

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 008110

BOARD OF EDUCATION CONFERENCE MEETING
Thursday, April 16, 2015

VISION

The Pennsauken Schools will foster diversity and talent as well as prepare students with the knowledge, higher-order thinking skills, and communication-readiness for college, career, and workforce success.

MISSION

In partnership with parents and community stakeholders, the Pennsauken School District will provide continuous student academic improvement for the pursuit of life-long learning and happiness.

BELIEF STATEMENTS

Potential:

The district believes that all students have great potential to become innovators of the next generation. It is our responsibility to educate all students to their fullest potential and to foster an expectation for high performance. This requires adopting a positive attitude that drives the belief that with a high quality education and appropriate supports, students can be successful regardless of circumstances.

Diversity:

The district believes that our strength is in our diversity. Diversity enhances learning. The individuality and uniqueness of all school community members will be fostered and celebrated.

Accountability:

The district will make all decisions in the best interests of all students by aligning our vision and mission with policies, budgets, guidelines, curricula and district performance data. Students should be afforded a highly effective educator in each classroom, differentiated instruction and alternative ways of learning. We believe that the current disparity in academic performance between different groups of students can and must be eliminated.

Responsiveness:

The district believes that communicating consistently with respect and honesty builds relational trust. Mutual trust fuels responsiveness that focuses appropriately to address the needs of each school community member. The district should be responsive to the needs of students in an evolving educational world and society.

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Dates, Times, and Locations of Next Meeting(s) of the Board

NOTE TO CITIZENS IN ATTENDANCE

The Board of Education conducts Conference, Business and Executive Meetings.

Conference Meetings allow the members of the Board of Education to review and discuss school-related matters. The Board may take action at a Conference meeting but most of its actions take place at Business Meetings. Conference Meetings are open to the public. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

Those in attendance and answering roll call were Mr. Diaz, Mr. Hurley, Ms. Johnson, Dr. Meloni, Ms. Moss, Mrs. Snyder Mrs. Young and Mr. Perry. Mr. Nguyen arrived at 7:33 p.m. Also in attendance were Dr. Chapman, Interim Superintendent, Mr. Deserale, Interim Business Administrator and Board Secretary, Mr. Logan, Directory of Elementary and Mr. Piarulli, Solicitor.

FLAG SALUTE

REPORT OF NEW BUSINESS

- Dr Chapman – Introduced Sandy Allen, Director of Curriculum Instruction

REPORT OF OLD BUSINESS

- Dr. Chapman – Student/Teacher schedule at the Intermediate School
- Dr. Chapman – Grading system at Middle School

Approval of Minutes Prior to Meetings (Business Meeting):

1. RECOMMEND that the Board of Education of the Township of Pennsauken to approve the minutes of the following meetings of the Board.

DATES OF THE MEETING	TYPE OF MEETING	ABSENT MEMBERS
March 19, 2015	Conference Meeting	Mr. Nguyen
March 26, 2015	Business Meeting	Mr. Diaz, Mrs. Snyder

Motion_____ Second _____ Action Taken_____

RECOGNITIONS – STUDENT OF THE MONTH – (Business Meeting Only)

REPORT OF THE STUDENT MEMBERS OF THE BOARD OF EDUCATION – (Business Meeting Only)

REPORT OF THE ZONE PARENT-TEACHER ASSOCIATION – (Business Meeting Only)

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

- Elizabeth, 3252 49th St. – Curriculum concerns
- Miriam Meloni, 5302 Laurel Ave. – Grading questions

A motion was made by Mr. Nguyen and seconded by Dr. Meloni to close the Public Comment portion of the meeting. The motion was approved with all members present voting yes. 9-0-0

REPORT OF BOARD SOLICITOR

- Frank Piarulli – Nothing to report

REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

- Meg Snyder – Continuing to work on the policies

ITEMS PREVIOUSLY APPROVED

ITEMS FOR BOARD OF EDUCATION APPROVAL

A motion was made by Mr. Nguyen and seconded by Dr. Meloni to approve Superintendent's report items 4, 36 and 37 and Addendum item 1. The motion was approved by approved by a roll call vote with all members present voting yes. 9-0-0

1. RECOMMEND that the Board of Education approve the following policies and regulations:

- A. P2110 – Philosophy of Education – Mission Statement (M)
- B. P4211 – Attendance
- C. P4218 – Substance Abuse (M)
- D. P5305 – Health Services Personnel
- E. P5310 – Health Services (M)
- F. P5332 – Do Not Resuscitate Orders (M)
- G. P5335 – Treatment of Asthma (M)
- H. P8441 – Care of Injured and Ill Persons (M)
- I. P8451 – Control of Communicable Disease (M)
- J. P8453 – HIV- AIDS
- K. R3160 – Physical Examination (M)
- L. R3218 – Substance Abuse
- M. R3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
- N. R3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- O. R3224 – Evaluation of Principals, Vice Principals and Assistant Principals (M)
- P. R3240 – Professional Development for Teachers and School Leaders (M)
- Q. R3244 – In-Service Training (M)
- R. R3362 – Sexual Harassment of Teaching Staff Members Complaint Procedure
- S. R3425.1 – Modified Duty Early Return to Work Program
- T. R4218 – Substance Abuse (M)
- U. R4352 – Sexual Harassment of Support Staff Members Complaint Procedure
- V. R4425.1 – Modified Duty Early Return to Work Program – Support Staff Members
- W. R5310 – Health Services (M)
- X. R8441 – Care of Injured and Ill Persons (M)
- Y. R8451 – Control of Communicable Disease (M)

