

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 008110

**BOARD OF EDUCATION BUSINESS MEETING**  
**Thursday, March 24, 2016**

NOTE TO CITIZENS IN ATTENDANCE

The Board of Education conducts Conference, Business and Executive Meetings.

Conference Meetings allow the members of the Board of Education to review and discuss school-related matters. The Board may take action at a Conference meeting but most of its actions take place at Business Meetings. Conference Meetings are open to the public. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

**Mission Statement**

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was sent to the Courier Post and Philadelphia Inquirer. Notice appeared in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As Vice President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

*Those in attendance and answering roll call were Ms. Johnson, Ms. Moss, Mrs. Snyder, Mr. Viera, Mrs. Young, Dr. Meloni and Mr. Perry. Absent were Ms. Duffy and Mr. Hurley. Also in attendance were Dr. Chapman, Interim Superintendent, Mr. Deserale, Interim Business Administrator, Mr. Logan, Director of Elementary Education, Ms. Allen, Director of Curriculum, Mrs. Rosario-Munoz, Director of Personnel, Mr. Ogunkanmi, Assistant Business Administrator, Ms. Guerin, Board Solicitor.*

FLAG SALUTE

REPORT OF NEW BUSINESS

- *Students of the Month Announcements: High School Students – Indigo Pascall, Jared Jordan, Martin Booker, Jr. Marquan Jones.*

## REPORT OF OLD BUSINESS

- ***Nothing to Report***

Approval of Minutes Prior to Meetings (Business Meeting):

1. **RECOMMEND** the Board of Education of the Township of Pennsauken to approve the minutes of the following meetings of the Board.

<b>DATES OF THE MEETING</b>	<b>TYPE OF MEETING</b>	<b>ABSENT MEMBERS</b>
January 27, 2016	Special Meeting	Ms. Duffy, Dr. Meloni
February 3, 2016	Special Meeting	Ms. Duffy, Ms. Johnson, Dr. Meloni
February 18, 2016	Conference Meeting	Mr. Perry
February 27, 2016	Special Meeting	Mr. Viera, Mr. Perry
February 25, 2016	Business Meeting	Mr. Perry

***Motion: Mrs. Snyder***

***Second: Mr. Perry***

***Action Taken: Approved***

REPORT OF THE STUDENT MEMBERS OF THE BOARD OF EDUCATION – Tara Phan, Danny Nguyen  
(Business Meeting Only)

PUBLIC COMMENT – AGENDA ITEMS ONLY

- ***No Public Comment***

***A motion was made by Mrs. Young and seconded by Mrs. Snyder to close the Public Comment portion of the meeting. The motion was approved by a voice vote with all Board Members present voting yes. 7-0-0***

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

REPORT OF BOARD SOLICITOR

- ***Nothing to report***

REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

- ***Mrs. Snyder, Education Committee – Status of reviewing projects***
- ***Mrs. Snyder, Policy Committee – Reviewing mandatory and recommended policies.***
- ***Dr. Meloni, Communication Committee – Finalized the School Logos for each school and the District Logo.***
- ***Mrs. Young, Operations Committee – Status of meeting and alternative education.***

ITEMS PREVIOUSLY APPROVED

ITEMS PREVIOUSLY WITHDRAWN

March 24, 2016

## ITEMS FOR BOARD OF EDUCATION APPROVAL

**A motion was made by Mr. Perry and seconded by Mrs. Snyder to approved Superintendent's Report Item numbers 1 – 39, and Addendum Item numbers 1 – 24. The motion was approved by a roll call vote with all Board Members present voting yes with the exception of Ms. Moss who recused Addendum item number 18, Dr. Meloni who recused Agenda item numbers 3E – 3H, 7, 15A, 17, Addendum items 12, 18, and all Board Members present voted no to Addendum item number 23.**

### Personnel

1. RECOMMEND that the Board of Education approve the following leave of absences contingent upon verification:

Item	ID#	Position Location	Reason	Dates	Conditions
A	0737 (Extension)	Maintenance Phifer	Medical	4/8/16-4/26/16	Without salary but with benefits as per FMLA
				4/27/16-4/29/16	Without salary and benefits
B	0543	Teacher Phifer	Medical	2/2/16-2/5/16	With salary and benefits as sick days are used
				2/8/16-4/08/16	Without salary but with benefits as per FMLA
C	1448 (Revision)	Teacher Carson	Maternity	2/26/16-3/09/16	With salary and benefits as sick days are used
				3/10/16-4/29/16	Without salary but with benefits as per FMLA
D	5220 (Revision)	Teacher Intermediate	Medical	1/21/16-2/4/16	With salary and benefits as sick days are used
				2/5/16-2/26/16	Without salary but with benefits as per FMLA

2. RECOMMEND that the Pennsauken Board of Education approve the following transfer:

Name	Position	Current Location	New Location	Effective Date
John Dilks	Custodian	Intermediate	Franklin	On or about 4/1/16

3. RECOMMEND that the Board of Education approve the following appointments.

Item	Name	Position	Date	Location	Salary	Interview Committee	Replaces	Account
A	Katie McHugh	School Nurse	On or about 5/1/16	PHS	\$53,800 BA Step 1 prorated with benefits	Mrs. Schmitt	Shaena McCoy	11-000-213-104-000-99
B	Eva Mendez	Spanish Teacher	On or about 3/25/16	PHS Twilight Program	\$42 per hour	Mr. Munford	N/A	11-423-100-101-031-98
C	Dale Merklin	Spanish Teacher	On or about 3/25/16	PHS Twilight Program	\$42 per hour	Mr. Munford	N/A	11-423-100-101-031-98
D	Dao V. Pham	Custodian	On or about 4/1/16	Intermediate	\$27,956.70 C1 prorated with benefits	Mr. Killion, Mr. Warwick, Mrs. Rivera	John Dilks	11-000-262-110-000-99
E	Elis J.	Custodian	On or about	Roosevelt	\$27,956.70 C1	Mr. Killion, Mr. Warwick,	Rosa	11-000-262-110-

