

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 08110

BOARD OF EDUCATION BUSINESS MEETING
Thursday, December 19, 2019

NOTE TO CITIZENS IN ATTENDANCE

The Board of Education conducts Business and Executive Meetings.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. The Board has allocated a total of twenty (20) minutes for public comments. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

Mission Statement

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and Burlington County Times. Notice transmitted in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

Board Member	Present	Absent
President: Mr. Perry	X	
Vice President: Ms. Johnson	X	
Mr. Bortnowski	X	
Mr. Hurley	X	
Mrs. James		X
Mr. Jarbough-Rafeh (6:45pm)	X	
Mr. La Vine	X	
Mr. Viera	X	
Mrs. Young	X	

Also in attendance:

	Present	Absent
Superintendent of Schools: Dr. Tarchichi	X	
School Business Administrator/Board Secretary: Mr. Ogunkanmi	X	
Assistant Business Administrator: Mr. Duane	X	
Director of Elementary Education: Mr. Logan	X	
Board Solicitor: Ms. Hodges	X	

FLAG SALUTE

MOMENT OF SILENCE

RECOGNITIONS

REPORT OF OLD BUSINESS

1. RECOMMEND the Pennsauken Board of Education approve the minutes of the following meetings of the Board.

DATES OF THE MEETINGS	TYPE OF MEETING	ABSENT MEMBERS
November 21, 2019	Business Meeting	
November 21, 2019	Executive Session	

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF NOVEMBER 21, 2019 BUSINESS AND EXECUTIVE SESSION MINUTES

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Board of Education recognizes that our schools are the interest and concern of all members of the community, and we welcome comments from the public. Please keep in mind that it may not always be possible or appropriate for the Board to directly answer questions during the public comment period – however, you can be sure that we are always receptive and give full consideration to each of your comments. We ask that community members should first try to resolve their concerns by speaking directly to school administrators before bring those concerns to the Board. We also ask that anyone who chooses to speak during the public comment period should keep their comments respectful and non-defamatory, and that they maintain the level of decorum appropriate for a meeting of a public body and where minors may be in the audience. The board of Education now welcomes the public to comment on the items which are on our agenda tonight. Each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

APPROVAL TO OPEN PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

- **No public comment**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

APPROVAL TO CLOSE PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

PRESENTATIONS

- Caroline Steer - 2017 Title I Audit Findings & CAP Report
- RECOMMEND the Pennsauken Board of Education approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A–5.6 requires the Pennsauken Township Board of Education to discuss the OFAC 2017 Title 1 Audit findings, dated November 26, 2019, at a public meeting of the district board of education no later than 30 days after receipt of the findings.

AND WHEREAS, the Pennsauken Board of Education discussed those findings at a public meeting on December 19, 2019, as recorded in the minutes.

NOW THEREFORE BE IT RESOLVED, the Pennsauken Board of Education adopts the proposed Corrective Action Plan to address the issues raised in the findings, consistent with N.J.A.C. 6A:23A–5.6

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF: APPROVE AND ACCEPT THE ELEMENTARY AND SECONDARY EDUCATION ACT AND CORECTIVE ACTION PLAN

MOTION BY: Mr. Hurley

SECOND BY: Mrs. Young

MOTION: Carried

REPORT OF BOARD SOLICITOR

- **Ms. Hodges – Nothing to report**

REPORT OF COMMITTEES OF THE BOARD OF EDUCATION

- **Mrs. Young, District Business & Operations Committee – Status of referendum projects**

ITEMS FOR BOARD OF EDUCATION APPROVAL

PERSONNEL

2. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

Item	Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
A	Timothy D. Black	Substitute Night Custodian	1/2/2020	District	\$10 per hour	Frank Warwick, David Wagner, Eric Seislove	Erica Sanchez	11-000-262-100-000-000-99
B	Chris J. LaRosa	Substitute Night Custodian	1/2/2020	District	\$10 per hour	Frank Warwick, David Wagner, Eric Seislove	Gabrielle M. Richardson	11-000-262-100-000-000-99
C	Martha N. Cedano	Night Custodian	1/2/2020	HPMS	\$28,376.05 with benefits	Frank Warwick, David Wagner, Eric Seislove	Kevin Stern	11-000-262-100-055-000-99
D	Joshua G. Meyers	Night Custodian	1/2/2020	PHS	\$28,376.05 with benefits	Frank Warwick, David Wagner, Eric Seislove	Cheron Gamble	11-000-262-100-050-000-99
E	Nicholas DiFlorio	Long-Term Substitute Teacher (Social Studies)	1/2/2020	PHS	\$57,164 BA Step 1 with benefits	Rich Bonkowski	FMLA# 1411	11-140-100-101-050-000-99
F	Thomas Gillespie	Maintenance Supervisor	12/20/2019	DIS	\$76,000 with benefits	Dave Wagner, Frank Warwick	Frank Warwick	11-000-261-100-000-000-99
G	Halyna Karaman	Food Service –	1/1/2020	PHS	\$36,000 with	Keith Meloni, Pam Smith	Pam Smith	60-910-310-110-000-090-99

		Admin. Assistant (Accounting)			benefits			
H	Diane Pratt	Food Service Manager (Interim)	1/1/2020	HPMS	\$40,000 with benefits	Keith Meloni, Pam Smith	FMLA# 1526	60-910-310-110-000-090-99
I	Lynn Horan	Food Service Admin. Assistant (Operations)	1/1/2020	PHS	\$36,000 with benefits	Keith Meloni, Pam Smith	Pam Smith	60-910-310-110-000-090-99
J	Dorian Asllanaj	Education 1 Assistant (3:1 Aide)	1/1/2020	PHS	\$12,805 with benefits	Amy Collins	New Position	11-000-217-106-050-000-99
K	John Takach	Perkins Extended Day Teacher CTE	2/3/2020-4/9/2020	PHS	\$44 per hour as per PEA contract	Tarah Gillespie, Jon Reising	New Position	20-290-200-100-050-000-98 20-290-200-200-050-000-31
L	John Warwick	Perkins Career Club Instructor	2/3/2020-4/24/2020	HPMS	\$44 per hour as per PEA contract	Tara Gillespie, Jon Reising	New Position	20-290-200-100-055-000-98 20-290-200-200-055-000-30

