

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS
Board of Education Administration Building
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION SPECIAL MEETING – PUBLIC HEARING
(SCHOOL DISTRICT BUDGET)
Thursday, April 30, 2020
6:00 P.M.**

CALL TO ORDER

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and the Burlington County Times. Notice transmitted in the legal notice section of the Courier Post and the Burlington County Times stating the time, date, location and that formal action may be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

ROLL CALL

Board Member	Present	Absent
President: Mr. Perry	X	
Vice President: Ms. Johnson	X	
Mr. Bortnowski	Remotely	
Mr. Hurley	X	
Mrs. James	Remotely	
Mr. Jarbough-Rafeh	Remotely	
Mr. La Vine	X	
Mr. Viera	Remotely	
Mrs. Young	X	

Also in attendance:

	Present	Absent
Superintendent of Schools: Dr. Tarchichi	X	
School Business Administrator/Board Secretary: Mr. Ogunkanmi	X	
Director of Elementary Education: Mr. Logan		X
Assistant School Business Administrator: Mr. Duane	X	
Board Solicitor: Mr. Li		X

FLAG SALUTE

- Moment of Silence

PRESENTATION

- 2020-21 PENNSAUKEN SCHOOL DISTRICT BUDGET

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public and has allocated a total of twenty (20) minutes for public comments. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always**

April 30, 2020 – Public Hearing

be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body. Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

OPEN PUBLIC COMMENT
MOTION BY: Mrs. Young
SECOND BY: Mr. Hurley
MOTION: Carried

- No Public Comment

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

CLOSE PUBLIC COMMENT
MOTION BY: Mrs. Young
SECOND BY: Mr. Hurley
MOTION: Carried

ITEMS FOR BOARD OF EDUCATION APPROVAL

BUSINESS & FINANCE

1. RECOMMEND the Pennsauken Board of Education approve the 2020-2021 Pennsauken Township School District budget and the Secretary to the Board of Education be authorized to submit the following final budget submission to the State of New Jersey in accordance with the statutory deadline:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	107,124,137	41,090,161
Special Revenue Fund	5,860,688	
Debt Service Fund	2,405,724	<u>1,806,467</u>
Reserve Transfer	<u>3,300,000</u>	
Totals	<u>118,690,549</u>	<u>42,896,628</u>

2. RECOMMEND the Pennsauken Board of Education approve the following resolution:

WHEREAS, the Pennsauken Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, department or association sponsored events or in-state professional development activities, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500.00 in a given school year (July 1 through June 30); and

WHEREAS, the Pennsauken Board of Education established \$70,000.00 as the maximum travel amount for the current school year and has expended \$15,919.00 as of this date; now

BE IT FURTHER RESOLVED, the Board of Education approves professional development, travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$70,000.00 for all staff and board members for the 2020/2021 school year.

3. RECOMMEND the Pennsauken Board of Education approve the following resolution:

WHEREAS N.J.A.C. 6A:23A – 5.2 requires the Pennsauken Township Board of Education to establish maximum annual dollar items during budget preparation for dissemination of public information.

AND WHEREAS the Pennsauken Board of Education recognizes its responsibility to dissemination information to parents and the community in an efficient and timely manner.

NOW THEREFORE BE IT RESOLVED, the Pennsauken Board of Education establishes a budget maximum for dissemination of public information of \$50,000.

4. RECOMMEND the Pennsauken Board of Education approve the following resolution authorizing the use of capital reserve funds to pay a portion of the costs of a capital improvement project; authorizing appropriate officials to undertake certain actions in connection therewith; and taking certain actions related thereto

WHEREAS, The Board of Education of the Township of Pennsauken ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board), in the County of Camden, New Jersey ("State"), has, after much research and investigation, determined to undertake a capital improvement program project consisting of: (i) supplementation of the Bond Referendum Phifer Middle School projects; as further described in the information prepared in connection therewith and on file in the offices of the Business Administrator/Board Secretary (collectively, the "Project"); and

WHEREAS, the School District is authorized by, *inter alia*, N.J.A.C. 6A:23-14.1 *et seq*, as amended and supplemented (collectively, the "Capital Reserve Law"), to transfer funds from its Capital Reserve Account to the Capital Projects Fund to fund the costs of a capital project; and

WHEREAS, the School District is considering paying for a portion of the Project with funds transferred from its Capital Reserve Account in an amount not to exceed \$2,000,000.00 .