	Quinones		4/1/16		prorated with benefits	Mrs. Rivera	Carranza	000-99
F	Cecilia Rodriguez	Custodian	On or about 4/1/16	Phifer	\$27,956.70 C1 prorated with benefits	Mr. Killion, Mr. Warwick, Mrs. Rivera	Eleanor Wright	11-000-262-110-000-99
G	Miguel A. Baez	Custodian	On or about 4/1/16	Intermediate	\$27,956.70 C1 prorated with benefits	Mr. Killion, Mr. Warwick, Mrs. Rivera	Debbie Barry	11-000-262-110-000-99
H	Daniel V. Lovett	Custodian	On or about 4/1/16	Phifer	\$27,956.70 C1 prorated with benefits	Mr. Killion, Mr. Warwick, Mrs. Rivera	Dennis Mailahn	11-000-262-110-000-99

4. RECOMMEND that the Pennsauken Board of Education approve the following resignations and retirements:

Item	Name	Position	School	Effective Date	Reason For Resignation	Yrs of Service in Pennsauken
A	Margaret Walsh-Sanky	Teacher	Delair	6/30/16	Retirement	7 yrs
B	Stephen Grous	Teacher	PHS	6/30/16	Retirement	17 yrs
C	Susan Carr	Educational Assistant	Franklin	6/30/16	Retirement	13 yrs
D	Patricia Cerreto	Educational Assistant	Phifer	3/18/16	Resignation	13 yrs
E	David Sunderland (Revision)	Teacher	PHS	On or about 4/10/16	Resignation	7 yrs 7 mon
D	June Rivera	Sub Food Service Worker	District	2/25/16	Declined Position	0
E	Brian Blevins	Grounds Division 1	District	1/28/16	Declined Position	0

5. RECOMMEND that the Pennsauken Board of Education approve the payment for unused sick days:

Name	Sick	Rate	Total	Account Number
Emma Reynolds	113.50	\$27/day	\$3,064.50	11-000-217-299-000-98

6. RECOMMEND that the Pennsauken Board of Education approve Thy Pham to work at the Business Administrator Interview Nights at the contractual rate.  
Account #11-000-230-105-001-98

7. RECOMMEND that the Pennsauken Board of Education approve the following salary adjustment for the 2015-2016 school year.

Item	Name	Current Degree / Step	Current Salary	New Degree	New Salary	Effective Date
A	Melisa Solivan	MA Step 4	\$58,454	MA +30 Step 5	\$63,824	9/1/15
B	Melissa Ashe	BA+15 Step 3	\$55,305	MA	\$59,029	9/1/15
C	Adrienne Rizzo	BA Step 10	\$60,649	MA	\$67,524	2/1/16
D	Tierra Sewell	MA+15 Step 11	\$69,549	MA+30	\$74,508	2/1/16
E	Tarah Gillespie	MA+15 Step 8	\$64,499	MA+30	\$68,474	9/1/15

F	Breanna Ratkevic	BA+15 Step 2	\$54,390	BA+30	\$56,780	9/1/15
G	Kyle Bernard	BA Step 6	\$56,524	BA+15	\$58,960	9/1/15
H	Kimberly Rispoli	MA+15 Step 9	\$66,124	MA+30	\$69,299	9/1/15
I	Heidi Baitinger	BA+15 Step 8	\$59,499	BA+30	\$62,124	9/1/15
J	Katie Drechsel	BA Step 4	\$55,679	BA+15	\$57,774	2/1/16
K	Peter Simiriglio	BA Step 1	\$53,225	MA	\$56,575	9/1/15

8. RECOMMEND that the Pennsauken Board of Education approve Tamara Schmitt to serve as the Interim Director of Special Services effective on Wednesday, February 24, 2016. Mrs. Schmitt will receive additional compensation at a rate of \$75 per diem.

Account #11-000-221-102-002-99

### Educational Program

9. RECOMMEND that the Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the 2015-2016 school year.

Student	Placement	Tuition	Dates	Non-Resident Fee	Account Number
201944162	Legacy	\$17,290.00 1:1 Prorated	10/30/15- 1/22/16	n/a	11-000-100-566-000-08
135417061	Garfield Park Academy	\$25,200.00 1:1	2/19/16- 6/17/16	n/a	11-000-100-566-000-08
201588994	Archbishop Damiano	\$29.13/hr. After school 1-on-1 aide	3/10/16- 4/14/16	n/a	11-000-100-566-000-08
3000637	High Point Regional High School*	\$85,776.60 Tuit \$18,900.00 1:1	7/8/15-6/30/16	n/a	11-000-100-566-000-08
7001995	Burlington County Alternative High School	\$18,678.00 Tuit Prorated	12/4/15- 6/20/16	\$3,100	11-000-100-565-008-08
135404302	Garfield Park Academy	\$14,200.00 Tuit./1:1	3/7/16-6/17/16	n/a	11-000-100-566-000-08
202876310	GCSSSD	\$35,820.00 Tuit Prorated	3/10/16- 6/14/16	\$3,000	11-000-100-565-008-08
135423013	Archway	\$35,757.00 Tuit \$25,200.00 1:1 Prorated	1/29/16-6/13/16	n/a	11-000-100-566-000-08

