

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION BUSINESS MEETING**  
**Thursday, April 23, 2020**

**NOTE TO CITIZENS IN ATTENDANCE**

The Board of Education conducts Business and Executive Meetings.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. The Board has allocated a total of twenty (20) minutes for public comments. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

**Mission Statement**

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

**CALL TO ORDER**

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and Burlington County Times. Notice transmitted in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

## ROLL CALL

Board Member	Present	Absent
President: Mr. Perry	X	
Vice President: Ms. Johnson	X	
Mr. Bortnowski		X
Mr. Hurley	Remotely	
Mrs. James	Remotely	
Mr. Jarbough-Rafeh	Remotely	
Mr. La Vine	X	
Mr. Viera	X	
Mrs. Young	X	

Also in attendance:

	Present	Absent
Superintendent of Schools: Dr. Tarchichi	X	
School Business Administrator/Board Secretary: Mr. Ogunkanmi	X	
Assistant Business Administrator: Mr. Duane	X	
Director of Elementary Education: Mr. Logan		X
Board Solicitor: Mr. Li		X

## FLAG SALUTE

## MOMENT OF SILENCE

## RECOGNITIONS

## REPORT OF OLD BUSINESS

1. RECOMMEND the Pennsauken Board of Education approve the minutes of the following meetings of the Board.

DATES OF THE MEETINGS	TYPE OF MEETING	ABSENT MEMBERS
March 12, 2020	Business Meeting	Mr. Jarbough-Rafeh
March 12, 2020	Executive Session	Mr. Jarbough-Rafeh
March 13, 2020	Emergency Special Meeting	Mr. Bortnowski

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh			X -3-12-20 Minutes	Mrs. Young	X		
Ms. Johnson	X						

### **APPROVAL OF MARCH 12, 2020 BUSINESS MEETING AND EXECUTIVE SESSION MINUTES AND MARCH 13, 2020 EMERGENCY SPECIAL MEETING**

**MOTION BY: Mrs. Young**

**SECOND BY: Ms. Johnson**

**MOTION: Carried**

## **PUBLIC COMMENT – AGENDA ITEMS ONLY**

The Board of Education recognizes that our schools are the interest and concern of all members of the community, and we welcome comments from the public. Please keep in mind that it may not always be possible or appropriate for the Board to directly answer questions during the public comment period – however, you can be sure that we are always receptive and give full consideration to each of your comments. We ask that community members should first try to resolve their concerns by speaking directly to school administrators before bring those concerns to the Board. We also ask that anyone who chooses to speak during the public comment period should keep their comments respectful and non-defamatory, and that they maintain the level of decorum appropriate for a meeting of a public body and where minors may be in the audience. The board of Education now welcomes the public to comment on the items which are on our agenda tonight. Each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

### **APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Viera**

**MOTION: Carried**

- **Ms. Hayes – Concerns regarding virtual meetings.**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

### **APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Viera**

**MOTION: Carried**

**PRESENTATIONS** – NJSLA Science Presentation-2019 and NJSLA Science Results Demographics Presentation-2019

## **DISCUSSION OF THE 2020-2021 SCHOOL DISTRICT BUDGET**

## **REPORT OF BOARD SOLICITOR**

## **REPORT OF COMMITTEES OF THE BOARD OF EDUCATION**

- **Nick Perry – Status of negotiations of contracts with Units**

## **ITEMS FOR BOARD OF EDUCATION APPROVAL**

## **PERSONNEL**

2. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
Evie Kampouri-Lagonik	Long-Term Substitute Teacher (ELL)	1/2/2020-6/16/2020 (Revised)	Fine	\$57,164 BA Step 1 with benefits	Tom Honeyman, Susan Galloza	FMLA# 3023	11-240-100-101-140-000-99