Educational Program

- 2. RECOMMEND the Board of Education appoint the following for the 2014-2015 school year to be used on an as needed basis. Account #11-000-219-104-304-99.**

Provider	Cost	Program
Patricia Lazzaro	\$90.00/hour	Orton Gillingham Tutor, Children's Dyslexia Center Instructor

- 3. RECOMMEND that the Board of Education approve a 2015-2016 Contract for Participation in Cooperative Transportation with Gloucester County Special Services School District for homeless, nonpublic, special education and vocational routes.**
Account #11-000-270-518-000-07.
- 4. RECOMMEND the Board of Education approve Susan Fuir as a nurse for Student #135416735 during the school social at Pennsauken Intermediate School on April 9, 2015, not to exceed three hours at \$40/hour.**
Account #11-000-213-104-103-98

5. RECOMMEND that the Board of Education approve the placement of the following student in an out-of-district program for students with disabilities during the 2014-2015 school year:

Student	Placement	Cost	Effective Dates	Account Number
6001244	YALE	\$45,554.40 prorated	1/26/15-6/30/15	11-000-100-566-000-08

6. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2014-2015 school year:

Student	Placement	Dropped Date
201825089	Brookfield Academy	3/26/15

7. RECOMMEND that the Board of Education approve supplemental instruction for the following student, not to exceed 10 hours per week. Account #11-219-100-101-304-98.

Student	Teacher	Cost	Reason
202673584	Gail Stallings	\$40/hour	Compensatory services
	Melodie Szymanski		

8. RECOMMEND that the Board of Education approve 1-to-1 nursing services during the 2014-2015 school year for the following student:

Student	Provider	Cost	Effective Dates	Account Number
135416735	Star Pediatric Home Care Agency	RN at \$61/hour LPN at \$51/hour	11/24/14-6/30/15	11-000-217-320-304- 08

9. RECOMMEND the Board of Education appoint the following agency to provide nursing services for the 2015-2016 school year on an as needed basis. Account #11-000-217-320-304-08.

Agency	Fee
Preferred Home Health Care & Nursing Services, Inc.	RN - \$57/hour LPN - \$59/hour

10. RECOMMEND the Board of Education approve the following agency to provide hospital instruction for the 2014-2015 school year on an as needed basis.

Agency	Fee
Fairmount Behavioral Health System	\$42.73/hour

Staff Travel & Professional Development

11. RECOMMEND that the Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Patricia Brennan	Close Reading Strategies	5/19/15	\$235.00	20-271-200-500-000-04
B	Debra Kobus	Increasing Reading Skills	5/20/15	\$229.00	20-233-100-500-031-04

- 12. RECOMMEND** that the Board of Education approve the following facilities usages during the 2014 - 2015 school year. Required documentation is on file.

ITEM	DATES & TIME	ORGANIZATION	SCHOOL REQUESTED	FEES
A	May 19, 20, 22 (6-8PM) June 22 through July 23 (2:15 – 5:15PM) June 24, 25, 26	Pennsauken Youth Action Committee	Auditions at the Middle School Auditorium	N/A
B	June 22 through July 10, 2015 9:00 – noon	Township of Pennsauken (Willis Summer Sports Camp)	Intermediate School Gym and Fields	N/A
C	August 3 through 7, 2015 8:45AM – 3:00PM	Township of Pennsauken (Creative Theater Camp)	Delair School MPR	N/A
D	10/21/15 3:00 – 7:30PM	West Jersey Reading Council (Contribute \$500 towards WJRD membership for staff members)	High School Cafeteria, Foyer and classrooms	N/A
E	5/28/15 6:30 – 8:15PM	Intermediate School Spring Instrumental Concert	Middle School Auditorium	N/A
F	5/27/15 6:30 – 9:00PM	Franklin School (Art Tech & Literacy Night)	Franklin School APR & Computer, Art, Library and Bridge Room	N/A
G	6/29 through 8/14 8:45 – 3:30PM	Township of Pennsauken (Full Day Summer Camp)	Carson School MPR	N/A
H	4/28/15 7:00 – 9:00PM	High School Indoor Guard and Drum Line parent Preview	High School Main Gymnasium & Room 327	N/A
I	5/2/15 3:00 – 7:00PM	Pennsauken Annual Soccer Alumni Game	Phifer Middle School Bottom Soccer Field	N/A

*Note: Dates exclude school activity days and school holidays.

Activities

- 13. RECOMMEND** that the Board of Education approve the Pennsauken Junior Classical League (aka Latin Club) to continue to participate in the New Jersey Junior Classical League (NJJCL) State Executive Board for the 2015-2016 school year. If elected or appointed, students will be required to attend once a month meetings at Christian Brothers Academy from September 2015-May 2016 from 4:30 to 6:30PM. Executive board members are also required to be present at the Certamen Competition and State Convention. Cost to the district is transportation.
- 14. Recommend** that the Board of Education approve Balfour, located in Palmyra, NJ, to provide class rings to Pennsauken High School students.