\* Tuition paid to public school; student attends private placement

10. RECOMMEND that the Board of Education approve home instruction for the following student at a rate of \$42 per hour.

STUDENT	REASON	ACCOUNT
135434095	Medical	11-219-100-101-304-98
202855770	Behavior	

135439342	Behavior	
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11. RECOMMEND that the Board of Education approve Camden County Educational Services Commission (CCESC) to provide an evaluation for the following student:  
Account #11-000-216-320-304-08

STUDENT	EVALUATION/COST	REASON
202880132	Occupational Therapy Evaluation - \$300	Initial evaluation

12. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2015-2016 school year:

STUDENT	PLACEMENT	DROPPED DATE
1354376590	Ranch Hope	3/2/16
202883520	Bancroft	6/24/15
201944162	Legacy – Mary Dobbins	1/22/16

13. RECOMMEND that the Pennsauken Board of Education approve Thom Stecher and Associates 8 Fawn Circle to present the leadership training program to approximately 15 to 20 students from PHS on March 8 or 9, 2016. Cost to the district is \$1,000.

#### Staff Travel & Professional Development

14. RECOMMEND that the Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Tim Gilbride	Next Gen Science Standards (NGSS)	3/18/16	Travel expense	11-190-100-580-000-02
B	Heather Richards	SEMI Regional Meeting	3/16/16	Travel expense	11-000-219-592-008-08
C	Helene Mantagas	SEMI Regional Meeting	3/16/16	Travel expense	11-000-219-592-008-08
D	Alessandra Ognibene	Navigating Interpretation of New Jersey's Special Education	4/29/16	\$95 and travel expense	11-190-100-580-000-02
E	Angel Cook	STEM/NGSS Pearson Workshop: Change of Practice	3/18/16	Travel expense	11-000-223-580-000-02
F	Jillian Kneib	Navigating Interpretation of New Jersey's Special Education Code	4/29/16	\$95 and travel expense	11-190-100-580-000-02
G	John Ogunkanmi	Annual NJASBO Conference	6/8/16 & 6/9/16	\$150.00 and travel expense	11-000-251-581-000-00

Item	Name	Workshop	Date	Fee	Account Number
H	John Ogunkanmi	Public School Bidding	4/6/16	\$237 and travel expense	11-000-251-581-000-00
I	Gail Miller	47 <sup>th</sup> Annual Rutgers Univ. Public Purchasing Educational Forum	4/27/16 & 4/28/16	\$350 and travel expense	11-000-251-581-000-00
J	Gregory Munford	Corrective Action Plans and Progressive Supervision	4/1/16	\$150 and travel expense	11-000-240-580-000-31

15. RECOMMEND that the Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher	School	Date
A	Camden County	John Miller	Chad Piece	Phifer	3/18/16-5/01/16
B	Fairleigh Dickinson	Kaitlyn Lukasiak	Janice Arcaini	Roosevelt	Sept – December 2016

16. RECOMMEND that the Pennsauken Board of Education approve the Woodrow Wilson National Fellowship Foundation Partnership Program for the 2016-2017 school year.

17. RECOMMEND that the Pennsauken Board of Education approve the 21<sup>st</sup> CCLC Grant and Partnership from Camden County College to provide continued support for the PHS Afterschool Program.

## Activities

18. RECOMMEND that the Pennsauken Board of Education approve the Pennsauken EMS to visit the Honors Anatomy & Physiology class at PHS to teach and certify students for CPR on or about April and May at a cost of \$20 per student.

Account #11-190-100-320-001-31

19. RECOMMEND that the Pennsauken Board of Education approve TumbleBus as an assembly at Baldwin on Tuesday, May 24, 2016. The assembly is sponsored by PTA. There is no cost to the district.

20. RECOMMEND that the Pennsauken Board of Education approve the Talent Show at PHS on Tuesday, June 3, 2016 from 6:30PM to 9:00PM. Cost to the district is security.

21. RECOMMEND that the Pennsauken Board of Education approve the Phifer Phunfest on Wednesday, June 2, 2016 from 3:00PM to 5:30PM. Cost to the district not to exceed \$3,000.

Account #11-190-100-610-001-30

22. RECOMMEND that the Pennsauken Board of Education approve the Phifer Middle School students to present their scientific hypotheses, experimentation and results to the general public. The event will be held at the Phifer Middle School Gymnasium on Thursday and Friday, May 12, 13, 2016. Cost to the district not to exceed \$1,000 for supplies.

Account #11-190-100-610-000-30

23. RECOMMEND that the Pennsauken Board of Education approve the Title I Literacy and Math Family Night at Longfellow Elementary School on Wednesday, April 6, 2016 from 6:30PM to 8:30PM. This event is funded by Title I Program.

Account #20-231-100-101-503-98 (limit to 2 teachers) #20-231-100-600-027-04 (materials)

- 24. RECOMMEND** that the Pennsauken Board of Education approve the revised date for the Intermediate School's Mathival to Tuesday, May 24, 2016. The following staffs are to be paid compensation during the Annual Mathival.

Account #11-130-100-101-029-98 (6<sup>th</sup>) #11-120-100-101-003-98 (5<sup>th</sup>)  
#11-000-240-105-029-98 (Secretary)

Kim Trace 6 <sup>th</sup>	Kathleen Blair 5 <sup>th</sup>	Christine Wetzel 6 <sup>th</sup>	Elena Medina 6 <sup>th</sup>
Terri Noone 5 <sup>th</sup>	Lisa Sassano 5 <sup>th</sup>	Martha Shukdinas (Secretary)	

- 25. RECOMMEND** that the Board of Education approve the following facilities usages during the 2015 - 2016 school year. Required documentation is on file.

