

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION SPECIAL MEETING**  
**Monday, May 7, 2018**  
**6:00 P.M.**

**CALL TO ORDER**

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and the Burlington County Times. Notice transmitted in the legal notice section of the Courier Post and the Burlington County Times stating the time, date, location and that formal action may be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

**ROLL CALL**

Board Member	Present	Absent
President: Mr. Perry	X	
Vice President: Ms. Johnson		X
Mr. Bortnowski	X	
Ms. Duffy		X
Mr. Hurley	X	
Mrs. James	X	
Mr. Trost	X	
Mr. Viera		X
Mrs. Young	X	

Also in attendance:

	Present	Absent
Superintendent of Schools: Dr. Tarchichi	X	
School Business Administrator/Board Secretary: Ms. Boston	X	
Director of Elementary Education: Mr. Logan	X	
Assistant School Business Administrator: Mr. Ogunkanmi	X	
Board Solicitor: Mr. Li	X	

**FLAG SALUTE**

- Moment of Silence

**PRESENTATION**

- 2018-19 PENNSAUKEN SCHOOL DISTRICT BUDGET

**PUBLIC COMMENT – AGENDA ITEMS ONLY**

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public and has allocated a total of twenty (20) minutes for public comments. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a**

**public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy				Mr. Trost	X		
Mr. Hurley	X			Mr. Viera			
Mrs. James	X			Mrs. Young	X		
Ms. Johnson							

**OPEN PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

- No public comment

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy				Mr. Trost	X		
Mr. Hurley	X			Mr. Viera			
Mrs. James	X			Mrs. Young	X		
Ms. Johnson							

**CLOSE PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **ITEMS FOR BOARD OF EDUCATION APPROVAL**

### **BUSINESS & FINANCE**

1. RECOMMEND the Pennsauken Board of Education approve the 2018-2019 Pennsauken Township School District budget and the Secretary to the Board of Education be authorized to submit the following final budget to the State of New Jersey in accordance with the statutory deadline:

	Budget Total	Local Tax Levy
<b>General Fund</b>	\$102,901,616.00	\$39,764,188.00
<b>Special Revenue Fund</b>	\$3,725,117.00	\$0.00
<b>Debt Service Fund</b>	\$3,707,600.00	\$1,894,721.00
<b>Total</b>	\$110,334,333.00	\$41,658,909.00

2. RECOMMEND the Pennsauken Board of Education approve the following resolution:

WHEREAS N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2018-2019 school year; and

NOW THEREFORE BE IT RESOLVED, the Pennsauken Board of Education hereby establishes the school district travel maximum for the 2018-2019 school year in the sum of \$70,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

3. RECOMMEND the Pennsauken Board of Education approve the following resolution:

WHEREAS N.J.A.C. 6A:23A – 5.2 requires the Pennsauken Township Board of Education to establish maximum annual dollar items during budget preparation for dissemination of public information;

AND WHEREAS the Pennsauken Township Board of Education recognizes its responsibility to dissemination information to parents and the community in an efficient and timely manner.

NOW THEREFORE BE IT RESOLVED, the Pennsauken Township Board of Education establishes a budget maximum for dissemination of public information of \$50,000.

4. Recommend the Pennsauken Board of Education approve authorizing the Business Administrator and insurance broker to solicit, receive and evaluate requests for proposals for health insurance packages for the district employees

**WHEREAS**, the District is authorized under the Public Schools Contracts Law at N.J.S.A. 18A:18A-5(a)(10) to solicit requests for proposals in lieu of formal bids to obtain insurance contracts for its employees; and

**WHEREAS**, the District has previously engaged the services of Conner Strong & Buckelew pursuant to N.J.S.A. 18A:18A-5(a)(10) to assist the District in evaluating potential vendors to provide health insurance coverages; and

**WHEREAS**, the RFP has been prepared and reviewed by the District's counsel and the counsel confirms that the proposal solicitation conforms to the requirements of the Public Schools Contracts Law and other appropriate bidding requirements; and

**WHEREAS**, because the anticipated value of the insurance contract will exceed \$10,000,000, the RFP and Exhibits have been provided to the Office of State Comptroller in accordance with N.J.S.A. 52:15c-10; and

**WHEREAS**, the District determines to evaluate insurance options with of the dual goals of providing the District employees equal coverage to the current Health Benefits Plan while simultaneously protecting the cost to taxpayers; and

