

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION BUSINESS MEETING**  
**Thursday, March 12, 2020**

**NOTE TO CITIZENS IN ATTENDANCE**

The Board of Education conducts Business and Executive Meetings.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. The Board has allocated a total of twenty (20) minutes for public comments. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

**Mission Statement**

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

**CALL TO ORDER**

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and Burlington County Times. Notice transmitted in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

## **ROLL CALL**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
President: Mr. Perry	X	
Vice President: Ms. Johnson	X	
Mr. Bortnowski	X	
Mr. Hurley (arrived 5:18 pm)	X	
Mrs. James	X	
Mr. Jarbough-Rafeh		X
Mr. La Vine	X	
Mr. Viera (arrived 6:00 pm)	X	
Mrs. Young	X	

Also in attendance:

	<b>Present</b>	<b>Absent</b>
Superintendent of Schools: Dr. Tarchichi	X	
School Business Administrator/Board Secretary: Mr. Ogunkanmi	X	
Assistant Business Administrator: Mr. Duane	X	
Director of Elementary Education: Mr. Logan		X
Board Solicitor: Mr. Li	X	

## **FLAG SALUTE**

## **MOMENT OF SILENCE**

## **RECOGNITIONS**

## **REPORT OF OLD BUSINESS**

1. RECOMMEND the Pennsauken Board of Education approve the minutes of the following meetings of the Board.

<b>DATES OF THE MEETINGS</b>	<b>TYPE OF MEETING</b>	<b>ABSENT MEMBERS</b>
February 20, 2020	Business Meeting	Mr. Viera
February 20, 2020	Executive Session	Mr. Viera

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>		<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera			X
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

## **APPROVAL OF FEBRUARY 20, 2020 BUSINESS MEETING AND EXECUTIVE SESSION MINUTES**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **PUBLIC COMMENT – AGENDA ITEMS ONLY**

The Board of Education recognizes that our schools are the interest and concern of all members of the community, and we welcome comments from the public. Please keep in mind that it may not always be possible or appropriate for the Board to directly answer questions during the public comment period – however, you can be sure that we are always receptive and give full consideration to each of your comments. We ask that community members should first try to resolve their concerns by speaking directly to school administrators before bring those concerns to the Board. We also ask that anyone who chooses to speak during the public comment period should keep their comments respectful and non-defamatory, and that they maintain the level of decorum appropriate for a meeting of a public body and where minors may be in the audience. The board of Education now welcomes the public to comment on the items which are on our agenda tonight. Each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

### **APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

- **No public comment**

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

### **APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **PRESENTATIONS – Board Retreat**

- Remington & Vernick Representative, Chris Saponaro – 30 minutes
- NJSBA Representative, Jesse Adams – 30 minutes
- Spell Jif Representative – 20 minutes
- Parker McCay Representative, Andrew Li, Esq. – 20 minutes

## **DISCUSSION OF THE 2020-2021 SCHOOL DISTRICT BUDGET**

### **REPORT OF BOARD SOLICITOR – No Report**

### **REPORT OF COMMITTEES OF THE BOARD OF EDUCATION – No Reports**

## **ITEMS FOR BOARD OF EDUCATION APPROVAL**

### **PERSONNEL**

2. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

Item	Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
A	Jay Robin	Long-Term Substitute Teacher (3 <sup>rd</sup> Grade)	3/5/2020-6/16/2020 (Revised)	Delair	\$57,164 BA Step 1 with benefits	Rosalyn Lawrence, Anna Grant, Tierra Sewell	Sentia Rudd	11-120-100-101-120-000-99
B	Asia Johnson	Educational Assistant (1:1 Aide)	3/1/2020	Inter.	\$13,084.50 with benefits (Revised)	Tamara Schmitt	New Position	11-204-100-106-175-000-99
C	Kimberly Santino	Long-Term Substitute Teacher (Kindergarten)	3/5/2020-6/16/2020 (Revised)	CAR	\$57,164 BA Step 1 with benefits	Diane Joyce	FMLA #4250	11-120-100-101-130-000-99
D	Evelice D Reyes Gil	Bus Aide (Driver in training)	3/16/2020	TRP	\$11 per hour with benefits	John Monaco	Bonny Keys	11-000-270-107-000-000-99
E	Diana Urena	Bus Aide (Driver in training)	3/16/2020	TRP	\$11 per hour with benefits	John Monaco	Annie Johnson	11-000-270-107-000-000-99

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

3. RECOMMEND the Pennsauken Board of Education approve the following appointment(s) for the 2020-2021 School Year:

Item	Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
A	Sarah Dallas	School Psychology Interns	9/1/2020	TBD	\$5,000 Stipend	Amy Collins, Tamara Schmitt, Anna Grant	New Position	20-291-200-104-000-000-97
B	Anthony Jones	School Psychology Interns	9/1/2020	TBD	\$5,000 Stipend	Amy Collins, Tamara Schmitt, Anna Grant	New Position	20-291-200-104-000-000-97
C	Nicole Wertz	School Psychology Interns	9/1/2020	TBD	\$5,000 Stipend	Amy Collins, Tamara Schmitt, Anna Grant	New Position	20-291-200-104-000-000-97
D	Emeline Hernandez	School Psychology Interns	9/1/2020	TBD	\$5,000 Stipend	Amy Collins, Tamara Schmitt, Anna Grant	New Position	20-291-200-104-000-000-97
E	Kimberly Gaull	School Psychology Interns	9/1/2020	TBD	\$5,000 Stipend	Amy Collins, Tamara Schmitt, Anna Grant	New Position	20-291-200-104-000-000-97

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

4. RECOMMEND the Pennsauken Board of Education rescind the following offer:

Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
Benjamin Bremer	Physical Education Teacher	3/1/2020	HPMS	\$57,164 BA Step 1 With benefits	Ronnie Tarchichi	Sean Duff	11-130-100-101-055-000-99

Justification: Mr. Bremer will remain in his current position as a Non-Teaching Assistant

5. RECOMMEND the Pennsauken Board of Education rescind the following teachers to serve as new Long-Term Substitute Teacher mentors during the 2019-2020 school year. This item was approved on the February Addendum, Item #3:

LTS Mentee	Mentor	Location	Fee
Benjamin Bremer	Anastasia Denning	PHS	n/a

6. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Reason	Dates	Conditions
A	2396	Family and Medical Leave of Absence	2/18/2020-2/21/2020	With salary and benefits as sick days used
			2/24/2020-5/19/2020	Without salary but with benefits as per FMLA
B	0845	Family and Medical Leave of Absence	3/12/2020-5/22/2020	With salary and benefits as sick days used
C	2270 Revised	Family and Medical Leave of Absence	2/3/2020-5/29/2020	With salary and benefits as sick, personal and vacation days used
D	2473	Family and Medical Leave of Absence	4/27/2020-6/16/2020	With salary and benefits as sick days used
			9/1/2020- TBD	Without salary but with benefits as per FMLA
E	4250 Revised	Family and Medical Leave of Absence	3/4/2020-3/18/2020	With salary and benefits as sick and personal days used
			3/19/2020-6/16/2020	Without salary but with benefits as per FMLA
F	2436	Leave of Absence	1/28/2020-1/31/2020	With salary and benefits as sick and vacation days used
			2/3/2020-3/31/2020	Without salary or benefits
G	1318 Revised	Family and Medical Leave of Absence	2/3/2020-4/30/2020	With salary and benefits as sick days used
H	4047 Revised	Family and Medical Leave of Absence	4/3/2020-5/11/2020	With salary and benefits as sick days used
			5/12/2020-6/16/2020	Without salary but with benefits as per FMLA
I	0297 Revised	Family and Medical Leave of Absence	2/20/2020-3/13/2020	With salary and benefits as sick days used
			3/16/2020-5/20/2020	Without salary but with benefits as per FMLA
J	2001	Family and Medical Leave of Absence	3/25/2020-5/20/2020	With salary and benefits as sick days used
K	2680	Family and Medical Leave of Absence	3/4/2020-3/4/2021 Intermittent Leave	Without salary but with benefits as per FMLA

**Note:** Return dates are contingent upon employees providing medical certification to return to work without restrictions.

7. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

Item	Name	Position	Loc	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Danielle Truitt	Educational Assistant	PHS	3/12/2020	Resignation	6 months	11-000-217-106-050-000-99
B	Sandra McCarron	Substitute Food Service Worker	Interm.	2/14/2020	Resignation	4 years 5 months	60-910-310-110-000-090-99
C	Donna Brady	Food Service Worker	HPMS	6/30/2020	Retirement	14 years 9 months	60-910-310-110-000-090-99
D	Manisha Duran	Educational Assistant	Interm.	3/2/2020	Declined Offer	0	11-204-100-106-175-000-99
E	Kathleen Roach	Food Service Worker	HPMS	6/30/2020	Retirement	30 years 8 months	60-910-310-110-000-090-99

8. RECOMMEND the Pennsauken Board of Education ratify and approve the following teachers to work within the Title I Extended Day Program 2019-2020 school year.

Item	Name	Position	Account #	Location	Cost	Effective Date
A	Michael Engel	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
B	Barbara Brewster	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
C	Nancy Ursino	Extended Day Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
D	Julia Kozuhowski	Extended Day Substitute Teacher	20-231-100-101-055-030-98	HPMS	\$44/hr	1/13/2020
E	Susan Ben Abdallah	Extended Day Teacher	20-231-100-101-100-026-98	Franklin	\$44/hr	2/13/2020
F	Elizabeth Procida	Extended Day Teacher	20-231-100-101-100-026-98	Franklin	\$44/hr	2/13/2020
G	Racheal Miller	Extended Day Teacher	20-231-100-101-100-026-98	Franklin	\$44/hr	2/13/2020
H	Tameka Wright	Extended Day Teacher	20-231-100-101-100-026-98	Franklin	\$44/hr	2/13/2020
I	Yolanda Soto	Extended Day Teacher	20-231-100-101-100-026-98	Franklin	\$44/hr	2/13/2020
J	Shera Goldstein	Extended Day Teacher	20-231-100-101-100-026-98	Franklin	\$44/hr	2/13/2020
K	Annette Vesper	Extended Day Teacher	20-231-100-101-100-026-98	Franklin	\$44/hr	2/13/2020
L	Kaitlyn Cader	Extended Day Teacher	20-231-100-101-100-026-98	Franklin	\$44/hr	2/13/2020

9. RECOMMEND the Pennsauken Board of Education approve the following salary adjustment for the 2019-2020 school year.

Item	Name	Current Degree/Step	Current Salary	New Degree/Step	New Salary	Effective Date
A	Jacqueline Silver	MA Step 15	\$85,194	MA+15 Step 15	\$87,794	4/1/2020
B	Allison Boyer	BA Step 5	\$60,463	BA+15 Step 5	\$61,138	4/1/2020

10. RECOMMEND the Pennsauken Board of Education approve the payment for unused sick and vacation days for the following retired and former employees:

Item	Name	Position/Location	Sick	Rate	Vacation	Rate	Total	Account Number
A	Patricia A. Smith (Revised)	Food Service Assistant Supervisor	118.5	\$65	20.5	\$242.27	\$12,669.04	60-910-310-199-000-000-09
B	Sentia Rudd	Teacher Delair	147	\$63	n/a	n/a	\$9,261	11-000-291-299-000-000-98

11. RECOMMEND the Pennsauken Board of Education approve the following sell back of vacation days for the 2019-2020 school year:

Name	Vacation Days	Per Diem	Total	Account
Tamara Schmitt	5	\$426.54	\$2,132.70	11-000-240-199-000-000-98

12. RECOMMEND the Pennsauken Board of Education approve the resignation of the following coach:

SCHOOL	COACH	POSITION
Pennsauken High School	Matthew Goldstein	Assistant Softball

13. RECOMMEND the Pennsauken Board of Education approve following coaching position for the 2019-2020 SY for Pennsauken High School. Interview was conducted by Athletic Director, Eric Mossop.

SCHOOL	COACH	SPORT	STIPEND	SEASON	ACCOUNT
PHS	Paul Milano	Assistant Softball	\$5,700	Spring Season 2019-2020 SY	11-402-100-100-050-000-97

14. RECOMMEND the Pennsauken Board of Education approve following extra-curricular stipend positions for the 2019-2020 SY for Pennsauken High School. Interviews were conducted by Athletic Director Eric Mossop. Stipend amounts were approved by Principal Richard Bonkowski and Superintendent Dr. Ronnie Tarchichi.

Item	SCHOOL	NAME	POSITION	STIPEND	SEASON	ACCOUNT
A	PHS	Jennifer Whiteman	Asst. Director Indoor Drum Line	\$2,150	2019-2020 SY	11-401-100-100-050-000-97
B	PHS	Jake Fuscia	Asst. Director Indoor Drum Line	\$2,150	2019-2020 SY	11-401-100-100-050-000-97
C	PHS	Carlos Acevedo	Drum Line Staff	\$1,300	2019-2020 SY	11-401-100-100-050-000-97
D	PHS	Tyrell Butler	Asst. Director Pep & Jazz Band	\$3,000	2019-2020 SY	11-401-100-100-050-000-97

#### **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

15. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Breanna Ratkevic	Teach the Teachers	3/6/2020	No Fee	n/a
B	Maureen Wagner	Job Coaching for Community Employment	3/12/2020 & 3/16/2020	No Fee	n/a
C	Rebecca Carter (Rowan Psych Intern)	NASP Convention	2/18/2020 – 2/21/2020	\$229	20-291-200-585-050-000-00

16. RECOMMEND the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

Item	Name	Workshop	Date	Fee	Account Number
A	Amy Fisher	Inclusion Institute	3/17/2020	No Fee	n/a
B	Buket Davis	NJTESOL/NJBE Spring Conference	5/28/2020	\$274 + travel	11-240-100-580-000-000-04
C	Dennis Sherwood	Naviance User Group	4/3/2020	travel	11-000-218-580-055-000-30
D	John Doherty	16 <sup>th</sup> Annual School Counselor Workshop	4/3/2020	\$35 + travel	11-000-218-580-055-000-30
E	Florentina Crawford	16 <sup>th</sup> Annual School Counselor Workshop	4/3/2020	\$35 + travel	11-000-218-580-055-000-30
F	Maureen Wagner	Using CBI Effectively for students ages 18-21	5/12/2020	travel	11-190-100-580-050-000-02
G	Dennis Sherwood	The Skills Gap in America	3/20/2020	travel	11-000-218-580-055-000-30
H	Azucena Grimaldo Calderon	Moving Past Trauma Toward Fostering Resiliency	3/25/2020	No fee	n/a
I	Eric Mossop	DAANJ Professional Development Conference	3/17/2020 – 3/19/2020	\$375	11-000-240-580-050-000-31

