMEND that Board of Education approve the Pennsauken High School Athletic Department to introduce the IRON INDIANS weight lifting club.
Account #11-402-100-600-305-31
- Justification: Sixty football student-athletes will participate in weight lifting training supervised by Athletic Trainer Tom Connors and the seven member football coaching staff. Each athlete will receive a t-shirt and compete in a weight-lifting competition on March 3, 2015. Medals will be awarded to the top lifters in the competition. Cost to the Board of Education is for t-shirts, approximately \$360 and for awards, approximately \$48.
34. RECOMMEND that the Board of Education approve the following for Coaching Positions for the Fall 2015 season.
Account #11-402-100-101-031-98

SCHOOL	COACH	SPORT	STIPEND
High School	Clinton Tabb III	Head Football	\$8,485
High School	John Martino	Assistant Football	\$6,235
High School	Cetshwayo Byrd	Assistant Football	\$6,235
High School	Matt Baney	Assistant Football	\$6,235
High School	Steve Wallace	Assistant Football	\$6,235
High School	Chad Pierce	Assistant Football	\$6,235
High School	Peter Nardello	Assistant Football	\$6,235
High School	William Snyder	Head Boys Soccer	\$6,710
High School	Kevin Jeffers	Assistant Boys Soccer	\$5,185
High School	Peter Woodcock	Assistant Girls Soccer	\$5,185
High School	Mark Klimek	Head Girls Soccer	\$6,710
High School	Matt Goldstein	Assistant Girls Soccer	\$5,185
High School	Shana Smeriglio	Head Field Hockey	\$6,710
High School	Lauren Creel	Assistant Field Hockey	\$5,185
High School	Jack Killion Jr	Head Girls Volleyball	\$5,485
High School	Eric Mossop	Assistant Girls Volleyball	\$4,385
High School	Nicole DeSesso	Head Cheerleading	\$3,885
High School	Kimberly Cohn	Assistant Cheerleading	\$2,685

High School	Phil Zimmerman	Head Girls Cross Country	\$5,485
High School	Trevor Miller	Head Boys Cross Country	\$5,485

35. RECOMMEND that the Board of Education approve the PHS girls track team to participate in the Cherokee High School Night Racing Meets on April 16, 2015 and April 27, 2015. Cost to the district is entry fee of \$50 per meet and transportation.

Account #11-402-100-890-305-31

36. RECOMMEND that the Board of Education approve the following for Coaching Positions for the Spring 2015 season.

SCHOOL	COACH	SPORT	STIPEND
Pennsauken High School	Anne Marie Reed	Softball volunteer	NA
Pennsauken High School	Megan Hilbert	Softball volunteer	NA
Pennsauken High School	Lorraine Velez	Softball volunteer	NA
Pennsauken High School	Kelly Hanlon	Softball volunteer	NA
Pennsauken High School	Myrtelina Cabrera	Softball volunteer	NA

37. RECOMMEND that the Board of Education approve the purchase of championship patches for Pennsauken High School Winter Track student athletes.

Account # 11-402-100-600-305-31 Amount \$20.00

Justification: Two team members who had been previously approved on the January Board minutes to receive jackets will be awarded patches for winning their individual event at the NJSIAA Group III Sectional championships as per Board *Policy IDGJ-B*.

38. RECOMMEND that the Board of Education approve the purchase of a championship jacket and patch for Pennsauken High School Bowling student athlete Jessica Bello.

Account # 11-402-100-600-305-31 Amount \$75.00

Justification: Ms. Bello won the BCSL championship series competition with the highest three game total. Cost to the Board of Education would be up to \$75 per jacket as per Board Policy IDGJ-B.

39. RECOMMEND that the Board of Education approve the purchase of championship jackets and patches for Pennsauken High School Wrestling student athletes.

Justification: The team won their second consecutive BCSL Divisional championship. Cost to the Board of Education would be up to \$75 per jacket as per Board *Policy IDGJ-B*. Seventeen student athletes were awarded jackets in 2014 and will receive patches. Fourteen student athletes will receive jackets for the first time.