Note: Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

3. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Reason	Dates	Conditions
A	2168 Revised	Family and Medical Leave	11/19/2019-1/3/2020	With salary and benefits as sick days used
B	2969 Revised	Family and Medical Leave	9/27/2019-12/6/2019	With salary and benefits as sick days used
C	1227 Revised	Leave of Absence	10/21/2019-12/20/2019	Without salary or benefits
D	2376 Revised	Leave of Absence	10/31/2019-12/12/2019	Without salary or benefits
E	2251	Family and Medical Leave	3/9/2020-3/20/2020	With salary and benefits as sick days used
			3/23/2020-5/11/2020	Without salary but with benefits as per FMLA
F	2337	Family and Medical Leave	11/19/2019-12/20/2019	With salary and benefits as sick and personal days used
G	3023 Revised	Family and Medical Leave	12/3/2019-1/8/2020	With salary and benefits as sick and personal days used
			1/9/2020-4/3/2020	Without salary but with benefits as per FMLA
			4/6/2020-4/9/2020	Without salary or benefits
H	0580 Revised	Family & Medical Leave	11/13/2019-11/19/2019	With salary and benefits as vacation days used
			11/20/2019-11/22/2019	Without salary but with benefits as per FMLA
			11/25/2019-12/3/2019	Bereavement
			12/4/2019-12/6/2019	With salary and benefits as per vacation days used
			12/9/2019	With salary and benefits as personal day used
I	2569	Leave of Absence	12/2/2019-12/11/2019	With salary and benefits as sick days used
			12/12/2019-12/17/2019	Without salary or benefits
J	1057 Revised	Family & Medical Leave	10/15/2019-12/13/2019	With salary and benefits as per sick, personal and vacation days used
			12/16/2019-3/16/2020	Without salary but with benefits as per FMLA.
K	4250	Family and Medical	3/16/2020-4/1/2020	With salary and benefits as sick and personal

		Leave		days used
			4/2/2020-6/16/2020	Without salary but with benefits as per FMLA

Note: Return dates are contingent upon employees providing medical certification to return to work without restrictions.

4. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

Item	Name	Position	Loc	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Fredrick Boyle	Bus Driver	TRP	1/31/2020	Retirement	3	11-000-270-160-000-611-99
B	Bonny Keys	Bus Aide	TRP	12/31/2019	Retirement	14 years	11-000-270-107-000-000-99
C	Kevin Stern	Custodian	HPMS	11/1/2019	Rescind	0	11-000-262-100-055-000-99
D	Elijah Bey	Bus Driver	TRP	12/11/2019	Terminated	1 year 7 months	11-000-270-162-000-611-99
E	Margaret Kravil	Food Service Worker	HPMS	1/31/2020	Retirement	10 years 4 months	60-910-310-110-000-090-99
F	Nilsa Rivera	Custodian	PHS	12/31/2019	Resignation	5 years 3 months	11-000-262-100-050-000-99

5. RECOMMEND the Pennsauken Board of Education approve the following transportation changes for the 2019-2020 school year:

Item	Name	Current Position	Current Base Hours	New Position	New Base Hours	Effective	Account
A	Dionicia Espinal	Bus Driver	35	Bus Driver	30	1/1/2020	11-000-270-107-000-000-99
B	Elizabeth Hertkorn	Bus Driver	30	Bus Driver	40	1/1/2020	11-000-270-161-000-611-99
C	Jennifer Wallace	Bus Driver	30	Bus Driver	40	1/1/2020	11-000-270-107-000-000-99
D	Maria Figueroa	Bus Aide	25	Bus Aide	35	1/1/2020	11-000-270-107-000-000-99
E	Danaes Gonzalez	Bus Driver	25	Bus Driver	30	1/1/2020	11-000-270-161-000-611-99
F	Melissa Frisbey	Bus Driver	30	Bus Driver	40	1/1/2020	11-000-270-160-000-611-99

6. RECOMMEND the Pennsauken Board of Education ratify the following transfers for the 2019-2020 school year:

Item	Name	Current Position	Current Location	New Position	New Location	Effective	Account
A	Donna Sinatra	Educational Assistant	Franklin	Educational Assistant	PHS	12/2/2019	11-209-100-106-050-000-99
B	Albert Perez	Educational Assistant	Burling	Educational Assistant	Carson (Revised)	12/2/2019	11-000-217-106-130-000-99

7. RECOMMEND the Pennsauken Board of Education approve the following sell back of vacation days for the 2019-2020 school year:

Name	Vacation Days	Per Diem	Total	Account
Anna Grant	4	\$359.62	\$1,438.48	11-000-221-199-000-000-98

8. RECOMMEND the Pennsauken Board of Education approve the following transfers for the 2019-2020 school year:

Name	Current Position	Current Location	New Position	New Location	Effective	Account
Chloe Weissman	Pre-K Teacher	Fine	Pre-K Teacher	Baldwin	1/7/2020	11-105-100-101-090-000-99

9. RECOMMEND the Pennsauken Board of Education approve the payment of \$100 to the following transferred teacher(s) during the 2019-2020 school year:

- Chloe Weissman Account: 11-105-100-101-140-000-99

10. RECOMMEND the Pennsauken Board of Education approve the following Pennsauken High School teachers to receive extra compensations for teaching a Fourth Teaching Block during the 2019-2020 school year. Teachers will be compensated \$2,650 per semester. Account # 11-140-100-101-050-000-98, 11-301-100-101-050-000-98

Item	Teacher Name
A	Clinton Tabb
B	Christopher Gates
C	Jibril Smitherman

11. RECOMMEND the Pennsauken Board of Education approve the following salary adjustment for the 2019-2020 school year.

Name	Current Degree/Step	Current Salary	New Degree/Step	New Salary	Effective Date
Michele Lockhart	BA+15 Step 11	\$69,997	MA Step 11	\$73,497	1/1/2020