17. RECOMMEND the Pennsauken Board of Education approve the following trainings in connection with the Mental Health Service Professional Demonstration (MHSPD) Grant. Trainings will be held on Pennsauken Campus:

Item	Name	Workshop	Date	Fee	Account Number
	Azucena Calderon Angel-Marie Cook Alexandra Pensiero Amy Collins Andrea Jalosjos Anna Grant Antoinette Snyder Billie Berenbaum Christina Rossi Chris Lavell Christine Wetzel Dennis Sherwood Dana Gery Diane Joyce Florentina Crowford Holly Taylor Jeanne Weaver Jennifer Ellsworth Jill Nixon John Doherty Jon Reising Julie Kotran Karen Scheidemann Lynne Ruelan Marla Banks Myrtelina Cabrera Magaret Gaffney Kayla Mills Mitzi Giletto Mark Klimek Michael McGovern Melissa Savino Melodie Szymanski Nicole Speigel Rebecca Balance Rosalyn Lawrence Shayna Auerbach Susan Ben Abdallah Terrence McStravick Tanya Harmon Thomas Cox Thomas Jakubowski Tracey Drummonds Kayla Woods Maureen Walsh Christine Caruso David Duncan Jonathan Drummonds Leon Collins Melissa Solivan Michele Gillis Peter Nardello Susan Galloza Somanette Seang Stephanie Dangerfield Tashanique Jefferson Tamara Schmitt	PREPaRE 1 – 3 <sup>rd</sup> Edition PREPaRE provides school-based mental health professionals and other educational professionals training on how to best fill the roles and responsibilities generated by their participation on school safety and crisis teams.	3/24/2020	n/a	n/a



18. RECOMMEND the Pennsauken Board of Education approve the American Heart Association CPR/AED recertification course for school staff. Jane Campbell and Susan Fuir, district nurses, will provide the training on Thursday, April 9, 2020, for the following 26 staff members whose certification expires April 2020. Cost to the district is \$520 for American Heart Association required supplies. Account # 11-000-213-600-050-000-31

Item	Name	School	AM	PM
A	Azucena Calderon	Baldwin	X	
B	Jenn Worrell	Burling	X	
C	Fatima Hayes	Burling		X
D	Jessica Rachfalski	Carson		X
E	Tricia Eckert	Carson	X	
F	Megan Irwin	Carson	X	
G	Maureen Wheeler	Delair	X	
H	Craig Paris	Delair		X
I	Jill Nixon	Delair	X	
J	Catherine Canales	Delair		X
K	Patricia Holland	Fine	X	
L	Asha Atkinson	Fine		X
M	Denise Monaghan	Fine	X	
N	Gwen Fitzgerald James	Fine		X
O	Sharon Bowman	Franklin	X	
P	Audrey Levecchia	Franklin		X
Q	Dwayne Savage	Intermediate	X	
R	Alexa Nicholares	Intermediate		X
S	Tonya Harmon	Intermediate	X	
T	Meloide Szymanski	Intermediate	X	
U	Lauren Morgan	Intermediate		X
V	Tyree Jackson	Intermediate		X
W	John DelGrippe	Intermediate	X	
X	Stacy Denning	Phifer	X	
Y	Mike DeSantis	Phifer		X
Z	Chad Pierce	Phifer		X

## **EDUCATIONAL PROGRAM**

19. RECOMMEND the Pennsauken Board of Education ratify and approve the placement of the following students in out-of-district programs for students with disabilities during the 2019-2020 school year.

Item	Student	Placement	Cost	Effective Dates	Non-Resident Fee	Account
A	135424497	Brookfield Elementary	\$2,592.00	07/08/19 - 07/18/19		11-000-100-566-000-000-08
B	202641898	Archbishop Damiano	\$3,253.92	07/08/19 – 07/23/19		
C	202096892	Clementon BOE	\$7,790.00	09/05/19 – 01/28/2020		11-000-100-561-000-000-08

20. RECOMMEND the Pennsauken Board of Education approve home instruction as needed for the following students:

Item	Student	Reason	Provider	Account
A	2850248302	Medical	New Hope	11-150-100-320-000-000-08
B	135425061	Medical	Brookfield	11-219-100-320-000-304-08
C	135403059	Medical	Brookfield	

21. RECOMMEND the Pennsauken Board of Education approve home instruction for the following students:  
Account # 11-150-100-101-xxx-000-98 (regular education) 11-219-100-101-xxx-000-98 (special education)

Item	Student	Cost	Reason
A	135417374	\$44/hour	Medical
B	135438872	\$44/hour	Medical
C	135402832	\$44/hour	Suspension
D	201950806	\$44/hour	Administrative
E	202277588	\$44/hour	Suspension
F	135416954	\$44/hour	Medical
G	202346239	\$44/hour	Suspension
H	202383562	\$44/hour	Suspension
I	135406441	\$44/hour	Suspension
J	202322372	\$44/hour	Administrative
K	202150132	\$44/hour	Suspension
L	202879192	\$44/hour	Administrative
M	202020632	\$44/hour	Suspension
N	4002034	\$44/hour	Suspension
O	203030735	\$44/hour	Administrative

22. RECOMMEND the Pennsauken Board of Education approve Burlington County Special Services School District c/o Educational Services Unit (ESU) for the 2019-2020 school year to be used on an as needed basis, not to exceed the amount of \$40,000.00 for consultation, assessment and evaluation services. Fee schedule attached.
23. RECOMMEND the Pennsauken Board of Education approve Monica Goss, SLP-CCC, to provide Comprehensive Bilingual Speech services for the 2019-2020 school year to be used as needed for the amount of \$500.00 per evaluation, not to exceed \$40,000, payable via Account # 11-000-216-320-000-304-08.
24. RECOMMEND the Pennsauken Board of Education renew the 2018-2019 Approved Clinics/Agencies list of Independent Evaluators for the 2019-2020 school year. See attachment.

## **ACTIVITIES**

25. RECOMMEND the Pennsauken Board of Education approve the following facility usage:

Item	Date(s) / Times	Organization / Event	School Requested	Fees
A	Tuesday & Wednesday May 12th & 13th, 2020 6:00 pm - 8:00 pm	Township of Pennsauken Summer Theater Auditions for Children (7-14)	Middle School Auditorium	Fees waived
B	Tuesdays March thru June 16, 2020 4:15 pm - 5:15 pm	Yoga Class for Teachers	Delair School Library	Fees waived
C	Saturday, May 9, 2020 8:00 am - 5:00 pm	Curtain Call PAC & Pennsauken Stages (Mid Atlantic Youth Theatre Day)	High School Auditorium, Lobby, Choir Room, Main Cafeteria & Renaissance Cafeteria	\$600.00

D	Tuesday, May 19, 2020 2:30 pm - 10:00 pm	Pennsauken Police Department (Police Award Ceremony)	High School Auditorium & Renaissance Cafeteria	Fees waived
E	Tuesdays thru Thursdays, April 1st thru May 31st, 2020 6:30 pm - 9:00 pm	PYAA Basketball Clinic	Intermediate School Gym	Fees waived
F	Thursday, May 14, 2020 5:30 pm - 8:30 pm	Women's Club of Merchantville (Girls Club Reception)	Intermediate School Cafetorium	Fees waived

26. RECOMMEND the Pennsauken Board of Education ratify and approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	3/5/2020	PHS	Guest Speaker Pedro Villegas – Author of the book Loco in the Badlands	Selected PHS ESL students	No Cost to District	n/a
B	3/2/2020	Fine	Merchantville Women's Club reading to students	9:00- noon	n/a	n/a

