

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 008110

BOARD OF EDUCATION BUSINESS MEETING
Thursday, March 26, 2015

VISION

The Pennsauken Schools will foster diversity and talent as well as prepare students with the knowledge, higher-order thinking skills, and communication-readiness for college, career, and workforce success.

MISSION

In partnership with parents and community stakeholders, the Pennsauken School District will provide continuous student academic improvement for the pursuit of life-long learning and happiness.

BELIEF STATEMENTS

Potential:

The district believes that all students have great potential to become innovators of the next generation. It is our responsibility to educate all students to their fullest potential and to foster an expectation for high performance. This requires adopting a positive attitude that drives the belief that with a high quality education and appropriate supports, students can be successful regardless of circumstances.

Diversity:

The district believes that our strength is in our diversity. Diversity enhances learning. The individuality and uniqueness of all school community members will be fostered and celebrated.

Accountability:

The district will make all decisions in the best interests of all students by aligning our vision and mission with policies, budgets, guidelines, curricula and district performance data. Students should be afforded a highly effective educator in each classroom, differentiated instruction and alternative ways of learning. We believe that the current disparity in academic performance between different groups of students can and must be eliminated.

Responsiveness:

The district believes that communicating consistently with respect and honesty builds relational trust. Mutual trust fuels responsiveness that focuses appropriately to address the needs of each school community member. The district should be responsive to the needs of students in an evolving educational world and society.

TABLE OF CONTENTS

Note to Citizens in Attendance	4
Call to Order	4
Roll Call	4
Flag Salute	4
Report of New Business	5
Report of Old Business	5
Approval Minutes of Prior meetings (Business Meeting Only)	5
Recognitions – Student of the Month	
Report of the Student Members of the Board of Education	
Report of the Zone Parent-Teacher Association (Business Meeting Only)	
Public Comment – (Agenda Items Only)	5
Report of Board Solicitor	5
Report of Committees of the Board of Education	
Items Previously Approved	
Items for Board of Education Approval	
1. Educational Program	
<i>Special Education</i>	6
<i>Student out-of-district placement contracts</i>	6
<i>Program</i>	
<i>Staff travel/Professional Development</i>	7
<i>Pre-professional field experiences</i>	8
<i>Use of facilities</i>	8
<i>Other</i>	
<i>Violence, Vandalism & HIB</i>	
2. Student Activities/Co-Curricular/Athletics	
<i>Activities</i>	8
<i>Trips</i>	9
<i>Athletics</i>	9
3. Personnel	
<i>Resignations and retirements</i>	10
<i>Leaves of absence</i>	
<i>Appointments</i>	11
March 26, 2015	2

Extra Compensation
Other

12

4. Business & Finance

Business
Technology
Transportation
Actions Anticipated

12

Informational (See Attachment)

Residence and Attendance Investigations for 2014-2015
Computer Repairs
Child Study Team
Student Enrollment
Violence and Vandalism
Board Member Attendance 2014-2015 school year (see attachment)

Public Comment

Dates, Times, and Locations of Next Meeting(s) of the Board

NOTE TO CITIZENS IN ATTENDANCE

The Board of Education conducts Conference, Business and Executive Meetings.

Conference Meetings allow the members of the Board of Education to review and discuss school-related matters. The Board may take action at a Conference meeting but most of its actions take place at Business Meetings. Conference Meetings are open to the public. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

Those in attendance and answering roll call were Mr. Hurley, Ms. Johnson, Dr. Meloni, Ms. Moss, Mrs. Young, and Mr. Perry. Absent were Mr. Diaz, and Mrs. Snyder. Mr. Nguyen arrived at 7:40 p.m. Also in attendance were Dr. Chapman, Interim Superintendent, Mr. Deserale, Interim Business Administrator/Board Secretary, Mr. Logan, Director of Elementary and Mr. Lindsey, Director of Personnel. Mr. Piarulli, Board Solicitor, arrived at 7:35 p.m.

FLAG SALUTE

REPORT OF NEW BUSINESS

REPORT OF OLD BUSINESS

- Dr. Chapman – Evaluated the grading system for the Pennsauken Schools regarding points given at start of marking periods. No points will be given next year for PHS. Will look further at the other schools and report back.

Approval of Minutes Prior to Meetings (Business Meeting):

1. RECOMMEND that the Board of Education approve the minutes of the following meetings of the Board.

DATES	TYPE OF MEETING	ABSENT MEMBERS
February 18, 2015	Special	Mr. Diaz, Mr. O'Brien, Mrs. Young, Mr. Nguyen
February 19, 2015	Conference	Mr. Brown, Mr. Nguyen
February 25, 2015	Budget	Mr. Diaz, Mr. O'Brien, Mrs. Young
February 26, 2015	Business	Ms. Moss, Mr. O'Brien
March 7, 2015	Budget	All Present
March 12, 2015	Budget	All Present

Motion: Mr. Nguyen

Second: Mr. Hurley

Action Taken: Approved

RECOGNITIONS – STUDENT OF THE MONTH – (Business Meeting Only)

- Aliyah Boston
- Luis Santiago

REPORT OF THE STUDENT MEMBERS OF THE BOARD OF EDUCATION – (Business Meeting Only)

REPORT OF THE ZONE PARENT-TEACHER ASSOCIATION – (Business Meeting Only)

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

- Maryanne Meloni, 5302 Laurel Avenue – Presented a local Author's Book for consideration as required reading for summer. Two local schools have added this book to their required reading for summer.