12. RECOMMEND the Pennsauken Board of Education approve Ms. Bernita Bryant, retired educator and Pennsauken resident, to volunteer at JROTC events contingent upon NJ Criminal History Background Check approval.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF: AGENDA ITEMS 2 - 12

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

STAFF TRAVEL & PROFESSIONAL DEVELOPMENT

13. RECOMMEND the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Jonathan Reising	Affirmative Action Officer Certificate Program	1/15/2020 1/21/2020 1/23/2020	\$450	11-000-240-580-050-000-31
B	Jonathan Reising	Anti-Bullying Specialist Certificate Program	1/27/2020 1/28/2020 1/29/2020	\$500	11-000-240-580-050-000-31
C	Somanette Seang	Self-Regulation Interventions for Children and Adolescents	1/4/2020	\$219.99	11-240-100-580-000-000-04
D	Thomas Gillespie	Environmental Stewardship, Code Compliance and Sustainability Certification Classes	1/11/2020 1/18/2020 1/25/2020 2/1/2020 2/15/2020 2/22/2020	\$800	11-000-262-580-000-000-05
E	Thomas Gillespie	Preventive Maintenance Certification Classes	2/29/2020 3/7/2020 3/17/2020	\$571	11-000-262-580-000-000-05
F	Thomas Gillespie	Financial Management and Purchasing Certification Classes	4/4/2020 4/18/2020 4/25/2020	\$502	11-000-262-580-000-000-05
G	Joseph Slater	Environmental Stewardship, Code Compliance and Sustainability Certification Classes	1/11/2020 1/18/2020 1/25/2020 2/1/2020 2/15/2020 2/22/2020	\$800	11-000-262-580-000-000-05
H	Joseph Slater	Preventive Maintenance Certification Classes	2/29/2020 3/7/2020 3/17/2020	\$571	11-000-262-580-000-000-05
I	Joseph Slater	Financial Management and Purchasing Certification Classes	4/4/2020 4/18/2020 4/25/2020	\$502	11-000-262-580-000-000-05
J	Denise Swzeszczynski	Anxiety and Related Disorders	1/24/2020	No Fee	n/a
K	Margaret Anderson	Reducing Recurring Classroom Behavior Problems with Difficult, Disruptive and Non Compliant Students	1/28/2020	\$279	11-190-100-580-120-000-02
L	Myrtelina Cabrera	NJTGSOL/NJBE 2020 Spring Conference	5/28/2020 5/29/2020	\$314 + travel	11-190-100-580-050-000-02
M	Danielle Bayard	Strengthen Your Special Needs Students' Executive Function Skills	1/13/2020	\$279 + travel	11-190-100-580-120-000-02
N	Michael Grossman	NGSS Workshop	1/15/2020	\$178	11-190-100-580-300-000-02
O	Margaret Vance	Writing IEPs	1/24/2020	\$149	11-190-100-580-130-000-02
P	Jill Nixon	Section 504 in New Jersey	2/21/2020	\$219.99	11-190-100-580-120-000-02
Q	Lauren Morgan	Understanding Texts & Readers: Strategies to Make Sense of Comprehension	4/29/2020	\$209	11-190-100-580-175-000-02
R	Phyllis Plasky	Hot Issues in School Law	3/6/2020	No Fee	n/a

14. RECOMMEND the Pennsauken Board of Education approve the following pre-professional field experiences:

Item	University	Student	Cooperating Teacher(s)	School	Grade/Subject	Practicum
A	University of Scranton	Kaitlin Kosmaczewski	Diane Joyce	Carson	Principal Certification	Spring 2020 150 Hour Internship

B	Rowan	Juliet Wilson	Keri Seaver	Fine	2 nd Grade	Full Year 1/21/2020 – 12/17/2020
C	Rowan	Alexander Litostansky	Audrey Levecchia	Franklin	HPE	Spring/Fall 2020 3/23/2020 – 10/23/2020
D	Rowan	Alexander Litostansky	Mark Klimek	PHS	HPE	Spring/Fall 2020 1/21/2020 – 12/17/2020
E	Rowan	Miranda Eggleston Kierstyn Enley Iain Gunner Madison Hart Brock Manning Alexis Mendoza	Anatasia Denning	Phifer	HPE	3/5/2020 & 3/12/2020 ½ day (AM)
F	Rowan	Madison Coleman Crystal Cosme Rayna Fox	Kathryn Brown	PHS	Music - Vocal	3/31/2020 & 4/7/2020 2.5 hours/day (AM)
G	Rowan	Luke Hershman Jasmine Kinlaw Trista Lamkin	Kathryn Brown	PHS	Music - Vocal	3/10/2020 & 3/24/2020 2.5 hours/day (AM)
H	Rowan	Brandon Moy Alessandra Ocampos Kayleigh Scott Jeff Smith	Kathryn Brown	PHS	Music - Vocal	2/25/2020 & 3/3/2020 2.5 hours/day (AM)
I	Rowan	Brittany Maderia Oscar Madrigal Matthew Mckelvey	Kathryn Brown	PHS	Music – Vocal	2/11/2020 & 2/18/2020 2.5 hours/day (AM)
J	Rowan	Kevin Arechavala Noah Avis Abigail Bernhardt Elizabeth Cicali Kenneth Dilks Vayda Elcheck	Jennifer Lingesso	Intermediate	Music – Instrumental	2/3/2020 & 2/10/2020 2.5 hours/day (AM)
K	Rowan	Joseph Elmo Lisa Harkisheimer Kelly Henderson Daniel Larsen Samuel Minker Kimberlee Speers	Jennifer Lingesso	Intermediate	Music – Instrumental	2/24/2020 & 3/2/2020 2.5 hours/day (AM)
L	Rowan	Jessica Barr Christina Benson	Erin Jennings	Franklin	Grade: K Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
M	Rowan	Emily Braidwood Emily Brennan	Christine Chrzanowski	Franklin	Grade: 1 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
N	Rowan	Jaclyn Caruso Rebecca Cheeseman	Michael McCormick	Franklin	Grade: 1 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
O	Rowan	Robert Dobzanski	Terri Laverty	Franklin	Grade: 2 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
P	Rowan	Sheridan Kapuscinski	Ashley Jost	Franklin	Grade: 2 Instruction &	Spring 2020 Wednesdays – 6 weeks