27. RECOMMEND the Pennsauken Board of Education approve the following activities:

Item	Date	School	Activity	Time	Cost	Account
A	3/19/2020	Intermediate	Intermediate School Spring Chorus Concert (location: Phifer Middle School)	6:30pm	No Cost to District	n/a
B	6/3/2020 – 6/5/2020	Intermediate	Intermediate School Musical BOTS! (location: Phifer Middle School)	6:30pm each evening	No Cost to District	n/a
C	3/17/2020	Franklin	Assembly: Sakecky's Puppets Anti-bullying assembly	10:00am	\$795	20-280-200-300-100-000-26
D	4/20/2020	Franklin	Assembly: Omegaman Anti-bullying assembly	10:00am	\$695	20-280-200-300-100-000-26
E	3/17/2020	Delair	Assembly: Sakecky's Puppets – "Rising Above" Anti-bullying assembly	2:00pm	\$795	20-280-200-300-120-000-24
F	4/20/2020	Delair	Assembly: Omegaman Anti-bullying assembly	2:00pm	\$745	20-280-200-300-120-000-24
G	4/7/2020	Delair	Assembly: Anti-bullying/Character Education event presented by Our View	10:30am K-1 <sup>st</sup> 2:00pm 2 <sup>nd</sup> -3 <sup>rd</sup>	\$500	20-280-200-300-120-024-00
H	4/5/2020	PHS	Census 2020 Registration	10:00am – 2:00pm	No Cost to District	n/a
I	6//2020	PHS	Annual Renaissance BBQ	Entire Day	No Cost to District	n/a
J	4/21/2020	PHS	Guest Speaker Ben Hartranft to speak during Adaptive Learning PE class and Senior Leadership class	12:30pm – 1:30pm	No Cost to District	n/a
K	4/3/2020	PHS	Pennsauken Stages Spaghetti Dinner	5:00pm – 6:30pm	No Cost to District	n/a

L	5/15/2020	PHS	“Great Minds in STEM” event sponsored by Lockheed Martin & Viva Technology	7:00am – 2:00pm	No Cost to District	n/a
M	5/21/2020	PHS	Traveling Science Show conducted by the Franklin Institute (as part of District Family STEM day)	4:30pm – 7:00pm	Not to exceed \$1,425	11-190-100-610-050-000-02
N	6/8/2020	PHS	Athletic Department Annual Awards Ceremony	5:30pm	No Cost to District	n/a
O	4/7/2020	Fine	YoJo Ace Your NJSLA Assembly	1:30pm - 2:30pm	\$720	11-190-100-320-140-001-25
P	4/2/2020 (new date, was 3/19/20)	Fine	Parent Involvement Night	5:45pm - 7:45pm	\$900 (pay teachers)  \$550 (food & Activity materials)	20-231-200-100-140-025-98 (teacher hourly pay)  20-231-100-600-140-025-04 (food & activity materials)
Q	3/19/2020	Fine	Fine Babies Initiative (program for parents of children below 3 years)	3:50pm - 5:30pm	n/a	n/a
R	4/8/2020	Fine	Fine School Art Show	6:00pm – 7:00pm	n/a	n/a
S	3/27/2020	Fine	Family Movie Night (moved from Feb 21)	6:30pm-8:15pm	n/a	n/a

28. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School Fire/EMS CTE Program to participate in the Adopt-A-Hydrant Program for the remainder of the 2019-2020 school year. The Adopt-A-Hydrant Program is sponsored by the Merchantville-Pennsauken Water Commission.

### TRIPS

29. RECOMMEND the Pennsauken Board of Education ratify and approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	2/28/2020	PHS	Phifer Middle School Pennsauken, NJ	PHS JROTC cadets (will conduct recruiting practices with Phifer students)	Transportation	n/a
B	3/2/2020	PHS	Rutgers Junior Science and Humanities Symposium Rutgers University New Brunswick, NJ	3 PHS students that qualified	Transportation	n/a

30. RECOMMEND the Pennsauken Board of Education approve the following trips:

Item	Date	School	Trip Location	Purpose	Cost	Account
A	6/8/2020	Delair	Science Show Rowan Planetarium Glassboro, NJ	Delair 2 <sup>nd</sup> grade students	Transportation	n/a
B	4/4/2020	Phifer	Cherry Blossom Festival Fairmount Park Philadelphia, PA	Phifer Asian Club members	Transportation	n/a

C	3/27/2020	Phifer	Steam Tank Challenge South Jersey Regional Competition Blackwood Army Reserve Center Blackwood, NJ	Phifer Steam Tank Students	\$1,287 (\$99/team 13 possible teams) + Transportation	11-190-100-500-055-000-06
D	5/15/2020 – 5/17/2020	PHS	2020 Music in the Parks Festival – Hershey Park Hershey, PA	PHS Apache Marching Band members	Transportation	n/a
E	5/2/2020	PHS	NJCL State Convention Franklin High School Somerset, NJ	PHS Junior Classical League members	Transportation	n/a
F	4/4/2020	PHS	Cherry Blossom Festival Washington, DC	PHS Asian Students Association members	Transportation	n/a
G	3/21/2020	PHS	Coriell County Science Fair Camden County College Blackwood, NJ	PHS 9-12 Science fair winners	Transportation	n/a
H	4/3/2020	PHS	PYAA Soccer Opening Ceremony Pennsauken, NJ	PHS JROTC cadets (to present colors & perform the National Anthem)	Transportation	n/a
I	3/19/2020	PHS	Penn Queen Diner Pennsauken, NJ	PHS – Mrs. Wagner’s & Mrs. Lyons’ classes	Transportation	n/a
J	3/27/2020 4/24/2020 5/22/2020	PHS	Phifer Middle School Pennsauken, NJ	PHS JROTC cadets (will conduct recruiting practices with Phifer students)	Transportation	n/a
K	4/17/2020	PHS	Camden County College Blackwood, NJ	PHS students previously tested at CCC to return for Registration Day	n/a	n/a
L	5/14/2020	PHS	Philadelphia College of Osteopathic Medicine Philadelphia, PA	PHS Science National Honor Society students	Transportation	n/a
M	3/13/2020	PHS	RCBC Mount Laurel, NJ	PHS seniors to attend Registration Day at RCBC	n/a	n/a
N	3/27/2020	PHS	Lockheed Martin NMA Leadership Speech Contest Moorestown, NJ	2 PHS students	Transportation	n/a
O	4/8/2020	PHS	Rodin Museum Philadelphia, PA	PHS French III Honors students	Transportation	n/a

P	3/14/2020	Franklin	Weather Education Day Citizen Bank Park Philadelphia, PA	20 Grade 3 students	Transportation	n/a
Q	3/20/2020	Franklin	Garden State Discovery Museum Cherry Hill, NJ	Franklin Pre-k students	Transportation	n/a

## **OTHER**

31. RECOMMEND the Pennsauken Board of Education approve the attached 2019-2020 Spring Athletic Schedule for Pennsauken High School and Howard M. Phifer Middle School. (SEE ATTACHMENT)

**Note:** The NJSIAA Constitution advises Board approval of the schedule. Various changes could occur due to weather or other unforeseen circumstances. The Crew schedule will be revised at a later date because their schedule is being generated in collaboration with the Camden County Boathouse.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X	25B	27L, 30N
Ms. Johnson	X						

