

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 08110

BOARD OF EDUCATION BUSINESS MEETING
Thursday, March 15, 2018

NOTE TO CITIZENS IN ATTENDANCE

The Board of Education conducts Business and Executive Meetings.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. The Board has allocated a total of twenty (20) minutes for public comments. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

Mission Statement

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and Burlington County Times. Notice transmitted in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As Vice President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

Board Member	Present	Absent
President: Mr. Perry		X
Vice President: Ms. Johnson	X	
Mr. Bortnowski	X	
Ms. Duffy	X	
Mr. Hurley	X	
Mrs. James	X	
Mr. Trost	X	
Mr. Viera	X	
Mrs. Young	X	

Also in attendance:

	Present	Absent
Superintendent of Schools: Dr. Tarchichi	X	
School Business Administrator/Board Secretary: Ms. Boston	X	
Director of Elementary Education: Mr. Logan	X	
Assistant School Business Administrator: Mr. Ogunkanmi	X	
Board Solicitor: Mr. Li	X	

FLAG SALUTE

MOMENT OF SILENCE

RECOGNITIONS

- Board Member Diane Johnson as Certificated Board Member

RECOGNITIONS – STUDENTS OF THE MONTH and TEACHER CHOICE AWARDS

February Students of the Month

- **Thu Nguyen** – A Senior at PHS with a GPA of 4.75, she is the Treasurer of the National Honor Society, Publicity Director of the Asian Students Association, a member of the Latin Honor Society, Yearbook Club, LEO Club, and first chair for violins for the PHS Orchestra. Thu is the Captain of the Varsity Volleyball Team, named Second Team All-Conference, has been on the Athletic Honor Roll eight times and carries a Renaissance Card. She has been AP US History, AP Government and Forensics Science Student of the Month. Thu has applied to Rider College, Rutgers University and Rowan University where she would like to study Journalism or Engineering.
- **Thomas Nguyen** – A Senior at PHS, with a GPA of 4.31, he is Vice-President of the Leo Club, Latin Honor Society and the Aries Club. Thomas serves as Treasurer of the Asian Students Association, is a member of the National Honor Society and is on the Bowling Team. His favorite subject is Calculus. During his four years at PHS he has been on the Distinguished Honor Roll and a Renaissance Card holder every semester. Thomas has been accepted to the University of Virginia and Rutgers University but is still waiting for word on his applications to Lehigh University, Haverford College and Swarthmore College. He plans on studying Chemical Engineering.

March Teacher Choice Awards

School	Student Name	Nominated by:	Core Value Recognized
Carson Elementary School	David Alameda	Maureen Wagner	Commitment Integrity
Delair Elementary School	Juaniell Medina	Katie Santos Laura Gannon	Commitment Citizenship
Fine Elementary School	Ayah Khalil	Kelsey Quillan	Commitment Courage
Franklin Elementary School	Elizabeth Albino	Patricia Patti John Bransdorf	Commitment Integrity Citizenship Sacrifice
Longfellow Elementary School	Cheney Le	Darlene Padalino	Commitment Citizenship
Roosevelt Elementary School	Melanie Florentino	Willisanne Matthews	Commitment Integrity Sacrifice
Pennsauken Intermediate School	Julian Bolden	Courtney Rowan	Commitment Citizenship Sacrifice Integrity
Howard Phifer Middle School	Ashley Roman	Trish Howe	Commitment Integrity
Pennsauken High School	Solangel Dominguez & Lauren Schneider	Michelle Bradley	Commitment Citizenship Integrity

REPORT OF THE STUDENT MEMBERS OF THE BOARD OF EDUCATION

- Medina Talebi
- Ngan Chiem

REPORT OF NEW BUSINESS

- Ms. Johnson – Read letter on School Walk Out
- Dr. Tarchichi and the Board Members - thanked the voters of Pennsauken, the PEA, Administration, and District staff on the passing of the Bond Referendum

REPORT OF OLD BUSINESS

Approval of Minutes Prior to Meetings (Business Meeting):

1. RECOMMEND the Pennsauken Board of Education approve the minutes of the following meetings of the Board.

DATES OF THE MEETINGS	TYPE OF MEETING	ABSENT MEMBERS
February 8, 2018	Special Meeting	Mr. Viera
February 12, 2018	Special Meeting	
February 12, 2018	Business Meeting	
February 12, 2018	Executive Session	

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry			
Ms. Duffy	X			Mr. Trost			X
Mr. Hurley	X			Mr. Viera			X
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF FEBRUARY 8, 2018 SPECIAL MEETING MINUTES

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry			
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF FEBRUARY 12, 2018 SPECIAL MEETING MINUTES

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry			
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF FEBRUARY 12, 2018 BUSINESS MEETING MINUTES

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry			
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF FEBRUARY 12, 2018 EXECUTIVE SESSION MINUTES

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

- Mr. Perry arrived

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public and has allocated a total of twenty (20) minutes for public comments. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

OPEN PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mrs. Duffy

MOTION: Carried

- **No Public Comment**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

CLOSE PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mr. Bortnowski

MOTION: Carried

REPORT OF BOARD SOLICITOR

- **Mr. Li – A bill that will require Districts to view employee history and pass along information on former employees if signed by the Governor**

REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

- **Mrs. Young, Operations Committee – Update on Solar projects at Carson School, Middle School and High School, Electrical and Welding update, State Aid update.**

ITEMS FOR BOARD OF EDUCATION APPROVAL

POLICIES AND REGULATIONS

2. RECOMMEND the Pennsauken Board of Education approve the second reading of the following policies and regulations:
 - A. P0169.02 – Board Member Use of Social Networks
 - B. P5516.01 – Student Tracking Devices

- C. P7425 – Lead Testing of Water in Schools
D. P9242 – Use of Electronic Signatures

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Mrs. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF AGENDA ITEM # 2

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

PERSONNEL

- RECOMMEND the Pennsauken Board of Education rescind the current contract for Ronnie Tarchichi, Superintendent of Schools, effective July 1, 2018, in order to submit the revised contract to the Camden County Office of Education for approval as required 6A:23A-3.1 prior to public hearing and board approval.
- RECOMMEND the Pennsauken Board of Education approve submitting the revised contract for Ronnie Tarchichi, Superintendent of Schools, to the Camden County Office of Education for approval as required 6A:23A-3.1 prior to public hearing and board approval.
- RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