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

3. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Reason	Dates	Conditions
A	2315 (Revised)	Family and Medical Leave of Absence	1/13/2020-3/6/2020	With salary and benefits as sick days used
B	2350 (Revised)	Family and Medical Leave of Absence	1/17/2020-4/21/2020	Without salary but with benefits as per FMLA
C	1318 (Revised)	Family and Medical Leave of Absence	2/3/2020-4/30/2020 TBD	With salary and benefits as sick days used
D	2680	Family and Medical Leave of Absence	3/3/2020-3/3/2021 Intermittent	Without salary but with benefits as per FMLA
E	1242	Family and Medical Leave of Absence	2/27/2020-3/27/2020	With salary and benefits as sick days used
F	1180	Family and Medical Leave of Absence	3/7/2020-3/7/2021 (Intermittent Leave)	With salary and benefits as sick days used and FMLA to be applied after sick time runs out
G	2001 Revised	Family and Medical Leave	5/13/2020-6/16/2020	With salary and benefits as sick days used
H	2969 Revised	Leave of Absence	2/4/2020-2/7/2020	With salary and benefits as sick days used
			2/8/2020-2/25/2020	Without salary but with benefits as per FMLA
			2/26/2020-6/16/2020	Without salary or benefits
I	2774	Family and Medical Leave of Absence	5/21/2020-6/16/2020	With salary and benefits as sick days used
			9/3/2020-11/20/2020	Without salary but with benefits as per FMLA
J	3057	Family and Medical Leave of Absence	9/3/2020-10/2/2020	With salary and benefits as sick days used
			10/5/2020-1/12/2021	Without salary but with benefits as per FMLA
			1/13/2021-6/17/2021	Without salary or benefits
K	2396 Revised	Family and Medical Leave of Absence	2/18/2020-2/21/2020	With salary and benefits as sick days used
			2/24/2020-3/18/2020	Without salary but with benefits as per FMLA
L	0297 Revised	Family and Medical Leave of Absence	2/20/2020-3/13/2020	With salary and benefits as sick days used
M	2436 Revised	Leave of Absence	2/3/2020-6/30/2020	Without salary or benefits

**Note:** Return dates are contingent upon employees providing medical certification to return to work without restrictions.

4. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

Item	Name	Position	Loc	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Kimberly Killion	Math Teacher	Interm.	3/27/2020	Separation	3 years 6 months	11-120-100-101-175-00-99
B	Jane Campbell	School Nurse	Carson	6/30/2020	Retirement	24 years 10 months	11-000-213-104-130-000-99
C	Stefaine Miller	Special Education Teacher	HPMS	6/30/2020	Retirement	21 years 10 months	11-000-221-176-055-000-99
D	Maria DeJesus	Non-Unit Secretary	PHS	4/13/2020	Resignation	7 months	11-000-219-105-050-000-99
E	Ruth Blackman	Speech Teacher	Burling	6/30/2020	Retirement	36 years 10 months	11-000-216-101-175-000-99

5. RECOMMEND the Pennsauken Board of Education approve the following job descriptions: (See Attachment)

- Director of Elementary Education
- Director of Secondary Education
- Supervisor of Language Arts and Curriculum (K-12)

6. RECOMMEND the Pennsauken Board of Education approve the abolishment of the following job descriptions:

- Supervisor of Curriculum and Instruction (K-5)
- Supervisor of Curriculum and Instruction (6-12)

7. RECOMMEND the Pennsauken Board of Education approve the following salary adjustment for the 2019-2020 school year.

Name	Current Degree/Step	Current Salary	New Degree/Step	New Salary	Effective Date
Ashley Jost	MA Step 6	\$64,899	MA+15 Step 6	\$66,824	5/1/2020

8. RECOMMEND the Pennsauken Board of Education ratify and approve the following coaching position for the 2019-2020 SY for Phifer Middle School.

SCHOOL	COACH	SPORT	STIPEND	SEASON	ACCOUNT
PHS	Asha Atkinson	Assistant Girls Basketball Coach	\$5,900	Spring Season 2019-2020 SY	11-402-100-100-050-000-97

9. RECOMMEND the Pennsauken Board of Education approve the payment for unused sick and vacation days for the following retired and former employees:

Name	Position/Location	Sick	Rate	Vacation	Rate	Total	Account Number
Maria DeJesus	Non Unit Secretary	n/a	n/a	7	\$156.25	\$1,093.75	11-000-219-199-000-000-98