15. RECOMMEND that the Board of Education approve the Indoor Drum Line and Guard to present their 2015 show to the parents before the National Championship on April 28, 2015 from 7:00 to 9:00PM in the High School gymnasium.
16. RECOMMEND that the Board of Education approve the Phifer Phunfest to be held as an afterschool event at Phifer Middle School on May 20, 2015 from 2:30 to 5:30PM. This event includes various stations throughout the school where activities take place such as Magic Show, Zumba, Yoga, Volleyball, Computer Lab games, science experiments, etc.
17. RECOMMEND that the Board of Education approve the Class of 2015 to host the traditional senior picnic at the Pennsauken Pool on or about June 17, 2015 with time to be determined. There is no cost to the district.
18. RECOMMEND that the Board of Education approve the Puttin' on the Hits at the High School auditorium on Thursday, May 14, 2015 from 6:30 to 9:00PM. This event requires police presence and is chaperoned by teachers and administrators. Student government and varsity club advisors will supervise signups and auditions in advance. All acts and costumes will be approved.
19. RECOMMEND that the Board of Education approve the 16th Annual Phifer Middle School Science Fair to be held in the school gymnasium on June 2 and 3, 2015 from 8:00AM to 3:00PM.
20. RECOMMEND that the Board of Education approve Mr. Robert Henry as a visiting artist for Carson School on April 23, 2015. Mr. Henry is a designer for Crayola, who was recently awarded Toy of the Year. He will be speaking to the students about a career in art. PTA will fund the visit. There is no cost to the district.

TRIPS

21. RECOMMEND that the Board of Education approve the Art Honor Society to visit the Philadelphia Museum of Art on Thursday, May 7, 2015. Students take tour of the treasures at the museum including American Art, Asian Art, Islamic Architecture, medieval armor and modern art. Cost to the district is transportation.
22. RECOMMEND that the Board of Education approve Carson preschool students to visit Jake's place on April 24, 2015. There will be approximately 25 students and 6 chaperones. Cost to the district is transportation.
23. RECOMMEND that the Board of Education approve the U.S History II students to visit the National Constitution Center on May 20, 2015. There will be approximately 100 to 150 students and 10 to 15 chaperones. Cost to the district is transportation.
24. RECOMMEND that the Board of Education approve the Anatomy and Biology classes to attend the Body Worlds exhibit at the Franklin Institute on May 28, 2015. There will be 120 students and 12 chaperones. Cost to the district is transportation.
25. RECOMMEND that the Board of Education approve the Junior Classical League to visit the Metropolitan Museum of Art on Saturday, May 30, 2015. There will be approximately 49 students and 5 chaperones. There is no cost to the district.
26. RECOMMEND that the Board of Education approve the 12 Pennsauken Middle School students to visit the Lockheed Martin Advanced Technology Laboratories on Friday, May 29, 2015 from 9AM to 1PM. This "STEM Day" includes four hands on demonstrations of different projects the Lockheed Martin Engineers are currently assigned; 3D printing and a Radio Frequency demonstrations. Cost to the district is transportation.

Athletics

27. RECOMMEND that the Board of Education approve the PHS Boys Volleyball team to participate in the Eastern High School Volleyball Tournament on May 9. Cost to the Board of Education is \$325 entry fee.
Account #11-402-100-890-305-31 and bus transportation.
28. RECOMMEND that the Board of Education approve the use of the Pennsauken High School gymnasium by the Pennsauken boys Volleyball team on Sunday, Monday and Wednesday evenings from 6:00PM to 9:00PM beginning mid-September until the end of February, 2016.
29. RECOMMEND that the Board of Education approve the Pennsauken High School Boys sports of Football, Wrestling, Boys and Girls Volleyball, Girls and Boys Soccer, Field Hockey, Boys and Girls Basketball, Boys and Girls Tennis, and Boys and Girls Cross Country, to begin summer out of season practice beginning June 8, 2015. Summer participation will include the utilization of all Board purchased equipment and utilization of athletic department facilities.
30. RECOMMEND that the Board of Education to approve the following staff travel in accordance with P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:
Billy Wright, Head Coach Shana Smeriglio and Scholar athlete Taylor Ursino to attend the NJSIAA Twenty-Second annual Scholar/Athlete Luncheon in Edison, NJ on Sunday, May 17, 2015. Cost to the district is \$165.00.
Account #11-402-100-580-305-31

PERSONNEL

31. RECOMMEND that the Board of Education approve the following leaves of absences contingent upon verification:

ITEM	ID #	POSITION SCHOOL	REASON	DATES	CONDITIONS
A	2478 (Revision)	Teacher Fine	Maternity	1/20-2/18	With salary and benefits as sick days are used
				2/19-5/15	Without salary but with benefits as per FMLA
B	0191	Custodian Phifer	Medical	3/2-5/11	Without salary but with benefits as per FMLA
C	1040 (Revision)	EA PMS	Medical	3/2-3/25	Without salary but with benefits as per FMLA
D	2091 (Extension)	Maintenance Admin	Medical	4/1-4/14	Without salary but with benefits as per FMLA
E	4250 (Revision)	Teacher Baldwin	Maternity	5/26-6/8	With salary and benefits as sick days are used
				6/9-6/30	Without salary but with benefits
				7/1	Not eligible for benefits

32. RECOMMEND that the Board of Education of the Township of Pennsauken to accept the following resignations and retirements:

Item	Name	Position	School	Effective Date	Reason For Resignation	Yrs of Service in Pennsauken
A	Carmella Meyers	Educational Assistant	Delair	4/14/15	Resignation	6 yrs
B	Barbara Weingard	Educational Assistant	Longfellow	6/30/15	Retirement	28 yrs

C	Guy Dippolito	French Teacher	High School	3/23/15	Declined Position	0 yr
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33. RECOMMEND that the Board of Education approve Eric Mossop to receive a stipend for a School Play Assistant Business Manager at \$1,685.00. Account #11-401-100-100-031-98.

34. RECOMMEND that the Board of Education approve the following teachers to conduct Learn to Swim Program on Thursday, May 28, 2015 and Friday, May 29, 2015 at the Pennsauken Pool.

Mark Klimek
Martin Hagan

Antoinette Snyder
Gwen Waggoner

Shana Smeriglio

35. RECOMMEND that the Board of Education approve the following teachers to cover the Learn to Swim Program at Pennsauken Pool from Monday, June 1 to Friday, June 5 from 8:00AM to 1:30PM.