A motion was made by Mr. Nguyen and seconded by Ms. Moss to close the Public Comment portion of the meeting. The motion was approved by a voice vote with all present members voting yes. 7-0-0

REPORT OF BOARD SOLICITOR

- Frank Pirauli – Parc Testing opt out option still in legislation. Also, discussed a case that went to the Supreme Court based on a reimbursement for an employee of a School District. The failure to create a proper record was the issue.

REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

- Dr. Meloni for Mrs. Snyder - To date there are 329 Board of Education Government documents adopted with several more categories to review. Continuing to work diligently with the help and expertise of Dr. Chapman and Mr. Deserale.

ITEMS PREVIOUSLY APPROVED – Conference: 2, 8B, 13A & D, 34, 37, 47, 48.
Addendum: 2, 6.

ITEMS FOR BOARD OF EDUCATION APPROVAL

A motion was made by Mr. Nguyen and seconded by Ms. Moss to approve Superintendent Report Items # 1, 3-7, 8A, 8C, 9-12, 13B, 13C, 13E, 13F, 14-33, 35, 36, 38 and Addendum Items 1, 3-5 and 7-29. The motion was approved by a roll call vote with all members present voting yes with the exception of Dr. Meloni who recused items 12A, 24 and Addendum Items 10M and 26 and Mrs. Young who voted no to Addendum Items # 28 and 29.

1. RECOMMEND that the Board of Education rescind the following policies:
 - A. P3425 – Work Related Disability Pay
 - B. P3431 – Uncompensated Leave
2. RECOMMEND that the Board of Education approve the first reading of the following policies and regulations:
 - A. P4111 – Creating Positions
 - B. P4123 – Probationary Period
 - C. P4124 - Employment Contract
 - D. P4125 – Employment of Support Staff Members (M)
 - E. P4130 – Assignment and Transfer
 - F. P4140 – Termination
 - G. P4145 – Layoffs
 - H. P4150 – Discipline
 - I. P4159 – Support Staff Member – School District Reporting Responsibilities
 - J. P4160 – Physical Examination (M)
 - K. P4161 – Examination for Cause
 - L. P4215 – Code of Ethics
 - M. P4219 – Commercial Driver Controlled Substances and Alcohol Use Testing (M)
 - N. P4220 – Employee Evaluation
 - O. P4230 – Outside Activities
 - P. P4233 – Political Activities
 - Q. P4281 – Inappropriate Staff Conduct
 - R. P4282 – Use of Social Networking Sites
 - S. P4321 – Acceptable Use of Computer Network(s) – Computers and Resources by Support Staff Members
 - T. P4322 – Staff Member's Use of Cellular Telephones
 - U. P4352 – Sexual Harassment (M)
 - V. P4425.1 – Modified Duty Early Return to Work Program
 - W. P4431.1 – Family Leave (M)
 - X. P4431.3 – New Jersey's Family Leave Insurance Program
 - Y. P4437 – Military Leave
 - Z. P4438 – Jury Duty
 - AA.R4160 – Physical Examination (M)

Educational Program

3. RECOMMEND that the Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the 2014-2015 school year.

STUDENT	PLACEMENT	COST	EFFECTIVE DATE	ACCOUNT
135412190	Brookfield Academy	\$22,991.00	2/9/15-6/30/15	11-000-100-566-000-08
135404470 (REVISED I.D.)	Bancroft	\$8,349.76	7/7/14-8/19/14	11-000-100-566-000-08
		\$46,967.40	9/3/14-6/16/15	

4. RECOMMEND that the Board of Education approve tutoring for the following student:
Account #11-219-100-320-304-08

STUDENT	TEACHER	COST	REASON
202617711	Janet Levinson	\$40/hr.	Orton Gillingham Therapy

5. RECOMMEND that the Board of Education approve Behavior Interventions, Inc. to provide full-day crisis management/reducing problem behavior training for elementary guidance counselors, pre-K teachers, Azucena Calderon and Hilda Guzman at a cost not to exceed \$825.00.
Account #11-000-223-320-000-02

6. RECOMMEND that the Board of Education approve Camden County Educational Services Commission (CCESC) to provide evaluations for the following out of district students:
Account #11-000-219-320-008-08

STUDENT	COST	REASON
201718352	Psychological Evaluation - \$360 Learning Evaluation - \$360	Updated evaluations
4002021	Psychological Evaluation - \$360 Learning Evaluation - \$360	Updated evaluations
6001374	Psychological Evaluation - \$360 Learning Evaluation - \$360	Updated evaluations
6001251	Psychological Evaluation - \$360 Learning Evaluation - \$360	Updated evaluations

7. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2014-2015 school year:

STUDENT	PLACEMENT	DROPPED DATE
135439342	Brookfield	2/27/14
6001006	BCSSSD	3/6/15

Staff Travel & Professional Development

8. RECOMMEND that the Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

ITEM	NAME	WORKSHOP	DATE OF WORKSHOP	FEE	Account Number
A	Lynne Peterson	Neuropsychology of Reading Disorders: Diagnosis + Intervention	5/8/15	\$190	11-000-219-592-008-08
B	Brooke Morett	DVAEYC Annual Conference	3/20/15	\$175	20-218-200-580-000-04
C	Buket Davis	NJ TESOL Spring Conference	5/27/15	\$249	11-240-100-580-000-04