**APPROVAL OF: AGENDA ITEMS 2 - 31**

**MOTION BY: Mrs. Young**

**SECOND BY: Ms. Johnson**

**MOTION: Carried**

## **BUSINESS & FINANCE**

32. RECOMMEND the Pennsauken Board of Education approve the Title I – Federally Funded Salaries for 2019-2020.

SCHOOL	LAST NAME	FIRST NAME	SALARY	GENERAL	TITLE I	TOTAL	%TITLE I
Burling	Raudenbush	David	\$90,314	\$45,158	\$45,156	\$90,314	50%
Burling	LaMarra	George	\$57,164	\$24,683	\$32,481	\$57,164	56.82%
<b>Subtotal</b>				<b>\$69,841</b>	<b>\$77,637</b>	<b>\$147,478</b>	
Carson	Barnstead	Tara	\$94,689	\$55,867	\$38,822	\$94,689	41%
Carson	Eckert	Trisha	\$86,814	\$47,748	\$39,066	\$86,814	55%
Carson	Savino	Melissa	\$94,689	\$55,867	\$39,822	\$94,689	41%
<b>Subtotal</b>				<b>\$159,482</b>	<b>\$118,710</b>	<b>\$278,192</b>	
Delair	Santos	Katherine	\$81,638	\$40,819	\$40,819	\$81,638	50%
Delair	Wheeler	Maureen	\$76,188	\$38,094	\$38,094	\$76,188	50%
Delair	Gannon	Laura	\$75,263	\$37,632	\$37,631	\$75,263	50%
<b>Subtotal</b>				<b>\$116,545</b>	<b>\$116,544</b>	<b>\$233,088</b>	
Fine	Farrell	Maureen	\$90,314	\$52,382	\$37,932	\$90,314	42%
Fine	Holland (Fox)	Patricia	\$63,488	\$24,125	\$39,363	\$63,488	62%
<b>Subtotal</b>				<b>\$76,507</b>	<b>\$77,295</b>	<b>\$163,802</b>	
Franklin	Ben Abdullah	Susan	\$94,689	\$52,079	\$42,610	\$94,689	45%

Franklin	Steck	Lauren	\$79,038	\$43,471	\$35,567	\$79,038	45%
Franklin	Procida	Elizabeth	\$85,194	\$46,857	\$38,337	\$85,194	45%
<b>Subtotal</b>				<b>\$142,407</b>	<b>\$116,514</b>	<b>\$258,921</b>	
High School	Adams	Nataline	\$85,314	\$42,657	\$42,657	\$85,314	50%
High School	Goldstein	Matthew	\$64,588	\$25,836	\$38,752	\$64,588	60%
High School	Granieri	Marc	\$85,314	\$46,923	\$38,391	\$85,314	45%
High School	Carsillo	Harrison	\$61,374	\$22,132	\$39,242	\$61,374	63.94%
High School	O'Malley	Jennifer	\$85,314	\$42,657	\$42,657	\$85,314	50%
High School	Wallace	Steven	\$79,038	\$47,423	\$31,615	\$79,038	40%
<b>Subtotal</b>				<b>\$227,628</b>	<b>\$233,314</b>	<b>\$460,942</b>	
Intermediate	Capizzi	Rebecca	\$90,314	\$49,673	\$40,641	\$90,314	45%
Intermediate	Helfman	Larry	\$79,038	\$43,471	\$35,567	\$79,038	45%
Intermediate	Dustman	Lauren	\$73,497	\$40,423	\$33,074	\$73,497	45%
Intermediate	Sassano	Lisa	\$90,314	\$45,157	\$45,157	\$90,314	50%
<b>Subtotal</b>				<b>\$178,724</b>	<b>\$154,439</b>	<b>\$333,163</b>	
Phifer Middle	McGovern	Dana	\$64,588	\$25,836	\$38,752	\$64,588	60%
Phifer Middle	Drummonds	Jonathan	\$70,897	\$28,359	\$42,538	\$70,897	60%
Phifer Middle	Morris	Carol	\$81,638	\$40,819	\$40,819	\$81,638	50%
Phifer Middle	Ursino	Nancy	\$64,899	\$25,960	\$38,939	\$64,899	60%
Phifer Middle	Moris	Ann	\$85,314	\$42,657	\$42,657	\$85,314	50%
Phifer Middle	Stallone	Michael	\$61,138	\$24,456	\$36,682	\$61,138	60%
<b>Subtotal</b>				<b>\$188,087</b>	<b>\$240,387</b>	<b>\$428,474</b>	

### 33. BUDGET/ACCOUNT TRANSFERS

RECOMMEND the Pennsauken Board of Education approve final line item transfers for the month of January 2020 as per attached exhibits.

### 34. BILL LIST

RECOMMEND the Pennsauken Board of Education approve payment of bills for the month of March 2020 that are duly signed and authorized in a total amount of dollars.

DEPARTMENT	TOTAL
MARCH 2020 GENERAL FUND BILL LIST	3,735,950.69
MARCH 2020 GENERAL FUND SPECIAL CHECKS	2,501.73
MARCH 2020 AID IN LIEU (1 <sup>ST</sup> HALF)	112,947.55
FEBRUARY 2020 CAPITAL PROJECT PYMTS	32,810.36
FEBRUARY 2020 BOND REFERENDUM PYMTS	547,882.97
MARCH 2020 BOND REFERENDUM BILL LIST	118,548.18
MARCH 2020 FOOD SERVICES BILL LIST	130,112.75
PAYROLL 2/28/20	2,480,128.04
<b>TOTAL</b>	<b>7,160,882.27</b>

### 35. RECONCILIATION OF STATEMENTS REPORT

The Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the report for the month of January 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2020. Move that the Board of Education approve the Treasurer of School Money's reports.

## BOARDS' CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### 36. BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A:17-36 and 18A: 17-9 for the report for the month of January 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### 37. CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:32A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

\_\_\_\_\_  
Business Administrator/Board Secretary

\_\_\_\_\_  
Date

### 38. RECOMMEND the Pennsauken Board of Education approve the 2020-2021 Pennsauken Township School District budget submission to the County Office of Education as follows:

	<u><b>Budget</b></u>	<u><b>Local Tax Levy</b></u>
General Fund	107,124,137	41,090,161
Special Revenue Fund	5,860,688	
Debt Service Fund	2,405,724	<u>1,806,467</u>
Reserve Transfer	<u>3,300,000</u>	
<b>Totals</b>	<u><b>118,690,549</b></u>	<u><b>42,896,628</b></u>

### 39. RECOMMEND the Pennsauken Board of Education approve the following resolution:

WHEREAS N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2020-2021 school year; and

NOW THEREFORE BE IT RESOLVED, that the Pennsauken Board of Education hereby establishes the school district travel maximum for the 2020-2021 school year at the sum of \$70,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

### 40. RECOMMEND the Pennsauken Board of Education approve the following resolution:

WHEREAS N.J.A.C. 6A:23A – 5.2 requires the Pennsauken Township Board of Education to establish maximum annual dollar items during budget preparation for dissemination of public information.

AND WHEREAS the Pennsauken Board of Education recognizes its responsibility to dissemination information to parents and the community in an efficient and timely manner.



NOW THEREFORE BE IT RESOLVED, the Pennsauken Board of Education establishes a budget maximum for dissemination of public information of \$50,000.