10. RECOMMEND the Pennsauken Board of Education approve the following sell back of vacation days for the 2019-2020 school year:

Item	Name	Vacation Days	Per Diem Rate	Total	Account
A	Caroline Steer	5	\$386.15	\$1,930.75	11-000-240-199-000-000-98
B	William Snyder	5	\$340.38	\$1,701.90	11-000-240-199-000-000-98
C	Michael McGovern	5	\$488.74	\$2,443.70	11-000-240-199-000-000-98
D	Amy Collins	5	\$378.85	\$1,894.25	11-000-240-199-000-000-98

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL OF: AGENDA ITEMS 2 - 10**

**MOTION BY: Mrs. Young**

**SECOND BY: Ms. Johnson**

**MOTION: Carried**

### **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

11. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Michelle Gilbert	Helping Students with Anger Associated Conduct Problems	4/23/2020	No fee	n/a
B	Melissa Savino	Helping Students with Anger Associated Conduct Problems	4/23/2020	No fee	n/a

12. RECOMMEND the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Michael Grossman	Next Generation Science Standards (NGSS)	4/29/2020	\$178	11-190-100-580-300-000-02
B	Elizabeth Bieryla	Making Best Use of Desmos to Strengthen Your Math Instruction	5/13/2020	\$279	11-190-100-580-055-000-02

13. RECOMMEND the Pennsauken Board of Education approve the following staff travel for professional development in I&RS Masonic Model Training on May 19, 20, and 21, 2020. Cost to the district is travel only.

Item	Name	Account
A	Ashley Jost	
B	Shera Goldstein	
C	Brooke Doyle	
D	Denise Monaghan	
E	Frances Cone	

F	Fatimah Hayes	
G	Patricia Patti	
H	Dolores Niederberger	
I	Jody Silverman	

14. RECOMMEND the Pennsauken Board of Education approve the following Mental Health Grant Webinar : A Course of Trauma-Focused Cognitive Behavior Therapy. The Cost is \$35.00 per person. Account #: 20-291-200-300-050-000-00 / 20-291-200-300-055-000-00 / 20-291-200-300-100-000-00 / 20-291-200-300-120-000-00 / 20-291-200-300-130-000-00 / 20-291-200-300-140-000-00 / 20-291-200-300-175-000-00 / 20-291-200-300-300-000-00.

Item	Attending
A	Cox, Thomas
B	Giletto, Mitzi
C	Rossi, Christina
D	Caruso, Christine
E	Dangerfield, Stephanie
F	Solivan, Melisa
G	Gaffney, Margaret
H	Nixon, Jill
I	Crawford, Florentina
J	McStravick, Terrance
K	Speigel, Nicole
L	Weaver, Jeanne

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL OF: AGEND ITEMS 11 - 14**

**MOTION BY: Mrs. Young**

**SECOND BY: Ms. Johnson**

**MOTION: Carried**

## **EDUCATIONAL PROGRAM**

15. RECOMMEND the Pennsauken Board of Education approve home instruction for the following students: Account # 11-150-100-101-xxx-000-98 (regular education) 11-219-100-101-xxx-000-98 (special education)

Item	Student	Cost	Reason
A	202380072	\$44/hour	Medical
B	135416808	\$44/hour	Medical

16. RECOMMEND the Pennsauken Board of Education **drop** the following student from an out-of-district program for pupils with disabilities:

Student	Placement	Dropped Date
20216101(Llanos)	Brookfield Schools	3/5/20

17. RECOMMEND the Pennsauken Board of Education approve home instruction as needed for the following students:

Item	Student	Reason	Provider	Account
A	202617518	Medical	Brookfield	11-150-100-320-000-000-08
B	135406655	Medical	Brookfield	
C	202581358	Medical	Brookfield	11-219-100-320-000-304-08
D	203044989	Medical	Brookfield	
E	202742886	Medical	Brookfield	
F	203143648	Medical	Brookfield	

18. RECOMMEND the Pennsauken Board of Education approve the performance results of the NJSLA-Science presentation. The presentation includes aggregated and disaggregated subgroup data, as well as trend comparative analyses and appropriate intervention strategies. (see attachment)

