

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 08110

BOARD OF EDUCATION SPECIAL MEETING

July 12, 2019

6:00 P.M.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and Burlington County Times. Notice transmitted in the legal notice section of the Courier Post and Burlington County Times stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

Board Member	Present	Absent
President: Mr. Perry	X	
Vice President: Ms. Johnson	X	
Mr. Bortnowski	X	
Mr. Hurley		X
Mrs. James		X
Mr. Jarbough-Rafeh		X
Mr. La Vine	X	
Mr. Viera	X	
Mrs. Young	X	

Also in attendance:

	Present	Absent
Superintendent of Schools: Dr. Tarchichi	X	
School Business Administrator/Board Secretary: Mr. Ogunkanmi	X	
Director of Elementary Education: Mr. Logan		X
Assistant School Business Administrator: Mr. Duane		X
Board Solicitor: Mr. Li		X

FLAG SALUTE

- Moment of Silence

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public and has allocated a total of twenty (20) minutes for public comments. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley				Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

OPEN PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mr. Bortnowski

MOTION: Carried

- **No public comment**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley				Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

CLOSE PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mr. Bortnowski

MOTION: Carried

ITEMS FOR BOARD OF EDUCATION APPROVAL

PERSONNEL

1. RECOMMEND the Pennsauken Board of Education approve the payment for unused vacation and sick days for the following retired employees:

Item	Name	Position/ Location	Sick	Rate	Vacation	Rate	Total	Account Number
A	Jack Killion	Director of Buildings & Grounds	45	\$65	118.5	\$440.26	\$55,095.81	11-000-291-299-000-000-98 (S) 11-000-240-199-000-000-98 (V)
B	Patricia Herold	Bus Driver	45.5	\$27	18	\$171.42	\$4,314.06	11-000-291-299-000-000-98 (S) 11-000-240-199-000-000-98 (V)

2. RECOMMEND the Pennsauken Board of Education approve and ratify the following appointment(s):

Item	Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
A	Glenn Hutton	IT Specialist	7/1/2019	District	\$45,000	Ronnie Tarchichi	New Position	11-000-222-1000-000- 000-99

Note: Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley				Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

APPROVE AGENDA ITEMS: 1 - 2

MOTION BY: Mrs. Young

SECOND BY: Ms. Johnson

MOTION: Carried

BUSINESS & FINANCE

- RECOMMEND the Pennsauken Board of Education award IFB#2020-023R Gym Floor Replacement Rebid at the Intermediate School Gymnasium and High School Auxiliary Gymnasium in which advertised bids were received, opened and read on July 11, 2019 at 10:00 am; and

WHEREAS the vendor listed herein submitted the lowest, responsible bid in conformance with the specifications in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. and based on recommendation by Remington & Vernick Engineers and attorney review;

Contractor	Total Base Bid	Alternate #3
North Eastern Hardwood Floors, Inc. West Berlin, NJ	\$755,871.00	\$20,000.00
TOTAL AMOUNT OF BID - \$775,871.00		

ACCT#30-000-400-450-000-801-00

NOW, THEREFORE BE IT RESOLVED, that the Pennsauken Board of Education award the bid for Gym Floor Replacement Rebid to the above named bidder, in the amount and account noted, contingent upon sufficient funds.

NOTE: The project is scheduled to be completed by August 23, 2019.

- RECOMMEND the Pennsauken Board of Education ratify and award the Extraordinary Unspecifiable Services contract **EUS#20-04 Broker of Record – Insurance Services** in which proposals were due on Tuesday, April 16, 2019 at 11:00 a.m. prevailing time. Proposals for Broker of Record – Insurance Services were received from Conner Strong & Buckelew Companies, Inc., Marlton, NJ.

Upon review by the Business Office and the evaluation team, the Board of Education does hereby recommend the award of contract for Broker of Record – Insurance Services to Conner Strong & Buckelew Companies Inc. in the amounts not to exceed as follows:

Consulting Fees:

General Insurance/Risk Management - \$70,000.00

Health Benefits - \$270,000.00 plus dental commissions

Third Party expenses – COBRA \$30,000.00, Benefit Express \$58,400.00

The purpose of this proposal is to appoint a Broker of Record – Insurance Services in accordance with the specifications. This Extraordinary Unspecifiable Service is necessary and is required by this Board of Education.

Conner Strong & Buckelew Companies, Inc. has met all the necessary criteria as outlined by the proposal. The term of the contract shall be from July 1, 2019 through June 30, 2020 subject to an annual review and renewable for two (2) one (1) year terms, not to exceed three (3) years.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley				Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

APPROVE AGENDA ITEMS: 3 - 4

MOTION BY: Mrs. Young

SECOND BY: Ms. Johnson

MOTION: Carried

PUBLIC COMMENT

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public and has allocated a total of twenty (20) minutes for public comments. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley				Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

OPEN PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Ms. Johnson

MOTION: Carried

• Pennsauken Staff member – Assignment question

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley				Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

CLOSE PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Ms. Johnson

MOTION: Carried

GOOD OF THE ORDER

• Dr. Tarchichi – Burling Alternative High School update

EXECUTIVE SESSION OF THE BOARD OF EDUCATION

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the "Sunshine Law", if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: _____)

_____A matter in which the release of information would impair a right to receive funds from the federal government.

_____A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: _____)

_____A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

_____Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

_____An investigation of violations or possible violations of the law.

_____A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: _____)

_____A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be

adversely affected request in writing that such matter or matters be discussed at a public meeting. The _____ nature _____ of _____ discussion _____ is _____ and _____ the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

AND BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and
BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley				Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafah				Mrs. Young	X		
Ms. Johnson	X						

ADJOURN SPECIAL MEETING

MOTION BY: Mrs. Young

SECOND BY: Ms. Johnson

MOTION: Carried

TIME: 7:05 pm