Mark Klimek
Martin Hagan

Antoinette Snyder
Gwen Waggoner

Shana Smeriglio
Sarah Mansilla

36. RECOMMEND that the Board of Education approve Rochelle Meyers-Elliot and Sandy Robinson to assist during PreK/Kindergarten registration at Carson School on April 15, 2015 from 5:30 to 7:30PM. Cost to the district is contractual rate for secretaries.

37. RECOMMEND that the Board of Education approve the following staff to be paid for working at the Pennsauken Intermediate School's Annual Mathival on April 21, 2015, at a rate of \$40/hr not to exceed 2 hrs. Account #11-130-100-101-029-98.

Kim Trace	Kathleen Blair	Heidi Baitinger	Lisa Sassano
Melissa Ashe	Jamie Weber	Tim Crowley	

38. RECOMMEND that the Board of Education approve the following participants to attend a Saturday Title III sponsored workshop. Teachers will be paid \$120. Title I funding. Account #20-241-100-101-000-99.

Karl Medley	Stefaine Miller	Elizabeth Bieryla	Dorothy Wilkerson	Jennifer Bradbury
Danielle Komis	Brooke Morett	Elizabeth Lavine	Julie Amer	Brooke Doyle
Renee Macrina – Collins	Jody Silverman	Kimberly Cohn	Michele Gillis	Michelle Iapalucci
Christine Lim	Ledra Sun	Rose Merrick	Jonathan Drummonds	Christian Cloud
Christine Chrzanowski	Aline Usatai	Brian Barg	Gwen James	Pam Grant
Carolyn Schultz	Lauren Ritorto	Shayna Riddle	Tina Rosenman	Terri Laverty
Christina Johnson	Lauren Steck	Laura Swirsky	Marge Walsh-Sanky	Cynthia Upshaw
Lisa Nowitzke	Brenda Tropiano	Ruth Blackman	Vanessa Cotto	Stefanie Spak Polansky
Sharon Bowman	Susan Ben Abdallah	Dana Gery	Brenda Babiasz	Tierra Sewell
Ashley Jost	Kelly Monoky	Cheryl Smith	Elizabeth Holden	Annette Vesper
Willisanne Matthews	Lauren Dustman	Lauren Morgan	Lauren Addison	Dave Corson
Amy Fisher	Tarah Gillespie	Lauren Creel	Heidi Baitinger	Desiree Luongo
Dennis Crocker				

39. RECOMMEND that the Board of Education approve Ledra Sun, David Crotty and Lauren Dustman to tutor in the afterschool extended day tutoring program at Delair School at a cost of \$40 per hr.
Account #20-233-100-101-024-98

40. RECOMMEND that the Board of Education approve the following teachers to run the Burling and Delair Family Literacy and Math Parental Involvement Night Workshop on Tuesday, May 26, 2015 from 6:00 to 7:30PM. Cost to the district is \$40/hr for teachers. Account #11-120-100-101-003-98.

Lauren Dustman Dorothy Wilkerson Dana Gery Brenda Babiasz

Appointments

41. RECOMMEND that the Board of Education approve the following appointments:

Item	Name	Position	Date	Location	Salary	Interview Committee	Account
A	Maria Kaliamouris	Part time 3 hr lunch aide	4/24/15	Longfellow	\$8.38/hr	Principal Lewis	11-000-262- 110-090-99

Other

42. RECOMMEND that the Board of Education approve the new 2015-2016 calendar. (See Attachment)

BUSINESS & FINANCE

43. RECOMMEND that the Board of Education of the Township of Pennsauken approve line item transfers for the month of March 2015 per attached exhibits.
44. RECOMMEND that the Board of Education of the Township of Pennsauken approve payment of bills for the month of April 2015 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL

45. RECOMMEND that the Board of Education of the Township of Pennsauken approve the Report of the Treasurer of School Monies for the month of March 2015 at the Business Meeting of Thursday, April 23, 2015.
46. RECOMMEND that the Board of Education of the Township of Pennsauken approve the School Business Administrator/Board Secretary and the Cash Reports for the month of March 2015 at the Business Meeting of Thursday, April 23, 2015.
47. RECOMMEND that the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Pennsauken Board of Education certifies that as of March 31, 2015 after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
48. RECOMMEND that the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Business Administrator, certify that as of March 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the

Pennsauken Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

John J. Deserable

April 23, 2015

49. RECOMMEND that the Pennsauken Board of Education approve as pursuant to New Jersey State Board of Education 6A:23-4.5(a) 20 permits private schools for students with disabilities (PSSD) to provide meals and approve not to collect co-payments from parents and guardians to the following schools:
- Garfield Park Academy
 - Larc School
 - Hampton Academy
 - Archway Programs
 - Juvenile Resource Center Alternative School
 - Y.A.L.E. North
50. RECOMMEND that the Pennsauken Board of Education approve payment in the amount of \$24,000.00 to the BIG Council for All Around Pennsauken Newspaper for the 2015-2016 school year. The district will be provided four pages in each monthly edition. Account # 11-000-230-592-000-00
51. RECOMMEND that the Pennsauken Board of Education approve the submission of a Grant Application for the 2015 Safety Grant Program through the New Jersey School Insurance Group in the amount of \$8,550.00.
52. RECOMMEND that the Pennsauken Board of Education approve the appointment of the following Professional Services for the 2015-2016 school year as a contract renewal as per 18A:18A-4.2 (Contract Term Limit). Based on the requests for qualification that were solicited and awarded for the 2014-15 school year;

PROFESSIONAL SERVICE	NAME
Board Solicitor	Frank Piarulli
Auditor	Bowman & Company – Dan DiGangi, Managing Partner
Broker of Record – Health Benefits Program	Conner Strong & Buckelew
Broker of Record – General Insurance	Conner Strong & Buckelew
Engineer of Record	Remington & Vernick Engineers, Inc.
Architect of Record	Garrison Architects
Substitute Teachers	Source 4 Teachers
Banking Services	Susquehanna Bank
Labor Attorney	Parker McCay, P.A.
School Physician	Anthony W. Bonett, M.D.