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PENNSAUKEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

Section 1. The Business Administrator/Board Secretary is hereby authorized and directed to withdraw funds from the School District's Capital Reserve Fund in an amount not to exceed \$2,000,000.00 for the purpose of paying for a portion of the costs of the Project.

Section 2. All actions heretofore taken and documents prepared or executed by the Board, Superintendent of Schools, Business Administrator/Board Secretary, Solicitor, Auditor and Special Counsel in connection with the Project and the payment thereof are hereby authorized, ratified and confirmed.

Section 3. All resolutions or parts thereof, inconsistent herewith are hereby repealed and rescinded to the extent of any such inconsistency.

Section 4. This resolution shall become effective immediately upon adoption this 30th day of April, 2020.

5. RECOMMEND the Pennsauken Board of Education approve the following resolution authorizing the use of maintenance reserve funds to pay a portion of the costs of a maintenance improvement project; authorizing appropriate officials to undertake certain actions in connection therewith; and taking certain actions related thereto

WHEREAS, The Board of Education of the Township of Pennsauken ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board), in the County of Camden, New Jersey ("State"), has, after much research and investigation, determined to undertake a maintenance improvement program project consisting of: (i) replacement of floor tiles in hallways and various rooms in Delair, Franklin and Carson Schools; (ii) ceiling replacements in various rooms in Delair, Franklin, Carson and Middle Schools; (iii) repair of uneven/cracked concrete floors at Intermediate, Middle and High Schools; (iv) copper piping replacement in all Elementary Schools; (v) painting and repurposing of some rooms in Administration Building, Fine, Baldwin, Intermediate and High Schools; (vi) repair of non-skid stairs and ramp at Transportation Building; (vii) playground repairs at Baldwin, Fine and Intermediate; (viii) repair of wall switches and wall outlets in various locations

WHEREAS, the School District is authorized by, *inter alia*, N.J.A.C. 6A:23-14.2 *et seq*, as amended and supplemented (collectively, the "Maintenance Reserve Law"), to transfer funds from its Maintenance Reserve Account to the Capital Projects Fund to fund the costs of a maintenance project; and

WHEREAS, the School District is considering paying for a portion of the Project with funds transferred from its Maintenance Reserve Account in an amount not to exceed \$1,300,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PENNSAUKEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

Section 1. The Business Administrator/Board Secretary is hereby authorized and directed to withdraw funds from the School District's Maintenance Reserve Fund in an amount not to exceed \$1,300,000.00 for the purpose of paying for a portion of the costs of the Project.

Section 2. All actions heretofore taken and documents prepared or executed by the Board, Superintendent of Schools, Business Administrator/Board Secretary, Solicitor, Auditor and Special Counsel in connection with the Project and the payment thereof are hereby authorized, ratified and confirmed.

Section 3. All resolutions or parts thereof, inconsistent herewith are hereby repealed and rescinded to the extent of any such inconsistency.

Section 4. This resolution shall become effective immediately upon adoption this 30th day of April, 2020.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

APPROVE AGENDA ITEMS: 1 – 5

MOTION BY: Mrs. Young

SECOND BY: Ms. Johnson

MOTION: Carried

PUBLIC COMMENT – AGENDA ITEMS ONLY

The Pennsauken Township Board of Education recognizes that the schools are the concern of all members of the community. With this in mind, the Board of Education welcomes and solicits input from the public and has allocated a total of twenty (20) minutes for public comments. During board meetings, members of the community are afforded an opportunity to express their views. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. **Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.** Individuals with an interest in the functions or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

OPEN PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Ms. Johnson

MOTION: Carried

- No public comment

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

CLOSE PUBLIC COMMENT

MOTION BY: Mrs. Young

SECOND BY: Ms. Johnson

MOTION: Carried

EXECUTIVE SESSION OF THE BOARD OF EDUCATION

BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: _____)

_____ A matter in which the release of information would impair a right to receive funds from the federal government.

_____ A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: _____)

_____ A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

_____ An investigation of violations or possible violations of the law.

_____ A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: _____)

_____ A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion is _____ and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

AND BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

MOTION TO ADJOURN

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh	X			Mrs. Young	X		
Ms. Johnson	X						

ADJOURN PUBLIC HEARING

MOTION BY: Mrs. Young

SECOND BY: Mr. Hurley

MOTION: Carried

TIME: 6:52 PM