**WHEREAS**, when the proposals arrive, the District, through its counsel, will ensure compliance with the Public Schools Contracts Law and other state procurement requirements and the Business Administrator and CSB will evaluate the merits of each proposal;

**NOW, THEREFORE BE IT RESOLVED**, by the Pennsauken Board of Education that the Business Administrator shall solicit proposals pursuant to N.J.S.A. 18A:18A-5(a)(10) and the same shall be evaluated by the District and Conner Strong & Buckelew to determine which proposal, if any, meets the District's dual goals of providing health care and creating economies for the taxpayers;

5. RECOMMEND the Pennsauken Board of Education approve the following Application #8, per recommendation from Garrison Architects, for the Pennsauken High School Culinary Arts & Cosmetology Renovations IFB#2017-027 in the amount indicated from the 2017-2018 school budget.

VENDOR	PAYMENT	AMOUNT
Duall Building Restoration Inc. Mt. Laurel, NJ	Payment Application #8	29,622.90
Acct#12-000-400-931-000-000-00		\$29,622.90

NOTE: Balance to finish including retainage is \$42,736.83.

6. RECOMMEND the Pennsauken Board of Education approve advertising for Construction Management Services for the 2018 Bond Referendum Construction Projects as a Request for Proposal.

#### PERSONNEL

7. RECOMMEND the Pennsauken Board of Education approve the Employment Contract for Dr. Ronnie M. Tarchichi as Superintendent of Pennsauken Public Schools for a period commencing on July 1, 2018 through June 30, 2023. The contract was reviewed by the Camden County Interim Executive County Superintendent in accordance with N.J.S.A. 18A:7-8(j) to determine compliance with the standards adopted by the Commissioner of Education at N.J.A.C. 6A: 23A-3.1 and has been approved.
8. RECOMMEND the Pennsauken Board of Education approve submitting the 2018 - 2019 contract for Noreen W. Boston, School Business Administrator/Board Secretary, to the Camden County Office of Education for approval as required by 6A:23A-3.1(c) prior to board approval.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy				Mr. Trost	X		
Mr. Hurley	X			Mr. Viera			
Mrs. James	X			Mrs. Young	X		
Ms. Johnson							

#### APPROVE SPECIAL MEETING AGENDA ITEMS: 1 -8

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

#### PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public and has allocated a total of twenty (20) minutes for public comments. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy				Mr. Trost	X		
Mr. Hurley	X			Mr. Viera			
Mrs. James	X			Mrs. Young	X		
Ms. Johnson							

#### OPEN PUBLIC COMMENT

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

- No public comment

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy				Mr. Trost	X		
Mr. Hurley	X			Mr. Viera			
Mrs. James	X			Mrs. Young	X		
Ms. Johnson							

**CLOSE PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **EXECUTIVE SESSION OF THE BOARD OF EDUCATION**

***BE IT RESOLVED by the Board of Education of the Township of Pennsauken*** that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

***WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and***

***WHEREAS, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and***

***WHEREAS, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_ p.m. this evening.***

***NOW, THEREFORE, BE IT RESOLVED*** that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: \_\_\_\_\_)

\_\_\_\_\_A matter in which the release of information would impair a right to receive funds from the federal government.

\_\_\_\_\_A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: \_\_\_\_\_)

\_\_\_\_\_A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

\_\_\_\_\_An investigation of violations or possible violations of the law.

\_\_\_\_\_A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in

order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: \_\_\_\_\_)

\_\_\_\_\_A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion is \_\_\_\_\_ and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**AND BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy				Mr. Trost	X		
Mr. Hurley	X			Mr. Viera			
Mrs. James	X			Mrs. Young	X		
Ms. Johnson							

**CLOSE SPECIAL MEETING**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**TIME: 7:10 p.m.**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy				Mr. Trost	X		
Mr. Hurley	X			Mr. Viera			
Mrs. James	X			Mrs. Young	X		
Ms. Johnson							

**OPEN SPECIAL MEETING**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**TIME: 7:15 p.m.**

- Dr. Tarchichi – Superintendent goals for 2018-19

**MOTION TO ADJOURN**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy				Mr. Trost	X		
Mr. Hurley	X			Mr. Viera			
Mrs. James	X			Mrs. Young	X		
Ms. Johnson							

**ADJOURN SPECIAL MEETING****MOTION BY: Mrs. Young****SECOND BY: Mr. Hurley****MOTION: Carried****TIME: 7:16**