INFORMATIONAL (See Attachments)

BOARD MEMBER ATTENDANCE 2014-2015 SCHOOL YEAR (See Attachment)

SECURITY DRILL AND FIRE DRILL REPORT (See Attachment)

PUBLIC COMMENT

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During the regular monthly Business Meeting, members of the community are afforded an opportunity to express their views. It does,

April 16, 2015

however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

- Carolyn Schultz, PEA – Junior Career Day was a success with 90 professionals in attendance.

A motion was made by Mr. Nguyen and seconded by Dr. Meloni to close the Public Comment portion of the meeting. The motion was approved with all present members voting yes. 9-0-0

DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

DATE	TIME	LOCATION	TYPE OF MEETING	WILL PUBLIC COMMENT BE TAKEN
4/23/15	7:30PM	PHS	Business	Yes
5/21/15	7:30PM	Administration	Conference	Yes
5/28/15	7:30PM	PHS	Business	Yes

EXECUTIVE SESSION OF THE BOARD

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists. The Board entered Executive Session at 9:20pm.

MOTION TO ADJOURN

A motion was made by Mrs. Snyder and seconded by Ms. Moss to adjourn the Conference Meeting and go into Executive Session at 8:58 p.m. The motion was approved by a roll call vote with all members present voting yes. 9-0-0

EXECUTIVE SESSION

TOPICS:

1. CONTRACT
2. STUDENT
3. PERSONNEL

BOARD OF EDUCATION MEETING ADDENDUM Thursday, April 16, 2015

1. RECOMMEND that the Board of Education approve the first reading of the following policies and regulations:
 - A. P5114 – Children Displaced by Domestic Violence
 - B. P5116 – Education of Homeless Children
 - C. P5120 – Assignment of Pupils (M)
 - D. P5130 – Withdrawal From School (M)
 - E. P5200 – Attendance (M)
 - F. P5230 – Late Arrival and Early Dismissal
 - G. P5240 – Tardiness

- H. P5250 – Excusal From Class or Program
- I. P5306 – Health Services to Non Public Schools (M)
- J. P5307 – Nursing Services Plan (M)
- K. P5308 – Student Health Records (M)
- L. P5320 – Immunization
- M. P5339 – Screening for Dyslexia (M)
- N. P5350 – Pupil Suicide Prevention
- O. P5410 – Promotion and Retention (M)
- P. P5460 – High School Graduation (M)
- Q. P5465 – Early Graduation (M)
- R. P5500 – Expectations for Pupil Conduct (M)
- S. P5511 – Dress and Grooming
- T. P5514 – Pupil Use of Vehicles
- U. P5519 – Dating Violence at School (M)
- V. P5520 – Disorder and Demonstration
- W. P5533 – Pupil Smoking (M)
- X. P5550 – Disaffected Pupils (M)
- Y. P5560 – Disrupted Pupils (M)
- Z. P5561 – Use of Physical Restraint
- AA. R5200 – Attendance (M)
- BB. R5308 – Student Health Records (M)
- CC. R5320 – Immunization
- DD. R5350 – Pupil Suicide
- EE. R5460.1 – High School Transcripts (M)
- FF. R5519 – Dating Violence at School (M)
- GG. R5561 – Use of Physical Restraint

2. **RECOMMEND** the *Pennsauken Township Board of Education* award the Bread and Rolls bid in which advertised bids were received, opened and read on March 25, 2015 at 2:00 pm for the purpose of purchasing **Bread and Rolls** for the Pennsauken School District for the 2015-2016 school year; and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications,

IFB#2016-004

VENDOR	ADDRESS	AMOUNT
Lucca's Bakery	Winslow, NJ	\$31,908.00
Pechter's of Southern NJ, LLC	Cinnaminson, NJ	\$22,572.65
(APPROXIMATE) TOTAL		\$54,480.65

THEREFORE, BE IT RESOLVED by the *Pennsauken Township Board of Education* that the Board award this bid on an as-needed basis to the above-mentioned vendor with exceptions, in the amount noted, and payable from the 2015-2016 budget.

Acct # Food Service Department

NOTE:

Bid packages were mailed to, but no response received from:
 Amoroso Baking Bimbo Bakeries USA Deluxe Italian Bakery

3. **RECOMMEND the Pennsauken Township Board of Education** award the Ice Cream bid in which advertised bids were received, opened and read on March 25, 2015 at 2:30 pm for the purpose of purchasing **Ice Cream Products** for the Pennsauken School District for the 2015-2016 school year; and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications,

IFB#2016-005

VENDOR	ADDRESS	AMOUNT
Simco Logistics Inc. c/o Jack & Jill Ice Cream Co.	Moorestown, NJ	\$15,397.75
(APPROXIMATE) TOTAL		\$15,397.75

THEREFORE, BE IT RESOLVED by the Pennsauken Township Board of Education that the Board award this bid on an as-needed basis to the above-mentioned vendor with exceptions, in the amount noted, and payable from the 2015-2016 budget.