Item	Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
A	Lismaidy Rodriguez-Zayas	Bus Aide	3/13/18	TRP	\$8.89 per hour with benefits	John Monaco	New Position	11-000-270-107-000-000-99
B	Iris Reyes	Bus Aide	3/13/18	TRP	\$8.89 per hour with benefits	John Monaco	Irene Cipriano	11-000-270-107-000-000-99
C	Raymond Otero	Substitute Bus Driver (In-Training)	3/13/18	TRP	\$125 per diem	John Monaco, Elizabeth Dolly	Omar Miller	11-000-270-107-000-000-98
D	Nicole Maurer	Long-Term Substitute Teacher (Special Education)	Extend until 6/14/18	HPMS	\$55,063 BA Step 1 with benefits	Tom Honeyman	FMLA #2216	11-204-100-101-000-304-99
E	Kimberly Santino	Long-Term Substitute Teacher	2/20/18-5/7/18 (Revised)	Carson	\$55,063 BA Step 1 with benefits	Diane Joyce	FMLA #4047	11-120-100-101-000-003-98
F	Erin Gallo	Long-Term Substitute	3/19/18-6/14/18	Fine	\$55,063 BA Step 1 with benefits	Tanya Harmon, Monroe Logan	FMLA #1024	11-120-100-101-000-003-98
G	Wendy Ubil	Food Service Head Cook	3/1/18	PHS	\$21,420 with benefits Ratified	Keith Meloni, Pam Smith, Margaret Malota	Zaharia Bratsis	60-910-310-110-000-090-99
H	Eliz Uricoechea	School Nurse	2/13/18	PHS	\$55,638 BA +15	Tamara Schmitt, Jane	Hope Keller	11-000-213-104-000-000-99

					with benefits (Revised)	Campbell		
I	Theresa Veneziani	General Food Service Worker	3/16/18	HPMS	\$10,836 with benefits	Keith Meloni, Pam Smith	Elizabeth C. Smith	60-910-310-110-000-090-99
J	Chad Thach	Behavioral Technician	3/16/18	Carson	\$15 per hour	Tamara Schmitt Diane Joyce	New Position	11-204-100-106-000-304-99
K	Tayyaba Zakir	Educational Assistant	3/16/18	Carson	\$12,480 with benefits	Tamara Schmitt	New Position	11-204-100-106-000-304-99
L	Fredy Nunez	Night Custodian	3/19/18	PHS	\$28,376.05 with benefits	Jack Killion	Existing unfilled position (Aurelio Olivo)	11-000-262-110-000-000-99
M	Spencer Evans	Night Custodian	3/19/18	Interm.	\$28,376.05 with benefits	Jack Killion	Yoselin Taveras	11-000-262-110-000-000-99
N	James Robinson	Sub Bus Driver	3/16/18	TRP	\$125 per day	John Monaco	N/A	11-000-270-162-000-611-98
O	Eric Hood	Bus Driver	4/10/18	TRP	\$12.85 per hour	John Monaco Elizabeth Dolly	New Position	11-000-270-160-000-611-99
P	Ari Jones	Long-Term Substitute	3/1/18 – 3/29/18	PHS	\$55,063 BA Step 1	Greg Munford	FMLA #0626	11-140-100-101-050-031-98

Note: Start date contingent upon Fingerprint Criminal History Review approval and Certificate verification.

6. RECOMMEND the Pennsauken Board of Education approve Dr. Ronnie Tarchichi to serve as the School Safety Specialist for the Pennsauken Public School District.
7. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Position/School	Reason	Dates	Conditions
A	1231	CST Intermediate	Family & Medical Leave	4/18/2018-6/15/2018	With salary and benefits as sick and personal days used.
B	1570	School Nurse Elementary	Leave of Absence	2/8/2017-2/27/2018	With salary and benefits as sick and personal days used.
C	2547	Teacher Burling	Family & Medical Leave	5/22/2018-6/15/2018	With salary and benefits as sick days used.
				9/1/2018-9/21/2018	Without salary but with benefits as per FMLA.
D	2475	Counselor Elementary	Family & Medical Leave	4/16/2018-6/14/2018	With salary and benefits as sick and personal days used.
				6/15/2018 and 9/1/2018-11/26/2018	Without salary but with benefits as per FMLA.
E	0626 Revised	Teacher PHS	Family & Medical Leave	11/7/2017-12/5/2017	With salary and benefits as sick and personal days used.
				12/6/2017-1/26/2018	Without salary but with benefits as per FMLA.
				2/26/2018-3/29/2018	Without salary but with benefits as per FMLA.
F	1812	Secretary HPMS	Family & Medical Leave	3/9/2018-3/22/2018	With salary and benefits as sick days used.

				3/23/2018-6/25/2018	Without salary but with benefits as per FMLA.
G	2056 Revised	Teacher HPMS	Family & Medical Leave	12/8/2017-12/11/2017; 12/13/2017-12/19/2017	With salary and benefits as sick and personal days used.
				12/20/2017-12/22/2017	Without salary but with benefits as per FMLA.
H	0349 Revised	Maintenance District	Family & Medical Leave	10/13/2017-3/29/2018	With salary and benefits as sick days used.
I	4047 Revised	Teacher Carson	Family & Medical Leave	2/16/2018-3/23/2018	With salary and benefits as sick days used.
				3/26/2018-5/18/2018	Without salary but with benefits as per FMLA.
J	1173 Revised	Teacher HPMS	Family & Medical Leave	1/23/2018-6/15/2018 Intermittent Leave	With salary and benefits as sick days used.
K	2542 Revised	Educational Assistant Intermediate	Family & Medical Leave	9/18/2017-10/12/2017	With salary and benefits as sick days used.
				10/13/2017-1/23/2018	Without salary but with benefits as per FMLA.
				1/24/2018-3/15/2018	Without salary or benefits.
				3/16/2018-3/20/2018	With salary and benefits as personal days used.
L	2216 Revised	Teacher HPMS	Family & Medical Leave	9/5/2017-9/19/2017	With salary and benefits as sick days used.
				9/20/2017-11/1/2017	Without salary but with benefits as per FMLA.
				11/2/2017-6/15/2018	Without salary or benefits.
M	1750	Educational Assistant Baldwin	Family & Medical Leave	3/1/2018-3/1/2019 Intermittent Leave	Without salary but with benefits as per FMLA.
N	1506 Revised	Unit Secretary Central Administration	Family & Medical Leave	2/12/2018 – 3/21/2018	Without salary but with benefits as per FMLA

Note: Return dates are contingent upon employees providing medical certification to return to work without restrictions.