## **ACTIVITIES**

19. RECOMMEND the Pennsauken Board of Education approve the following facility usage:

Item	Date(s) / Times	Organization / Event	School Requested	Fees
A	(Tues., Wed., & Thurs.) June 23 - July 21, 2020 2:00 pm - 5:00 pm  July 22 - July 26, 2020 5:00 pm - 8:00 pm	Township of Pennsauken Youth Summer Theater (ages 7-14)	High School Auditorium	Fees waived
B	(Monday thru Friday) June 22 - June 26, 2020 9:30 am - noon (rain days only)	Township of Pennsauken Ike Willis Sports Camp (Soccer)	Intermediate School Athletic Field & Gym	Fees waived
C	(Monday thru Friday) June 29 - July 3, 2020 9:30 am - noon	Township of Pennsauken Ike Willis Summer Sports Camp (Basketball)	Intermediate School Gym	Fees waived
D	(Monday thru Friday) June 22 - August 7, 2020 8:30 am - 3:15 pm	Township of Pennsauken Summer Camp	Intermediate School Gym & Library	Fees waived
E	(Monday thru Friday) August 3 - August 7, 2020 9:15 am - 2:45 pm	Township of Pennsauken Summer Theater Camp	Intermediate School Gym	Fees waived



20. RECOMMEND the Pennsauken Board of Education approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	5/14/2020	Intermediate	Parent Information Night for 5 <sup>th</sup> grade ELL students and parents (to be held at Phifer)	6:00pm – 7:30pm	No cost to district	n/a
B	5/28/2020	Intermediate	Parent Information Night for district 3 <sup>rd</sup> grade students and their parents	6:00pm – 7:30pm	No cost to district	n/a
C	April 2020	Phifer	Fundraiser: Annual St. Jude Math-a-thon to raise money for St. Jude Children's Research Hospital	TBD	No cost to district	n/a
D	6/1/2020	Franklin	3 <sup>rd</sup> Grade Spring Chorus Concert	7:00pm	No cost to district	n/a

21. RECOMMEND the Pennsauken Board of Education ratify and approve Pennsauken Intermediate School hold the following orientations: Cost to the district is transportation only.

Date	Orientation	Time
Thursday, June 4, 2020	3 <sup>rd</sup> Grade Orientation for Carson Elementary School	9:30 A.M.
Friday, June 5, 2020	3 <sup>rd</sup> Grade Orientation for Carson MD & ELL students	9:30 A.M.
Wednesday, June 3, 2020	3 <sup>rd</sup> Grade Orientation for Delair Elementary School	9:30 A.M.
Wednesday, June 3, 2020	3 <sup>rd</sup> Grade Orientation for Fine Elementary School	9:30 A.M.
Thursday, June 4, 2020	3 <sup>rd</sup> Grade Orientation for Franklin Elementary School	9:30 A.M.
Tuesday, June 9, 2020	3 <sup>rd</sup> Grade Orientation Night for Parent/Guardians	6:30 P.M.

## TRIPS

22. RECOMMEND the Pennsauken Board of Education approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	4/30/2020	Phifer	National Convention Center Philadelphia, PA	Phifer Civics Classes	Transportation	n/a
B	4/30/2020	Intermediate	Cedar Run Wildlife Refuge	Mrs. Coyne's and Ms. Becks 4 <sup>th</sup> /5 <sup>th</sup> grade classes	Transportation	n/a

## OTHER

23. RECOMMEND the Pennsauken Board of Education ratify and approve the three year contract from July 1, 2019 to June 30, 2022, between the Pennsauken Board of Education and the Administrators Association of Pennsauken.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL OF: AGENDA ITEMS 15 - 23**

**MOTION BY: Mrs. Young**

**SECOND BY: Ms. Johnson**

**MOTION: Carried**

April 23, 2020

## **BUSINESS & FINANCE**

### **24. BUDGET/ACCOUNT TRANSFERS**

RECOMMEND the Pennsauken Board of Education approve final line item transfers for the month of February 2020 as per attached exhibits.

### **25. BILL LIST**

RECOMMEND the Pennsauken Board of Education approve payment of bills for the month of April 2020 that are duly signed and authorized in a total amount of dollars.