Acct # Food Service Department

NOTE:

Bid packages were mailed to, but no response received from:

Dingmans Dairy

Dukes Ice Cream

Hershey Ice Cream

Hy-Point Dairy

Quality Sales

4. RECOMMEND that the Board of Education approve the 2014-2015 Application for Extraordinary Aid (EXAID). This program assists districts with classified students who have certain expenses over a set threshold. Deadline is May 15, 2015.
5. RECOMMEND that the Board of Education approve the Student Council 8th Grade Dance to be held at Phifer Middle School on June 12, 2015 from 6:30 to 8:30PM. Cost to the district is one security officer.
Account #11-000-262-110-310-99
6. RECOMMEND that the Board of Education approve the following leave of absences contingent upon verification:

Item	ID	Position	Reason	Date	Condition
A	2589	EA Franklin	Medical	4/16-5/18	Without salary but with benefits as per FMLA
B	5296	Bus Driver Transportation	Medical	4/21-6/11	Without pay but with benefits as per FMLA
C	2810	Secretary Transportation	Medical	4/19-6/8	Without pay but with benefits as per FMLA
D	2815	Psychologist Phifer	Maternity	6/1-9/8	With pay and salary as sick days are used
				9/9-12/13	Without pay but with benefits as per FMLA

7. RECOMMEND that the Board of Education approve the following appointments:

Item	Name	Position	Date	Location	Salary	Interview Committee	Account
A	Joyce Foster	Substitute Teacher	As Needed	District	\$85 per diem	Dir. Lindsey	11-120-100-101-003-98
B	Atenas Muniz	Substitute Teacher	As Needed	District	\$85 per diem	Dir. Lindsey	11-140-100-101-031-98

C	Patty Carr	Substitute Teacher	5/21-6/19	Baldwin	\$100 per diem	Dir. Logan	20-218-100-101-004-99
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8. RECOMMEND that the Board of Education accept the following resignation:

Name	Position	Location	Date	Reason	Yrs of Service in Pennsauken
Ana G. Espinal	Night-Custodian	Roosevelt	5/15/2015	Resignation	1 year

9. RECOMMEND that the Board of Education approve the National Junior Honor Society to induct twelve new candidates and nine current members into the organization on May 6, 2015 at 7:00PM at Phifer Middle School. There is no cost to the board.

10. RECOMMEND that the Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher	School	Date
A	Camden County College	Randall Grubbs	Tracey Norfo	Delair	15 hrs Spring 2015
B	Rowan University	Courtney Workman	Rea Anderson Maggie Ruane	Carson	9/2/15-12/18/15
C	Rowan University	George Uron	Jonathan Nguyen	High School	9/2/15-12/18/15

11. RECOMMEND that the Board of Education approve the following facilities usages during the 2014 - 2015 school year. Required documentation is on file.

Item	Date & Time	Organization	School	Fee
A	May 6 through August 26, 2015 5:30 – 8:00PM	Pennsauken Fire Department	Middle School – Basketball Field	N/A
B	5/6/15 6:30 – 8:30PM	Middle School (National Honor Society)	Middle School Auditorium/Cafeteria	N/A
C	6/4/15 6:45 – 8:30PM	Middle School Honors Assembly	High School Auditorium/Cafeteria	N/A

12. RECOMMEND Pennsauken Township Board of Education approve entering into a 36 month contract with Keystone Digital Imaging Inc., using GSA/FSS State Contract T-2075/A51464 for the lease of copiers with an option to purchase that include all maintenance and supplies, excluding paper at the cost per copy rate as noted below.

This contract shall commence May 1, 2015 in the amount of \$9,180.00 per year for 36 months, to be billed quarterly, to include installation, service, toner, staples, training and implementation.

THEREFORE, BE IT RESOLVED that the School Business Administration/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services, and

BE IT FURTHER RESOLVED by the Board of Education of the Township of Pennsauken that the Board award this contract to Keystone Digital Imaging Inc. for the amounts noted.

Description	Qty	Location	Copies per month	Total Lease Per Month
Ricoh/Savin MP7502SP	1	Delair School	40,000 copies per month	\$420.75/Month
Ricoh/Savin MP6002	1	Administration Bldg./2 nd Floor	20,000 copies per month	\$344.25/Month
				\$765.00/Month
				\$5,049.00/Year
				\$4,131.00/Year

Note: Existing contract expires April 31, 2015. Full service and supply contract for up to 60,000 images per month, pooled for both copiers, included in monthly lease price. Overages at the rate of \$0.0070 will be reconciled annually in June.

13. RECOMMEND that the Board of Education approve the following policies and regulations:

- A. P5114 – Children Displaced by Domestic Violence
- B. P5116 – Education of Homeless Children
- C. P5120 – Assignment of Pupils (M)
- D. P5130 – Withdrawal From School (M)
- E. P5200 – Attendance (M)
- F. P5230 – Late Arrival and Early Dismissal
- G. P5240 – Tardiness
- H. P5250 – Excusal From Class or Program
- I. P5306 – Health Services to Non Public Schools (M)
- J. P5307 – Nursing Services Plan (M)
- K. P5308 – Student Health Records (M)
- L. P5320 – Immunization
- M. P5339 – Screening for Dyslexia (M)
- N. P5350 – Pupil Suicide Prevention
- O. P5410 – Promotion and Retention (M)
- P. P5460 – High School Graduation (M)
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- R. P5500 – Expectations for Pupil Conduct (M)
- S. P5511 – Dress and Grooming
- T. P5514 – Pupil Use of Vehicles
- U. P5519 – Dating Violence at School (M)
- V. P5520 – Disorder and Demonstration
- W. P5533 – Pupil Smoking (M)
- X. P5550 – Disaffected Pupils (M)
- Y. P5560 – Disrupted Pupils (M)
- Z. P5561 – Use of Physical Restraint