8. RECOMMEND the Pennsauken Board of Education accept the following to separations, resignations and retirements:

Item	Name	Position	Loc	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Omar Miller	Sub Bus Driver	TRP	2/2/2018	Resignation	1 Month	11-000-270-107-000-000-99
B	Nizandra Maldonado	Part-Time Aide	Fine	4/19/2018	Resignation	7 months	11-214-100-106-000-304-99
C	Tyler Feriozzi	Grounds	District	3/2/2018	Resignation	2 years 11 months	11-000-263-110-000-000-99
D	Barbara Sanchez	Guidance Counselor	Shared	6/30/2018	Retirement	29 years 9 months	11-000-218-104-000-004-99
E	Sara Knox	Behavioral Technician	Fine	3/14/2018	Resignation	6 months	11-214-100-106-000-304-99
F	Fred Persechino	IT Analyst	Central Admin	7/31/2018	Retirement	20 years	11-000-252-110-000-006-99
G	Manisha Duran	Educational Assistant	Fine	12/22/2017	Resignation	1 year 4 months	11-000-217-106-000-304-99
H	Claudia Wehnau-Guida	School Nurse	PHS	3/31/2018	Retirement	14 years 2 months	11-000-213-104-000-000-99

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I	Cynthia Upshaw	Teacher	RO	6/30/2018	Retirement	19 years 7 months	11-110-100-101-000-004-99
J	Kathryn Smith	Educational Assistant	HPMS	6/30/2018	Retirement	27 years 3 months	11-000-217-106-000-304-99

9. RECOMMEND the Pennsauken Board of Education approve the following salary adjustments for the 2017-2018 school year.

Item	Name	Current Degree/Step	Current Salary	New Degree/Step	New Salary	Effective Date
A	Elizabeth Procida	BA+30 Step 13	\$74,337	MA Step 13	\$76,937	4/1/2018
B	Bruce DuBoff	MA Step 16	\$88,213	MA+30 Step 16	\$92,588	4/1/2018

10. RECOMMEND the Pennsauken Board of Education approve the payment for unused vacation and sick days for the following retirees:

Item	Name	Position/ Location	Sick	Rate	Vacation	Rate	Total	Account Number
A	Diane Gabert	EA	53	\$27	n/a	n/a	\$1,431	11-000-291-299-000-000-98
B	Daniel Kerr	Custodian	0	---	7	\$227.77	\$1,594.39	11-000-262-199-000-000-98
C	Irene Cipriano	Bus Attendant	1	\$27	n/a	n/a	\$27	11-000-291-299-000-000-98

11. RECOMMEND the Pennsauken Board of Education approve the payment for unused vacation days for the following employee (resignation):

Name	Position/ Location	Date Resigned	Vacation	Rate	Total	Account Number
Tyler Feriozzi	Grounds	3/2/2018	7	\$117.38	\$821.66	11-000-262-199-000-000-98

12. RECOMMEND the Pennsauken Board of Education ratify and approve the following emergency building transfer for the 2017-2018 school year:

Item	Name	Current Location	Current Position	New Location	New Position	Effective Date
A	Ibonny Heredia	PHS	Secretary	Central Admin	Secretary	9/4/2017
B	Yoselin Taveras	Intermediate	Night Custodian	Intermediate	Day Custodian	3/19/18
C	Allison Klose	Delair	Educational Assistant	PHS	Educational Assistant	9/1/2017

Item A: Justification: Temporary replacement for FMLA replacement #2491

13. RECOMMEND the Pennsauken Board of Education approve the following sell back of vacation days for the 2017-2018 school year:

Item	Name	Vacation Days	Per Diem Rate	Total	Account
A	Gregory Munford	3	\$421.15	\$1,263.45	11-000-240-199-000-000-98
B	Richard Bonkowski	3	\$451.10	\$1,353.30	11-000-240-199-000-000-98

14. RECOMMEND the Pennsauken Board of Education approve the follow additional teachers to teach in the 2017-2018 Title I Extended Day Program. Teachers earn \$44 per hour as per contract between the PEA and the Pennsauken Board of Education. Funding is provided by Title I grant. Account #(s) 20-231-100-101-022-98, 20-231-100-101-023-98, 20-231-100-101-024-98, 20-231-100-101-025-98, 20-231-100-101-026-98, 20-231-100-

101-027-98, 20-231-100-101-028-98, 20-231-100-101-029-98, 20-231-100-101-030-98, 20-231-100-101-175-029-98.

Item	Teacher
A	Dorothy Wilkerson
B	Liliana Fumo
C	Kaitlyn Lukasiak

15. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff members to work the Twilight program (2 to 6) as a substitute instructor, at the rate of \$44 per hour to be used on an as needed basis:

Teacher	Effective Date
Alexander Veston	2/26/2018

16. RECOMMEND the Pennsauken Board of Education approve the following staff members for the following stipend positions.

Item	School	Name	Position	Stipend	Effective Date	Account
A	Baldwin	Jennifer Voorhees (Replacing: Michelle Romvary)	Head Teacher	Full Year: \$5110 (Prorated) \$2,044 4 months	3/1/2018	11-120-100-101-000-003-98
B	Franklin	Lauren Steck (Replacing: Emily Bell)	Head Teacher	Full Year: \$5110 (Prorated) \$2,555 5 months	2/1/2018	11-120-100-101-000-003-98

17. RECOMMEND the Pennsauken Board of Education approve Nicole Roberts, Secretary to the Superintendent, to work in the 2017-2018 school year at her hourly rate on an as needed basis.

Account #11-000-230-105-000-001-98

18. RECOMMEND the Pennsauken Board of Education approve the following individuals as School Psychologist Interns for the 2018-2019 school year. Interns will receive an annual stipend of \$5,000 from the Pennsauken Public School District. Account # 11-000-219-104-000-008-99

Item	Intern
A	Nicole Comproski
B	Stephanie Rubin
C	Alyson Sherrer

19. RECOMMEND the Pennsauken Board of Education approve the incentive bonus for exemplary attendance for the following Food Services employees: (payment is for the period of July 2017 – January 2018)

Account# 60-910-310-110-000-090-99

Part-Time Employees: \$150.00

Item	Name
A	Maria Fuller
B	Sandra Holmes
C	Melissa Santiago
D	Michael Sylvia
E	Joanne Pimble
F	Brenda Thompson
G	Juanita Roberts
H	Vicki Schweizer

I	Patricia O'Brien
J	Kathleen Eisensmith
K	Mary Riley
L	Charlene Francis
M	Susan Morgan
N	Deborah Wynn

Full-Time Employees: \$175.00

Item	Name
A	Marsha Alpheaus
B	Donna Bell
C	Margaret Bradley
D	Maria Koutsoutis
E	Diane Pratt
F	Jennifer Buchholz
G	Susan Croge
H	Margaret Kravil
I	Diane Stellman
J	Linda Olson

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X		3, 4, 6	Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Mrs. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF AGENDA ITEMS 3 - 19

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

STAFF TRAVEL & PROFESSIONAL DEVELOPMENT

20. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Angel Cook	Carver Science Fair	3/6/2018	No Fee	n/a
B	Phyllis Plasky	LRE Settlement – Implementation Science	2/14/2018	travel	11-000-240-580-050-000-31
C	Phyllis Plasky	2018 District Test Coordinator Training	3/9/2018	No Fee	n/a
D	Angel Cook	2018 District Test Coordinator Training	3/9/2018	No Fee	n/a
E	Amy Collins	Advanced Physical Skills Training	2/26/2018 – 3/2/2018	travel	11-000-223-580-000-000-02
F	Denise Wrzeszczynski	CCSCA Round Table	2/22/2018	No Fee	n/a
G	Edward Trautz	Poetry Out Loud	2/8/2018	No Fee	n/a
H	Jibril Smitherman	International Beauty Show – NYC	3/6/2018	\$88 + travel	11-190-100-580-000-000-02