9. RECOMMEND that the Board of Education approve EIRC to train New Teacher mentors on April 7, 2015 during the In-Service day at a cost not to exceed \$2,200.
Account #11-190-100-320-000-02.
10. RECOMMEND that the Board of Education approve EIRC to provide questioning and discussion techniques training for 7th and 8th grade language arts and social teachers during Teachers In-Service day on April 7, 2015 at a cost not to exceed \$1,200. Funded through Title IIA.
Account #20-271-200-320-000-02
11. RECOMMEND that the Board of Education approve an adjustment of Erica Denman's payment to conduct a two – day writing/language arts workshop for language arts teachers at the Intermediate and Middle school at a cost of \$4,800.
Account #20-270-200-320-000-02.
12. RECOMMEND that the Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher	School	Date
A	Camden County College	Jennifer Gallo	Katherine Brown	PHS	15 hrs in Spring 2015
B	Rutgers	Joseph Carroll	Elizabeth Procida	PMS	5/11-5/21
C	Rutgers	Michael Sweeney	Nicole OConnell	PMS	5/11-5/21
D	Rutgers	Emma Officer	Joseph Ferante	PHS	5/11-5/21

13. RECOMMEND that the Board of Education approve the following facilities usages during the 2014-2015 school year. Required documentation is on file.

ITEM	DATES & TIME	ORGANIZATION	SCHOOL REQUESTED	FEES
A	3/25/15	PSSA Support Staff (Transportation Union Meeting)	PMS Cafeteria	N/A
B	3/29/15 9:00AM – 2:00PM	Senior Citizen Prom	PHS Cafeteria	N/A

C	4/20, 5/19, 6/1 7:30PM – 10:00PM	South Jersey Girls Soccer League	PMS Cafeteria	\$250/day
D	3/26/15 5:00 – 7:30PM	Recipe for Success Family Night	PMS	N/A
E	<u>Championship Rain Date:</u> Sunday, May 17th, 2015 12:00pm - 5:00pm	St. Peter Track & Field	High School Track & Field	N/A
F	5/2/15 Rain Date: 5/9/15 7:30 – 5:30PM	Pennsauken PTA Rummage Sale and Flea Market	PHS	N/A

*Note: Dates exclude school activity days and school holidays.

Activities

14. RECOMMEND that the Board of Education approve the Character Building Assembly at Pennsauken Intermediate School on April 22, 2015 from 9:00 to 11:00AM. Cost to the district not to exceed \$900.
Account #11-190-100-320-001-29
15. Recommend that the Board of Education approve the annual 24 Game Tournament on Monday, June 8, 2015 after school for the 5th and 6th grade students. Snacks are provided and trophies are given, at a cost to the district not to exceed \$150.
Account #11-190-100-610-001-29
16. RECOMMEND that the Board of Education approve the Phifer Middle School students to voluntarily participate in the St. Jude Math-A-Thon, which raises money for St. Jude Children Research Hospital. Participating students will collect money through donations and or completing math problems to receive certificates and prizes based on their totals. The event will take place during the months of March and April, 2015.
17. RECOMMEND that the Board of Education approve the Pennsauken EMS to visit the Honors Anatomy and Physiology lab to teach and certify students for CPR. Cost to the district is students' certifications of \$15 each. Account #11-190-300-320-000-02

TRIPS

18. RECOMMEND that the Board of Education approve Jake's place as a field trip location for Baldwin pre-school students on April 24, 2015. There will be approximately 90 students and 16 chaperones. Cost to the district is transportation.
19. RECOMMEND that the Board of Education approve the National Honor Society to take its annual end of the year trip to Mutter Museum in Philadelphia on Thursday, April 23, 2015. Cost to the district is transportation.
20. RECOMMEND that the Board of Education approve the French AP and CP classes to visit Barnes Foundation in Philadelphia on April 9, 2015. Cost to the district is transportation.
21. RECOMMEND that the Board of Education approve the PHS book club to visit the Pennsauken Township Library on April 2, 2015 (alternative date is April 23, 2015) at 2:00PM. Cost to the district is transportation.

- 22. RECOMMEND** that the Board of Education approve approximately 75 students and 5 chaperones to attend "Physics Day at Great Adventure" on April 28, 2015 from 9:30AM to 7:00PM. Cost to the district is transportation.
- 23. RECOMMEND** that the Board of Education approve 2 PHS special education classes to go on a class trip to Pinsetters, Pennsauken on April 16, 2015. There will be 18 students and 6 adults. Cost to the district is transportation.