- AA. R5200 – Attendance (M)
- BB. R5308 – Student Health Records (M)
- CC. R5320 – Immunization
- DD. R5350 – Pupil Suicide
- EE. R5460.1 – High School Transcripts (M)
- FF. R5519 – Dating Violence at School (M)
- GG. R5561 – Use of Physical Restraint

14. RECOMMEND that the Board of Education approve the first reading of the following policies and regulations:

- A. P5570 – Sportsmanship
- B. P5600 – Student Discipline – Code of Conduct (M)
- C. P5610 – Suspension (M)
- D. P5611 – Removal of Students for Firearms Offenses (M)
- E. P5612 – Assaults on District BOE members or Employees (M)
- F. P5613 – Removal of Students for Assaults with Weapons Offenses (M)
- G. P5615 – Suspected Gang Activity
- H. P5620 – Expulsion
- I. P5700 – Pupil Rights
- J. P5701 – Plagiarism
- K. P5710 – Pupil Grievance
- L. P5751 – Sexual Harassment (M)
- M. P5752 – Marital Status and Pregnancy (M)
- N. P5756 – Transgender Students
- O. P5770 – Pupil Right of Privacy
- P. P5810 – Pupil Participation in School Governance
- Q. P5842 – Equal Access of Pupil Organizations
- R. P5860 – Safety Patrol (M)
- S. P5880 – Public Performances by Pupils
- T. R5130 – Withdrawal From School (M)
- U. R5410 – Promotion and Retention (M)
- V. R5570 – Sportsmanship
- W. R5600 – Student Discipline – Code of Conduct (M)
- X. R5610 – Suspension Procedures (M)
- Y. R5611 – Removal of Students for Firearms Offenses (M)
- Z. R5612 – Assaults on District BOE Members or Employees (M)
- AA. R5613 – Removal of Students for Assaults with Weapons Offenses (M)
- BB. R5751 – Sexual Harassment of Pupils (M)
- CC. R5860 – Rules for Safety Patrol Members (M)

15. RECOMMEND that the Board of Education approve the 2015-2016 Program of Study for Pennsauken High School. (See attachment)

16. RECOMMEND that the Board of Education approve the voluntary two-day suspension without pay for PHS teacher Shana Smeriglio.

17. RECOMMEND that the Board of Education approve the 7th grade students to take a walking tour of historic Philadelphia with American Heritage Student tours, LLC on June 8 and 9, 2015. Cost to the district is transportation.

18. RECOMMEND that the Board of Education approve the Annual 24 Game Math Tournament at Howard M. Phifer Middle School on May 27 and 28 from 2:30 to 4:00PM.

19. RECOMMEND that the Board of Education approve Phifer Middle School's evening Honors Assembly and Reception. This event will start at 7pm on Thursday, June 4, 2011 at Pennsauken High School with the reception following.
20. RECOMMEND that the Board of Education approve the Latin II, III and AP IV students to attend "Living Latin at the Barnes Museum: An Active Latin Event for High School Students" on Sunday, May 17, 2015 from 10AM to 3PM. Cost to the district is transportation.
21. RECOMMEND that the Board of Education approve the following teachers to teach in the extended day program at Carson school through June 19, 2015 at a rate of \$40/hr.

Christina Fessler	Colleen Messina	Kaitlin Kelly
Michelle Gilbert	Rea Anderson	Tara Mozee

22. RECOMMEND that the Board of Education approve the following teachers to attend the Masonic Model Student Assistance Program training on May 19, 20, & 21, 2015. The training, sponsored by the Masonic Charity Foundation of New Jersey, will take place at the Burlington Masonic Campus. Cost to the Board is substitute teachers.

Carmen Thomas	Maria Branosky
Lauren Steck	Maureen Farrell
Dana Gery	Christine Chrzanowski
Tanya Harmon	Terri Laverty

Justification: The State requires districts to have an I&RS model in place to assist struggling students and to intervene prior to referring to special education.

23. RECOMMEND that the Board of Education approve supplemental instruction for the following students.

Student	Cost	Reason	Account
135416941	\$40/hour	Compensatory services	11-219-100-101-304-98
135404615	\$40/hour	Compensatory services	11-219-100-101-304-98

24. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2014-2015 school year:

Student	Placement	Dropped Date
135433655	GCSSSD	12/10/14
135402775	YALE Medford	4/2/15

25. RECOMMEND the Board of Education approve home instruction for the following student.
Account #11-219-100-101-304-98

Student	Cost	Reason
134403155	\$40/hour	Medical

26. RECOMMEND that the Board of Education appoint the following professionals for the 2014-2015 school year to be used as needed. Account #11-000-219-320-008-08

Professional	Service Provided	Fee
Edwin Castillo, M.D.	Psychiatric Evaluations	\$575.00 per evaluation (Spanish)

27. RECOMMEND the Board of Education approve the placement of the following students in out-of-district programs during the 2014-2015 school year.