41. RECOMMEND the Pennsauken Board of Education approve the following resolution authorizing the use of capital reserve funds to pay a portion of the costs of a capital improvement project; authorizing appropriate officials to undertake certain actions in connection therewith; and taking certain actions related thereto

WHEREAS, The Board of Education of the Township of Pennsauken ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board), in the County of Camden, New Jersey ("State"), has, after much research and investigation, determined to undertake a capital improvement program project consisting of: (i) supplementation of the Bond Referendum Phifer Middle School projects; (ii) gymnasiums mercury abatement/reconstruction projects (Delair and Fine); (iii) two school buses; (iv) equipment purchase for Grounds/Maintenance; (v) the completion of such other work and improvements and acquisition of furniture, fixtures and equipment as may be necessary therefore or related to completion of the aforementioned capital improvement program; all as further described in the information prepared in connection therewith and on file in the offices of the Business Administrator/Board Secretary (collectively, the "Project"); and

WHEREAS, the School District is authorized by, *inter alia*, N.J.A.C. 6A:23-14.1 *et seq*, as amended and supplemented (collectively, the "Capital Reserve Law"), to transfer funds from its Capital Reserve Account to the Capital Projects Fund to fund the costs of a capital project; and

WHEREAS, the School District is considering paying for a portion of the Project with funds transferred from its Capital Reserve Account in an amount not to exceed \$2,000,000.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PENNSAUKEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:**

**Section 1.** The Business Administrator/Board Secretary is hereby authorized and directed to withdraw funds from the School District's Capital Reserve Fund in an amount not to exceed \$2,000,000.00 for the purpose of paying for a portion of the costs of the Project.

**Section 2.** All actions heretofore taken and documents prepared or executed by the Board, Superintendent of Schools, Business Administrator/Board Secretary, Solicitor, Auditor and Special Counsel in connection with the Project and the payment thereof are hereby authorized, ratified and confirmed.

**Section 3.** All resolutions or parts thereof, inconsistent herewith are hereby repealed and rescinded to the extent of any such inconsistency.

**Section 4.** This resolution shall become effective immediately upon adoption this 12<sup>th</sup> day of March, 2020.

42. RECOMMEND the Pennsauken Board of Education approve the following resolution authorizing the use of maintenance reserve funds to pay a portion of the costs of a maintenance improvement project; authorizing appropriate officials to undertake certain actions in connection therewith; and taking certain actions related thereto

WHEREAS, The Board of Education of the Township of Pennsauken ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board), in the County of Camden, New Jersey ("State"), has, after much research and investigation, determined to undertake a maintenance improvement program project consisting of: (i) carpet removal/asbestos tiles abatement and vinyl tiles replacements (Franklin and Carson); ceiling replacement (High School); concrete repairs and copper piping replacement at all elementary buildings (Baldwin, Carson, Delair, Fine and Franklin);

WHEREAS, the School District is authorized by, *inter alia*, N.J.A.C. 6A:23-14.2 *et seq*, as amended and supplemented (collectively, the "Maintenance Reserve Law"), to transfer funds from its Maintenance Reserve Account to the Capital Projects Fund to fund the costs of a maintenance project; and

WHEREAS, the School District is considering paying for a portion of the Project with funds transferred from its Maintenance Reserve Account in an amount not to exceed \$1,300,000.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PENNSAUKEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:**

**Section 1.** The Business Administrator/Board Secretary is hereby authorized and directed to withdraw funds from the School District's Maintenance Reserve Fund in an amount not to exceed \$1,300,000.00 for the purpose of paying for a portion of the costs of the Project.

**Section 2.** All actions heretofore taken and documents prepared or executed by the Board, Superintendent of Schools, Business Administrator/Board Secretary, Solicitor, Auditor and Special Counsel in connection with the Project and the payment thereof are hereby authorized, ratified and confirmed.

**Section 3.** All resolutions or parts thereof, inconsistent herewith are hereby repealed and rescinded to the extent of any such inconsistency.

**Section 4.** This resolution shall become effective immediately upon adoption this 12th day of March, 2020.

43. RECOMMEND the Pennsauken Board of Education ratify and approve Garrison Architects to prepare and submit the necessary documents for a major amendment to the districts Long-Range Facilities Plan which was approved by the Department of Education February 6, 2019.
44. RECOMMEND the Pennsauken Board of Education approve the six (6) month option renewal with WB Mason, Bellmawr, NJ and Paper Mart, East Hanover, PA;

WHEREAS the County of Camden, as the Lead Agency, under the Camden County Cooperative Pricing System, ID #57-CCCPS, authorized the six (6) month option renewal of Bid B-41/2019 for Copy Paper, Computer Paper and Envelopes, for the term commencing March 1, 2020 through August 31, 2020, to be purchased on an "as-needed basis";

WHEREAS the funding for this contract shall be contingent upon the availability and appropriation of sufficient funds for this purpose; now, therefore,

BE IT RESOLVED by the Pennsauken Board of Education that the proper officials be and are hereby authorized to execute all documents necessary to effect the six (6) month option award between the Board of Education and WB Mason and Paper Mart, pursuant to the terms and conditions of Bid B-41/2019.

45. RECOMMEND the Pennsauken Board of Education award the proposal for Title IV SEL/PBSS Action Plan Consultation Services RFP#20-13 in which proposals were received, opened and read on February 6, 2020 at 11:00 am for the purpose to create an action plan to address social-emotional learning and positive behavioral support systems within the framework of the ESEA/ESSA Federal Grant and two (2) on-site days of professional development training on June 29-30, 2020; and

WHEREAS proposals were received from:

Dr. Howard M. Knoff, Project Achieve                      \$9,000.00 All-Inclusive

WHEREAS Dr. Howard Knoff was the only proposal submitted as the most advantageous, price and other factors considered, in conformance with the specifications and in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1 et seq.;

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award Dr. Howard M. Knoff, Director of Project Achieve not to exceed the amount of \$9,000.00, contingent upon sufficient funds, payable from the 2019 – 2020 budget, taken from Acct#20-231-200-310-050-000-31.

46. RECOMMEND the Pennsauken Board of Education approve to request proposals for Prescription Insurance Provider, according to N.J.A.C. 5:34-2.1 et seq. and N.J.S.A. 18A:18A-5(a)(10), as Extraordinary Unspecifiable Services for the 2020/2021 school year.
47. RECOMMEND the Pennsauken Board of Education approve a resolution adopted February 20, 2020, referencing bid #A-2/2020 Purchase of Office Supplies, the Camden County Board of Chosen Freeholders awarded a contract on behalf of the County of Camden and Office Basics, Inc. for the purchase of office supplies under the Camden County Cooperative Pricing System ID #57-CCCPS, on an as-needed basis for a term of one (1) year commencing on or about March 1, 2020 through February 28, 2021 with a one (1) year option to renew; and

WHEREAS bids were received from the following:

Office Basics, Inc.

W.B. Mason Co., Inc.

Staples Contract & Commercial, LLC

WHEREAS Office Basics, Inc. was the lowest responsible bidder offering the highest percentage discount and submitted pricing for each category, for both County and participating members in the Cooperative, as follows:

Highest Percentage Discount of Catalog Item Included – 83%

Electronics Only – Calculators & Pencil Sharpeners – 62%

Toner/Ink – at the percentages listed in Contractor's Proposal

Ink Remanufactured – at the percentages listed in Contractor's Proposal; and

WHEREAS each participating member in the Cooperative is hereby authorized to enter into a contract directly with Office Basics pursuant to the terms and conditions of this bid (A-2/2020) after award by its governing body in accordance with applicable law; now therefore;

BE IT RESOLVED that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services and that the proper officials be and are hereby authorized to execute all documents necessary to effect this award, and

BE IT FURTHER RESOLVED by the Pennsauken Board of Education that the aforementioned Bid A-2/2020 be and is hereby awarded to Office Basics, Inc., 22 Creek Circle, Boothwyn, Pennsylvania 19061 for the term commencing March 1, 2020 through February 28, 2021.