21. RECOMMEND the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Dennis Sherwood	Spring Counselors Day / Rutgers 101 Boot Camp	3/22/2018	No Fee	n/a
B	Lynda Shanahan	Educator Workshop	3/27/2018 – 3/29/2018	No Fee	n/a
C	James Carr	Making Better Use of Google Classroom	4/12/2018	\$249	11-190-100-580-000-000-02
D	Florentina Crawford	Conflict Resolution Training – Middle/HS	4/12/2018	No Fee	n/a
E	Angel Cook	What Should the Next Generation of Science Teaching and Learning Look Like in the Classroom I'm Observing	5/10/2018	No Fee	n/a
F	Mitzi Giletto	Education for Homeless Children: Youth Program – Technical Assistance Program	3/23/2018	No Fee	n/a
G	Mitzi Giletto	Anxiety in the Classroom	4/27/2018	\$199.99	11-000-219-580-000-008-08
H	Elizabeth Dolly	NJ Transportation Supervisor Course ST-7006-SP18-2	3/3/2018 – 4/28/2018	\$556	11-000-270-390-000-000-07
I	John Monaco	NJ Transportation Supervisor Course ST-7006-SP18-2	3/3/2018 – 4/28/2018	\$556 + travel	11-000-270-390-000-000-07
J	Cheryl Smith	HIB Law	6/7/2018	\$150	11-000-218-580-055-000-30
K	Joseph Slater	Playground Safety Inspectors Certification Course & Exam	4/11/2018 – 4/13/2018	\$625 + travel	11-000-262-580-000-000-05
L	Tarah Gillespie	English Language Learners Summit: Best Practices and Emerging Legal Issues	3/22/2018	100	11-000-223-580-000-000-02
M	Lynn Ruelan	The Role of School Climate Teams	3/14/2018	No Fee	n/a
N	John Doherty	2018 Annual School Counselor Conference	4/13/2018	\$35 + travel	11-000-218-580-000-000-05
O	Celynda Cortez	Black Horse Pike Regional School District – Diversity Education Job Fair	4/19/2018	\$100 + travel	11-000-251-581-000-000-03
P	Cassandra Stewart	Black Horse Pike Regional School District – Diversity Education Job Fair	4/19/2018		

22. RECOMMEND the Pennsauken Board of Education approve the following staff travel for professional development in I&RS Masonic Model Training, in Burlington NJ, on May 15-17, 2018. Cost to the district is travel only.
Account# 11-190-100-580-000-000-02

Item	Name
A	Diane Harris
B	Christina Horiates
C	Jennifer Ellsworth
D	Margaret Ruane
E	Andrea Jalosjos
F	Pam Grant
G	Ashley Jost
H	Tara Meaney
I	Kimberly Rispoli
J	Lorraine DiCarlo

23. RECOMMEND the Pennsauken Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher(s)	School	Grade/Subject	Practicum
A	University of	Joshua DeRosier	Ms.	Carson	2 nd /3 rd	Observation

	Phoenix		Kosmaczewski Ms. Gilbert Ms. Brennan Ms. Hardy			(90 hours) 3/11/2018 – 3/13/2018
B	TCNJ	Elise O'Neill	Denise Monaghan	Fine	2 nd /3 rd	Spring 2018 3/12/2018 – 5/4/2018
C	Rowan	Anna Gunther	Susan Beaumont	Fine	4 th	Spring Extended 2018 5/8/2018 – 6/15/2018
D	Rowan	Valerie Feldman	Margaret Ruane	Carson	2 nd	Spring Extended 2018 5/8/2018 – 6/15/2018
E	Rowan	Jessica Casmer	Maureen Wagner	Carson	K/1	Spring Extended 2018 5/8/2018 – 6/15/2018

24. RECOMMEND the Pennsauken Board of Education approve Kathy Devlin, retired Captain of the New Jersey State Police and current specialist on School Security, to train the Carson and Baldwin teaching staff in current active shooter response free of charge on Thursday, March 22, 2018, 2:00 p.m. – 3:00 p.m., at Carson School in the library during the district half-day professional development. A representative from the Pennsauken Police Department will also be present for this presentation. There is no cost to the district.
25. RECOMMEND the Pennsauken Board of Education approve Pre-School teachers Danielle Fidyk, Allison Schott and Kim Rispoli and Assistant Principal, Dana Gery, to visit Bellmawr Pre-School on Monday, April 16, 2018 to observe the Creative Curriculum as it applies to a full day program. Ms. Roseanne Yezzo, Supervisor of Early Childhood in Bellmawr, has agreed for Pennsauken teachers to visit this program. There is no cost to the district.
26. RECOMMEND the Pennsauken Board of Education approve Pennsauken High School teachers Bridget Zino and Michele Lockhart to run a four-hour professional development for 6 – 8 teachers to promote technology in the classroom. The PD will be held in the high school library after school on March 21, 2018 and March 28, 2018 from 2:00 p.m. – 4:00 p.m. each day. There is no cost to the district.
27. RECOMMEND the Pennsauken Board of Education approve the American Heart Association Healthcare Provider BLS course for district nurses at the professional development meeting on Thursday, April 19, 2018. This course certification is required for all district Nurses, Physicians and Occupational Therapists. Cost to the district is \$325.50 for AHA manuals and completion cards. Account # 11-000-213-610-000-000-08

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		23C,D,E
Mr. Hurley	X			Mr. Viera	X		
Mrs. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF AGENDA ITEMS 20-27

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

EDUCATIONAL PROGRAM

28. RECOMMEND the Pennsauken Board of Education ratify and approve the placement of the following students in out-of-district programs for students with disabilities during the 2017-2018 school year.

Student	Placement	Cost	Effective Dates	Non-Resident Fee	Account
202868750	Lindenwold BOE	\$8,344.03 Tuit	1/10/18-6/30/18	n/a	11-000-100-561-000-000-08
7010063	BCSSSD	\$37,900.00 1:1	11/27/18-1/10/18	n/a	11-000-100-565-000-008-08
7010062	BCSSSD	\$39,631.00 Tuit	1/11/18-6/21/18	\$3,200.00	11-000-100-565-000-008-08

29. RECOMMEND the Pennsauken Board of Education approve home instruction for the following student:

Student	Reason	Provider	Account
135436928	Medical	Education, Inc.	11-150-100-320-000-000-08
7001959	Medical	P.E.S.I.	
202025126	Medical	P.E.S.I.	
201884208	Behavior	Brookfield	11-219-100-320-000-304-08

30. RECOMMEND the Pennsauken Board of Education approve home instruction for the following student:

Student	Cost	Reason	Account
202141494	\$44/hour	Suspension	11-150-100-101-000-000-98
135438407	\$44/hour	Medical	11-150-100-101-000-000-98
202261523	\$44/hour	Suspension	11-219-100-101-000-304-98
202466900	\$44/hour	Suspension	11-219-100-101-000-304-98
202338809	\$44/hour	Withdrawn	11-219-100-101-000-304-98
201817625	\$44/hour	Medical	11-219-100-101-000-304-98

31. RECOMMEND the Pennsauken Board of Education drop the following student in an out-of-district program for pupils with disabilities:

Student	Placement	Dropped Date
202338809	Brookfield	2/20/18
7010062	Garfield Park	1/3/18
201884208	BCSSSD	2/12/18

32. RECOMMEND the Pennsauken Board of Education approve the fee schedule for students who are not eligible for free or reduced lunch and will be taking the Advanced Placement Tests in May 2018. The 2017 fee schedule for students is included for comparison.