					Assessment in the Inclusive Classroom	2/19/2020 – 4/1/2020
Q	Rowan	Victoria Nastasi	Jessica Santiago	Franklin	Grade: 3 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
R	Rowan	Victoria Lord	Patricia Patti	Intermediate	Grade: 4 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
S	Rowan	Gia Salvo	Maura Pawlowski	Delair	Grade: 3 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
T	Rowan	Kristina Segrest	Kristin Burlage	Delair	Grade: 3 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
U	Rowan	Sydney Marie Silver Shelby Smith	Dana Rodonsky	Delair	Grade: 3 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
V	Rowan	Hannah Urban	Tierra Sewell	Delair	Grade: 3 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
W	Rowan	Emily White	Michele Iapalucci	Delair	Grade: 1 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
X	Rowan	Zane Morgan	Rachel Dougherty	Delair	Grade: 1 Instruction & Assessment in the Inclusive Classroom	Spring 2020 Wednesdays – 6 weeks 2/19/2020 – 4/1/2020
Y	Rowan	Marissa Clemens	Kaitlin Kosmaczewski	Carson	Elementary Education	Full Year 1/1/2020 – 12/17/2020

Note: Start date contingent upon Fingerprint Criminal History Review

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF: AGENDA ITEMS 13 & 14

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

EDUCATIONAL PROGRAM

15. RECOMMEND the Pennsauken Board of Education ratify and approve the placement of the following students in out-of- district programs for students with disabilities during the 2019-2020 school year.

Item	Student	Placement	Cost	Effective Dates	Non-Resident Fee	Account
A	135438702	Garfield Park Academy	\$56,336.40 Tuit	09/02/19-06/30/20		11-000-100-566-000-000-08
B*	202481442	Legacy	\$57,062.32 Tuit*	10/11/19-6/17/20*		
C	202941082	BCSSSD	\$39,500.00 1:1	9/5/19-6/19/20		11-000-100-565-000-008-08
D	202219828	BCSSSD	\$39,500.00 1:1	9/5/19-6/19/20		

*Revision

16. RECOMMEND the Pennsauken Board of Education approve home instruction as needed for the following students:

Item	Student	Reason	Provider	Account
A	202584953	Medical	P.E.S.I.	11-150-100-320-000-000-08
B	135406196	Medical	P.E.S.I.	

17. RECOMMEND the Pennsauken Board of Education contract with the New Jersey Commission for the Blind and Visually Impaired (CBVI) to provide education services for the following students eligible to receive CBVI education services for the 2019-2020 school year. These services provide all or part of the accommodation requirements as determined by ADA, IDEIA 2004 and Section 504.

Student	Level of Service	Cost	Account
203289254	Level 1	\$1,325.00	11-000-216-320-201-08

18. RECOMMEND the Pennsauken Board of Education appoint the following providers for the 2019-2020 school year to be used on an as needed basis:

Item	Provider	Service	Fee	Account
A	Cooper Health System	Neurological Evaluations	\$375.00	11-000-219-320-000-008-08
B	Hewitt Psychiatric	Psychiatric Evaluations	\$575.00 Lawnside Office \$600.00 School \$650.00 Neuropsychiatric \$650.00 Neurodevelopmental	
C	Gloucester County Special Services	Learning Evaluations	\$440.00	

19. RECOMMEND the Pennsauken Board of Education approve nursing services for the 2019-2020 school year via account 11-000-217-320-000-304-08 for the following student:

Student	Provider	Cost	Effective Dates
202517027	Bayada	\$55.00/hr for RN \$45/hr for LPN	11/11/19-6/30/20

20. RECOMMEND the Pennsauken Board of Education ratify and approve the cost criteria (maximum allowable charges for IEEs) for the completion of Independent Evaluations for the 2019-2020 fiscal year. Maximum fees for Independent Evaluations shall be as follows:

Psychological Evaluation	\$600.00
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Educational Evaluation	\$600.00
Social History Assessment	\$500.00
Speech/Language Evaluation	\$550.00
Psychiatric Evaluation	\$600.00
Neurological Evaluation	\$600.00
Neuro-Psychological Evaluation	\$1,500.00
Audiological Evaluation	\$350.00
Central Auditory Processing Evaluation	\$600.00
Occupational Therapy Evaluation	\$500.00
Physical Therapy Evaluation	\$400.00
Assistive Technology Evaluation	\$950.00
Vocational Assessment	\$75.00/hr
Functional Behavior Assessment	\$1,200.00

21. RECOMMEND the Pennsauken Board of Education approve home instruction for the following students:
Account # 11-150-100-101-xxx-000-98 (regular education) 11-219-100-101-xxx-000-98 (special education)

Item	Student	Cost	Reason
A	135438001	\$44/hour	Suspension
B	203082167	\$44/hour	Behavior
C	201982370	\$44/hour	Suspension
D	202170522	\$44/hour	Suspension
E	202310389	\$44/hour	Administrative
F	202373336	\$44/hour	Administrative
G	202296980	\$44/hour	Suspension
H	202188980	\$44/hour	Medical

22. RECOMMEND the Pennsauken Board of Education approve Pennsauken High School and Phifer Middle School to partner with Rutgers University to allow PHS and HPMS students to participate in a study on the effects of Shadow Reading on reading comprehension in heritage Spanish learners. There is no cost to the district.