Item	Date & Time	Organization	School Requested	Fees
A	6/27/16 – 8/12/16 8:30AM to 3:30PM	Township of Pennsauken (Children's Summer Camp)	Carson	N/a
B	6/18/16 8:00Am to 8:00PM	Infinity Dance Complex	PHS	Auditorium: \$1,200/day Cafeteria: \$300/day Band Room: \$200/day Sound System & Lights: \$50/hr Custodial: \$45/hr
C	10/19/16 3:00PM to 8:00PM	West Jersey Reading Council (Annual Fall Reading/Writing Conference)	PHS	N/A
D	5/17/16 & 5/19/16 6:00PM to 8:30PM	Township of Pennsauken (Auditions for Summer Theater)	Phifer	N/A
E	6/21/16 through 7/24/16 2:00PM to 5:15PM	Township of Pennsauken (Rehearsals for Youth Summer Theater)	Intermediate	N/A
F	7/22/16 & 7/23/16 7:00PM to 8:30PM 7/24/16 2:00PM to 3:30PM	Township of Pennsauken (Performance Dates)	Intermediate	N/A
G	4/23/16 3:00PM to 7:00PM	Pennsauken Soccer Alumni	Phifer	N/A

## TRIPS

- 26. RECOMMEND** that the Pennsauken Board of Education approve all 4<sup>th</sup> grade students to attend the 4<sup>th</sup> grade music recruitment program at Phifer Middle School on Thursday, May 19, 2016. Cost to the district is transportation.



27. RECOMMEND that the Pennsauken Board of Education approve the Junior Classical League members from PHS to visit Phifer Middle School on Friday, April 1, 2016 to promote the PHS Latin Program from 11:25AM to 1:15PM. Cost to the district is transportation.
28. RECOMMEND that the Pennsauken Board of Education approve approximately 45 students from the Junior Classical League members to visit the NJJCL State Convention at Ridge High School on Saturday, April 23, 2016 from 9:00AM to 4:00PM. Cost to the district is transportation.
29. RECOMMEND that the Pennsauken Board of Education approve approximately 200 9<sup>th</sup> grade students and 13 chaperones from PHS to visit Six Flags: Great Adventure on Saturday, June 4, 2016 from 9:30AM to 10:00PM. Cost to the district is transportation.
30. RECOMMEND that the Pennsauken Board of Education approve the 4<sup>th</sup> grade students at Carson Elementary School to visit the Franklin Institute on Friday, May 6, 2016 from 9:30AM to 1:30PM. Cost to the district is transportation.
31. RECOMMEND that the Pennsauken Board of Education approve approximately 44 students from Longfellow Elementary School to visit the NJ State Aquarium on Tuesday, May 31, 2016 from 9:30AM to 1:30PM. Cost to the district is transportation.
32. RECOMMEND that the Pennsauken Board of Education approve approximately 22 students from Burling Elementary School to visit the Adventure Aquarium on Thursday, June 2, 2016 from 9:30AM to 1:30PM. Cost to the district is transportation.
33. RECOMMEND that the Pennsauken Board of Education approve approximately 84 students from Delair Elementary School to visit the Academy of Natural Sciences on Thursday, May 26, 2016 from 9:30AM to 1:30PM. Cost to the district is transportation.
34. RECOMMEND that the Pennsauken Board of Education approve approximately 28 students from Roosevelt Elementary School to visit the Philadelphia Zoo on Wednesday, May 25, 2016 from 9:15AM to 2:15PM. Cost to the district is transportation.

#### **Athletics**

35. RECOMMEND that the Pennsauken Board of Education approve the Pennsauken High School Softball Team to participate in the Susan G. Komen Race for the Cure event at the Philadelphia Museum of Art on Sunday, May 8<sup>th</sup>. Cost to the district is transportation.
36. RECOMMEND that the Pennsauken Board of Education approve the Pennsauken High School Football Team to participate in the Shore Shootout 7 on 7 Team Passing Camp at Monmouth University on Saturday, June 18<sup>th</sup>. Cost to the district is transportation.
37. RECOMMEND that the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:  
Account #11-402-100-890-305-31 #11-402-100-580-305-31

<b>Name</b>	<b>Workshop</b>	<b>Date</b>	<b>Fee</b>
Clinton Tabb	SJTCA All Star Voting & Banquet @	March 9, 2016	\$120

Eric Mossop 2 student-athletes	Auletto's, Almonesson, NJ		
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**Note:** We have two student-athletes (Marquan Jones & Martin Booker, Jr.) who have been honored as members of the All South Jersey Team and are being honored at this banquet.

38. **RECOMMEND** that the Pennsauken Board of Education approve the attached 2015-2016 Spring Athletic Schedule for Howard M. Phifer Middle School. (SEE ATTACHMENT)

## BUSINESS & FINANCE

*A motion was made by Mrs. Young and seconded by Mrs. Snyder to approve Business Administrator's Report items 39 – 50. The motion was approved by a roll call vote with all Board Members voting yes with the exception of Mrs. Snyder who recused Agenda item 40-1045, 1394, Mrs. Young who recused 40-2419, 48, and Dr. Meloni who recused 40-1139, 1394, 0120, 2403, 2614, 0909, R009, 46 and 47.*

39. **RECOMMEND** the Board of Education of the Township of Pennsauken approve line item transfers for the month of February 2016 per attached exhibits.
40. **RECOMMEND** the Board of Education of the Township of Pennsauken approve payment of bills for the month of March 2016 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
March 2016 Bill List	3,169,821.11
March 2016 Add'l Bill List	394,660.95
Annual Pers Contribution	1,134,073.67
February 2016 Special Checks	39,802.46
March 2016 Special Checks	10,796.72
February 2016 Payroll (2/12 & 2/25)	4,456,536.79
Food Services February 2016 Bill List	464,784.04
Total	9,670,475.74

41. **RECOMMEND** the Board of Education of the Township of Pennsauken approve the Report of the Treasurer of School Monies for the month of February 2016 at the Business Meeting of Thursday, March 24, 2016.
42. **RECOMMEND** the Board of Education of the Township of Pennsauken approve the School Business Administrator/Board Secretary and the Cash Reports for the month of February 2016 at the Business Meeting of Thursday, March 24, 2016.
43. **RECOMMEND** the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Pennsauken Board of Education certifies that as of February 2016 after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
44. **RECOMMEND** the Board of Education of the Township of Pennsauken certify the following: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I, Business Administrator, certify that as of February 2016 no

budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pennsauken Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

John J. Deserable

March 24, 2016

- 45. RECOMMEND** the Board of Education of the Township of Pennsauken approve the following payment application #14, per recommendation from Garrison Architects, for the Window & Curtain Wall Replacement Project at the Pennsauken High School, in the amount indicated.

VENDOR	PAYMENT NUMBER	AMOUNT
Garozzo & Scimeca Construction, Inc.	Application #14 – Final Payment	\$40,584.32
<b>30-000-400-450-105-00 TOTAL</b>		<b>\$40,584.32</b>

- 46. RECOMMEND** the Board of Education of the Township of Pennsauken approve a resolution adopted January 21, 2016, referencing bid #A41/2013 Purchase of Office Supplies, the Camden County Board of Chosen Freeholders awarded a contract on behalf of the County of Camden and Office Basics, Inc. for the purchase of office supplies under the Camden County Cooperative Pricing System ID #57-CCCPS for a term ending January 31, 2016; and

**WHEREAS** pending the award of a contract, all parties have agreed to extend the original contract, as amended, on a month-to-month as-needed basis under the same rates, terms and conditions in accordance with Bid A41/2013 and N.J.S.A. 40A:11-15;

**BE IT RESOLVED** that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services and that the proper officials be and are hereby authorized to execute all documents necessary to effect this award, and

**BE IT FURTHER RESOLVED** by the Board of Education of the Township of Pennsauken that the aforementioned Bid A41/2013, the original contract, as amended, is hereby extended on a month-to-month as-needed basis commencing on or about February 1, 2016 under the same rates, terms and conditions, pending the re-procurement and award of said services and is hereby authorized to enter into a contract directly with Office Basics, Inc.

- 47. RECOMMEND** the Board of Education of the Township of Pennsauken approve a resolution adopted February 18, 2016, referencing bid #A01/2016 Purchase of Office Supplies, the Camden County Board of Chosen Freeholders awarded a contract on behalf of the County of Camden and Office Basics, Inc. for the purchase of office supplies under the Camden County Cooperative Pricing System ID #57-CCCPS for a term of two (2) years commencing on or about March 1, 2016 through February 28, 2018 with the option for two additional one year contracts, said options to be exercised at the sole discretion of the County; and

**WHEREAS** bids were received from the following:

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Office Basics, Inc.  
W.B. Mason Co.  
CVR Computer Supplies; and

**WHEREAS** Office Basics, Inc. was the lowest responsible bidder, submitted pricing for each category, for both County and participating members in the Cooperative, as follows:

Highest Percentage Discount of Catalog Item Included – 87%  
Highest Percentage Discount of Catalog Items Not Included – 25%  
Electronics Only – Calculators & Pencil Sharpeners – 20%  
Computer Related Supplies Only (\$44.00 List and Under) – 27%  
Toner/Ink – at the percentages listed in Contractor’s Proposal  
Ink Remanufactured – at the percentages listed in Contractor’s Proposal

**WHEREAS** each participating member in the Cooperative is hereby authorized to enter into a contract directly with Office Basics pursuant to the terms and conditions of this bid (A01/2016) after award by its governing body in accordance with applicable law; now therefore;

**BE IT RESOLVED** that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services and that the proper officials be and are hereby authorized to execute all documents necessary to effect this award, and

**BE IT FURTHER RESOLVED** by the Board of Education of the Township of Pennsauken that the aforementioned Bid A01/2016 be and is hereby awarded to Office Basics, 22 Creek Circle, Boothwyn, Pennsylvania 19061 for the term commencing March 1, 2016 through February 28, 2018.

- 48. RECOMMEND** the Board of Education of the Township of Pennsauken approve the contracted quote for Spring Sports Transportation in which quotes were requested and received on February 19, 2016 for the 2015-16 school year and does not exceed the bid threshold;

**WHEREAS** the vendor listed below as the responsible bidder, submitting the lowest prices in conformance with the specifications,

Quote: Spring Sports Transportation

COMPANY	ADDRESS	ROUTE #	TOTAL COST
Safety Bus Service	Pennsauken, NJ	15 Routes (see attachment)	\$7,150.00
11-000-270-512-000-07			\$7,150.00

**THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Pennsauken that the Board issue a purchase order to the above named bidder, in the amount noted, and payable from the 2015-2016 budget.

Quotes were requested from the following with a “no bid” response: Holcomb Bus, Student Transportation of America, GST Transport.