Account # 11-402-100-600-305-31 Amount \$1,210.00

PERSONNEL

40. RECOMMEND that the Board of Education approve the following salary adjustment for the 2014-2015 school year.

Name	Current Degree	Current Step	Current Salary	New Degree	New Salary	Effective Date	Account Number
Jacqueline Brownell	MA	1	\$89,090	MA+30	\$91,090	2/1/15	11-120-100-101-004-99

41. RECOMMEND that the Board of Education approve the following leaves of absences contingent upon verification:

Item	ID #	Position - Location	Reason	Dates	Conditions
A	2464 (Revision)	Teacher High School	Maternity/ Childbearing	1/12-2/11/15	With salary and benefits as sick days used
				2/12-5/11/15	Without salary but with benefits as per FMLA
B	2303 (Revision)	Teacher Longfellow	Maternity/ Childbearing	10/14-11/13	With salary and benefits as sick days used.
				11/14-1/1	Without salary but with benefits as per FMLA.
C	1180 (Extension)	Teacher Delair	Medical	2/2-3/16	Without salary but with benefits as per FMLA
D	2751 (Extension)	EA Delair	Medical	2/3-2/27/15	Without salary but with benefits as per FMLA
E	2121 (Revision)	Teacher Intermediate	Maternity/ Childbearing	1/17-2/18/15	With salary and benefits as sick days used
				2/19-4/17/15	Without salary but with benefits as per FMLA
F	0081	NTA PHS	Medical	3/5-4/16/15	With salary and benefits as sick days used
G	1265	EA PHS	Medical	12/17/14-3/28/15	Without salary but with benefits as per FLI
H	1479 (Extension)	Teacher PHS	Maternity/ Childbearing	3/9/15-6/30/15	Without salary or benefits

42. RECOMMEND that the Board of Education approve the following transfers.

Item	Name	Current Position/Location	New Position/Location	Date
A	Tonya Bryan	EA/Fine	EA/Delair	3/6/15
B	Dona Suters	EA/Fine	EA/Intermediate	3/6/15

43. RECOMMEND that the Board of Education of the Township of Pennsauken to accept the following resignations and retirements:

Item	Name	Position	School	Effective Date	Reason For Resignation	Year of Service in Pennsauken
A	Sandra White	Teacher	Phifer	6/30/15	Retirement	36 yrs
B	Michele L. Gordon	Teacher	Intermediate	6/30/15	Resignation	23 yrs
C	Martin A. Slater	Principal	Delair, Burling	6/30/15	Retirement	41 yrs

D	James L. Sullivan Jr	Maintenance	High School	4/1/15	Retirement	26 yrs 10 mon
E	Dolly Bernard Marks	Teacher	Intermediate	3/31/15	Retirement	27 yrs 7 mon

44. RECOMMEND that the Board of Education approve the sell back of sick and vacation days from 2014-15 school year, as per contract.

Item	Name	Position	Location	No. Of Sick Days	Per Diem Rate	No. Of Vacation Days	Per Diem Rate	Total	Account
A	Deborah Russo	Custodial	PMS	0	0	13.5	\$230.08	\$3,106.08	11-000-263-110-000-99
B	Oren Lutz	Security	PHS	23	\$30	14	\$114.75	\$2,296.50	11-000-162-110-310-99 (Vacation)
									11-000-291-290-000-03 (Sick)
C	John Moore	Custodial	PHS	154	\$42	18	\$185.60	\$9,808.87	11-000-262-110-310-99 (Vacation)
									11-000-291-290-000-03 (Sick)
D	Thomas Havey	Security	PMS	12	\$37	0	0	\$444.00	11-000-291-290-000-03

45. RECOMMEND that the Board of Education approve the following substitute salaries:

Secretaries	Bus Aides	Bus Drivers	Custodians	Education Assistants
\$10/hr	\$10/hr	\$16/hr	\$10/hr	\$10/hr
#11-000-240-105-000-98	#11-000-270-107-000-98	#11-000-270-162-007-98	#11-000-262-110-031-98	#11-190-100-106-000-98

46. RECOMMEND that the Board of Education approve Michael Gorman and Frank Wolf as substitute bus drivers at a cost of \$16 per hour not to exceed 20 hours per week.