23. RECOMMEND the Pennsauken Board of Education approve the adaptation of Screencastify.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF: AGENDA ITEMS 15 - 23

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

ACTIVITIES

24. RECOMMEND the Pennsauken Board of Education ratify and approve the following facility usage:

Date(s) / Times	Organization / Event	School Requested	Fees
Saturday, December 14, 2019 10:00 a.m. - 1:00 p.m.	Delair School PTA Holiday Shop	Delair School Library	N/A

25. RECOMMEND the Pennsauken Board of Education approve the following facility usage:

Item	Date(s) / Times	Organization / Event	School Requested	Fees
A	Saturday, January 18th, 2020 January 25th (snow date) 8:30 a.m. - 1:00 p.m.	Merchantville Women's Club (Spelling Bee Contest)	Pennsauken Intermediate School Cafeteria	N/A
B	Friday, May 29, 2020 3:00 pm - 10:00 pm <u>Rehearsal</u> : (Auditorium Only) Saturday, May 30, 2020 9:00 a.m. - 9:30 p.m. <u>Recital</u> : (Auditorium, Renaissance Cafeteria, Band Room & 2 Classrooms) Sunday, May 31, 2020 9:00 a.m. - 4:00 p.m. <u>Recital</u> : (Auditorium, Renaissance Cafeteria, Band Room & 2 Classrooms)	Ronnie McLaughlin Dance Studio	Pennsauken High School Auditorium, Renaissance Cafeteria, Band Room & 2 Classrooms	Auditorium: \$1,200.00/day Renaissance Cafe: \$300.00/day Band Room: \$200.00/day Classroom: \$40.00/ea/day Custodial Staff: \$45.00/hr Sound System: TBD Auditorium: (3) days: \$3,600.00 Renaissance Cafe: (2) days: \$600.00 Band Room: (2) days: \$400.00 2 Classrooms: (2) days: \$160.00 Total Charges: \$4,760.00 + Custodial Staff Charges
C	Saturday, June 27, 2020 3:00 p.m. - 9:00 p.m.	DeMarco Dance Center	Pennsauken High School Auditorium & Renaissance Cafeteria	Auditorium: \$1,200.00/day Renaissance Cafe: \$300.00/day Sound System: \$50.00/hr Custodial Staff: 45.00/hr Total Charges: \$1,500 + Sound System & Custodial Staff Charges
D	Tuesday, May 19, 2020	Friends of the Pennsauken Free Public Library (Poetry Contest Awards Night)	Intermediate School Cafetorium	n/a

26. RECOMMEND the Pennsauken Board of Education ratify and approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	12/6/2019	PHS	PHS Marching Band End of Year Party – Main Cafeteria at PHS	6:00pm – 8:00pm	No Cost to District	n/a
B	12/13/2019	PHS	PHS Air Force JROTC cadets to participate in the Pennsauken Township “Parade of Lights”	7:00pm – 10:00pm	No Cost to District	n/a
C	12/6/2019	PHS	PHS Class of 2023 to host a Movie Night (movie: <i>Krampus</i> rated PG-13) – Main Cafeteria at PHS -	6:00pm – 8:30pm	Security	11-000-266-300-000-000-00
D	12/2/2019 – 12/13/2019	Intermediate	Fundraiser: SaveAround Coupon Book hosted by Intermediate School Student Council	n/a	No Cost to District	n/a

27. RECOMMEND the Pennsauken Board of Education approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	1/15/2020	Baldwin	Assembly: Rockness Music	9:30am – 10:30am	\$720	11-190-100-510-000-001-20
B	3/30/2020	Baldwin	Assembly: Wild/Wallaby Tales to perform an assembly teaching students about different animals	9:30am – 10:30am	\$595	11-190-100-610-000-001-20
C	5/14/2020	Baldwin	Assembly: The Story Ship/Storymaker to perform an assembly teaching students about dinosaurs	9:30am – 10:30am	\$1000	11-190-100-610-000-001-20
D	2/19/2020	Intermediate	Family Game Night hosted by the Intermediate School Student Council	6:30pm – 7:30pm	No Cost to District	n/a
E	3/6/2020	Intermediate	Fundraiser for the Leukemia and Lymphoma Society: Pennies for Patients “Be a Hero Day”	All day	No Cost to District	n/a
F	4/2/2020	Intermediate	4 th Grade Dance	6:00pm – 8:00pm	No Cost to District	n/a
G	4/8/2020	Intermediate	5 th Grade Dance	6:00pm – 8:00pm	No Cost to District	n/a
H	2/21/2020	Intermediate	National Engineering Day Event	All day	No Cost to District	n/a
I	1/27/2020 – 1/31/2020	Intermediate	The Great Kindness Challenge	All week	No Cost to District	n/a
J	6/15/2020	Franklin	Franklin Field Day	All day	No Cost to District	n/a
K	2/13/2020	Carson	Jump Rope for Heart	All day (during PE classes)	No Cost to District	n/a
L	1/7/2020	Fine	Jump Rope for Hearts Assembly	1:30 -2:15	0	n/a
M	1/16/2020	Fine	Winter Book Bingo	6- 7:30pm	0	n/a
N	1/21/2020	Fine	3rd Grade Winter Chorus Concert	6:30 -7:15	0	n/a
O	1/23/2020 (Revised date)	PHS	Video Conference: Live From Surgery – Robotic Surgery PHS Anatomy & Physiology & Medical Terminology students	8:00am	\$18.50 per student	11-190-100-890-050-000-02

28. RECOMMEND the Pennsauken Board of Education approve Carson Elementary School to conduct a Robotics STEM Club before school on Tuesdays from 8:10am – 9:00am from 1/7/2020 through 3/31/2020. Two teachers, Ms. Nancy Tryon and Ms. Tara Mozee will volunteer to facilitate this STEM Club. There is no cost to the district.

29. RECOMMEND the Pennsauken Board of Education approve Jana Cicha, a certified yoga instructor, to volunteer once a month starting in January, pending criminal history background check approval, to provide mindfulness practice to a group of Carson 3rd grade GIRLS Club students. There is no cost to the district.