Quotes were requested, but no response: DeHart & Son, West Berlin Bus, Hillman’s Bus Service

- 49. RECOMMEND** the Board of Education of the Township of Pennsauken approve Schneider Electric to move forward into Phase II of the Investment Grade Audit Process and to develop the final design of the District’s ESIP  
March 24, 2016

Project; to approve solicitation of Request for Proposals for the independent third party reviewer for measurement and verification of the Energy Savings Plan, to approve the District soliciting and Request for Proposals for financing of the District's ESIP Program when the final project design is agreed to and applicable for financing and to approve the Power Purchase Agreement (PPA) contract as reviewed by the District Attorney to move forward with final PPA project size and pricing. It should be noted that in reviewing the responses to the Request for Proposal for an Energy Services Company for the Energy Savings Improvement Program, the Board of Education gave no weight to any proposed savings generated from renewable energy sources, including solar energy by and through a Power Purchase Agreement. The Board is currently exploring the option of entering into a Power Purchase Agreement, but the procurement for a Power Purchase Agreement Provider will be separate and apart from the procurement of Schneider Electric for purposes of the Energy Savings Improvement Program. **Representatives from Schneider Electric will give the Board a brief presentation and opportunity to answer questions.**

**50. RECOMMEND** the Board of Education of the Township of Pennsauken approve that requests for Professional Services for the 2016-2017 school year be advertised for the following Professional Services:

<b>PROFESSIONAL SERVICE</b>
Board Solicitor
Auditor
Broker of Record – Health Benefits Program
Broker of Record – Insurance Broker
Engineer of Record
Architect of Record
Substitute Teachers
Banking Services
Labor Attorney
School Physician

### **ACTION ANTICIPATED**

The Purchasing Office will have a recommendation for the following items finalized by the March 24, 2016 Business Meeting:

- IFB#2017-022 Intermediate School Pedestrian Bridge Replacement Project
- IFQ#2016-020 Sound System Equipment– High School Gymnasium

The Public Hearing and Budget Adoption for the 2016-2017 Budget will be held on Thursday, April 28, 2016.

(Public Hearing/Budget Adoption – Public Hearing will take place between April 25, 2016 and May 9, 2016 as per 18A:22-10 and 18A-22-32 upon budget approval of the Executive County Superintendent of Schools.)

### **INFORMATIONAL (See Attachments)**

#### **BOARD MEMBER ATTENDANCE 2015-2016 SCHOOL YEAR (See Attachment)**

#### **SECURITY DRILL AND FIRE DRILL REPORT (See Attachment)**

#### **PUBLIC COMMENT**

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of five (5) minutes on any one issue. You are required to give your name and address before speaking.

- **No public comment.**

**A motion was made by Mrs. Young and seconded by Mrs. Snyder to close the Public Comment portion of the meeting. The motion was approved by a voice vote with all Board Members present voting yes.**

#### DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

DATE	TIME	LOCATION	TYPE OF MEETING	WILL PUBLIC COMMENT BE TAKEN
3/24/16	7:00PM	PHS	Business	Yes
4/21/16	7:00PM	Administration	Conference	Yes
4/24/16	7:00PM	PHS	Business	Yes

#### EXECUTIVE SESSION OF THE BOARD

**BE IT RESOLVED by the Board of Education of the Township of Pennsauken** that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

#### MOTION TO ADJOURN

**A motion was made by Mrs. Young and seconded by Mrs. Snyder to adjourn the Business Meeting at 7:41 pm. The motion was approved by a voice vote with all Board Members present voting yes.**

#### EXECUTIVE SESSION

##### TOPICS:

1. LEGAL
2. CONTRACT
3. STUDENT
4. PERSONNEL

#### BOARD OF EDUCATION MEETING ADDENDUM Thursday, March 24, 2016

1. RECOMMEND that the Pennsauken Board of Education approve the following resignations and retirements:

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Item	Name	Position	School	Effective Date	Reason For Resignation	Yrs of Service in Pennsauken
A	Steven J. Frost	Teacher	PHS	6/30/16	Retirement	29 Yrs
B	Frank Wolf	Sub. Bus Driver	Transp.	2/29/16	Resignation	1 yrs

2. RECOMMEND that the Board of Education approve the following leave of absences contingent upon verification:

Item	ID#	Position Location	Reason	Dates	Conditions
A	0660	Teacher PHS	Medical	12/15/15-6/30/16 (Intermittent)	With salary and benefits as sick days are used
B	1558	Custodian PHS	Medical	3/16/16-4/4/16	With salary and benefits as sick days are used
C	0850	Teacher Delair	Medical	2/26/16-6/30/16 (Intermittent)	Without salary but with benefits as per FMLA
D	2719	Teacher Longfellow	Medical	3/11/16-6/30/16 (Intermittent)	Without salary but with benefits as per FMLA
E	1343	Bus Driver Transportation	Medical	4/19/16-4/27/16	With salary and benefits as sick days are used
F	2407	Teacher Roosevelt	Medical	4/11/16-5/20/16	With salary and benefits as sick days are used
				5/23/16-6/17/16	Without salary but with benefits as per FMLA
G	1665	Food Service Worker	Maternity	3/6/16-4/17/16	Without salary or benefits

3. RECOMMEND that the Board of Education approve the following appointments. Salaries to be adjusted pursuant to successor collective bargaining agreement:

Item	Name	Position	Date	Location	Salary	Interview Committee	Replaces	Account
A	Andre Batista	10- mon Bus Aide	On or about 4/1/16	Transportation	\$11,167.70 prorated with benefits	Mrs. Clair, Mr. Monaco	Margaret Mund	11-000-270-161-611-99
B	Catherine Gray	10- mon Bus Aide	On or about 4/1/16	Transportation	\$11,167.70 prorated with benefits	Mrs. Clair, Mr. Monaco	N/A	11-000-270-161-611-99
C	Jose Carlos Diaz	Science Teacher	On or about 4/1/16	Phifer	\$53,800 BA Step 1 Prorated with benefits	Principal Honeyman	Diana Pimenta	11-130-100-101-030-99
D	Yazmin Azcona	Education al Assistant	On or about 4/1/16	Phifer	\$11,890 prorated with benefits	Principal Honeyman	Patricia Cerreta	11-204-100-106-304-99
E	Brenda Jones	3 hr Aide	On or about 4/1/16	Roosevelt	\$10/hr	Principal Harmon	N/A	11-000-262-110-090-99

4. RECOMMEND that the Pennsauken Board of Education the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Sandra Allen Dana Gery Susan Galloza Tom Honeyman Roselyn Lawrence Angel Cook Phyllis Plasky Liz Bieryla	Adopting a Growth Mindset to Improve Student Achievement	4/14/16 4:30PM to 7:30PM	\$250/4 persons plus travel expense	11-000-223-580-000-02 (Supervisors, Principals & Dir.) 11-000-221-580-000-02 (Instructional Coach)
B	Lynne Peterson	Linking Knowledge with Practice	5/6/16	\$120 plus travel expense	11-190-100-580-000-02
C	Rebecca Capizzi	Help Your Students Achieve Computational Fluency	5/25/16	\$239 plus travel expense	11-190-100-580-000-02
D	Ruth Blackman	NJSHA Convention	4/15/16	Travel expense	11-190-100-580-000-02

5. RECOMMEND that the Board of Education approve the following facilities usages during the 2015 - 2016 school year. Required documentation is on file.

Date & Time	Organization	School Requested	Fees
4/14/16 & 4/19/16 4:00PM & 6:30PM	Township of Pennsauken	Phifer Auditorium	N/A

6. RECOMMEND that the Pennsauken Board of Education approve approximately 71 1st grade students from Franklin Elementary School to visit the Academy of Natural Sciences on Friday, April 29, 2016 from 9:30AM to 2:00PM. Cost to the district is transportation.
7. RECOMMEND that the Pennsauken Board of Education approve approximately 85 Kindergarten students from Delair Elementary School to visit the Garden State Discovery Museum on Tuesday, May 17, 2016 from 9:30AM to 1:30PM. Cost to the district is transportation.
8. RECOMMEND that the Pennsauken Board of Education approve approximately 87 3<sup>rd</sup> grade students from Franklin Elementary School to visit the Adventure Aquarium on Tuesday, April 26, 2016 from 9:30AM to 1:30PM. Cost to the district is transportation.
9. RECOMMEND that the Pennsauken Board of Education approve approximately 32 Kindergarten students from Roosevelt Elementary School to visit the Discovery Museum on Thursday, May 26, 2016 from 9:30AM to 1:30PM. Cost to the district is transportation.
10. RECOMMEND that the Pennsauken Board of Education approve the following secretaries to work for PreK/K registration night on Thursday, April 14, 2016 from 5:30PM to 7:30PM. Cost to the district is contractual rate for secretaries.

Patricia Hartson	Jacklyn McBeath
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Rosalia Velez	Judy Lebed
Helen Johnson	Celynda Cortez
Ayeesha Gant	Delilah Cruz
Thy Pham	

11. RECOMMEND that the Pennsauken Board of Education approve the Pennsauken Police Captain Thomas Connor and officers to visit the 4<sup>th</sup> grade students at Carson elementary School to discuss the safety and good citizenship on the following Friday: April 15, May 13 and June 10 at 1:30PM. There is no cost to the district.
12. RECOMMEND that the Board of Education approve the bi-annual incentive bonus for exemplary attendance for the following food service employee. (First segment – September 1, 2015 to January 30, 2016)

**Part – Time (\$150 #10-132-B)**

Melissa Francis

13. RECOMMEND that the Pennsauken Board of Education approve the following teachers to oversee the afterschool activities and provide snacks to students at Phifer Middle School from Monday through Thursday from 3:00PM to 5:00PM at a rate of \$42 per hour on an as needed basis. Account #11-130-100-101-030-98

John Delgripio

Michael McCoach

Michael Rodgers

14. RECOMMEND that the Board of Education approve home instruction for the following students at a cost of \$42 per hour.

Account #11-219-100-101-304-98

Student	Reason
135415793	Behavior
135415610	Behavior

15. RECOMMEND that the Board of Education drop the following student in an out-of-district program for pupils with disabilities during the 2015-2016 school year:

Student	Placement	Effective Date
135404145	Bancroft	3/14/16

16. RECOMMEND that the Board of Education approve the placement of the following students in out-of-district programs for students with disabilities during the 2015-2016 school year.

Student	Placement	Tuition	Date	Account Number
202495612	YALE School North II	\$46,236.60 Tuit (Revision)	9/8/15-6/20/16	11-000-100-566-000-08

17. RECOMMEND that the Pennsauken Board of Education approve an additional of 15 hours for Madelynne Pursglove to create the graphics for the Pennsauken Schools website at a cost not to exceed \$750.

Account #11-190-100-500-000-06

18. RECOMMEND that the Pennsauken Board of Education approve the appointment of Noreen Boston as School Business Administrator and Board Secretary effective June 1, 2016 at a rate of \$11,166.67 from June 1, 2016 through June 30, 2016 and \$134,000 from July 1, 2016 through June 30, 2017. The interview committee includes board members Mr. Perry, Ms. Duffy, Mr. Hurley, Ms. Johnson, Ms. Moss, Mrs. Snyder, Mr. Viera, Mrs. Young, Interim Superintendent Dr. Chapman and Interim Board Business Administrator/Board Secretary Mr. Deserable. Account #11-000-251-104-000-99

- 20 vacation days with a maximum of 5 to be carried over and used by January 1 of the following school year.
- Must follow the calendar established for non-unit employees hired after May 2002

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- 12 sick days which accumulate if unused
- 2 personal days which accumulate as sick days if unused.