Account #11-000-100-561-000-08

Student	Placement	Cost	Effective Date
202591215	Edgewater Park BOE	\$7,807.42	1/16/15-6/23/15
202757664	Edgewater Park BOE	\$7,041.67	1/16/15-6/23/15
202131432	Edgewater Park BOE	\$7,654.40	1/15/15-6/23/15

28. RECOMMEND that the Board of Education approve the following leave of absence contingent upon verification:

ID#	Position/Location	Reason	Date	Conditions
2091 (Extension)	Maintenance Admin	Medical	4/1-5/8	Without salary but with benefits as per FMLA

29. RECOMMEND that the Board of Education approve the following appointments:

Item	Name	Position	Date	Location	Salary	Interview Committee	Account
A	Sharde Taylor	Substitute EA	As needed	District	\$10 per hr	Dir. Logan	Varies
B	Haley N.Snyder	Substitute EA	As needed	District	\$10 per hr	Dir. Logan	Varies
C	Lori Heckler	Substitute EA	As needed	District	\$10 per hr	Dir. Logan	Varies

30. RECOMMEND that the Board of Education accept the following resignation:

Item	Name	Position	Location	Date	Reason	Yrs of Service in Pennsauken
A	Shawn Shifflett	Bus Driver	Transp.	4/30/15	Resignation	7 years
B	George Lovett	Bus Driver	Transp.	4/30/15	Retirement	10 yrs

31. **RECOMMEND the Pennsauken Township Board of Education** award the Milk/Juice bid in which advertised bids were received, opened and read on March 26, 2015 at 3:00 pm for the purpose of purchasing **Milk/Juice** for the Pennsauken School District for the 2015-2016 school year; and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications,

IFB#2016-006

VENDOR	ADDRESS	AMOUNT
Hy-Point Dairy	Wilmington, DE	\$353,146.45
(ESTIMATED) TOTAL		\$353,146.45

THEREFORE, BE IT RESOLVED by the Pennsauken Township Board of Education that the Board award this bid on an as-needed basis to the above-mentioned vendor with exceptions, in the amount noted, and payable from the 2015-2016 budget.

Acct # Food Service Department

NOTE:

Other Bidders no award: Cream-O-Land Dairies, WaWa Dairy

Bid packages were mailed to, but no response received from:

Gallikers Dairy Quality Sales United Dairy

April 16, 2015

32. RECOMMEND the Pennsauken Township Board of Education award the Cafeteria Paper/Supplies bid in which advertised bids were received, opened and read on March 26, 2015 at 2:00 pm for the purpose of purchasing **Cafeteria Paper/Supplies** for the Pennsauken School District for the 2015-2016 school year; and

WHEREAS the vendor listed below is the responsible bidder, submitting the lowest prices in conformance with the specifications,

IFB#2016-002

VENDOR	ADDRESS	AMOUNT
Jersey Paper Plus	Carteret, NJ	\$ 88,160.50
Camden Bag & Paper Co.	Mt. Laurel, NJ	\$ 20,068.00
Triple A Supplies Inc.	Newburgh, NY	\$ 11,703.85
Office Basics Inc.	Boothwyn, PA	\$ 6,269.50
Unipak Corporation	Brooklyn, NY	\$ 5,040.00
Interboro Packaging Corp.	Montgomery, NY	\$ 4,578.00
Calico Industries Inc.	Annapolis Junction, MD	\$ 3,026.50
(ESTIMATED) TOTAL		\$138,846.35

THEREFORE, BE IT RESOLVED by the Pennsauken Township Board of Education that the Board award this bid on an as-needed basis to the above-mentioned vendor with exceptions, in the amount noted, and payable from the 2015-2016 budget.

Acct # Food Service Department

NOTE:

Other Bidders no award: All American Poly

Bids Rejected: South Jersey Paper Products – no Bid Bond submitted

Bid packages were mailed to, but no response received from:

All Brand Amsan Central Poly Daxwell Dubin Paper
Ell Spruce Ind Sysco Foods US Food

33. RECOMMEND that the Pennsauken Township Board of Education approve the following Application #6 - Final for payment per recommendation from Remington & Vernick for the Pennsauken High School HVAC System Replacement Project in the amount indicated. Payment to be released April 24, 2015.

VENDOR	PAYMENT NUMBER	AMOUNT
Dolan Mechanical, Inc.	Application #6 - Final	\$16,108.68
30-000-400-450-110-31		\$16,108.68

34. RECOMMEND the Pennsauken Township Board of Education, according to N.J.S.A. 18A:34-4; dispose of old and outdated high school textbooks by selling to Textbook Warehouse, Alpharetta, GA. Textbook Warehouse will pay us \$1,107.00 for textbooks noted below:

ISBN/Title	Quantity	Amount
9780030368783 Elements of Literature 3 rd Crs	100	\$ 300.00
9780030368790 Holt 09 Elements of Literature	60	\$ 180.00
9780131340916 Realidades 1	60	\$ 312.00

9781590706480 Modern Carpentry	21	\$ 315.00
Total Amount		\$1,107.00

35. RECOMMEND that the Board of Education approve a transfer in excess of 10% in the amount of \$208,305.00 for Charter School payments.

FROM	TO
11-000-291-270-000-03 (Health Benefits)	10-00-100-560-00-0 Trans. Fees to Charter Schools)

36. RECOMMEND that the Pennsauken Board of Education approve the purchase of a Class Room Trailer from the Camden County Educational Services Commission for \$1.00/one dollar, that is located at St. Stephen's Church and is no longer being used. The proposed use of the trailer will be for our Transportation Department's office use and will be our responsibility to move.
Account #11-000-270-615-603-07
37. RECOMMEND that the Board of Education approve the Latin Club members to visit Kuzina by Sofia restaurant on Thursday, May 21, 2015 from 6PM to 8PM for the end of the year club dinner. Cost to the district is transportation.
38. RECOMMEND that the Board of Education approve the French Honor Society to visit Bistro St. Tropez in Philadelphia on May 28, 2015 from 5PM to 9PM. There will be approximately 25 students and 3 chaperones. Cost to the district is transportation.
39. RECOMMEND that the Board of Education approve the Class of 2016 to book their senior trip with World Class Vacations for the dates of April 14 through April 18, 2016.