30. RECOMMEND the Pennsauken Board of Education approve an Esports Gaming Club at Pennsauken High School under the guidance of PHS Science Teacher, Edwin Guillermo. The Club will meet after school. There is no cost to the district.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X	X - 29	
Ms. Johnson	X						

APPROVAL OF: AGENDA ITEMS 24 -30

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

TRIPS

31. RECOMMEND the Pennsauken Board of Education ratify and approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	12/9/2019	PHS	Top Golf Mt. Laurel, NJ	Latino Cultures Club – Team Building	Transportation	n/a
B	12/8/2019	PHS	MET Museum of Art New York, NY	PHS Latin Classical Club members	No Cost	n/a

32. RECOMMEND the Pennsauken Board of Education approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	2/13/2020	Franklin	Genesis Eldercare Pennsauken, NJ	Franklin Student Council to deliver Valentines to the residents	Transportation	n/a
B	1/17/2020	PHS	Spikes Trophies Philadelphia, PA	Carpentry class students	Transportation	n/a
C	1/15/2020	Phifer	NJ State House	Phifer 7 th Grade Accelerated Social Studies class	Transportation	n/a
D	4/21/2020	Phifer	Battle of the Books Yellin School Stratford, NJ	Phifer ELA Students from each grade	Transportation + \$90 Entrance Fee	11-401-100-500-055-000-30
E	5/26/2020	Phifer	Battle of the Books Kershaw School Mt. Ephraim, NJ	Phifer ELA Students from each grade	Transportation + \$90 Entrance Fee	11-401-100-500-055-000-30
F	1/10/2020	Phifer	Penn Museum of Archaeology Philadelphia, PA	Phifer Model UN Club members	Transportation + registration fee \$50/student (20 students) Not to exceed \$1000 which includes all the 3 trips	11-401-100-890-055-000-30
G	3/5/2020	Phifer	Temple University Philadelphia, PA			
H	3/15/2020	Phifer	Temple University Philadelphia, PA			
I	3/11/2020	Phifer	Rowan College of Engineering – Exceed Outreach Lag Glassboro, NJ	25 Phifer Engineering or Robotics students	Transportation	n/a

J	1/14/2020	Phifer	Liberty Virtual Reality Glassboro, NJ	8 Phifer 2019 STEAM TANK finalists	Transportation + \$350	11-401-100-500-055-000-30
K	2/6/2020	Intermediate	University of Pennsylvania Archaeology and Anthropology Museum Philadelphia, PA	Intermediate School 5 th Grade Accelerated students	Transportation	n/a

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF: AGENDA ITEMS 31 - 32

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

OTHER

33. RECOMMEND the Pennsauken Board of Education approve Bayada to provide Registered Nurses at the rate of \$55/hour to provide services for field trips for the district for the 2019-2020 school year.
34. RECOMMEND the Pennsauken Board of Education approve the amendment to the Perkins Grant for the Fiscal Year 2020.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF: AGENDA ITEMS 33 - 34

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

BUSINESS & FINANCE

35. BUDGET/ACCOUNT TRANSFERS

RECOMMEND the Pennsauken Board of Education approve final line item transfers for the month of October 2019 as per attached exhibits.

36. BILL LIST

RECOMMEND the Pennsauken Board of Education approve payment of bills for the month of December 2019 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
DECEMBER 2019 GENERAL FUND BILL LIST	4,120,881.78
NOVEMBER 2019 GENERAL FUND SPECIAL CHECKS	5,787.50
DECEMBER 2019 GENERAL FUND SPECIAL CHECKS	94,120.38
NOVEMBER 2019 BOND REFERENDUM PYMTS	1,310,953.93
DECEMBER 2019 BOND REFERENDUM BILL LIST	65,641.22
DECEMBER 2019 FOOD SERVICES BILL LIST	115,161.45
PAYROLL 11/22/19 AND 12/06/19	5,374,372.82
TOTAL	11,086,919.08

37. RECONCILIATION OF STATEMENTS REPORT

The Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the report for the month of October 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2019. Move that the Board of Education approve the Treasurer of School Moneys reports.

BOARDS' CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

38. BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A:17-36 and 18A: 17-9 for the report for the month of October 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

39. CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:32A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Business Administrator/Board Secretary

Date

40. RECOMMEND the Pennsauken Board of Education approve the transfers in excess of 10%:

From	To	Amount
11-000-230-610-000-000-01	11-800-380-610-000-000-01	\$800.00

41. RECOMMEND the Pennsauken Board of Education hereby approve the revised joint transportation agreement with Cherry Hill School District with Pennsauken Board of Education serving as the Lead Agency for the 2019-2020 extended school year for the purpose of transporting (1) Cherry Hill School District student to Archway (Upper) at a cost of \$3,607.50. Pennsauken Board of Education will receive reimbursement from the Cherry Hill School District, as required.

WHEREAS N.J.A.C. 6A:27-9.16 authorizes contracting units to enter into Joint Transportation Agreements; and

WHEREAS THE PENNSAUKEN BOARD OF EDUCATION, County of Camden, State of New Jersey is desirous of establishing and entering into said agreement; and

WHEREAS THE PENNSAUKEN BOARD OF EDUCATION has agreed to serve as the Lead Agency for a Joint Transportation Agreement with the Cherry Hill School District and/or local governmental units within the County of Camden.

42. RECOMMEND the Pennsauken Board of Education approve Payment Application #5, per recommendation from Remington & Vernick, for IFB#2019-033 Baldwin School Window Replacement project in the amount indicated taken from the bond referendum account;

VENDOR	PAYMENT	AMOUNT
Levy Construction Company, Inc. Audubon, NJ	Payment Application #5	\$32,874.00
ACCT #30-000-400-450-000-713-00		\$32,874.00

Note: Balance to finish, including retainage - \$34,816.00.