19. RECOMMEND per N.J.S.A. 40A:11-11(5) authorizes a Board of Education to enter into a Cooperative Pricing Agreement, and we are in a cooperative contract with TCPN The Cooperative Purchasing Network, and

**WHEREAS** Troxell currently has a TCPN #5114-Technology Solutions contract to provide technology solutions and accessories as listed below:

ITEM	QUANTITY	LOCATIONS	TOTAL
Epson Interactive projectors	79	High School, Intermediate School, and Middle School	\$201,356.00
<b>12-140-100-730-000-06</b>			<b>\$201,356.00</b>

**THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Pennsauken to purchase the above mentioned items, in the amounts noted, payable from the 2015-2016 budget.

20. RECOMMEND the Board of Education of the Township of Pennsauken Board award the quote for IFQ#2016-020 Sound System Equipment – High School Gym to the lowest, responsible vendor noted below submitting the lowest price without exceptions in conformance with the specifications for the 2015-16 school year. Quotes were received and opened on March 16, 2016 at 11:00 am.

COMPANY	ADDRESS	TOTAL AMOUNT
Prime AV Solutions Inc.	Pennsauken, NJ	\$30,312.90

**Account # 12-000-261-730-000-05**

Other Bidders: Open System Integrators	\$35,284.00
Total Video Products Inc.	\$48,780.00

Note: The Sound System Equipment shall be installed by Board of Education maintenance personnel.

21. RECOMMEND the Board of Education approve a transfer in excess of 10% in the amount of \$50,000.00 for Tuition – Special Education Outside Placements.

FROM	TO
11-000-291-270-000-03 (Health Benefits)	11-000-100-566-000-08 (Tuition-Outside Placement In State)

22. RECOMMEND per N.J.S.A. 40A:11-11(5) authorizes a Board of Education to enter into Cooperative Pricing Agreements, and we are in a cooperative contract with Educational Cooperative Pricing System – Ed Data Services;

**WHEREAS** Ackerson Drapery & Decorator Services Inc. currently has an Educational Data Services Vendor Code X260, Educational Data Services Bid #6900, to replace and install Fabric and Fabrication - Stage Curtains, Valiance, Wiring and Rigging including labor as described for the schools listed below:

SCHOOL	DESCRIPTION	TOTAL AMOUNT
Burling School	Cyclorama Curtains	\$ 2,508.00
Burling School	Main Curtain	\$ 2,904.00
Delair School	Main Curtain	\$ 4,224.00

Fine School	Main Curtain	\$ 4,224.00
Intermediate School	Main Curtain	\$ 6,204.00
Phifer Middle School	Main Stage Curtains, Valance & Rope	\$ 7,062.40
	Backdrop Stage Curtain	\$ 18,056.42
	Stage Curtain Rigging	\$ 6,552.88
Pennsauken High School	Main Stage Curtains & Valance	\$ 7,590.00
	Backdrop Curtains	\$ 22,440.00
	Rear Curtain & Track	\$ 8,612.00
	Stage Curtain Rigging	\$ 11,804.00
	Replace Winches & Lift/Guide Wire Ropes for Lights in Auditorium	\$ 22,759.66
<b>Total Amount</b>		<b>\$124,941.36</b>

Account #30-000-400-450-107-31

**THEREFORE, BE IT RESOLVED** by the Board of Education of Township of Pennsauken to purchase the above mentioned items, in the amounts noted, from Ackerson Drapery & Decorator Services Inc. payable from the 2015-2016 budget.

23. RECOMMEND the Board of Education of the Township of Pennsauken award the bid for IFB#2017-022 Intermediate School Pedestrian Bridge Replacement Project for the 2016-17 school year submitting the lowest, responsible bid in conformance with the specifications and per recommendation from Remington & Vernick Engineers. Bids were received, opened and read on March 17, 2016 at 11:00 am.

Contractor	Base Bid	Alternate #1	Alternate #2	Alternate #3
Fred M. Schiavone Construction	\$103,113.50	\$119,486.25	\$8,611.25	\$2,312.50
JPC Group Inc.	\$297,925.00	\$379,200.00	\$7,500.00	\$6,500.00
Kline Construction	\$169,000.00	\$177,000.00	\$1.00	\$8,100.00
Loftus Construction	\$156,150.00	\$174,050.00	\$500.00	\$500.00
M.L. Ruberton Construction	\$110,120.00	\$131,980.00	\$4,100.00	\$4,600.00
Midlantic Construction	\$191,590.00	\$196,195.00	\$700.00	\$1,000.00
MJJ Construction	\$167,640.00	\$202,175.00	\$1,000.00	\$10,000.00

**WHEREAS**, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

**NOW, THEREFORE BE IT RESOLVED**, that the Pennsauken Board of Education award the contract for the Intermediate School Pedestrian Bridge Replacement Project to **Fred M. Schiavone Construction in the total base bid sum of \$103,113.50 taken out of Account #30-000-400-450-107-31 for the 2016-2017 budget.**

NOTE: The project shall begin after June 20, 2016 and be completed before August 15, 2016.

24. RECOMMEND that the Pennsauken Board of Education approve the following revised bylaw:

Bylaw 0171 – Duties of Board President and Vice President