Athletics

- 24. RECOMMEND** that the Board of Education approve the PHS Athletic Department to conduct a year end Athletic Awards night in PHS cafeteria and auditorium on Monday, June 1, 2015. Cost to the district is \$1,500 for trophies and \$1,500 for refreshments.
Account #11-402-100-600-305-31 (trophies) and #11-402-100-890-305-31 (refreshments)
- 25. RECOMMEND** that the Board of Education approve approximately 40 students from Phifer Middle School to visit Pennsauken High School on Tuesday, May 19, 2015 for a campus visit and attend home athletics contests in track and field, volleyball, baseball and softball.
- 26. RECOMMEND** that the Board of Education approve Andrea Larusso as a volunteer girls lacrosse coach.
- 27. RECOMMEND** that the Board of Education approve Sierra Hall as a volunteer girls track and field coach.
- 28. RECOMMEND** that the Board of Education approve the Phifer Middle School Spring Athletic Schedule in baseball, softball, boys and girls track & field and girls lacrosse. (See Attachment)
- 29. RECOMMEND** that the Board of Education approve the PHS boys basketball team to participate in the 2015 Fran Dunphy Temple Basketball team camp on Friday and Saturday, June 26 and 27. There is no cost to the district.
- 30. RECOMMEND** that the Board of Education approve the PHS girls cheerleading team attendance at Pine Forest Cheerleading Camp on August 16 through 19, 2015 in Olyphant, PA. Cost to the district is transportation.
- 31. RECOMMEND** that the Board of Education approve Pennsauken High School girls track team to participate in the Cherokee Distance Night meets on April 16th and 22nd and the Haddonfield Distance Classic on May 19th. Cost to the district is transportation and entry fees of approximately \$50 for each meet.

Account #11-402-100-890-305-31

PERSONNEL

- 32. RECOMMEND** that the Board of Education approve the following leaves of absences contingent upon verification:

ITEM	ID #	POSITION SCHOOL	REASON	DATES	CONDITIONS
A	1223	Teacher Delair	Medical	3/2-5/29	With salary and benefits as sick days are used
B	1637 0699	Teachers PHS	Maternity	7-10 days	Without salary but with benefits as per FMLA
C	1040	EA PMS	Medical	3/2-4/10	Without salary but with benefits as per FMLA
D	2091	Maintenance Admin	Medical	2/2-2/27	With salary and benefits as sick and vacation days are used
				3/2-3/24	Without salary but with benefits as per

					FMLA
E	2481	Bus Driver Transportation	Medical	3/2-5/26	Without salary but with benefits as per FMLA
F	0748	Custodian PIS	Medical	3/23-5/8	Without salary but with benefits as per FMLA

33. RECOMMEND that the Board of Education of the Township of Pennsauken to accept the following resignations and retirements:

ITEM	Name	Position	School	Effective Date	Reason For Resignation	YEARS OF SERVICE TO PENNSAUKEN
A	Michael Gorman	PT. Bus Driver	Transportation	3/9/15	Personal	<1 mon
B	Teresa Holland	Teacher	Fine	6/30/15	Retirement	24 yrs 4 mon
C	Juana Aponte	3hrs lunch aide	Longfellow	3/11/15	Personal	<1 mon
D	Miltos Ekonomou	Bus Aide	Transportation	3/11/15	Termination	1 yr 3 mon

34. RECOMMEND that the Board of Education approve John Smart to the position of long- term substitute at Delair Elementary School from March 2, to on or about June 1, 2015 in place of Nancy Cominsky. He will earn \$53, 225 prorated without benefits. Account #11-120-100-101-004-99.

35. RECOMMEND that the Board of Education approve Jamie Pizzola to the position of long- term substitute teacher at Delair elementary school from March 27 to June 19, 2015 in place of Angela Wheeler. Ms. Pizzola will earn \$53,225 prorated without benefits. Account #11-120-100-101-004-99.

36. RECOMMEND that the Board of Education approve the sell - back of vacation days from 2014-2015 school year, as per the contract: Account #11-000-263-110-000-99

Name	Position	Location	# of days	Per Diem Rate	Total
Deborah Russo	Grounds	PMS	5	\$230.08	\$1,150.40

Appointments

37. RECOMMEND that the Board of Education approve the following appointments:

ITEM	NAME	POSITION	DATE	LOCATION	SALARY	INTERVIEW COMMITTEE	ACCOUNT NUMBER
A	Alyssa Hernandez	Substitute EA	On or about March 20	District	\$10/hr	Dir. Logan and Dir. DeLape	11-201-100-106-304-99
B	Linda Senderling	EA	On or about March 20	District	\$10,509 prorated with benefits	Dir. Logan and Dir. DeLape	11-204-100-106-304-99
C	Rochelle Meyers – Elliot	Secretary	On or about March 20	Franklin	\$23,490 prorated with benefits	Dir. Logan	11-000-240-105-004-99
D	Gina Horiates	Substitute	As Needed	District	\$85/day	Dir. Lindsey	11-140-100-101-031-98

E	Sophie Nykiel	Substitute	As Needed	District	\$85/day	Dir. Lindsey	11-120-100-101-003-98
F	Athena A. Markakis	Substitute	As Needed	District	\$85/day	Dir. Lindsey	11-140-100-101-031-98
G	Jose C. Diaz	Substitute	As Needed	District	\$85/day	Dir. Lindsey	11-120-100-101-003-98
H	Meghan Gardner	LTS ESL	3/7-6/30	PHS	\$56,000 Step 1 MA, No benefits	Principal Matthews	11-240-100-101-031-99
I	Sharon Jackson	Sub Bus Driver	As Needed	District	\$16/hr no benefits and not to exceed 20 hrs per week	Supervisor Szatkowski	11-000-270-160-000-98
J	Robert Patterson	10 mon Bus Aide	4/1/15	District	\$7,583.90 prorated with benefits	Supervisor Szatkowski	11-000-270-107-000-98
K	Kelsea Arcaini	Substitute	As Needed	District	\$85/day	Dir. Lindsey	11-120-100-101-004-98
L	Liz Lavine	LTS	3/16/15	PIS	BA Step 1 \$53,225 prorated without benefits	Principal Green	11-130-100-101-029-99

Other

- 38. RECOMMEND** that the Board of Education approve the following purchase for the 2014-2015 school year from Dell Inc.