<b>DEPARTMENT</b>	<b>TOTAL</b>
APRIL 2020 GENERAL FUND BILL LIST	2,360,381.30
APRIL 2020 GENERAL FUND SPECIAL CHECKS	1,598,791.24
MARCH 2020 GENERAL FUND SPECIAL CHECKS	74,591.69
MARCH 2020 BOND REFERENDUM PYMTS	859,322.67
APRIL 2020 BOND REFERENDUM BILL LIST	135,266.16
APRIL 2020 FOOD SERVICES BILL LIST	20,640.44
PAYROLL 3/13/20, 3/27/20 AND 4/9/20	7,325,209.44
<b>TOTAL</b>	<b>12,374,202.94</b>

### **26. RECONCILIATION OF STATEMENTS REPORT**

The Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the report for the month of February 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2020. Move that the Board of Education approve the Treasurer of School Moneys reports.

### **BOARDS' CERTIFICATION**

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **27. BOARD SECRETARY'S CERTIFICATION**

Board Secretary's Report in accordance with 18A:17-36 and 18A: 17-9 for the report for the month of February 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **28. CHANGE IN ANTICIPATED REVENUE**

Board Secretary in accordance with N.J.A.C. 6A:32A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

\_\_\_\_\_  
Business Administrator/Board Secretary

\_\_\_\_\_  
Date

29. RECOMMEND the Pennsauken Board of Education approve Payment Application #6 - Final, per recommendation from Remington & Vernick, for IFB#2019-033 Baldwin School Window Replacement project in the amount indicated taken from the following accounts;

VENDOR	PAYMENT	AMOUNT
Levy Construction Company, Inc. Audubon, NJ	Project Balance	\$34,816.00
	Change Order – Allowance Credit	<u>(\$15,000.00)</u>
	Payment Application #6 - Final	\$19,816.00
<b>ACCT #12-000-400-450-090-800-00</b>		<b>\$19,816.00</b>

30. RECOMMEND the Pennsauken Board of Education award the proposal for Construction Quality Control and Material Testing Services in which proposals were received, opened and read on March 16, 2020 at 10:00 am for the purpose of seeking experienced and qualified individuals or firms to provide testing and inspection services for the Phifer Middle School Renovations and Additions construction project, and;

WHEREAS proposals were received from: Maser Consulting, Inc., Mays Landing, NJ; NV5, Rahway, NJ; and Underwood Engineering, Inc., Bellmawr, NJ;

WHEREAS Underwood Engineering, Inc. submitted the lowest, responsible proposal in conformance with the specifications in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. and based on recommendation by Remington & Vernick Engineers;

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award Underwood Engineering, Inc., in the estimated amount of \$24,705.00, for the 2019 – 2020 school year and/or through the duration of the construction project, taken from Account#30-000-400-450-000-716-00, contingent upon sufficient funds.

31. RECOMMEND the Pennsauken Board of Education revise and approve Payment Application #5 and 5A, per recommendation from Remington & Vernick, for IFB#2019-033 Baldwin School Window Replacement project in the amount indicated taken from the following accounts;

VENDOR	PAYMENT	AMOUNT
Levy Construction Company, Inc. Audubon, NJ	Payment Application #5	\$ 1,050.00
	Payment Application #5A	\$31,824.00
<b>ACCT #30-000-400-450-000-713-00</b>		<b>\$ 1,050.00</b>
<b>ACCT #12-000-400-450-090-800-00</b>		<b>\$31,824.00</b>

Note: Balance to finish, including retainage - \$34,816.00.

32. RECOMMEND the Pennsauken Board of Education approve the renewals of the following health benefits for the 2020 – 2021 school year.