2018

Number of Tests	Total Amount Student Pays
1	\$41.00
2	\$53.00
3	\$53.00
4	\$53.00
5	\$53.00
GPA 4.0	FREE
Free/Reduced Lunch	FREE

2017

Number of Tests	Total Amount Student Pays
1	\$41.00
2	\$53.00
3	\$53.00
4	\$53.00
5	\$53.00
GPA 4.0	FREE
Free/Reduced Lunch	FREE

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Mrs. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF AGENDA ITEMS 28 -32

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

ACTIVITIES

33. RECOMMEND the Pennsauken Board of Education approve the following facility usage:

Item	Date(s) / Times	Organization / Event	School Requested	Fees
A	Saturday April 7, 2018 8:00 a.m. – 3:00 p.m.	SJ Delta Sigma Theta Sorority Inc. Black & Minority Business Expo	Pennsauken High School Gym	N/A
B	June 25, 2018 – August 10, 2018 8:45 a.m. – 3:15 p.m.	Township of Pennsauken Summer Camp	Franklin School MPR & Library	N/A
C	Wednesday October 17, 2018 3:00 p.m. – 7:30 p.m.	West Jersey Reading Council Fall Literacy Conference	Pennsauken High School Auditorium, Cafeteria, Foyer and Classrooms	N/A

34. RECOMMEND the Pennsauken Board of Education approve All for KIDZ to hold an assembly “The NED Show” at Longfellow Elementary School on Tuesday, March 13, 2018 at 2:15 p.m. to promote academic achievement through character development. There is no cost to the district.
35. RECOMMEND the Pennsauken Board of Education approve Rockin Roller Mobile Arcade to provide a miniature golf course for Carson Elementary School Pre-K students (a.m. and p.m.) on Friday, June 8, 2018 as an end of the year activity. The company will begin setting up at 7:30 a.m. and will return for clean up at 3:30 p.m. Carson’s Jean Account will be used to fund this event. There is no cost to the district.
36. RECOMMEND the Pennsauken Board of Education approve Brent Nixon, a researcher from Alaska, to present a free assembly for Carson Elementary School students, grades K – 4 on Monday, March 19, 2018 at 10:00 a.m. His presentation is titled “Nature Talks...Are You Listening?” There is no cost to the district.
37. RECOMMEND the Pennsauken Board of Education approve Esther Clark, author of a children’s book titled, A Wish for Winelda the Witch, to visit a Carson Elementary School kindergarten classroom (Ms. Anderson’s class) weekly to teach some lessons on writing and help the children to create their own class book. Her book, A Wish for Winelda the Witch is about friendship and acceptance. There is no cost to the district.
38. RECOMMEND the Pennsauken Board of Education ratify and approve the Bureau of Lectures to present an African Drum and Dance assembly at Roosevelt Elementary on Monday, April 23, 2018 at 2:15 p.m. Cost to the district is \$595. Account # 11-190-100-320-180-001-28.
39. RECOMMEND the Pennsauken Board of Education ratify and approve Pennsauken Intermediate School to hold its annual Hoops for Heart fundraiser for the American Heart Association on Thursday, March 15, 2018 and Friday, March 16, 2018 during Physical Education classes. There is no cost to the district.
40. RECOMMEND the Pennsauken Board of Education approve Pennsauken Intermediate School’s Annual Spring Musical to be held on Wednesday, May 23, 2018 and Thursday, May 24, 2018 at 7:00 p.m. There is no cost to the district.

March 15, 2018

41. RECOMMEND the Pennsauken Board of Education approve Pennsauken High School to have a “Spring Fling” dance in the Pennsauken High School cafeteria on Thursday, March 29, 2018 at 7:00 p.m. – 10:00 p.m. There is no cost to the district.
42. RECOMMEND the Pennsauken Board of Education ratify and approve Phifer Middle School to hold its annual Career Day on Thursday, March 15, 2018 from 7:45 a.m. to 11:30 a.m. This event includes approximately 55 guest speakers to visit 7th and 8th grade students to promote careers in health sciences, engineering, law enforcement, education, etc. There is no cost to the district.
43. RECOMMEND the Pennsauken Board of Education approve Phifer Middle School to hold an Asian American program (performance) on Thursday, May 3, 2018 from 6:30 p.m. – 8:00 p.m. Cost to the district not to exceed \$300. Account # 11-401-100-600-055-000-30.
44. RECOMMEND the Pennsauken Board of Education approve Phifer Middle School to hold its National Junior Honor Society Ceremony on Thursday, March 21, 2018 at 7:00 p.m. There is no cost to the district.
45. RECOMMEND the Pennsauken Board of Education approve Phifer Middle School to hold “Phifer Phunfest” on Wednesday, May 23, 2018 at 2:30 p.m. – 5:30 p.m. Cost to the district not to exceed \$3,000.
Accounts: Student Activities Account and 11-190-100-610-005-001-30
46. RECOMMEND the Pennsauken Board of Education approve Roosevelt Elementary School to implement an interactive financial literacy program titled “Money Zone” for its fourth grade students. The Banking Literacy Program will be presented to the fourth grade students by Republic Bank of Cherry Hill. This program is to be taught three consecutive Fridays in May for thirty minutes on 5/11/2018, 5/18/2018 and 5/25/2018. This program will increase student’s knowledge about banking, earning, and savings. There is no cost to the district.
47. RECOMMEND the Pennsauken Board of Education approve Roosevelt Elementary School to hold a Cedar Run Wildlife Refuge assembly on Thursday, March 29, 2018 at 9:30 a.m. – 11:45 a.m. Cedar Wildlife will present a variety of science based lessons and hands on learning activities featuring endangered wildlife and reptiles. There is no cost to the district.
48. RECOMMEND the Pennsauken Board of Education approve Fine Elementary School host a PARCC informational session for parents of third and fourth grade students titled, “Night in the PARCC”. The event will be held on Thursday, March 22, 2018 from 6:00 p.m. – 8:00 p.m. There is no cost to the district.
49. RECOMMEND the Pennsauken Board of Education approve the Pennsauken Police K-9 Patrol to visit Longfellow Elementary School’s third grade classroom, to discuss the role and duties of the police department, one day the week of March 19, 2018. There is no cost to the district.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Mrs. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF AGENDA ITEMS 33 - 49

MOTION BY: Mrs. Young

SECOND BY: Mr. Trost

MOTION: Carried

TRIPS

50. RECOMMEND the Pennsauken Board of Education ratify and approve the Pennsauken High School cast of the all school musical Pippin to perform excerpts from their show at Delair Elementary School on Friday, March 9,

2018 at 11:15 a.m., as a lunchtime performance. The cast will return to Pennsauken High School by 1:30 p.m. Cost to the district is transportation.

51. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School cast of the all school musical Pippin to compete at the Annual High School Drama Festival at Mainstage Center for the Arts at Camden County College in Blackwood, NJ on Monday, May 14, 2018 at 8:00 a.m. – 5:00 p.m. Students will compete in the One Act Musical Competition with awards given in Best Production, Best Director, Best Actor and Best Actress. Competition fees will be paid for by the musical. Cost to the district is transportation.
52. RECOMMEND the Pennsauken Board of Education approve Roosevelt Elementary School first grade students to visit the Academy of Natural Sciences in Philadelphia, PA on Friday, May 25, 2018 at 9:30 a.m. – 1:30 p.m. Cost to the district is transportation.
53. RECOMMEND the Pennsauken Board of Education approve Delair Elementary School Kindergarten, first and second grade students to visit the Broadway Theatre of Pitman for a performance of “The Lost Little Fish” on Friday, June 1, 2018 at 9:30 a.m. – 12:30 p.m. The trip is funded with Dress Down money collected from staff for students exhibiting positive behavior as Delair H.E.R.O.es (helpful, engaged, respectful and on-task). Cost to the district is transportation.
54. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School Class of 2018 to have the Annual Senior Picnic at the Pennsauken Municipal Pool on Monday, June 11, 2018. The event will run from 2:00 p.m. to 5:00 p.m. following a half day of school. Cost to the district is transportation.
55. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School sophomore and junior members of the Leo Club for 2017-2018 visit the University of Delaware on Thursday, April 26, 2018 at 9:00 a.m. – 1:30 p.m.. The purpose of the trip is to attend a college tour and to show members of the Leo Club a four-year university located relatively close to their community. Cost to the district is transportation.
56. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School 2017-2018 members of the National Honor Society visit Washington D.C. on Tuesday, June 5, 2018 or Wednesday, June 6, 2018 at 6:30 a.m. – 7:30 p.m. The students will visit the following locations: The World War II Memorial, the Vietnam Veteran’s Memorial, the Martin Luther King, Jr. Memorial, the Lincoln Memorial, the Franklin Delano Roosevelt Memorial, the Thomas Jefferson Memorial, the National Museum of American History, the United States Holocaust Memorial, the Museum of American History, and the African-American Historical Museum. Cost to the district is transportation.
57. RECOMMEND the Pennsauken Board of Education approve Burling Elementary School kindergarten and first grade students to visit the Broadway Theatre of Pitman on Wednesday, April 18, 2018 for a science show. Students will discover new aspects of science and how scientists use experiments to investigate the world. Cost to the district is transportation.
58. RECOMMEND the Pennsauken Board of Education approve Roosevelt Elementary School fourth grade students to visit the Republic Bank in Cherry Hill NJ on Thursday, May 31, 2018 at 10:30 a.m. – 12:00 p.m. Cost to the district is transportation.
59. RECOMMEND the Pennsauken Board of Education approve Pennsauken High School sophomore students to visit Camelbeach Waterpark on Saturday, June 9, 2018 at 8:00 a.m. – 8:00 p.m. for their sophomore class trip. Cost to the district is transportation.
60. RECOMMEND the Pennsauken Board of Education approve Pennsauken High School Asian Students Association (ASA) members to visit The College of New Jersey on Friday, April 13, 2018 at 9:00 a.m. – 1:30 p.m., for a campus tour. Cost to the district is transportation.

61. RECOMMEND the Pennsauken Board of Education approve Pennsauken High School students in Mrs. Shanahan, Mrs. Schultz, and Mr. Guthrie's related arts classes to visit the University of Pennsylvania Museum of Archeology and Anthropology in Philadelphia PA on Wednesday, April 18, 2018 at 9:30 a.m. – 1:30 p.m. Students will write a self-reflection in their "Travel" Journal the following day. This trip is funded from the NJEA HIPP Grant. Cost to the district is transportation.
62. RECOMMEND the Pennsauken Board of Education approve Franklin Elementary School fourth grade students to visit the FunPlex in Mount Laurel, NJ on Tuesday, June 5, 2018 at 9:30 a.m. – 2:00 p.m. Cost to the district is transportation.
63. RECOMMEND the Pennsauken Board of Education approve Franklin Elementary School first grade students to visit the Academy of Natural Sciences in Philadelphia, PA on Tuesday, March 20, 2018 at 9:30 a.m. – 1:00 p.m. Cost to the district is transportation.
64. RECOMMEND the Pennsauken Board of Education approve Kyle Bernard, CST, and Intermediate School Administration to support Intermediate School students to mentor students at Franklin Elementary School based on a classroom motivation program every two weeks. Participation will be earned based on individual goals through behavior and emotional self monitoring success. Dates for trips will be March 16, March 29, April 20, May 4, May 18, and June 8, 2018. Cost to the district is transportation.
65. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School Junior Classical League members to attend a Phillies game on Sunday, April 8, 2018 at 1:35 p.m. Cost to the district is transportation.
66. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School Junior Classical League club to attend the National Junior Classical League Convention at Miami University in Oxford, OH July 22, 2018 – July 28, 2018. Students will travel with the New Jersey Junior Classical League delegation. PHS students have attended the NJCL Convention for the past several years. There is no cost to the district.
67. RECOMMEND the Pennsauken Board of Education approve members of Pennsauken High School's Junior Classical League club to continue to serve on the New Jersey Junior Classical League State Executive Board. Student officers will need to attend monthly board meetings (see list below), Venus De Volleyball on November 5, 2018, Certamen on March 19, 2019 and State Convention in April 20, 2019 in order to fulfill their duties. Cost to the district is transportation. The monthly board meetings are on the following dates, 2:45 p.m. – 8:00 p.m. at JP Stevens High School in Edison NJ: 5/22/2018, 9/19/2018, 10/16/2018, 11/13/2018, 12/11/2018, 1/16/2019, 2/13/2019, 3/12/2019, 4/17/2019 & 5/22/2019 (dates subject to change).
68. RECOMMEND the Pennsauken Board of Education approve Phifer Middle School eleven seventh and eighth grade students to visit the New Jersey Aquarium in Camden NJ on Tuesday, March 27, 2018 at 10:00 a.m. – 1:00 p.m. Cost to the district is transportation.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Mrs. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF AGENDA ITEMS 50 - 68

MOTION BY: Mrs. Young

SECOND BY: Mr. Trost

MOTION: Carried

BUSINESS & FINANCE

69. BUDGET/ACCOUNT TRANSFERS

RECOMMEND the Pennsauken Board of Education approve line item transfers for the month of December 2017 per attached exhibits.