Description	Location	Amount	Account Number
12 Laptops for Supervisors/Coaches/Administrators	Administration	Not to exceed \$17,466.95	11-000-252-610-000-06

BUSINESS & FINANCE

A motion was made by Mr. Nguyen and seconded by Ms. Moss to approve Business Administrator's Report Items # 39-46. The motion was approved with a roll call vote with all present members voting yes with the exception of Dr. Meloni who recused item # 40, vendor # 1995, and the Food Service Bill List, and Mrs. Young who abstained from # 40.

- 39. RECOMMEND** that the Board of Education of the Township of Pennsauken approve line item transfers for the month of February 2015 per attached exhibits.
- 40. RECOMMEND** that the Board of Education of the Township of Pennsauken approve payment of bills for the month of March 2015 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
March 2015 Bill List	2,625,944.53
March 2015 Add'l Bill List	912,214.31
February 2015 Special CK	120.00
Payroll Agency – Board Share DCRP 1/2/15 – 2/13/15	925.17
Payroll Agency – 1/30/15	158,945.98
Payroll Agency – 2/13/15	161,039.63
Payroll Agency – 2/27/15	155,553.32
Payroll Agency – 3/13/15	159,788.75
Debt Service – Series 2005 Principal & Interest (Due 4/1)	3,288,153.13

Debt Service – Series 2015 Interest (Due 4/1)	119,116.67
Food Service – February 2015 Bill List	442,268.23
Total	8,024,069.72

41. RECOMMEND that the Board of Education of the Township of Pennsauken approve the Report of the Treasurer of School Monies for the month of February 2015 at the Business Meeting of Thursday, March 26, 2015.
42. RECOMMEND that the Board of Education of the Township of Pennsauken approve the School Business Administrator/Board Secretary and the Cash Reports for the month of February 2015 at the Business Meeting of Thursday, March 26, 2015.
43. RECOMMEND that the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Pennsauken Board of Education certifies that as of February 28, 2015 after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
44. RECOMMEND that the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Business Administrator, certify that as of February 28, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pennsauken Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

John J. Deserable

March 26, 2015

45. RECOMMEND that the Board of Education of the Township of Pennsauken approve the contract with Education Data Service, Inc., for the 2015-2016 school year, to provide services for July 1, 2015 through June 30, 2016. The license and maintenance fee is \$14,900.00 as per the attached.
Account #11-000-251-340-000-00.
46. RECOMMEND that the Board of Education of the Township of Pennsauken approve a 2014-2015 joint transportation agreement with Gloucester City School District to provide transportation for one (1) student to Cold Springs Elementary School, Gloucester City, NJ, at a cost of \$144.50 per diem not to exceed the amount of \$10,260.00 for the 2014-2015 school district.
47. RECOMMEND that the Board of Education of the Township of Pennsauken approve the following resolutions:

BE IT RESOLVED by the Board of Education for the Township of Pennsauken to approve the 2015-2016 Pennsauken Township School District budget for submission to the County Office of Education as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$94,789,041.00	\$37,284,104.00
Special Revenue Fund	\$2,782,878.00	\$0.00

Debt Service Fund	<u>\$3,680,500.00</u>	<u>\$2,138,665.00</u>
Totals	<u>\$102,290,600.00</u>	<u>\$39,422,769.00</u>

BE IT FURTHER RESOLVED to seek approval for Health Care Cost Adjustment in the amount of \$778,208.00 and CAP Banking in the amount of \$475,445.00.

48. RECOMMEND that the Board of Education of the Township of Pennsauken approve the following resolution:

WHEREAS N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2015-2016 school year; and

NOW THEREFORE BE IT RESOLVED, that the Pennsauken Board of Education hereby establishes the school district travel maximum for the 2015-2016 school year at the sum of \$70,000.00; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

INFORMATIONAL (See Attachments)

- Wealth Management
- Discussion regarding Professional Services for the 2015-2016 school year. Information to be provided at the meeting.

BOARD MEMBER ATTENDANCE 2014-2015 SCHOOL YEAR (See Attachment)

SECURITY DRILL AND FIRE DRILL REPORT (See Attachment)

PUBLIC COMMENT

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

- Resident of Pennsauken – Concerns regarding computer hacking

A motion was made by Mr. Nguyen and seconded by Dr. Meloni to close the Public Comment portion of the meeting. The motion was approved by a voice vote with all present members voting yes. 7-0-0

DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

DATE	TIME	LOCATION	TYPE OF MEETING	WILL PUBLIC COMMENT BE TAKEN
3/26/15	7:30PM	PHS	Business	Yes
4/16/15	7:30PM	Administration	Conference	Yes
4/23/15	7:30PM	PHS	Business	Yes

EXECUTIVE SESSION OF THE BOARD

- Nothing for Executive Session

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the "Sunshine Law", if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists. The Board entered Executive Session at 9:20pm.