AmeriHealth New Jersey – Medical Benefits	\$12,489,251.40
Blue Cross Blue Shield of NJ – Medical Benefits	\$1,797,651.62
Delta Dental – Dental Benefits	\$834,630.12

33. RECOMMEND the Pennsauken Board of Education approve the Award of Contract – Extraordinary, Unspecifiable Services Prescription Insurance Provider

**WHEREAS**, the School District has determined that there exists a need for contract with a prescription insurance provider; and

**WHEREAS**, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

**WHEREAS**, the District worked with Conner, Strong & Buckelew, its insurance broker, to develop and solicit a request for proposal from reputable prescription insurance providers; and

**WHEREAS**, the District and the Insurance Broker reviewed and evaluated proposals from various companies and have provided a recommendation to the District for award; and

**WHEREAS**, the School District receives and accepts the certification by the Business Administrator and the same is incorporated herein;

**WHEREAS**, R.S. 18A:18A-1 et seq. requires that both the resolution authorizing the award of contract for extraordinary unspecifiable services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the District Solicitor has certified that the proposed contract complies with the statute and regulation governing the award of said contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Members of the Board of the Pennsauken Board of Education, that the Board President and the Business Administrator/Board Secretary are hereby authorized and directed to execute the attached contract with Benecard to provide prescription insurance to the District employees for the term commencing July 1, 2020 and concluding June 30, 2022 at the rates described in the vendor's proposal which is attached hereto and incorporated herein; and

**BE IT FURTHER RESOLVED** that the contract is awarded without competitive bidding as an extraordinary unspecifiable service in accordance with R.S. 18A:18A-5(a)(10) of the Public Schools Contracts Law because the statute and attached Business Administrator's Certification demonstrate that the services to be performed are not susceptible to bidding by specifications; and

**BE IT FURTHER RESOLVED** that notification of this contract award shall be published in the Courier Post as required by R.S. 18A:18A-5 (a)(2).

34. RECOMMEND the Pennsauken Board of Education renew the following contracts at the current rate for the current construction projects as per N.J.S.A. 18A:18A-42(k) for the 2020 – 2021 school year:
- Garrison Architects, Architect of Record
  - Remington & Vernick, Engineer of Record
  - Remington & Vernick, Construction Management Service
35. RECOMMEND the Pennsauken Board of Education renew Republic First Bank as Banking Services at the current rate for the 2020 – 2021 school year.
36. RECOMMEND the Pennsauken Board of Education renew Conner Strong & Buckelew as Broker of Record – Insurance Services at the current rate for the 2020 – 2021 school year.
37. RECOMMEND the Pennsauken Board of Education approve the renewal of IFB#2019-009 Gasoline/Diesel Fuel #95PTBOEJPS to the Pennsauken Public Schools and the Township of Pennsauken through the joint purchasing system #95-PTBOEJPS to be purchased on an “as needed basis” from Riggins, Inc., Millville, NJ in the estimated amounts as noted;
- Mid-Grade Gasoline - \$0.034/gallon delivery charge  
Diesel Fuel - \$0.039/gallon delivery charge  
Pennsauken Township - \$303,722.00 (estimate)  
Pennsauken BOE - \$215,981.00 (estimate)

WHEREAS, the vendor Riggins, Inc. has issued a written approval to extend the contract pricing, subject to the availability and appropriation of sufficient funds;

THEREFORE, BE IT RESOLVED the Pennsauken Board of Education approve the renewal of the above contract for the 2020-2021 school year and payable from Account#11-000-270-615-000-601-07.

38. RECOMMEND the Pennsauken Board of Education approve Payment Application #8, per recommendation from Remington & Vernick, for IFB#2019-034R Additions/Renovations at the Baldwin Early Childhood Learning Center, New Concession Stand, Storage Building Renovations and HVAC Shop Renovations at Pennsauken High School project in the amount indicated taken from the bond referendum account;

VENDOR	PAYMENT	AMOUNT
Dandrea Construction Company Inc. Berlin, NJ	Payment Application #8	\$7,109.20
ACCT #30-000-400-450-000-713-00		\$7,109.20

Note: Balance to finish, including retainage - \$342,655.30.

39. RECOMMEND the Pennsauken Board of Education approve Payment Application #8, per recommendation from Remington & Vernick, for IFB#2019-034R Baldwin Early Childhood Learning Center additional Pre-K Classrooms (Alternate #2) project in the amount indicated;

VENDOR	PAYMENT	AMOUNT
Dandrea Construction Company Inc. Berlin, NJ	Payment Application #8	\$7,125.00
ACCT #12-000-400-450-090-800-00		\$7,125.00

Note: Balance to finish, including retainage - \$59,203.00.