48. RECOMMEND the Pennsauken Board of Education approve requests for Professional Services for the 2020-2021 school year be advertised for the following services:
- Architect of Record – New Construction Projects
  - Auditor
  - Engineer of Record – New Construction Projects
  - Environmental Consultant
  - Financial Advisor
  - Legal Services/Bond Counsel
  - School Physician
49. RECOMMEND the Pennsauken Board of Education request to advertise by bid for one (1) 26' Box Truck with Lift Gate for Marching Band/Indoor Guard equipment for the 2020/2021 school year.
50. RECOMMEND the Pennsauken Board of Education award IFB#2020-025 Phifer Middle School Renovations and Additions in which advertised bids were received, opened and read on February 14, 2020 at 3:00 pm; and

WHEREAS the vendor listed herein submitted the lowest, responsible bid in conformance with the specifications in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. and based on recommendation by Garrison Architects and attorney review;

Contractor	Phifer M.S. Renov./Addit.	Alternate #1	Alternate #2	Alternate #3
Duall Building Restoration, Inc. Mt. Laurel, NJ	\$4,652,000.00	\$50,000.00	\$100,000.00	\$275,000.00
<b>TOTAL AMOUNT OF BID - \$5,077,000.00</b>				

State Project#4060-055-18-1000

ACCT#30-000-400-450-000-713-00

NOW, THEREFORE BE IT RESOLVED, the Pennsauken Board of Education award the bid for Phifer Middle School Renovations and Additions to the above named bidder, in the amount and from the Bond Referendum account noted, contingent upon sufficient funds.

Other Bidders: MJJ Construction \$5,258,000.00  
Dandrea Construction \$5,444,000.00  
R. Wilkinson & Son \$5,478,954.00

*NOTE:* The project is scheduled to be completed by August 21, 2020.

51. RECOMMEND the Pennsauken Board of Education approve Remington & Vernick Engineers to provide electrical engineering design and construction administration services for the Pennsauken High School Auditorium Theatrical and House Lighting and the Phifer Middle School Theatrical Lighting, House Lighting, and Sound System Replacements, not to exceed the amount of \$57,930.00, taken from Acct#30-000-400-450-000-716-00.
52. RECOMMEND the Pennsauken Board of Education approve the purchase of a 2008 Vespoli 8+ boat with cox box and oars from the Bishop Eustace Rowing Club. Breakdown of the purchase would be as follows:  
\$8,000 for purchase of a 2008 Vespoli 8+ boat (*fair market value of \$18,000*)  
\$2,000 for purchase of 2 sets of Concept 2 Fat2 sweeping oars (*fair market value of \$6,000*)  
\$250 for NK Cox Box pair (*fair market value of \$500*)
53. RECOMMEND the Pennsauken Board of Education approve the following members to attend the NJSBA Annual Workshop in Atlantic City, NJ from Monday, October 19, 2020 through Thursday, October 22, 2020. Registration fee for all members is a group rate of \$1,600.00. Meals and incidental expenses are reimbursed per the GSA federal per diem rate. Mileage reimbursement is \$0.35 cents per mile.  
Account #11-000-230-585-000-000-00

NAME	HOTEL # NIGHTS	NAME	HOTEL # NIGHTS
Nicholas Perry	3	Maria James	3
Diane Johnson	3	Samer Jarbough-Rafah	3
Michael Bortnowski	3	Scott La Vine	3
Michael Hurley	3	Orlando Viera, Jr.	3
Ronnie Tarchichi	Workshop Only	JoAnn Young	3
Tarah Gillespie	Workshop Only	Thomas Duane	Workshop Only
John Ogunkanmi	Workshop Only		

54. RECOMMEND the Pennsauken Board of Education approve the contracts between Pennsauken Public Schools and Catapult Learning to provide counseling services to St. Anthony's, a Title I, Part A utilizing federal funds.
55. RECOMMEND the Pennsauken Board of Education to approve the amendment to the 2019-2020 ESSA Grant. The amendments are for a change in use of funds and include changes for the non-public schools. (SEE ATTACHED)

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X		53 (Bortnowski only)	Mr. La Vine	X		53 (La Vine only)
Mr. Hurley	X		53 (Hurley only)	Mr. Perry	X		53 (Perry only)
Mrs. James	X		53 (James only)	Mr. Viera	X		53 (Viera only)
Mr. Jarbough-Rafeh				Mrs. Young	X		34 (2419), 53 (Young only)
Ms. Johnson	X		53 (Johnson only)				

**APPROVAL OF BUSINESS & FINANCE ITEMS: 32 - 55**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**BOARD OF EDUCATION MEETING ADDENDUM  
Thursday, March 12, 2020**

**PERSONNEL**

1. RECOMMEND the Pennsauken Board of Education approve the following appointment:

Item	Name	Position	Date	Loc	Salary	Interview Committee	Replaces	Account
A	Tawanna Harris	Educational Assistant (Multiple Disabilities)	3/13/2020	HPMS	\$13,084.50 with benefits	Tamara Schmitt	New Position	11-212-100-106-050-000-99
B	Jorgelina Sime	Staff Accountant	3/30/2020	Central Admin	\$60,000 with benefits	Norma Rosario-Munoz, John Ogunkanmi	Carol Mascioli	11-000-251-105-000-000-99
C	Taisha Caolo	Educational Assistant (GEAS)	3/13/2020	Franklin	\$13,084.50 with benefits	Anna Grant, Susan Galloza	New Position	11-190-100-106-100-000-99

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

2. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

Item	ID#	Reason	Dates	Conditions
A	2969 Revised	Leave of Absence	2/4/2020-2/7/2020	With salary and benefits as sick days used
			2/10/2020-2/25/2020	Without salary but with benefits as per FMLA
			2/26/2020-4/23/2020	Without salary or benefits
B	2251 Revised	Family and Medical Leave of Absence	3/6/2020-3/19/2020	With salary and benefits as sick days used
			3/20/2020-5/11/2020	Without salary but with benefits as per FMLA
C	0545	Family and Medical Leave of Absence	4/8/2020-5/22/2020	With salary and benefits as sick days used

**Note:** Return dates are contingent upon employees providing medical certification to return to work without restrictions.

3. RECOMMEND the Pennsauken Board of Education rescind the following teachers to serve as new Long-Term Substitute Teacher mentors during the 2019-2020 school year. Teacher mentee fees will be pro-rated.

LTS Mentee	Mentor	Location	Fee
Michael Kosmaczewski	Tricia Eckert	Carson	\$550

4. RECOMMEND the Pennsauken Board of Education approve the following separations, resignations and retirements:

Item	Name	Position	Loc	Effective Date	Reason	Years of Service to Pennsauken	Account
A	Donna Oliveto	Substitute Educational Assistant	District	2/4/2020	Resignation	8 years 10 months	11-216-100-106-090-000-99
B	Denise Wrzeszczynski	Guidance Counselor	HPMS	3/31/2020	Retirement	30 years 7 months	11-000-218-104-055-000-99

5. RECOMMEND the Pennsauken Board of Education approve the following transfers for the 2019-2020 school year:

Name	Current Position	Current Location	New Position	New Location	Effective	Account
Kathleen Blair	Math Teacher	HPMS	Math Teacher	Intermediate	3/13/2020	11-120-100-101-175-000-99

6. RECOMMEND the Pennsauken Board of Education approve the payment of \$100 to the following transferred teacher during the 2019-2020 school year: Account: 11-120-100-101-175-000-99
- Kathleen Blair

### **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

7. RECOMMEND the Pennsauken Board of Education approve the following trainings in connection with the Mental Health Service Professional Demonstration (MHSPD) Grant. Trainings will be held on Pennsauken Campus:

Item	Name	Workshop	Date	Fee	Account Number
	Michelle Gilbert Melissa Savino Billie Berenbaum Michelle Romvary Kristin Jakubowski Dana Gery Siiyara Nelson Sonetta Murrell Meghan Hook Tony Coleman Jen Ellsworth Azucena Calderon Christina Lavell Chrstina Rossi Christine Caruso Dennis Sherwood Florentina Crawford Mitzi Giletto Jeanne Weaver Jill Nixon Karen Scheidemann Lynne Ruelan Marge Gaffney Marla Banks Maureen Walsh Melissa Solivan Alexandra Pensiero	Helping Students with Anger-Associated Conduct Problems Workshop with Dr. Jim Larson, PHD, NCSP	4/23/2020	n/a	n/a

Thomas Cox Anna Grant Amy Collins Tamara Schmitt Nicole Speigel Rebecca Balance Terrence McStravick Stephanie Dangerfield Maria Skowronek				
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## **ACTIVITIES**

8. RECOMMEND the Pennsauken Board of Education ratify and approve the following facility usage:

Item	Date(s) / Times	Organization / Event	School Requested	Fees
A	March 8, 2020 thru May 1, 2020 (as per schedule)	Rutgers University Camden Baseball	High School Baseball Field	n/a
B	April 1, 8, 22, 29 May 6, 13, 20, 27 - 2020 6:30 pm - 8:00 pm	Youth Wrestling Camp (8-13 years old)	Middle School Gym	n/a

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafah				Mrs. Young	X		
Ms. Johnson	X						

### **APPROVAL OF ADDENDUM ITEMS: 1 - 8**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **BUSINESS AND FINANCE**

9. RECOMMEND the Pennsauken Board of Education hereby authorize the Board President to execute and sign the Deed transferring the former Central School Property to the Township of Pennsauken.
10. RECOMMEND the Pennsauken Board of Education approve Payment Application #3, per recommendation from Remington & Vernick, for IFB#2020-024 Pennsauken High School Renovations and New Field House project in the amount indicated taken from the bond referendum account;

VENDOR	PAYMENT	AMOUNT
Dandrea Construction Company Inc. Berlin, NJ	Payment Application #3	\$858,272.67
<b>ACCT #30-000-400-450-000-714-00</b>		<b>\$858,272.67</b>

Note: Balance to finish, including retainage - \$6,434,018.24.

11. RECOMMEND the Pennsauken Board of Education award IFB#2021-022 Gym Floor Replacement Project for the Fine & Delair Elementary Schools in which advertised bids were received, opened and read on March 12, 2020 at 11:00 am; and

WHEREAS the vendor listed herein submitted the lowest, responsible bid in conformance with the specifications in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. and based on recommendation by Remington & Vernick Engineers and attorney review;

Contractor	Total Base Bid	Alternate #1
North Eastern Hardwood Floors, West Berlin, NJ	\$231,926.00	\$20,000.00
<b>TOTAL AMOUNT OF BID - \$251,926.00</b>		

ACCT#12-000-400-450-000-801-00

NOW, THEREFORE BE IT RESOLVED, that the Pennsauken Board of Education award the bid for Gym Floor Replacement Project for the Fine & Delair Elementary Schools to the above named bidder, in the amount and account noted, contingent upon sufficient funds.

*NOTE:* The project is scheduled to be completed by August 21, 2020.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL OF ADDENDUM ITEMS: 9 - 11**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **INFORMATIONAL**

- Discipline Report –February 2020 (See Attachment)
- Board Member Attendance 2019-2020 School Year (See Attachment)
- Security Drill and Fire Drill Report (See Attachment)
- HIB Report

### **HIB February 2020 Summary**

HIB Report Number	Investigation Findings	Discipline
FI-004	HIB did occur	Counseling and Suspension
PHS-008	HIB did not occur	Monitor
PHS-009	HIB did not occur	Monitor
PHS-010	HIB did not occur	Monitor

### **HIB September 2019 Summary Addendum**

HIB Report Number	Investigation Findings	Discipline
PHS003	HIB did not occur	Monitor

### **HIB November 2019 Summary 2<sup>nd</sup> Addendum**

HIB Report Number	Investigation Findings	Discipline
PHS005	HIB did not occur	Conference
PHS006	HIB did not occur	Monitor



**HIB January 2020 Summary Addendum**

HIB Report Number	Investigation Findings	Discipline
PHS007	HIB did not occur	Monitor

**PUBLIC COMMENT - GENERAL**

The Board of Education now welcomes the public to comment on any educational issue or school matter of community interest. Once again, each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL TO OPEN PUBLIC COMMENT****MOTION BY: Mrs. Young****SECOND BY: Mr. Hurley****MOTION: Carried**

- No public comment

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL TO CLOSE PUBLIC COMMENT****MOTION BY: Mrs. Young****SECOND BY: Mr. Hurley****MOTION: Carried****NEW BUSINESS****DATES, TIMES, & NEXT MEETING(S) OF THE BOARD**

Date	Time	Location	Type of Meeting	Will Public Comment be Taken
April 23, 2020	6:30 p.m.	PHS	Business	Yes
May 12, 2020	6:30 p.m.	PHS	Business	Yes
June 18, 2020	6:30 p.m.	PHS	Business	Yes

**EXECUTIVE SESSION OF THE BOARD**

***BE IT RESOLVED*** by the Board of Education of the Township of Pennsauken that it adjourn to Executive Session as prescribed under the “Sunshine Law”, if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

***WHEREAS***, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: \_\_\_\_\_)

\_\_\_\_\_A matter in which the release of information would impair a right to receive funds from the federal government.

\_\_\_\_\_A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: \_\_\_\_\_)

\_\_\_\_\_A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

\_\_\_\_\_An investigation of violations or possible violations of the law.

\_\_\_\_\_A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is:)

\_\_\_x\_\_\_A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion is Superintendent Evaluation and ask the Attorney Session and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**AND BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

#### **TOPICS:**

1. LEGAL
2. CONTRACT
3. STUDENT
4. PERSONNEL – Superintendent Evaluation

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafah				Mrs. Young	X		
Ms. Johnson	X						

#### **APPROVAL TO CLOSE PUBLIC PORTION OF THE MEETING**

**MOTION BY:** Mrs. Young

**SECOND BY:** Mr. Hurley

**MOTION:** Carried

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafah				Mrs. Young	X		
Ms. Johnson	X						

#### **APPROVAL TO OPEN PUBLIC PORTION OF THE MEETING**

**MOTION BY:** Mrs. Young

**SECOND BY:** Mr. Hurley

**MOTION:** Carried

#### **GOOD OF THE ORDER**

- Discussion of Covid-19

## MOTION TO ADJOURN

	YES	NO	ABSTAIN		YES	NO	ABSTAIN
Mr. Bortnowski	X			Mr. La Vine	X		
Mr. Hurley	X			Mr. Perry	X		
Mrs. James	X			Mr. Viera	X		
Mr. Jarbough-Rafeh				Mrs. Young	X		
Ms. Johnson	X						

**APPROVAL TO ADJOURN**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**TIME: 8:06 p.m.**