MOTION TO ADJOURN

A motion was made by Mr. Nguyen and seconded by Ms. Moss to adjourn the Business Meeting. The motion was approved by a voice vote with all present members voting yes. 7-0-0 The meeting adjourned at 8:40 p.m.

EXECUTIVE SESSION

TOPICS:

1. LEGAL
2. CONTRACT
3. STUDENT
4. PERSONNEL

BOARD OF EDUCATION MEETING ADDENDUM

Thursday, March 19, 2015

1. RECOMMEND per NJSA #18A:18A-10 states a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase/lease any goods or services pursuant to a contract or contracts for such goods entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS vendors below currently have a New Jersey State Contract T- 0103, Solicitation 12-X-22409, Park and Playground Equipment, Parts and Installation to supply playground equipment to be installed at the Franklin Elementary School for the amount listed below:

COMPANY	STATE CONTRACT	TOTAL
Marturano Recreation Company dba GameTime, Spring Lake, NJ	#A81411 - Equipment	\$28,283.28
Currie Grove LLC, Stowe, PA	Installation	\$6,722.00
Rubbercycle Inc., Lakewood, NJ	#A81417 – Surfacing	\$4,994.00
Account#12-120-100-730-000-26 Estimated Project Completion: May 15, 2015		\$39,999.28

THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Pennsauken to purchase the above mentioned items for use at the locations noted, in the amounts noted, payable from the 2014-2015 budget.

2. RECOMMEND that the Board of Education approve the following appointments:

Item	Name	Position	Time	Location	Salary	Interview Committee	Account Number
A	Maureen Butler	Sub Nurse	As Needed	District	\$140 per diem	Director of Personnel	11-000-213-104-000-98
B	Ly Nguyen	Sub Nurse	As Needed	District	\$140 per diem	Director of Personnel	11-000-213-104-000-98
C	Guy Dippolito	French PHS	3/23/15	PHS	BA Step 1 \$53,225 Prorated with benefits	Principal Matthews	11-140-100-101-031-99
D	Ronald Butler (Extension)	LTS	3/18-3/31	PHS	BA Step 1 \$53,225 Prorated without benefits	Principal Matthews	11-140-100-101-031-98
E	Christopher Kelly	10 mon bus driver	4/1/15	District	\$11,168 pro-rated with benefits	Supervisor Vicki	11-000-270-160-610-99
F	Maryann Munning	Substitute Counselor	3/30/15	Carson/Baldwin	\$275 per diem	Principal Joyce	11-000-218-104-000-98

3. RECOMMEND that the Board of Education approve the following facilities usages during the 2014-2015 school year. Required documentation is on file.

ITEM	DATES & TIME	ORGANIZATION	SCHOOL REQUESTED	FEES
A	Wednesdays beginning April 1, 2015 (16 weeks) 6:30PM – 8:30 PM	PYAA Basketball Free Clinic	PIS	N/A
B	Tuesdays beginning April 7, 2015 (8 weeks) 6:30 PM – 8:30PM	PYAA Basketball Free Clinic	PIS	N/A

4. RECOMMEND that the Board of Education of the Township of Pennsauken to accept the following resignations and retirements:

ITEM	Name	Position	School	Effective Date	Reason For Resignation	YEARS OF SERVICE TO PENNSAUKEN
A	Emma Reynolds	EA	PHS	9/30/15	Retirement	26 yrs
B	Denise R. Mimm	Teacher	Baldwin	6/30/15	Retirement	35 yrs
C	Ellen Cessna	Teacher	Baldwin	3/31/15	Retirement	22 yrs 6 mon
D	Janice Schott	Instructional Assistant	Franklin	6/30/15	Retirement	16 yrs

5. RECOMMEND that the Board of Education approve the following salary adjustment for the 2014-2015 school year.

Name	Current Degree	Current Step	Current Salary	New Degree	New Salary	Effective Date	Account Number
Tara Hart	BA +30	5	\$55,290	MA	\$56,590	2/1/15	11-110-100-101-004-99

6. RECOMMEND that the Board of Education approve the following transfer.

Name	Current Position	Current Location	New Position	Date	New Location	New Salary	Account Number
Ron Martin	Bus Driver	Transportation	Bus Aide	3/16/15	Transportation	\$7,755.85 prorated with benefits	11-000-270-107-000-99

7. RECOMMEND that the Board of Education approve the PHS Freshmen Class of 2018 to visit Six Flags Great Adventure on Saturday, May 30, 2015 from 8:30AM to 10:00PM. Cost to the district is transportation.
8. RECOMMEND the Board of Education approve the renewal of the contract for the financial and personnel software program from Computer Solutions Inc. for the 2015 – 2016 school year not to exceed \$16,728.00.
Account #11-000-252-340-000-06
9. RECOMMEND the Board of Education approve the purchase of Chairs and Chair Trucks for High School Graduation from Hertz Furniture not to exceed the amount of \$17,000.00 with a 25 year warranty as described below:

COMPANY	ITEM DESCRIPTION	AMOUNT
Hertz Furniture, Mahwah, NJ	800 White Premium Light-Weight Chairs	\$13,560.00
	10 Double-Tier Hanging Chair Trucks	\$3,000.00
	Delivery Charge	\$440.00
Account # 11-000-262-610-000-05		\$17,000.00

Justification: Unavailability of rental chair.

10. RECOMMEND that the Board of Education approve the first reading of the following policies and regulations:
- A. P2110 – Philosophy of Education – Mission Statement (M)
 - B. P4211 – Attendance
 - C. P4218 – Substance Abuse (M)
 - D. P5305 – Health Services Personnel
 - E. P5310 – Health Services (M)
 - F. P5332 – Do Not Resuscitate Orders (M)
 - G. P5335 – Treatment of Asthma (M)
 - H. P8441 – Care of Injured and Ill Persons (M)
 - I. P8451 – Control of Communicable Disease (M)
 - J. P8453 – HIV- AIDS

- K. R3160 – Physical Examination (M)
- L. R3218 – Substance Abuse
- M. R3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
- N. R3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- O. R3224 – Evaluation of Principals, Vice Principals and Assistant Principals (M)
- P. R3240 – Professional Development for Teachers and School Leaders (M)
- Q. R3244 – In-Service Training (M)
- R. R3362 – Sexual Harassment of Teaching Staff Members Complaint Procedure
- S. R3425.1 – Modified Duty Early Return to Work Program
- T. R4218 – Substance Abuse (M)
- U. R4352 – Sexual Harassment of Support Staff Members Complaint Procedure
- V. R4425.1 – Modified Duty Early Return to Work Program – Support Staff Members
- W. R5310 – Health Services (M)
- X. R8441 – Care of Injured and Ill Persons (M)
- Y. R8451 – Control of Communicable Disease (M)

11. RECOMMEND that the Board of Education approve the revision of the following bylaws and regulation:

- A. Bylaw 0134 – Board Self Evaluation
- B. Bylaw 0152 – Board Officers
- C. R5111 – Eligibility of Resident – Nonresident Pupils (M)

12. RECOMMEND that the Board of Education approve the following policies and regulations:

- A. P4111 – Creating Positions
- B. P4123 – Probationary Period
- C. P4124 – Employment Contract
- D. P4125 – Employment of Support Staff Members (M)
- E. P4130 – Assignment and Transfer
- F. P4140 – Termination
- G. P4145 – Layoffs
- H. P4150 – Discipline
- I. P4159 – Support Staff Member – School District Reporting Responsibilities
- J. P4160 – Physical Examination (M)
- K. P4161 – Examination for Cause
- L. P4215 – Code of Ethics
- M. P4219 – Commercial Driver Controlled Substances and Alcohol Use Testing (M)
- N. P4220 – Employee Evaluation
- O. P4230 – Outside Activities
- P. P4233 – Political Activities
- Q. P4281 – Inappropriate Staff Conduct
- R. P4282 – Use of Social Networking Sites
- S. P4321 – Acceptable Use of Computer Network(s) – Computers and Resources by Support Staff Members
- T. P4322 – Staff Member’s Use of Cellular Telephones
- U. P4352 – Sexual Harassment (M)
- V. P4425.1 – Modified Duty Early Return to Work Program
- W. P4431.1 – Family Leave (M)
- X. P4431.3 – New Jersey’s Family Leave Insurance Program
- Y. P4437 – Military Leave
- Z. P4438 – Jury Duty
- AA. R4160 – Physical Examination (M)

13. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2014-2015 school year:

STUDENT	PLACEMENT	DROPPED DATE
135403483	Brookfield	3/6/15
7010062	Brookfield Elementary	3/16/15

14. RECOMMEND that the Board of Education approve home instruction for the following students:
Account #11-219-100-101-304-98

STUDENT	COST	REASON
7010063	\$40 per hour	Suspension
6001371	\$40 per hour	Suspension
5001343	\$40 per hour	Suspension

15. RECOMMEND that the Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the 2014-2015 school year:

Student	Placement	Cost	Date	Account
135439442	Gloucester County Special Services School District	\$78,660.00 Educational Interpreter	9/4/14-10/9/14	11-000-217-320-304-08
6010039	Brookfield/YES Residential	\$40/hour	2/20/15-3/11/15	11-000-100-566-000-08
	Legacy Treatment Service	\$326.50 per diem	3/13/15-6/30/15	11-000-100-566-000-08

16. RECOMMEND that the Board of Education appoint the following agency to provide home instruction for the 2014-2015 school year on an as needed basis.
Account #11-000-217-320-304-08

AGENCY	FEE
Straight and Narrow, Inc.	\$98 per diem

17. RECOMMEND that the Board of Education approve CPR training on Thursday, April 2, 2015, at a cost not to exceed \$200.00:

Account #11-000-213-500-000-08

SCHOOL	NAME(S)
PHS	Gregory Munford
Phifer	Thomas Honeyman, Dyan Conklin, Sabrina Mammi
Intermediate	Tim Crowley, Kim Trace
Baldwin	Michelle Romvary
Baldwin/Carson	Annmarie Cinalli
Burling	Lauren Dustman
Carson	Melissa Savino, Tara Mozee
Delair	Michelle Gillis, Jillian Kneib
Fine	Jonathan Drummond, Rose Merrick
Franklin	Lynn Drexel, Kristen Jacubowski
Longfellow	Meghan Hook, Ashley Jost
Roosevelt	Larry Helfman, Diane Harris
Administration	Thy Pham, Rosetta Dweh, Celynda Cortez

18. RECOMMEND that the Board of Education approve Maura Pawlowski to tutor in the afterschool extended day tutoring program at Delair School. Ms. Pawlowski will earn \$ 40 per hour.

Account # 20-233-100-101-024-98

19. RECOMMEND that the Board of Education approve Camden County Educational Services Commission (CCESC) to provide evaluations for the following out of district students:

Account #11-000-219-320-008-08

Student	Cost	Reason
135404251	Psychological Evaluation - \$360 Learning Evaluation - \$360	Updated evaluations
135404348	Psychological Evaluation - \$360	Updated evaluation
135410351	Psychological Evaluation - \$360	Updated evaluation
6001407	Psychological Evaluation - \$360	Updated evaluation

20. RECOMMEND that the Board of Education approve the following leave of absences contingent upon verification:

Item	ID	Position	Reason	Date	Condition
A	2291 (Revision)	Teacher PHS	Maternity	2/17-4/2	With salary and benefits as sick days are used
				4/7-6/19	Without salary but with benefits as per FMLA
B	0522	Custodian Fine	Medical	3/16-6/30	With salary and benefits as sick days are used
C	4250	Teacher Baldwin	Maternity	5/28-6/8	With salary and benefits as sick days are used
				6/9-6/19	Without salary but with benefits as per FMLA

21. RECOMMEND that the Board of Education of the Township of Pennsauken to accept the following resignations and retirements:

Item	Name	Position	Location	Date	Reason	Yrs of Service
A	Mary Mailahn	EA	PMS	6/30/15	Retirement	25 yrs
B	Julie A. Braswell	Teacher	PIS	6/30/15	Retirement	25 yrs

22. RECOMMEND that the Board of Education approve all 4th grade students to attend the 5th grade orientation at Pennsauken Intermediate School from 9:30 A.M.—10:30 A.M. on April 8th, 9th and 10th, 2015. Cost to the district is transportation.

23. RECOMMEND that the Board of Education approve parent orientation at Pennsauken Intermediate School on May 21, 2015 at 7 P.M., for students entering 5th grade during the 2015-2016 school year.

24. RECOMMEND that the Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Name	Workshop	Date	Cost	Account
Vicki Szatkowski	Administrative Assistants' Day – A Day of Learning and Networking	4/22/15	\$149	11-000-270-390-000-07

25. RECOMMEND that the Board of Education approve the following facilities usages during the 2014 - 2015 school year. Required documentation is on file.

Item	Date and Time	Organization	School	Cost
A	4/22/15 6:30PM – 9:00PM	Longfellow School Literacy Night	Longfellow School	N/A
B	4/21/15 6:00PM – 8:30PM	Intermediate School (Mathival)	Intermediate School Gym & Cafetorium	N/A

26. RECOMMEND the Board of Education approve the following resolution:

WHEREAS, on March 26, 2015, the Pennsauken Township Board of Education authorizes Garrison Architects to prepare and submit a NJDOE Other Capital Project for the new Phifer Middle School Freezer project, and

WHEREAS, the Pennsauken Township Board of Education acknowledges that it will not receive state aid for this project.

THEREFORE BE IT RESOLVED, that the district authorizes Garrison Architects to amend the district's Long Range Facility Plan to include this project.

27. RECOMMEND the Board of Education approve the following resolution:

WHEREAS, on March 26, 2015, the Pennsauken Township Board of education authorizes the district to use GovDeals.com to sell surplus items via the internet, and

WHEREAS, the Pennsauken Township Board of Education will pay a 7.5% fee which will be reduced according to the Tiered Fee Reduction Schedule. GovDeals will invoice the client each month for fees on items sold in the previous month.

Account #11-000-251-340-000-06

28. RECOMMEND that the Board of Education approve the purchase of the Houghton Mifflin Harcourt reading program **Journeys** for grades K-6

Selection Committee:

Shera Goldstein	Christina Johnson	Stefaine Miller	Jessica Santiago
Lauren Steck	Dorothy Wilkerson	Leigh Vrooman	Sue Beaumont
Kristin Jakubowski	Tara Barnstead	Jennifer O'Brien	
Dana Radonsky	Dana Gery	Lisa Sassano	
Brigid Kuensel	Denise Monaghan	Lauren Morgan	

Programs Reviewed:

- Wonders – McGraw Hill
- Benchmark Literacy – Benchmark Education
- Journeys – Houghton Mifflin

Cost: \$499,474.10 K-6 Account #11-190-100-640-000-04

\$24,367.20 Special Education Account #11-204-100-640-304-08

29. RECOMMEND that the Board of Education approve the purchase of the Houghton Mifflin Harcourt reading program **Collections** for grades 7-8.

Selection Committee:

Stefanie Miller	Bruce Duboff
Leana Nieglos	Senetta Murrell
Amanda Frederick	Cindy Leff

Programs Reviewed:

- Codex – Scholastic
- Collections – Houghton Mifflin

Cost: \$34,522.70 K-8 Account #11-190-100-640-000-29
\$34,522.70 K-8 Account #11-190-100-640-000-30