40. RECOMMEND the Pennsauken Board of Education renew the CSI Smarts Accounting/Personnel Record Keeping System maintenance, support, and offsite backup agreement with Computer Solutions, Inc. for the 2020 – 2021 school year at the annual cost of \$20,100.00 taken from Account#11-000-252-340-XXX-000-06.
41. RECOMMEND the Pennsauken Board of Education renew the contract with the following vendors to provide Nursing Services for the district at the current rates for the 2020 – 2021 school year.

Bayada Home Health Care  
Epic Health Services  
Maxim Healthcare Services  
Preferred Home Health Care  
Star Pediatric Home Care (Starlight)

42. RECOMMEND the Pennsauken Board of Education approve the renewal of IFB#2019-013 Fire and Burglar Alarm Monitoring, Service and Inspection to Wayman Fire Protection, Wilmington, DE in the amounts as noted;

Annual Amount - \$16,745.00  
Regular Rate - \$145.00  
Overtime Rate - \$210.00  
Weekend/Holiday Rate - \$290.00  
Equipment Discount – 25%

WHEREAS, the vendor Wayman Fire Protection has issued a written approval to extend the contract pricing, subject to the availability and appropriation of sufficient funds;

THEREFORE, BE IT RESOLVED the Pennsauken Board of Education approve the renewal of the above contract for the 2020-2021 school year and payable from Account#11-000-262-490-###-000-05.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL OF BUSINESS & FINANCE ITEMS: 24 - 42**

**MOTION BY: Mrs. Young**

**SECOND BY: Ms. Johnson**

**MOTION: Carried**

**INFORMATIONAL**

- Discipline Report –March 2020 (See Attachment)
- Board Member Attendance 2019-2020 School Year (See Attachment)
- Security Drill and Fire Drill Report (See Attachment)

**PUBLIC COMMENT - GENERAL**

The Board of Education now welcomes the public to comment on any educational issue or school matter of community interest. Once again, each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Viera**

**MOTION: Carried**

- **Mr. LaMarra - Rice Notice**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Viera**

**MOTION: Carried**

## **NEW BUSINESS**

### **DATES, TIMES, & NEXT MEETING(S) OF THE BOARD**

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Type of Meeting</b>	<b>Will Public Comment be Taken</b>
May 12, 2020	6:30 p.m.	PHS	Business	Yes
June 18, 2020	6:30 p.m.	PHS	Business	Yes

### **EXECUTIVE SESSION OF THE BOARD**

**BE IT RESOLVED** by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the "Sunshine Law", if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

***WHEREAS***, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

***WHEREAS***, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

***WHEREAS***, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_ p.m. this evening.

***NOW, THEREFORE, BE IT RESOLVED*** that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: \_\_\_\_\_)

\_\_\_\_\_A matter in which the release of information would impair a right to receive funds from the federal government.

\_\_\_\_\_A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: \_\_\_\_\_)

\_\_\_\_\_A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

\_\_\_\_\_An investigation of violations or possible violations of the law.

\_\_\_\_\_A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is:)

  X   A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion is   NON-RENEWALS   and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**AND BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

## TOPICS:

### 1. PERSONNEL

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

#### **APPROVAL TO CLOSE PUBLIC PORTION OF THE MEETING**

**MOTION BY:** Mrs. Young

**SECOND BY:** Ms. Johnson

**MOTION:** Carried

**TIME:** 6:56 PM

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

#### **APPROVAL TO OPEN PUBLIC PORTION OF THE MEETING**

**MOTION BY:** Mrs. Young

**SECOND BY:** Ms. Johnson

**MOTION:** Carried

**TIME:** 7:01 PM



**GOOD OF THE ORDER**

**MOTION TO ADJOURN**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski				Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL TO ADJOURN THE MEETING**

**MOTION BY: Mrs. Young**

**SECOND BY: Ms. Johnson**

**MOTION: Carried**

**TIME: 7:10 PM**