Account #11-000-270-162-007-98

47. RECOMMEND that the Board of Education approve Robert Patterson as a substitute bus aide at a cost of \$10 per hour not to exceed 20 hours per week.

Account #11-000-270-107-000-98

Appointments

48. RECOMMEND that the Board of Education approve the following appointments:

Item	Name	Replace	Date	Position	School	Salary	Interview Committee	Account Number
A	Tyler Feriozzi	N/A	3/2/15	Sub Custodian	District	\$10/hr	District Operations Coordinator	11-000-262-110-031-98

B	Michelle Lapalucci	N/A	7/1/14-6/30/15	Adult Basic Skills Grant Sub Teacher	PMS	\$30/hr	Martin Slater	20-603-100-101-000-98
C	Monica Doskis	Michelle Gordon	2/23/15	LTS Language Arts	PIS	BA Step 1 \$53,225 prorated without benefits	Principal Green and Asst. Principal Midora	11-120-100-101-030-99
D	Kim Huebel	N/A	As Needed	Lunch Aide	Longfellow	\$8.50/hr	Director of Food Services	10-132-B
E	Mary Mannino	N/A	As Needed	On Call Sub Food Services	Food Service	\$8.50/hr	Director of Food Services	10-132-B
F	Ivys Portobanco	N/A	As Needed	On Call Sub Food Services	Food Service	\$8.50/hr	Director of Food Services	10-132-B
G	Diane Smalley	N/A	As Needed	On Call Sub Food Services	Food Service	\$8.50/hr	Director of Food Services	10-132-B
H	Amber Albright	N/A	As Needed	Sub. Teacher	District	\$85/day	Personnel Director	11-120-100-101-003-98
G	Juana Aponte	N/A	3hr Lunch Aide	2/27/15-6/30/15	Longfellow	\$85.25/hr	Principal	11-000-262-107-090-99
H	Rochelle Elliot (Extension)	N/A	Sub Sec.	3/1/15-6/30/15	District	\$8.25/hr	Director Mr. Logan	11-000-240-105-001-98
I	Dana Presto	Martin Ford	Math Teacher	3/1/15-6/30/15	PHS	\$55,679 prorated with benefits	Principal Matthews, Vice Principal McGovern and Supervisor Egan.	11-140-100-101-031-99
J	Rebecca Silva De Foote	N/A	Sub EA	2/27/15	District	\$8.25/hr	Elementary Principal	11-213-000-106-000-98

49. RECOMMEND that the Board of Education approve the extension of Jamie Pizzola's appointment at Delair as a long term substitute until March 16, 2015.
Account # 11-120-100-101-003-98
Justification: Ms. Pizzola's appointment was board approved to cover a teacher on medical leave until February 2, 2015. The medical leave was extended; therefore, Ms. Pizzola is asked to continue her position. Salary will remain the same.
50. RECOMMEND that the Board of Education approve the extension of Kathy Henry Morse's appointment at Franklin as a long term substitute until March 10, 2015.
Account #11-120-100-003-98
Justification: Mrs. Morse's appointment was board approved in August 2014 to cover a teacher on medical leave until February 13, 2015. The medical leave was extended; therefore, Mrs. Morse is asked to continue her position. Salary will remain the same.
51. RECOMMEND that the Board of Education approve Thy Pham and Samara Leventhal to translate at The Parent - Teacher Conference at Carson School on Thursday, February 19, 2015 at a rate of \$25/hr (Sec) and \$40/hr (Teacher).
Account #11-000-217-110-304-99

BUSINESS & FINANCE

ITEMS FOR BOARD OF EDUCATION APPROVAL

- A motion was made by Dr. Meloni and seconded by Mrs. Snyder to approve Business and Finance Item 60. The motion was approved by a roll call vote with all present members voting yes 6-0-0.