70. BILL LIST

RECOMMEND the Pennsauken Board of Education approve payment of bills for the month of March 2018 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
MARCH 2018 GENERAL FUND BILL LIST	\$4,322,170.27
MARCH 2018 FOOD SERVICES BILL LIST	190,587.78
FEBRUARY 2018 SPECIAL CHECKS	97,605.55
MARCH 2018 SPECIAL CHECKS	2,030.75
FEBRUARY 2018 CAPITAL PROJECTS	20,900.00
PAYROLL 2/9/18, 2/23/18 AND 3/9/18	7,138,148.86
TOTAL	\$11,771,443.21

71. RECONCILIATION OF STATEMENTS REPORT

Treasurer's Report in accordance with 18A:17-36 and 18:A17-9 for the month of December 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2017. Move that the Board of Education approve the Treasurer of School Moneys reports.

BOARDS' CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) that sufficient funds are available to meeting the district's financial obligations for the remainder of the fiscal year.

72. BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of December 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

73. CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:32A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Business Administrator/Board Secretary

Date

74. RECOMMEND the Pennsauken Board of Education approve the following invoices as per Lease #40143242 Escrow #76-0190017, for the Pennsauken High School Electrical and Welding Lab Additions and Renovations.

VENDOR	INVOICE #	AMOUNT
Remington & Vernick Engineers	MP038X035-1	\$41,732.67
Remington & Vernick Engineers	MP038X034-3	\$1,981.20
Garrison Architects	6388	\$35,006.35
Garrison Architects	6391	\$5,000.90

75. RECOMMEND the Pennsauken Board of Education approve a resolution adopted February 15, 2018, referencing bid #A-1/2018 Purchase of Office Supplies, the Camden County Board of Chosen Freeholders awarded a contract on behalf of the County of Camden and Office Basics, Inc. for the purchase of office supplies under the Camden County Cooperative Pricing System ID #57-CCCPS for a term of two (2) years commencing on or about March 1, 2018 through February 29, 2020; and

WHEREAS bids were received from the following:

Office Basics, Inc.
W.B. Mason Co.
CVR Computer Supplies
Tera Consulting, Inc.
The Office Pal; and

WHEREAS Office Basics, Inc. was the lowest responsible bidder offering the highest percentage discount and submitted pricing for each category, for both County and participating members in the Cooperative, as follows:

Highest Percentage Discount of Catalog Item Included – 99%
Highest Percentage Discount of Catalog Items Not Included – 22%
Electronics Only – Calculators & Pencil Sharpeners – 18%
Computer Related Supplies Only (\$44.00 List and Under) – 25%
Toner/Ink – at the percentages listed in Contractor's Proposal
Ink Remanufactured – at the percentages listed in Contractor's Proposal; and

WHEREAS each participating member in the Cooperative is hereby authorized to enter into a contract directly with Office Basics pursuant to the terms and conditions of this bid (A-1/2018) after award by its governing body in accordance with applicable law; now therefore;

BE IT RESOLVED that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services and that the proper officials be and are hereby authorized to execute all documents necessary to effect this award, and

BE IT FURTHER RESOLVED by the Board of Education of the Township of Pennsauken that the aforementioned Bid A-1/2018 be and is hereby awarded to Office Basics, 22 Creek Circle, Boothwyn, Pennsylvania 19061 for the term commencing March 1, 2018 through February 29, 2020.

76. RECOMMEND the Pennsauken Board of Education approve the following Application #7, per recommendation from Garrison Architects, for the Pennsauken High School Culinary Arts & Cosmetology Renovations IFB#2017-027 in the amount indicated from the 2017-2018 school budget.

VENDOR	PAYMENT	AMOUNT
Duall Building Restoration Inc. Mt. Laurel, NJ	Payment Application #7	\$32,714.54
Acct#12-000-400-931-000-00		\$32,714.54

NOTE: Balance to finish including retainage is \$72,359.73.

77. RECOMMEND the Pennsauken Board of Education approve requests for Professional Services for the 2018-2019 school year be advertised and renewed for the following services:

PROFESSIONAL SERVICE	RENEWALS
Auditor	Architect of Record
Board Solicitor/Legal Services	Engineer of Record
Environmental Consultant	Banking Services
Financial Advisor	Substitute Teacher Services
School Physician	
Special Services/Nursing Services	

78. RECOMMEND the Pennsauken Board of Education approve the contract with Linguistica International, Inc., Salt Lake City, UT (Contract No. 50-000-14-00002) administered under the State of New Mexico contract for Telephone Based Interpreter Services through NASPO ValuePoint (formerly WSCA-NASPO Cooperative Purchasing Program) at the rate of \$0.57/minute for all languages per recommendation from Michael McGovern, Director of Student Support Services. This contract expires March 4, 2020.
79. RECOMMEND the Pennsauken Township Board of Education, pursuant to N.J.S.A. 52:34-6.2(b)(3), may by resolution and without advertising for bids, purchase any goods or services under any National contracts entered into on behalf of NASPO ValuePoint (formerly WSCA-NASPO Cooperative Purchasing Program); and

WHEREAS, the Pennsauken Township Board of Education has the need on a timely basis to purchase goods or services utilizing NASPO ValuePoint; and

WHEREAS, the Pennsauken Township Board of Education intends to enter into contracts with NASPO ValuePoint through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current National contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Pennsauken Township Board of Education authorizes the School Business Administrator to advertise according to Local Finance Notice 2012-10 to purchase certain goods or services from those approved NASPO ValuePoint vendors, pursuant to all conditions of the individual National contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Pennsauken Township Board of Education pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no goods or services are ordered or otherwise called for prior to placing contract amount shall be chargeable or certified until such time as the order, and a certification of availability of funds is made by the School Business Administrator; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Pennsauken Township Board of Education and NASPO ValuePoint shall be according to law, LFN 2012-10 and any amended law forthcoming.

80. ~~RECOMMEND per N.J.S.A. #18A:18A-10 states a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase/lease any goods or services pursuant to a contract or contracts for such goods entered into on behalf of the State by the Division of Purchase and Property, and~~

~~WHEREAS Dell Computer currently has a New Jersey State Contract NASPO ValuePoint Contract #MNW/NC-108, NJ State Vendor Contract A89967, Contract Code WN23AGW to provide 238 Chromebooks with Chrome Education not to exceed the amount of \$68,132.26 utilizing account 11 190 100 610 000 000 06;~~

~~THEREFORE, BE IT RESOLVED that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods and services payable from the 2017-2018 budget.~~

81. RECOMMEND the Pennsauken Board of Education approve the contract with Educational Data Services, Inc. for the licensing and maintenance fee in the amount of \$15,120.00 for the 2018-2019 school year to provide services beginning July 1, 2018 – June 30, 2019. Note: N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements. Account#11-000-251-340-000-000-00
82. RECOMMEND per N.J.S.A. #18A:18A-10 states a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase/lease any goods or services pursuant to a contract or contracts for such goods entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS Dell Computer currently has a New Jersey State Contract NASPO ValuePoint Contract #MNW/NC-108, NJ State Vendor Contract A89967, Contract Code WN23AGW to provide 35 computers (Phifer Middle School – Robotics Class and Administration) not to exceed the amount of \$60,058.35 utilizing account 11-190-100-610-000-000-06 and 11-000-252-610-000-000-06;

THEREFORE, BE IT RESOLVED that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods and services payable from the 2017-2018 budget.

83. RECOMMEND the Pennsauken Board of Education approve the Board President's following State and Local representation:

Camden County Educational Services Representative:

84. RECOMMEND the Pennsauken Board of Education approve the Board President's following New Jersey School Board Association representation:

NJSBA Delegate:

NJSBA Alternate:

85. RECOMMEND the Pennsauken Board of Education approve the Resolution and Indemnity & Trust Agreement, to renew membership in the Gloucester, Cumberland, Salem School Districts Joint Insurance Fund (GCSSD JIF) for the three year membership term commencing on July 1, 2018. (SEE ATTACHED – B&F 18A, 18B)
86. RECOMMEND the Pennsauken Board of Education award the professional service contract **RFP#18-08 Nursing Services** in which proposals were opened on Wednesday, February 14, 2018 at 11:00 a.m. prevailing time. Proposals for Nursing Services were received from: ATC Healthcare Services, Inc., Bayada Home Health Care, EDU Healthcare, Epic Health Services, Maxim Healthcare Services, Preferred Home Health Care, Professional Medical Staffing, and Sonya Staffing.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contracts listed. The purpose of this proposal is to provide Nursing Services in accordance with the specifications in the Request for Proposal. This professional service is necessary and is required by this Board of Education.

Bayada Home Health Care
Registered Nurse – \$55.00 per hour
Licensed Practical Nurse - \$45.00 per hour

Epic Health Services

March 15, 2018

Registered Nurse - \$50.00 per hour
Licensed Practical Nurse - \$50.00 per hour

Maxim Healthcare Services
Registered Nurse - \$52.00 per hour
Licensed Practical Nurse - \$42.00 per hour

Preferred Home Health Care
Registered Nurse - \$56.00 per hour
Licensed Practical Nurse - \$51.00 per hour

The listed vendors have met all the necessary criteria as outlined by the proposal. The term of the contract shall begin on or about March 1, 2018 through June 30, 2018.

87. RECOMMEND the Pennsauken Board of Education approve Craig Testing Laboratories, Mays Landing, NJ, per recommendation from Garrison Architects, to provide independent Construction Quality Control and Material Testing Services in which quotes were received on March 7, 2018 at 3:00 pm for soils, concrete and structural steel for the Pennsauken High School Welding Shop Addition and Electrical Shop Renovations project in the amount of \$14,648.00 taken from the lease purchase escrow account.

Other Bidders:	NV5, Inc.	\$20,025.00
	Pennoni Associates	\$19,200.00
	Underwood Engineering	\$16,080.00

Note: The amount will vary depending on the actual amount of testing necessary during construction.

88. RECOMMEND the Pennsauken Board of Education reject all bids for IFB#2019-022 Pennsauken High School Welding Shop Addition and Electrical Shop Renovations in which advertised bids were received, opened and read on March 8, 2018 at 3:00 pm;

WHEREAS the lowest bid substantially exceeds the cost estimates for the goods or services and to substantially revise the specifications for the goods or services in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-22 and based on recommendation by Garrison Architects;

NOW, THEREFORE BE IT RESOLVED, that the Pennsauken Board of Education reject and re-advertise the project

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Mrs. James	X			Mrs. Young	X		70 (2419)
Ms. Johnson	X		70 (0964)				

APPROVAL OF AGENDA ITEMS 69-79, 81-88, ITEM 80 WITHDRAWN

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

BOARD OF EDUCATION MEETING ADDENDUM
Thursday, March 15, 2018

PERSONNEL

1. RECOMMEND the Pennsauken Board of Education approve the following appointment:

Item	Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
A	Marybeth Jensen	School Nurse	4/9/18	PHS	\$57,143 with benefits	Greg Munford, Jane Campbell	Claudia Wehnau-Guida	11-000-213-104-000-000-99

2. RECOMMEND the Pennsauken Board of Education approve the use of district substitute nurses to cover school nurses who will review new entrant medical records on an as needed basis. Cost to the district \$175 per day.
Acct. #: 11-000-213-104-000-000-98

OTHER

3. RECOMMEND the Pennsauken Board of Education approve the participation in the New Jersey Department of Education mandated Preschool Quality Survey. The survey will be conducted by Rutgers University. There is no cost to the district.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF ADDENDUM ITEMS 1 - 3

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

BUSINESS & FINANCE

4. RECOMMEND the Pennsauken Board of Education approve the March 28th Special Meeting Agenda to include the resolution to adopt and file the 2018-2019 Tentative Budget for the Pennsauken Board of Education which is due to the revised State of New Jersey's Budget Calendar.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF ADDENDUM ITEM 4

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

INFORMATIONAL

- February Discipline Report (See Attachment)

BOARD MEMBER ATTENDANCE 2017-2018 SCHOOL YEAR (See Attachment)

SECURITY DRILL AND FIRE DRILL REPORT (See Attachment)

March 15, 2018

HIB REPORT

HIB March 2018 Summary

HIB Report Number	Investigation Findings	Discipline
PHS021	HIB did not occur	Conference
PHS022	HIB did not occur	Warnings
PHS023	HIB did not occur	Counseling

PUBLIC COMMENT

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public and has allocated a total of twenty (20) minutes for public comments. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

OPEN PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mrs. Duffy

MOTION: Carried

- **No Public Comment**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Ms. James	X			Mrs. Young	X		
Ms. Johnson	X						

CLOSE PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

Date	Time	Location	Type of Meeting	Will Public Comment be Taken
March 28, 2018	5:30 p.m.	Administration	Special Meeting	Yes
April 9, 2018	6:30 p.m.	PHS	Business	Yes
May 14, 2018	6:30 p.m.	PHS	Business	Yes
June 11, 2018	6:30 p.m.	PHS	Business	Yes

EXECUTIVE SESSION OF THE BOARD

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the "Sunshine Law", if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: _____)

_____A matter in which the release of information would impair a right to receive funds from the federal government.

_____A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: _____)

_____A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

_____Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

_____An investigation of violations or possible violations of the law.

_____A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: _____)

_____A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion

is _____ and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

AND BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

TOPICS:

1. LEGAL
2. CONTRACT
3. STUDENT
4. PERSONNEL

- Nothing for Executive Session

MOTION TO ADJOURN

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. Perry	X		
Ms. Duffy	X			Mr. Trost	X		
Mr. Hurley	X			Mr. Viera	X		
Mrs. James	X			Mrs. Young	X		
Ms. Johnson	X						

ADJOURN BUSINESS MEETING

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

TIME: 8:30 P.M.