43. RECOMMEND the Pennsauken Board of Education approve Payment Application #3, per recommendation from Remington & Vernick, for IFB#2020-023R Pennsauken BOE Gym Floor Replacement Project Rebid in the amount indicated;

VENDOR	PAYMENT	AMOUNT
Northeastern Hardwood Floors Inc. West Berlin, NJ	Payment Application #3	\$53,836.50
ACCT #12-000-400-450-000-801-00		\$53,836.50

Note: Balance to finish, including retainage - \$58,877.77.

44. RECOMMEND the Pennsauken Board of Education approve Change Order #1 in the amount of \$8,935.00 to Duall Building Restoration to furnish and install additional security vestibule site work and site concrete ramps sidewalk and steps including aluminum guard rails at the sloped handicap access walk at Carson Elementary School in the amount indicated taken from the bond referendum account #30-000-400-450-000-711-00.

Original Contract Sum	\$1,169,000.00
Change Order	\$ 8,935.00
Revised Contract Sum	\$1,177,935.00

45. RECOMMEND the Pennsauken Board of Education approve the attached tentative 2020-2021 Budget Timeline. (SEE ATTACHED – BF1)

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		36 (2419)
Ms. Johnson	X						

APPROVAL OF BUSINESS & FINANCE ITEMS: 35 - 45

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

BOARD OF EDUCATION MEETING ADDENDUM
Thursday, December 19, 2019

PERSONNEL

1. RECOMMEND the Pennsauken Board of Education approve the following **revised** appointment(s):

Item	Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
A	Matthew Duffy	Security Officer	11/18/19	Burling HS (revised)	\$34,000 with benefits	Norma Rosario-Munoz, Monroe Logan	New Position	11-000-266-100-300-000-99
B	Michael Probasco	Security Officer	11/18/19	Burling HS (revised)	\$35,000 with benefits	Norma Rosario-Munoz, Monroe Logan	New Position	11-000-266-100-300-000-99

Note: Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

2. RECOMMEND the Pennsauken Board of Education approve the following appointment:

Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
Jane Yavis	Educational Assistant (General Ed. Aided Support)	1/2/20	Baldwin	\$12,805 with benefits	Dana Gery	Patricia Petronis	11-190-100-106-090-000-99

Note: Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

3. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Reason	Dates	Conditions
A	4047	Family and Medical Leave	4/3/2020-5/8/2020	With salary and benefits as sick days used
			5/11/2020-6/16/2020	Without salary but with benefits as per FMLA
B	1057 Revised	Family and Medical Leave	10/15/2019-12/13/2019	With salary and benefits as vacation, personal and sick days used
			12/16/2019-3/16/2020	Without salary but with benefits as per FMLA
			3/17/2020-4/30/2020	Without salary or benefits
C	2483 Revised	Leave of Absence	1/21/2020-2/6/2020	With salary and benefits as sick and personal days used
			2/7/2020-3/27/2020	Without salary or benefits
D	2311	Family and Medical Leave	2/12/2020-5/12/2020	With salary and benefits as sick days used
E	0541	Family and Medical Leave	12/16/2019-1/21/2020	With salary and benefits as sick days used

Note: Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion

4. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

Name	Position	Loc	Effective Date	Reason	Years of Service to Pennsauken	Account
Maureen Farrell	6/30/2020	Fine	6/30/2020	Retirement	19 years 10 months	11-230-100-101-140-000-99

5. RECOMMEND the Pennsauken Board of Education ratify the following transfers for the 2019-2020 school year:

Name	Current Position	Current Location	New Position	New Location	Effective	Account
Danielle Truitt	Educational Assistant	Franklin	Educational Assistant	PHS	12/9/2019	11-000-217-106-050-000-99

6. RECOMMEND the Pennsauken Board of Education revise the following **revised** transfer for the 2019-2020 school year:

Name	Current Position	Current Location	New Position	New Location	Effective	Account
Dawn Quinton	Security Officer	District	No Changes	Burling HS	11/18/2019	11-000-266-100-300-000-99

STAFF TRAVEL & PROFESSIONAL DEVELOPMENT

7. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Name	Workshop	Date	Fee	Account Number
Thomas Cox	Office of Safe and Supportive Schools Grantee Project Director's Meeting	12/4/2019 – 12/5/2019	travel	20-291-200-580-000-000-00

8. RECOMMEND the Pennsauken Board of Education approve the following trainings in connection with the Mental Health Service Professional Demonstration (MHSPD) Grant. Trainings will be held on Pennsauken Campus:

Item	Name	Workshop	Date	Fee	Account Number
A	Thomas Cox Terrence McStavick Holly Taylor Rebecca Balance Nicole Speigle Christina Rossi Mitzi Giletto Christine Caruso Julie Kotran Jeanne Weaver Florentina Crawford Tashanique Jefferson	CBITS (Cognitive Behavioral Intervention for Trauma in Schools) Bounce Back and SSET training through the Treatment and Services Adaptation Center for Resiliency, Hope and Wellness	1/22/2020 – 1/24/2020	n/a	n/a

B	Thomas Cox Terrence McStavick Holly Taylor Rebecca Balance Nicole Speigle Christina Rossi Mitzi Giletto Christine Caruso Julie Kotran Jeanne Weaver Florentina Crawford Tashanique Jefferson	Camp Cope-A-Lot and the CAT project through Coping Cats Program	1/30/2020	n/a	n/a
C	Thomas Cox Terrence McStavick Holly Taylor Rebecca Balance Nicole Speigle Christina Rossi Mitzi Giletto Christine Caruso Julie Kotran Jeanne Weaver Florentina Crawford Tashanique Jefferson	TF-CBT through Collaboration with NJ Cares and Rowan University	2/2020 (TBD)	n/a	n/a
D	Thomas Cox Terrence McStavick Holly Taylor Rebecca Balance Nicole Speigle Christine Caruso Julie Kotran Jeanne Weaver Florentina Crawford Tashanique Jefferson Alexandra Pensiero Dennis Sherwood Tamara Schmitt Anna Grant Amy Collins Michael McGovern	PREPaRE Training II	5/27/2020 – 5/28/2020	n/a	n/a