52. RECOMMEND that the Board of Education of the Township of Pennsauken approve line item transfers for the month of January 2015 per attached exhibits.
53. RECOMMEND that the Board of Education of the Township of Pennsauken approve payment of bills for the month of February 2015 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL

54. RECOMMEND that the Board of Education of the Township of Pennsauken approve the Report of the Treasurer of School Monies for the month of December 2014 and January 2015 at the Business Meeting of Thursday, February 26, 2015.
55. RECOMMEND that the Board of Education of the Township of Pennsauken approve the School Business Administrator/Board Secretary and the Cash Reports for the month of December 2014 and January 2015 at the Business Meeting of Thursday, February 26, 2015.
56. RECOMMEND that the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Pennsauken Board of Education certifies that as of January 31, 2015 after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
57. RECOMMEND that the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Business Administrator, certify that as of January 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pennsauken Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

John J. Deserable

February 26, 2015

58. RECOMMEND that the Board of Education approve the contracts with Camden County Educational Services Commission (CCESC) to provide professional services for the 2015-16 school year on an as needed basis for transportation services, child study team services, home instruction, etc.
Account #: 11-000-219-320-008-08
59. RECOMMEND that the Pennsauken Board of Education immediately advertise for Transportation - Athletic Spring Sports IFB#2015-014. No bids were received on the scheduled bid date of February 12, 2015 at 2:00 pm.

60. RECOMMEND the Board of Education of the Township of Pennsauken that the Board approve the settlement of \$8,000.00 for legal services provided by Marshall Dennehey.
Account #: 11-000-230-820-000-00

61. Recommend the Board of Education of the Township of Pennsauken that the Board approve Amendment 1 – IDEA Preschool requesting transfer as follows in the amount of \$40,000:
From Account #: 20-253-100-300-000-08 - Purchased Professional Services
To Account # : 20-253-100-560-000-08 – Tuition

62. Recommend the Board of Education of the Township of Pennsauken that the Board approve the following Resolution for Local Government Energy Audit Application for the Pennsauken Board of Education:

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of the Pennsauken Public Schools has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Pennsauken Board of Education, are served by a New Jersey regulated public utility, and that the Pennsauken Board of Education has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the Pennsauken Public Schools will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized Contractors, and submit the Firm Selection Form; and,

WHEREAS, the Pennsauken Board of Education understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Pennsauken Public Schools approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

63. RECOMMEND the Board of Education of the Township of Pennsauken that the Board approve the following Resolution for the Pennsauken Township School District - 2015 Budget Timeline:

- Administration has been meeting with district administrators and staff since December 16, 2014 regarding the tentative 2015 budget for the Pennsauken School District.
- Board Member budget work sessions have been scheduled. Special meetings will be held on Wednesday, February 25, 2015 at 7:00 PM and Saturday, March 7, 2015 at 9:00 AM. Both special meetings will be held at 1695 Hylton Road in Pennsauken.
- Budget Adoption – The Pennsauken BOE will adopt the tentative 2015-16 budget on March 19, 2015. Budget will be submitted to the County Office of Education on Friday, March 20, 2015. Meeting will take place at 7:30 PM at the Board of Education Office on Hylton Road, Pennsauken. (18A7F-5 and 18A:7F-6)
- Notice of Public Hearing – Advertisement for Public Hearing will take place week of April 27, 2015 in the approved newspaper of record. (18A:22-10, 22-11, and 22-12)

- Public Hearing/Budget Adoption – Public Hearing will take place between April 24, 2015 and May 7, 2015 as per 18A:22-10 and 18A:22-32 upon budget approval of the executive county superintendent of schools.
- Posting of User-Friendly Budget – On or before May 11, 2015 the adopted 2015 budget will be posted to the Pennsauken School District's website. (NJAC 6A:23A-8.1(c))

BOARD OF EDUCATION MEETING ADDENDUM

1. RECOMMEND that the Board of Education approve the revision of the following policy:
 - P2622 – Student Assessment
2. RECOMMEND that the Board of Education approve the first reading of the following regulation:
 - R2622 – Student Assessment
3. RECOMMEND that the Board of Education approve the following job description:
 - School Physician
4. RECOMMEND that the Board of Education approve Margaret Snyder to serve as the Representative Assembly Member to the Camden County Educational Services Commission.
5. RECOMMEND that the Board of Education of the Township of Pennsauken to accept the following retirements:

Item	Name	Position	School	Effective Date	Reason For Resignation	Year of Service in Pennsauken
A	Carol Weaver	Secretary	PHS	6/30/15	Retirement	21 yrs 6 mon
B	Sharon B Tiedeken	Teacher	PMS	6/30/15	Retirement	25 Yrs
C	Brad Bonnenburg	Maintenance	PMS	2/28/15	Resignation	16 yrs

6. RECOMMEND that the Board of Education approve the following pre-professional field experience:

Item	University	Student	Cooperating Teacher	School	Date
A	Rowan	Allen Michael	Dwayne Savage	PMS	3/5 & 3/12
B	Rowan	Conor Julie	Dwayne Savage	PMS	3/5 & 3/12
C	Rowan	Fasano, Rebecca Lynn	Dwayne Savage	PMS	3/5 & 3/12
D	Rowan	Faulkner Elizabeth Madeline	Dwayne Savage	PMS	3/5 & 3/12
E	Rowan	Flake, William Tyler	Dwayne Savage	PMS	3/5 & 3/12
F	Rowan	Green Alexandra T	Catherine Alper	PMS	3/5 & 3/12

G	Rowan	Helmstetter Michal Nicholas	Catherine Alper	PMS	3/5 & 3/12
H	Rowan	Hudson, Joshua George	Catherine Alper	PMS	3/5 & 3/12
I	Rowan	Lauer, Ashley	Catherine Alper	PMS	3/5 & 3/12
J	Rowan	Machat, Gregory Stephen	Catherine Alper	PMS	3/5 & 3/12

7. RECOMMEND that the Board of Education approve the following leaves of absences contingent upon verification:

ID #	POSITION SCHOOL	REASON	DATES	CONDITIONS
2751	EA Delair	Medical	2/3-3/31/15	Without salary but with benefits as per FMLA

8. RECOMMEND that the Board of Education approve the appointment of Rosetta Dweh as Payroll Clerk on March 1, 2015 at a salary of \$38,000.00 prorated for the 2014-2015 school year. To fill the vacancy caused by the resignation of Ed Nieto effective December 11, 2014. The interview committee included Dr. Chapman and John Deserable.

Account #11-000-251-105-000-99.

- 15 vacation days prorated
- Must follow calendar established for non-unit employees hired after May 2002
- 12 sick days which accumulate if unused prorated
- 2 personal days which accumulate as sick days if unused

INFORMATIONAL (See Attachments)

BOARD MEMBER ATTENDANCE 2014-2015 SCHOOL YEAR (See Attachment)

SECURITY DRILL AND FIRE DRILL REPORT (See Attachment)

PUBLIC COMMENT

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

- No public comments.

A motion was made by Dr. Meloni and seconded by Mrs. Snyder to close the public comment portion of the meeting. The motion was approved by a voice vote with all members present voting yes 6-0-0.

DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

DATE	TIME	LOCATION	TYPE OF MEETING	WILL PUBLIC COMMENT BE TAKEN
2/26/15	7:30PM	PHS	Business	Yes
3/19/15	7:30PM	Administration	Conference	Yes
3/26/15	7:30PM	PHS	Business	Yes

EXECUTIVE SESSION OF THE BOARD

A motion was made by Dr. Meloni and seconded by Mrs. Snyder to enter Executive Session. The motion was approved by a voice vote with all present members voting yes 6-0-0.

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the "Sunshine Law", if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists

- The Board entered Executive Session

EXECUTIVE SESSION

TOPICS:

1. LEGAL
2. PERSONNEL

MOTION TO ADJOURN

- A motion was made by Dr. Meloni and seconded by Mrs. Young to adjourn the Conference Meeting at 8:35 p.m. The motion was approved by a roll call vote with all present members voting yes 6-0-0.