ACTIVITIES

9. RECOMMEND the Pennsauken Board of Education approve the following parent training nights in connection with the Mental Health Service Professional Demonstration (MHSPD) Grant:

Item	Date	School	Activity	Time	Cost	Account
A	1/30/2020	PHS	Nurtured Heart Training presented by Burlington County Center for Family Services	6:00pm – 8:00pm	n/a	n/a
B	2/27/2020	PHS	Social Media Awareness Training presented by the Pennsauken Police Department	6:00pm – 8:00pm	n/a	n/a
C	3/26/2020	PHS	Drug/Opioid Prevention & Healthy Habits Workshop	6:00pm – 8:00pm	n/a	n/a

			presented by the Pennsauken Police Department			
D	4/23/2020	PHS	Anger Management Workshop presented by Dr. James Larson, PhD, NCSP	6:00pm – 8:00pm	n/a	n/a
E	5/21/2020	PHS	Understanding Trauma	6:00pm – 8:00pm	n/a	n/a

TRIPS

10. RECOMMEND the Pennsauken Board of Education approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	1/4/2020	PHS	Barnes Foundation Philadelphia, PA	PHS African American Culture Club members	Transportation	n/a
B	1/11/2020	PHS	NROTC Leadership Forum Bridgeton High School Bridgeton, NJ	PHS Air Force JROTC Cadets	Transportation	n/a

OTHER

11. RECOMMEND the Pennsauken Board of Education ratify the five year contract from July 1, 2019 to June 30, 2024, between the Pennsauken Board of Education and the Pennsauken Transportation Association.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X		# 1	Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF ADDENDUM ITEMS: 1 - 11

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

BUSINESS AND FINANCE

12. RECOMMEND the Pennsauken Board of Education approve the following Payment Application #8, per recommendation from Remington & Vernick, for the New Main Entrance Security Vestibules IFB#2019-025 in the amount indicated taken from the bond referendum account;

VENDOR	PAYMENT	AMOUNT
Duall Building Restoration Inc. Mt. Laurel, NJ	Payment Application #8	\$55,122.50
ACCT #30-000-400-450-000-711-00		\$55,122.50

Note: Balance to finish, including retainage - \$10,000.00.

13. RECOMMEND the Pennsauken Board of Education approve Payment Application #6, per recommendation from Remington & Vernick, for IFB#2019-034R Baldwin Early Childhood Learning Center additional Pre-K Classrooms (Alternate #2) project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
Dandrea Construction Company Inc. Berlin, NJ	Payment Application #6	\$218,952.58
ACCT #12-000-400-450-090-800-00		\$218,952.58

Note: Balance to finish, including retainage - \$191,076.00.

14. RECOMMEND the Pennsauken Board of Education award the proposal for Construction Quality Control and Material Testing Services in which proposals were received, opened and read on December 10, 2019 at 10:00 am for the purpose of seeking experienced and qualified individuals or firms to provide testing and inspection services for the Pennsauken High School Renovations and New Field House construction project, and;

WHEREAS proposals were received from: Underwood Engineering, Inc., Bellmawr, NJ;

WHEREAS Underwood Engineering, Inc. submitted the lowest, responsible proposal in conformance with the specifications in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. and based on recommendation by Remington & Vernick Engineers;

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award Underwood Engineering, Inc., in the estimated amount of \$23,030.00, for the 2019 – 2020 school year and/or through the duration of the construction project, taken from Account#30-000-400-450-000-714-00, contingent upon sufficient funds.

15. RECOMMEND the Pennsauken Board of Education approve Payment Application #6, per recommendation from Remington & Vernick, for IFB#2019-034R Additions/Renovations at the Baldwin Early Childhood Learning Center, New Concession Stand, Storage Building Renovations and HVAC Shop Renovations at Pennsauken High School project in the amount indicated taken from the bond referendum account;

VENDOR	PAYMENT	AMOUNT
Dandrea Construction Company Inc. Berlin, NJ	Payment Application #6	\$395,103.50
ACCT #30-000-400-450-000-713-00		\$395,103.50

Note: Balance to finish, including retainage - \$608,181.17.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF ADDENDUM ITEM #12 - #15

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

INFORMATIONAL

- Discipline Report – November 2019 (See Attachment)
- Board Member Attendance 2019-2020 School Year (See Attachment)
- Security Drill and Fire Drill Report (See Attachment)
- HIB Report

HIB October 2019 Summary Addendum

HIB Report Number	Investigation Findings	Discipline
PIS001	HIB did not occur	Monitor

HIB November 2019 Summary

HIB Report Number	Investigation Findings	Discipline
PMS06-002	HIB did occur	Suspension
FI-002	HIB did occur	Counseling
FI-003	HIB did occur	Counseling

PUBLIC COMMENT - GENERAL

The Board of Education now welcomes the public to comment on any educational issue or school matter of community interest. Once again, each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL TO OPEN PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

- **No public comment**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

APPROVAL TO CLOSE PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

NEW BUSINESS

DATES, TIMES, & NEXT MEETING(S) OF THE BOARD

Date	Time	Location	Type of Meeting	Will Public Comment be Taken
January 2, 2020	6:30 p.m.	PHS	Reorganization	Yes
January 23, 2020	6:30 p.m.	PHS	Business	Yes
February 20, 2020	6:30 p.m.	PHS	Business	Yes

EXECUTIVE SESSION OF THE BOARD

BE IT RESOLVED by the ***Board of Education of the Township of Pennsauken*** that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: _____)

_____A matter in which the release of information would impair a right to receive funds from the federal government.

_____A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: _____)

_____A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

_____Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

_____An investigation of violations or possible violations of the law.

_____A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is:)

_____A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion is _____and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

AND BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

TOPICS:

1. LEGAL
2. CONTRACT
3. STUDENT
4. PERSONNEL

GOOD OF THE ORDER

MOTION TO ADJOURN

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James				Mr. Viera	X		
Mr. Jarbough-Rafah	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVAL OF: ADJOURN BUSINESS MEETING

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried