

PENNSAUKEN TOWNSHIP PUBLIC SCHOOLS  
Board of Education Administration Building  
1695 Hylton Road, Pennsauken, New Jersey 08110

**BOARD OF EDUCATION BUSINESS MEETING**  
**Thursday, November 21, 2019**

**NOTE TO CITIZENS IN ATTENDANCE**

The Board of Education conducts Business and Executive Meetings.

Business Meetings are those at which the Board of Education acts on the vast majority of items under its jurisdiction. The meetings are open to the public and citizens are allowed to speak. The Board welcomes comments from citizens. It does, however, respectfully suggest that citizens attempt to resolve concerns by speaking directly to school administrators before bringing it to the Board. Individuals with a relevant interest in the function or duties of the Board are invited to speak a maximum of two (2) minutes on any one issue. The Board has allocated a total of twenty (20) minutes for public comments. You are required to give your name and address before speaking.

Executive Meetings are conducted when the Board of Education must review and discuss confidential matters. By illustration, pending legal cases, personnel matters, and collective bargaining proposals are appropriate reasons for the Board to hold an Executive Session. These meetings are not open to the public.

**Mission Statement**

The Mission of the Pennsauken Public School District is to provide a safe, challenging, and enriching learning environment for all students that leads to academic success and the development of personal responsibility and self-directed lifelong learning needed to become contributing members of a diverse, global society.

**CALL TO ORDER**

Advanced written notice of this meeting of the Pennsauken Township Board of Education was transmitted to the Courier Post and Burlington County Times. Notice transmitted in the legal notice section of the Courier Post stating the time, date, location and that formal action would be taken at that time. Notice was also posted with the Township Clerk.

As President, I declare this to be a legal meeting of the Board of Education.

## **ROLL CALL**

| <b>Board Member</b>         | <b>Present</b> | <b>Absent</b> |
|-----------------------------|----------------|---------------|
| President: Mr. Perry        | X              |               |
| Vice President: Ms. Johnson | X              |               |
| Mr. Bortnowski              | X              |               |
| Mr. Hurley                  | X              |               |
| Mrs. James                  | X              |               |
| Mr. Jarbough-Rafeh          | X              |               |
| Mr. La Vine                 | X              |               |
| Mr. Viera                   | X              |               |
| Mrs. Young                  | X              |               |

Also in attendance:

|  | <b>Present</b> | <b>Absent</b> |
|--|----------------|---------------|
| Superintendent of Schools: Dr. Tarchichi                     | X              |               |
| School Business Administrator/Board Secretary: Mr. Ogunkanmi | X              |               |
| Assistant Business Administrator: Mr. Duane                  | X              |               |
| Director of Elementary Education: Mr. Logan                  | X              |               |
| Board Solicitor: Mr. Li                                      | X              |               |

  

| <b>Student Members</b> | <b>Present</b> | <b>Absent</b> |
|------------------------|----------------|---------------|
| Ruby Anyanwu           | X              |               |

## **FLAG SALUTE**

## **MOMENT OF SILENCE**

## **RECOGNITIONS**

- 2019 NJASBA Convention Steam Tank finalists

## **REPORT OF NEW BUSINESS**

- Ms. Collins and Mr. Cox - spoke about the Federal Government Grant Award for Mental Health

## **REPORT OF OLD BUSINESS**

1. RECOMMEND the Pennsauken Board of Education approve the minutes of the following meetings of the Board.

| <b>DATES OF THE MEETINGS</b> | <b>TYPE OF MEETING</b> | <b>ABSENT MEMBERS</b> |
|------------------------------|------------------------|-----------------------|
| October 17, 2019             | Business Meeting       |                       |
| October 17, 2019             | Executive Session      |                       |

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

#### **APPROVAL OF OCTOBER 17, 2019 BUSINESS AND EXECUTIVE SESSION MINUTES**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

#### **PUBLIC COMMENT – AGENDA ITEMS ONLY**

The Board of Education recognizes that our schools are the interest and concern of all members of the community, and we welcome comments from the public. Please keep in mind that it may not always be possible or appropriate for the Board to directly answer questions during the public comment period – however, you can be sure that we are always receptive and give full consideration to each of your comments. We ask that community members should first try to resolve their concerns by speaking directly to school administrators before bring those concerns to the Board. We also ask that anyone who chooses to speak during the public comment period should keep their comments respectful and non-defamatory, and that they maintain the level of decorum appropriate for a meeting of a public body and where minors may be in the audience. The board of Education now welcomes the public to comment on the items which are on our agenda tonight. Each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

#### **APPROVAL TO OPEN PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

#### **• No public comment**

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

#### **APPROVAL TO CLOSE PUBLIC COMMENT**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

#### **PRESENTATIONS**

#### **REPORT OF BOARD SOLICITOR**

- Mr. Li – Spoke about three bills pending with legislature regarding lunch shaming, state funding for lunch programs and accepting charitable donations.

#### **REPORT OF COMMITTEES OF THE BOARD OF EDUCATION**

- Mrs. Young – Building & Operations Committee – Referendum update

## **ITEMS FOR BOARD OF EDUCATION APPROVAL**

### **POLICIES AND REGULATIONS**

2. RECOMMEND the Pennsauken Board of Education approve the second reading of the following policy and regulation:

- A. P1642 – Earned Sick Leave Law (M)
- B. R1642 – Earned Sick Leave Law (M)

### **PERSONNEL**

3. RECOMMEND the Pennsauken Board of Education ratify and approve the following appointment(s):

| Item | Name             | Position                     | Date           | Loc      | Salary                           | Interview Committee               | Replaces     | Account                   |
|------|------------------|------------------------------|----------------|----------|----------------------------------|-----------------------------------|--------------|---------------------------|
| A    | Alexander Brown  | School Psychology Intern     | 11/14/19       | District | \$5,000 stipend (prorated)       | Amy Collins, Mike McGovern        | N/A          | 20-295-100-100-000-000-97 |
| B    | Stephanie Divito | Long-Term Substitute Teacher | 11/4/19-4/3/20 | FR       | \$57,164 BA Step 1 with benefits | Susan Galloza, Anna Grant         | FMLA # 0196  | 11-204-100-101-100-000-99 |
| C    | Matthew Duffy    | Security Officer             | 11/18/19       | District | \$34,000 with benefits           | Norma Rosario-Munoz, Monroe Logan | New Position | 11-000-266-100-000-000-99 |
| D    | Michael Probasco | Security Officer             | 11/18/19       | District | \$35,000 with benefits           | Norma Rosario-Munoz, Monroe Logan | New Position | 11-000-266-100-000-000-99 |

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

4. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

| Item | Name                  | Position                               | Date                | Loc                  | Salary                   | Interview Committee             | Replaces                             | Account                   |
|------|-----------------------|--|---------------------|----------------------|--------------------------|---------------------------------|--------------------------------------|---------------------------|
| A    | Nicholas R. Tropiano  | Bus Aide                               | 12/1/19             | TRP                  | \$10.00/hr with benefits | John Monaco                     | Transfer/ Replacing Dionicia Espinal | 11-000-270-107-000-000-99 |
| B    | Olivia A. Forest      | Bus Aide                               | 12/1/19             | TRP                  | \$10.00/hr with benefits | John Monaco and Elizabeth Dolly | Carmen Casimiro                      | 11-000-270-107-000-000-99 |
| C    | Kathleen Adair        | Education 1 Assistant (1:1 Special Ed) | 12/1/19             | Phifer Middle School | \$12,805 with benefits   | Tamara Schmitt, Peter Nardello  | Reisha Augustus                      | 11-000-217-106-055-000-99 |
| D    | Joseph A. Capello     | Bus Driver                             | 12/1/19             | TRP                  | \$13.02/hr with benefits | John Monaco                     | Nicholas Tropiano                    | 11-000-270-160-000-611-99 |
| E    | Evie Kampouri-Lagonik | Long-Term Substitute Teacher           | 1/6/2020 - 5/5/2020 | Fine                 | \$57,164 BA Step 1 with  | Tom Honeyman, Susan Galloza     | FMLA# 3023                           | 11-240-100-101-140-000-99 |

|   |                |                                    |         |     |                               |                         |              |     |
|---|----------------|------------------------------------|---------|-----|-------------------------------|-------------------------|--------------|-----|
|   |                | (ELL)                              |         |     | benefits                      |                         |              |     |
| F | Nicole Spiegel | Mental Health Counselor (Non-Unit) | 12/1/19 | PHS | \$65,918 MA +30 with benefits | Amy Collins, Anna Grant | New Position | TBD |

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

5. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

| Item | ID#          | Reason                             | Dates                                      | Conditions   |
|------|--------------|------------------------------------|--|--|
| A    | 1644         | Leave of Absence                   | 10/15/2019-11/4/2019                       | With salary and benefits as sick and personal days used  |
|      |              |                                    | 11/5/2019-1/2/2020                         | Without salary or benefits   |
| B    | 1882 Revised | Leave of Absence                   | 10/2/2019-10/11/2019                       | With salary and benefits as sick days used   |
|      |              |                                    | 10/15/2019-10/22/2019                      | Without salary or benefits   |
| C    | 1227 Revised | Leave of Absence                   | 10/21/2019-12/9/2019                       | Without salary or benefits.  |
| D    | 2376         | Leave of Absence                   | 10/31/2019-12/1/2019                       | Without salary or benefits   |
| E    | 2822         | Family and Medical Leave           | 02/24/2020-03/20/2020                      | With salary and benefits as sick days used   |
|      |              |                                    | 3/23/2020-6/3/2020                         | Without salary but with benefits as per FMLA   |
| F    | 1057         | Family and Medical Leave           | 10/15/2019-12/13/2019                      | With salary and benefits as sick, personal and vacation days used                                      |
|      |              |                                    | 12/16/2019-12/27/2019                      | Without salary but with benefits as per FMLA   |
| G    | 2969 Revised | Family and Medical Leave           | 09/27/2019-12/01/2019                      | With salary and benefits as sick days used   |
| H    | 1803 Revised | New Jersey Family Leave of Absence | 11/11/2019-11/29/2019                      | Without salary but with benefits as per NJFLA  |
|      |              |                                    | 12/1/2019-11/11/20 (Intermittent Leave)    |  |
| I    | 0349         | Family and Medical Leave           | 11/6/2019-11/6/2020 Intermittent Leave     | With salary and benefits as sick days used.  |
| J    | 2168         | Family and Medical Leave           | 11/19/2019-1/17/2020                       | With salary and benefits as sick days used   |
| K    | 1472         | Family and Medical Leave           | 11/21/2019-11/22/2020 (Intermittent Leave) | With salary and benefits as vacation days used. (FMLA to be applied after vacation days are exhausted) |
| L    | 0580         | Family and Medical Leave           | 11/18/2019-11/19/2019                      | With salary and benefits as vacation days used   |
|      |              |                                    | 11/20/2019-12/20/2019                      | Without salary but with benefits as per FMLA   |
| M    | 1468 Revised | Family and Medical Leave           | 11/12/2019-12/18/2019                      | With salary and benefits as sick and vacation days used  |
|      |              |                                    | 12/19/2019-3/25/2020                       | Without salary but with benefits as per FMLA   |
|      |              |                                    | 3/26/2020-3/31/2020                        | Without salary or benefits   |
| N    | 2099         | Family and Medical Leave           | 2/24/2020-3/20/2020                        | With salary and benefits as sick and personal days used  |
|      |              |                                    | 3/23/2020-4/30/2020                        | Without salary but with benefits as per FMLA   |
| O    | 3027 Revised | Family and Medical Leave           | 11/18/2019-1/3/2020                        | With salary and benefits as sick days used   |
|      |              |                                    | 1/6/2020-2/18/2020                         | Without salary but with benefits as per FMLA   |
| P    | 1526         | Family and Medical Leave           | 1/2/2020-6/16/2020                         | With salary and benefits as sick days used   |

**Note:** Return dates are contingent upon employees providing medical certification to return to work without restrictions.

6. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

| Item | Name              | Position                          | Loc      | Effective Date | Reason         | Years of Service to Pennsauken | Account                   |
|------|-------------------|-----------------------------------|----------|----------------|----------------|--------------------------------|---------------------------|
| A    | Cheron Gamble     | Night Custodian                   | PHS      | 11/1/2019      | Declined Offer | 0                              | 11-000-262-100-050-000-99 |
| B    | Jennifer Griffith | Substitute School Nurse           | District | 10/1/2019      | Rescind Offer  | 0                              | 11-000-213-104-000-000-98 |
| C    | Patricia A. Smith | Food Service Assistant Supervisor | PHS      | 1/31/2020      | Retirement     | 25 years 3 months              | 60-910-310-110-000-090-99 |
| D    | Tammy Tuvell      | Educational Assistant             | Franklin | 10/09/2019     | Resignation    | 2 years 10 months              | 11-204-100-106-100-000-99 |
| E    | John C. McCool    | Substitute Bus Driver             | TRP      | 11/12/2019     | Declined Offer | 0                              | 11-000-270-161-000-611-99 |

7. RECOMMEND the Pennsauken Board of Education ratify the following transfers for the 2019-2020 school year:

| Item | Name                | Current Position                     | Current Location | New Position          | New Location | Effective  | Account                   |
|------|---------------------|--------------------------------------|------------------|-----------------------|--------------|------------|---------------------------|
| A    | Chloe Weissman      | Pre K Teacher                        | Baldwin          | Pre K Teacher         | Fine         | 9/11/2019  | 11-105-100-101-140-000-99 |
| B    | Diana Tobia         | Educational Assistant                | Baldwin          | Educational Assistant | Carson       | 9/1/2019   | 11-216-100-106-130-000-99 |
| C    | Dennis Crocker      | Computer Technician                  | HPMS             | Computer Technician   | District     | 9/1/2019   | 11-000-222-100-000-000-99 |
| D    | Dawn Quinton        | District Investigator/ Admin Support | Burling          | Security Officer      | District     | 11/18/2019 | 11-000-211-105-000-000-99 |
| E    | Maria Rodriguez     | NTA                                  | Burling          | NTA                   | Phifer       | 11/18/2019 | 11-000-262-107-055-000-99 |
| F    | Barbara Fruedenberg | NTA                                  | Phifer           | NTA                   | PHS          | 11/18/2019 | 11-000-262-107-050-000-99 |
| G    | Albert Perez        | Educational Assistant                | Burling          | Educational Assistant | HPMS         | 12/1/19    | 11-000-217-106-055-000-99 |
| H    | Jacqueline Vazquez  | Educational Assistant                | HPMS             | Educational Assistant | Burling      | 12/1/19    | 11-423-100-106-300-000-99 |

8. RECOMMEND the Pennsauken Board of Education approve the following job descriptions: (See Attachments)

- Food Service Administrative Assistant – Accounting
- Food Service Administrative Assistant – Operations
- Mental Health Services Professional Demonstration Project Director ( MHSPD Stipend)
- Mental Health Counselor
- Special Education Job Coach

9. RECOMMEND the Pennsauken Board of Education approve the following stipend positions for the Mental Health Service Professional Demonstration (MHSPD) grant, contingent upon the duration of the grant:

| Item | School        | Name               | Position                | Stipend  | Account                   |
|------|---------------|--------------------|-------------------------|----------|---------------------------|
| A    | District-wide | Thomas Cox         | MHSPD Project Director  | \$11,086 | 20-295-100-100-000-000-97 |
| B    | District-wide | Alexandra Pensiero | MHSPD Project Director  | \$11,086 | 20-295-100-100-000-000-97 |
| C    | District-wide | Carmelo Callveng   | MHSPD Grant Coordinator | \$22,003 | 20-295-100-100-000-000-97 |

10. RECOMMEND the Pennsauken Board of Education approve the following teacher to serve as a new teacher mentor during the 2019-2020 school year for the following teachers:

| Teacher Mentee | Mentor      | Location | Fee    |
|----------------|-------------|----------|--------|
| Jeffrey Ford   | Mark Klimek | PHS      | \$1100 |

11. RECOMMEND the Pennsauken Board of Education approve the following sell back of vacation days for the 2019-2020 school year:

| Item | Name           | Vacation Days | Per Diem Rate | Total      | Account                   |
|------|----------------|---------------|---------------|------------|---------------------------|
| A    | Brian Filachek | 10            | \$280.78      | \$2,807.80 | 11-000-261-199-000-000-98 |
| B    | Tracey Turner  | 5             | \$461.54      | \$2,307.70 | 11-000-240-199-055-000-98 |
| C    | Ralph Midora   | 4             | \$397.70      | \$1,590.80 | 11-000-240-199-055-000-98 |
| D    | Landrus Lewis  | 4             | \$498.57      | \$1,994.28 | 11-000-240-199-175-000-98 |

12. RECOMMEND the Pennsauken Board of Education ratify and approve the following revised stipend position for the 2019-2020 SY for Pennsauken High School.

| School | Name         | Position                 | Stipend              | Account                   |
|--------|--------------|--------------------------|----------------------|---------------------------|
| PHS    | Dyan Conklin | Vocal Music<br>(revised) | \$4,910<br>(revised) | 11-401-100-100-031-000-98 |

13. RECOMMEND the Pennsauken Board of Education approve the following stipend positions for the 2019-2020 SY for Phifer Middle School.

| Item | School | Name             | Position           | Stipend       | Account                   |
|------|--------|------------------|--------------------|---------------|---------------------------|
| A    | Phifer | Nicholas Denofa  | Instrumental Music | \$4,110       | 11-401-100-100-055-000-97 |
| B    | Phifer | Nicholas Denofa  | Stage Band         | \$4,310       | 11-401-100-100-055-000-97 |
| C    | Phifer | Breanna Ratkevic | Robotics/STEM Club | \$2155 (half) | 11-401-100-100-055-000-97 |
| D    | Phifer | Tracey McSweeney | Robotics/STEM Club | \$2155 (half) | 11-401-100-100-055-000-97 |

14. RECOMMEND the Pennsauken Board of Education ratify and approve the following teachers to provide after school tutoring at Phifer Middle School at a rate of \$44 per hour.

| Item | Name             | Account                   |
|------|------------------|---------------------------|
| A    | Debra Kobus      | 11-130-100-101-055-000-98 |
| B    | Nicole Moore     |                           |
| C    | Robert Hood      |                           |
| D    | Kathleen Blair   |                           |
| E    | Barbara Brewster |                           |
| F    | Julie Johnson    |                           |
| G    | Timothy Keating  |                           |
| H    | Michael Smith    |                           |
| I    | Michael Stallone |                           |
| J    | Nancy Ursino     |                           |
| K    | Jamie Weber      |                           |

15. RECOMMEND the Pennsauken Board of Education ratify and approve all Phifer Middle School NTAs to work extra hours to cover after school detentions and any other after school activities needing coverage as deemed by the principal. NTAs will be paid at their contractual rate. Account # 11-000-262-107-055-000-98

| Item | Name                |
|------|---------------------|
| A    | Benjamin Bremer     |
| B    | Barbara Freudenberg |
| C    | June Burgin         |
| D    | Garrett Hood        |

16. RECOMMEND the Pennsauken Board of Education approve the payment for unused sick days for the following retired employees:

| Item | Name               | Position/<br>Location | Sick | Rate | Vacation | Rate     | Total      | Account Number  |
|------|--------------------|-----------------------|------|------|----------|----------|------------|---|
| A    | Alexander Garofalo | Maintenance           | n/a  | n/a  | 15       | \$117.38 | \$1,760.70 | 11-000-261-199-000-000-98                                     |
| B    | Richard Noel       | Maintenance           | n/a  | n/a  | 10       | \$135.96 | \$1,359.60 | 11-000-261-199-000-000-98                                     |
| C    | Sandra Lozada      | Custodian             | 49   | \$39 | 16       | \$136.29 | \$4,091.64 | 11-000-291-299-000-000-98(s)<br>11-000-261-199-000-000-98(v)  |
| D    | Maria Suarez       | Custodian             | 12   | \$39 | 25.5     | \$125.34 | \$3,664.17 | 11-000-291-299-000-000-98(s)<br>11-000-261-199-000-000-98 (v) |
| E    | Darrell Gould      | Bus Aide              | 47   | \$27 | n/a      | n/a      | \$1,269    | 11-000-291-299-000-000-98                                     |

17. RECOMMEND the Pennsauken Board of Education ratify and approve Matthew Duffy and Dawn Quinton, Burling Alternative High School staff members, to work extra hours to accompany the transportation of students (grades 9-12) from Burling to PHS after school, then from PHS to their individual bus stops every day (4:40 p.m. – 5:15 p.m.). Mr. Duffy and Ms. Quinton will be paid at their contractual rate.  
Account # 11-000-262-107-104-000-98
18. RECOMMEND the Pennsauken Board of Education approve Mr. Gregory Munford, Principal of Burling Alternative High School, to ride the school bus with the Burling students (grades 7-8) at dismissal, to each student's bus stop. Mr. Munford will be paid at a rate of \$50/hour after normal work hours.
19. RECOMMEND the Pennsauken Board of Education approve Anita Wright, Professor of Computer Science at Camden County College, to volunteer at Phifer Middle School and Pennsauken High School to work on computer science initiatives contingent upon NJ Criminal History Background Check approval. There is no cost to the district.

#### **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

20. RECOMMEND the Pennsauken Board of Education ratify and approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

| Item | Name             | Workshop   | Date       | Fee               | Account Number            |
|------|------------------|--|------------|-------------------|---------------------------|
| A    | Elizabeth LaVine | Workshop 2019<br>Imagine, Create, Read   | 10/23/2019 | No Fee            | n/a                       |
| B    | Christina Rossi  | Social Emotional Character<br>Development  | 11/19/2019 | No Fee            | n/a                       |
| C    | Amy Collins      | Promoting Educational Excellence<br>in a STEM Enriched World                           | 10/29/2019 | travel            | 11-000-240-580-050-000-31 |
| D    | Sarah Mansilla   | Instructional Strategies Designed<br>to Meet the Needs of English<br>Language Learners | 11/20/2019 | \$149 +<br>travel | 11-190-100-580-175-000-02 |
| E    | John Doherty     | HESAA  | 11/1/2019  | No Fee            | n/a                       |
| F    | Dana Gery        | Mental Health Issues in Children   | 11/18/2019 | \$149 +<br>travel | n/a                       |
| G    | Azucena Calderon | Mental Health Issues in Children   | 11/18/2019 | \$149 +<br>travel | n/a                       |

21. RECOMMEND the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:



| Item | Name                  | Workshop  | Date   | Fee            | Account Number            |
|------|-----------------------|---|--|----------------|---------------------------|
| A    | Jennifer Worrell      | Restorative Discipline Conference                                   | 12/3/2019 – 12/4/2019                                | \$479 + travel | 11-19-100-580-300-000-02  |
| B    | Christine Chrzanowski | Decrease Attention-Getting & Tantrum Behaviors: Practical Solutions | 1/7/2020   | \$279 + travel | 11-190-100-580-100-0002   |
| C    | Janelle Cream         | Equity For Language Learners  | 5/27/2020  | \$234 + travel | 11-190-100-580-055-000-02 |
| D    | Jeanne Weaver         | National Association of School Psychologists Conference             | 2/18/2020 – 2/21/2020                                | \$385 + travel | 11-000-219-580-100-000-08 |
| E    | Rochelle Irvin        | Payroll Law 2019  | 12/17/2019   | \$149 + travel | 11-000-230-580-000-000-01 |
| F    | Rosetta Dweh          | Payroll Law 2019  | 12/17/2019   | \$149          | 11-000-230-580-000-000-01 |
| G    | Dennis Sherwood       | Rowan's School Counselors Day                                       | 11/22/2019   | No Fee         | n/a                       |
| H    | Marla Banks           | Rowan's School Counselors Day                                       | 11/22/2019   | No Fee         | n/a                       |
| I    | Magaret Gaffney       | Anxiety and Related Disorders                                       | 1/24/2020  | travel         | 11-000-218-580-055-000-30 |
| J    | Jennifer Ellsworth    | Anxiety and Related Disorders                                       | 1/24/2020  | travel         | 11-000-219-580-100-000-08 |
| K    | Karen Scheidemann     | Anxiety and Related Disorders                                       | 1/24/2020  | travel         | 11-000-219-580-175-000-08 |
| L    | Somanette Seang       | Accelerate ELL Students' Learning in Pre-K and Kindergarten         | 1/22/2020  | \$279          | 11-190-100-580-140-000-02 |
| M    | Ruth Bonilla          | South Jersey Genesis Group Meeting                                  | 11/20/2019<br>01/22/2020<br>03/25/2020<br>05/06/2020 | travel         | 11-000-252-580-000-000-06 |

22. RECOMMEND the Pennsauken Board of Education approve the following pre-professional field experiences:

| Item | University                          | Student                 | Cooperating Teacher(s) | School               | Grade/Subject                          | Practicum   |
|------|-------------------------------------|-------------------------|------------------------|----------------------|--|---|
| A    | Camden County College               | Emily Gmyr              | Ashley Carruth         | Elementary           | Occupational Therapy                   | Fall 2019<br>20 Hours<br>Observation                      |
| B    | McDaniel College<br>Westminster, MD | Jessica Luhr            | Julie Johnson          | Phifer Middle School | 8 <sup>th</sup> Grade<br>Language Arts | Winter 2020<br>76 Hour Internship<br>1/6/2020 – 1/24/2020 |
| C    | Camden County College               | Alexandria Gasparinatos | TBD                    | Elementary           | Elementary                             | Fall 2019<br>1 Hour Observation                           |
| D    | LaSalle University                  | Katlyn Volz             | TBD                    | District             | Speech-Language Pathology              | Spring 2020<br>1/20/2020 – 5/8/2020                       |

**Note:** Start date contingent upon Fingerprint Criminal History Review

23. RECOMMEND the Pennsauken Board of Education approve the following Rowan Practicum Students for January 21, 2020 – June 16, 2020 as part of the MHSPD grant. They will be in district three days per week and receive a \$500 stipend.

| Item | Rowan Practicum Student |
|------|-------------------------|
| A    | Emery Gerwitz           |
| B    | Sarah Dallas            |
| C    | Allison Jeffreys        |
| D    | Kayla Woods             |
| E    | Amanda Santiago         |
| F    | Anthony Jones           |
| G    | Kayla Mills             |

**Note:** Start date contingent upon Fingerprint Criminal History Review

24. RECOMMEND the Pennsauken Board of Education approve the following teachers to work the Franklin Elementary School second and third grade Robot Club. The teachers will work with 30 students once a week for five months from 4:00 p.m. – 5:00 p.m. on Robots and Coding. Cost to the district is teachers pay at \$44/hour plus \$1,600 for the Robot. Account # 11-401-100-100-000-97

| Item | Teacher         |
|------|-----------------|
| A    | James Carr      |
| B    | Shera Goldstein |

|                    | YES | NO     | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|--------|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |        | 3D      | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |        |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   | 3C, 3D |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafah | X   |        |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |        |         |             |     |    |         |

**APPROVAL OF: AGENDA ITEMS #2 - #24**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **EDUCATIONAL PROGRAM**

25. RECOMMEND the Pennsauken Board of Education approve pilot programs for the following materials:

| Item | Materials                     |
|------|-------------------------------|
| A    | McGraw Hill Reveal Algebra I  |
| B    | McGraw Hill Reveal Geometry   |
| C    | McGraw Hill Reveal Algebra II |
| D    | Big Ideas Algebra I           |
| E    | Big Ideas Geometry            |
| F    | Big Ideas Algebra II          |

There is no cost to the district

26. RECOMMEND the Pennsauken Board of Education approve Terri Sikkema, Early Childhood Autism Specialist, to provide consultative services as needed during the 2019-2020 school year. Cost not to exceed \$3,000. Account # 11-000-219-320-000-008-08
27. RECOMMEND the Pennsauken Board of Education ratify and approve the adoption of GrapeSEED for kindergarten ELL students. A researched-based program focused on language acquisition through songs, pictures, and stories. Onsite training will be held for ELL teachers on November 21, 2019 from 8:30 a.m. – 4:00 p.m. at Fine Elementary School.
28. RECOMMEND the Pennsauken Board of Education ratify and approve the placement of the following students in out-of- district programs for students with disabilities during the 2019-2020 school year.

| Item | Student    | Placement | Cost                                  | Effective Dates                  | Non-Resident Fee | Account                   |
|------|------------|-----------|---------------------------------------|----------------------------------|------------------|---------------------------|
| A    | 202277880  | Bancroft  | \$65,581.12 Tuit<br>\$30,800.00 1:1   | 9/9/19-6/16/20<br>9/9/19-6/16/20 |                  | 11-000-100-566-000-000-08 |
| B    | 202769622* | Bancroft  | \$5,600.00 1:1*<br>\$31,500.00 1:1*   | 7/3/19-8/16/19<br>9/3/19-6/16/20 |                  |                           |
| C    | 135435976* | Garfield  | \$46,321.04 Tuit*<br>\$22,052.00 1:1* | 10/23/19-6/19/20                 |                  |                           |
| D    | 202481442  | Legacy    | \$57,813.14 Tuit                      | 10/9/19-6/17/20                  |                  |                           |

|    |            |                   |                                     |                 |             |                           |
|----|------------|-------------------|-------------------------------------|-----------------|-------------|---------------------------|
| E  | 203397302  | Marie Katzenbach  | \$53,487.00 Tuit<br>\$35,000.00 1:1 | 9/10/19-6/18/20 |             |                           |
| F  | 202161832  | Marie Katzenbach  | \$53,487.00 Tuit                    | 9/10/19-6/18/20 |             |                           |
| G  | 135421774  | BCSSSD            | \$39,499.20 Tuit                    | 9/5/19-6/19/20  |             |                           |
| H  | 135421213  | GCSSSD            | \$41,400.00 Tuit                    | 9/5/19-6/16/20  | \$3,000.00  |                           |
| I  | 202820257  | GCSSSD            | \$41,400.00 Tuit                    | 9/5/19-6/16/20  | \$3,000.00  |                           |
| J  | 202970291  | GCSSSD            | \$41,400.00 Tuit                    | 9/5/19-6/16/20  | \$3,000.00  |                           |
| K  | 202880132  | GCSSSD            | \$41,400.00 Tuit<br>\$41,580.00 1:1 | 9/5/19-6/16/20  | \$3,000.00  |                           |
| L  | 202899365  | GCSSSD            | \$41,400.00 Tuit                    | 9/5/19-6/16/20  | \$3,000.00  |                           |
| M  | 135404177  | GCSSSD            | \$62,820.00 Tuit                    | 9/5/19-6/16/20  | \$3,000.00  |                           |
| N  | 202467832  | GCSSSD            | \$62,820.00 Tuit                    | 9/5/19-6/16/20  | \$3,000.00  |                           |
| O  | 135403567  | GCSSSD            | \$38,640.00 Tuit                    | 9/23/19-6/16/20 | \$2,798.88  |                           |
| P  | 6001393*   | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| Q  | 3001182*   | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| R  | 135404279* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| S  | 6010038*   | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| T  | 6010028*   | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| U  | 6010022*   | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| V  | 3001078*   | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| W  | 3001081*   | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| X  | 135415391* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| Y  | 135404572* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| Z  | 202876310* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| AA | 202798415* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| AB | 135415939* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| AC | 135407188* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| AD | 203181900* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| AE | 202337841* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| AF | 135416005* | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| AG | 6001398*   | GCSSSD            |                                     | 9/5/19-6/16/20  | \$3,000.00* |                           |
| AH | 202068238  | Maple Shade BOE   | \$19,397.00 Tuit                    | 9/9/19-6/30/20  |             | 11-000-100-562-000-000-08 |
| AI | 6001395*   | YALE Southeast II | \$68,218.20 Tuit                    | 9/9/19-6/19/20  |             | 11-000-100-566-000-000-08 |

\*Revision

29. RECOMMEND the Pennsauken Board of Education **drop** the following student from an out-of-district program for pupils with disabilities:

| Item | Student   | Placement | Dropped Date |
|------|-----------|-----------|--------------|
| A    | 202672193 | Archway   | 10/09/19     |
| B    | 202596415 | Durand    | 10/29/19     |
| C    | 202466900 | Legacy    | 11/04/19     |

30. RECOMMEND the Pennsauken Board of Education contract with the New Jersey Commission for the Blind and Visually Impaired (CBVI) to provide education services for the following students eligible to receive CBVI education services for the 2019-2020 school year. These services provide all or part of the accommodation requirements as determined by ADA, IDEIA 2004 and Section 504.

| Student    | Level of Service | Cost        | Account               |
|------------|------------------|-------------|-----------------------|
| 202984186* | Level 1          | \$1,750.00* | 11-000-216-320-201-08 |

\*Revision

31. RECOMMEND the Pennsauken Board of Education approve home instruction for the following students:  
Account # 11-150-100-101-xxx-000-98 (regular education) 11-219-100-101-xxx-000-98 (special education)

| Item | Student   | Cost      | Reason     |
|------|-----------|-----------|------------|
| A    | 202140783 | \$44/hour | Suspension |
| B    | 135438872 | \$44/hour | Medical    |
| C    | 202041948 | \$44/hour | Suspension |
| D    | 202294705 | \$44/hour | Suspension |
| E    | 202434090 | \$44/hour | Medical    |
| F    | 135426561 | \$44/hour | Medical    |
| G    | 135403059 | \$44/hour | Medical    |
| H    | 202727618 | \$44/hour | Behavior   |
| I    | 135424814 | \$44/hour | Suspension |
| J    | 135416954 | \$44/hour | Medical    |
| K    | 202145636 | \$44/hour | Suspension |

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

**APPROVAL OF: AGENDA ITEMS #25 - #31**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **ACTIVITIES**

32. RECOMMEND the Pennsauken Board of Education approve the following facility usage:

| Item | Date(s) / Times  | Organization / Event                                       | School Requested                                | Fees               |
|------|--|--|---|--------------------|
| A    | Monday thru Friday<br>12/1/19 thru 3/31/20<br>6:30 p.m. – 8:30 p.m.                                      | PYAA Basketball  | Carson, Delair<br>Fine & Franklin<br>Gymnasiums | n/a                |
| B    | Monday thru Friday<br>12/1/19 thru 3/31/20<br>6:30 p.m. - 10:00 p.m.                                     | PYAA Basketball  | Intermediate School<br>Gymnasium                | n/a                |
| C    | Monday thru Friday<br>12/1/19 thru 3/31/20<br>6:30 p.m. - 10:00 p.m.                                     | PYAA Basketball  | Middle School<br>Gymnasium                      | n/a                |
| D    | Saturdays,<br>January 4, 11, 18, 25<br>February 1, 29<br>March 7, 14, 21 - 2020<br>9:00 a.m. - 2:00 p.m. | Rutgers Center for<br>Government Services                  | Pennsauken High School<br>Classroom w/tables    | \$100.00/per class |
| E    | Friday,<br>December 13, 2019<br>5:30 p.m. – 9:00 p.m.  | Township of<br>Pennsauken Parade of<br>Lights Staging Area | Phifer Middle School<br>Parking Lot/Restrooms   | n/a                |

33. RECOMMEND the Pennsauken Board of Education ratify and approve the following activities:

November 21, 2019

| Item | Date       | School | Activity   | Time              | Cost                | Account |
|------|------------|--------|--|-------------------|---------------------|---------|
| A    | 11/19/2019 | PHS    | Educational Opportunity Fund (EOF) Information Night   | 6:30 pm – 8:00 pm | No Cost to district | n/a     |
| B    | 11/19/2019 | PHS    | PHS Asian Students Association vs. PHS Latin Club Volleyball Game  | 2:00 pm – 4:30 pm | No Cost to district | n/a     |
| C    | 10/30/2019 | PHS    | Public Health Management Corporation – HEART program (Health Education And Relationships Through Theater Program) Perkins V Comprehensive Local Needs Assessment Technical Assistance Workshop | 9:00 am – 3:00 pm | No Cost to district | n/a     |

34. RECOMMEND the Pennsauken Board of Education approve the following activities:

| Item | Date                     | School   | Activity   | Time               | Cost                | Account                   |
|------|--------------------------|----------|--|--------------------|---------------------|---------------------------|
| A    | 4/23/2020                | PHS      | K-12 Family STEM Day   | 6:00 pm – 8:00 pm  | No cost to district | n/a                       |
| B    | 5/21/2021                | PHS      | Class of 2021 Senior Prom To be held at Luciens Manor in Berlin NJ   | 7:00 pm – 11:00 pm | No cost to district | n/a                       |
| C    | 12/18/2019               | PHS      | Video Conference: Live From Surgery – Robotic Surgery<br>PHS Anatomy & Physiology & Medical Terminology students   | 8:00 am            | \$18.50 per student | 11-190-100-890-050-000-02 |
| D    | 4/23/2020                | PHS      | Video Conference: Live From Surgery – Pediatric Orthopedic Surgery<br>PHS Anatomy & Physiology & Medical Terminology students  | 9:15 am            | \$18.50 per student | 11-190-100-890-050-000-02 |
| E    | 12/7/2019                | PHS      | Fundraiser: Christkindlmarkt Holiday Craft Bazaar  | 9:00 am – 3:00 pm  | No cost to district | n/a                       |
| F    | 2/14/2020                | Franklin | Jump-A-Thon: Jump Rope for Heart   | All Day            | No cost to district | n/a                       |
| G    | 11/25/2019               | Baldwin  | Baldwin/Pennsauken Police Department Craft & Reading Activities  | 9:30 am            | No cost to district | n/a                       |
| H    | November – December 2019 | Phifer   | Fundraiser: “Clothes Carnival” clothes drive. Fundraiser is for the Phifer Competition Cheerleading Team   | TBD                | No cost to district | n/a                       |
| I    | 12/18/2019               | Carson   | Presentation: “Our Courts, Our Schools”. Superior Court Judge(s) from Superior Court of New Jersey Camden Vicinage will present to Carson 3 <sup>rd</sup> grade students | 9:30 am – 11:30 am | No cost to district | n/a                       |
| J    | 11/25/2019               | Fine     | Therapy Dog Visit from   | 10:00am – 12:00pm  | No cost to          | n/a                       |

|  |  |                            |  |          |  |
|--|--|----------------------------|--|----------|--|
|  |  | Therapy Dogs International |  | district |  |
|--|--|----------------------------|--|----------|--|

35. RECOMMEND the Pennsauken Board of Education approve PHS teacher, Lynda Shanahan and PHS Educational Assistant, Pamela Sutton to be volunteer advisors for the PHS Gospel Choir which will meet on Tuesdays afterschool. There is no cost to the district.
36. RECOMMEND the Pennsauken Board of Education ratify and approve PHS to host a "Food Distribution" from 11:00 a.m. – 1:00 p.m., every first Saturday of each month, beginning on Saturday, November 2, 2019, in partnership with the Food Bank of South Jersey.
37. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School 21<sup>st</sup> Century program students to participate in a mentoring program at PHS after school, provided by Tyler Hines, a former NBA player. Mr. Hines will provide mentoring, motivational and physical education activities for the 21<sup>st</sup> Century program students. He will visit the school once a week starting December 2, 2019 pending criminal history background check approval. There is no cost to the district.
38. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School 21<sup>st</sup> Century program students to participate in mindfulness training and calming techniques, at PHS, after school, provided by Lou Redmond, a mindfulness and yoga practitioner. Students will learn to use these techniques in their daily lives to combat stress and anxiety. Mr. Redmond will visit the school once a month starting January 7, 2020 pending criminal history background check approval. There is no cost to the district.
39. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School 21<sup>st</sup> Century program students participate in an information workshop, at PHS, after school, on December 17, 2019, provided by Rick Camacho, an education professional and leader in the South Jersey Hispanic Community. Mr. Camacho will offer advice, career counseling and motivation for the future. There is no cost to the district.
40. RECOMMEND the Pennsauken Board of Education approve the Pennsauken High School 21<sup>st</sup> Century program students to participate in an information workshop at PHS, after school, on December 11, 2019, provided by Lakeisha Dean, Esq., a family practice attorney. Ms. Dean will provide information on legal issues as well as explain the path towards a legal career. There is no cost to the district.
41. RECOMMEND the Pennsauken Board of Education approve Burling Alternative High School students to participate in the Burling Chess Club facilitated by Mr. Randall Eubanks, volunteer. Mr. Eubanks will meet with the participants on Mondays during the lunch period between 1:00 p.m. and 3:00 p.m. pending criminal history background check approval.

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    | 32E     | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafah | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

**APPROVAL OF: AGENDA ITEMS #32 - #41**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **TRIPS**

November 21, 2019

42. RECOMMEND the Pennsauken Board of Education ratify and approve the following trips:

| Item | Date       | School | Trip Location  | Purpose  | Cost                   | Account |
|------|------------|--------|--|--|------------------------|---------|
| A    | 10/24/2019 | PHS    | MUTTER Museum<br>Philadelphia, PA  | PHS 21 <sup>st</sup> Century<br>Program Students<br>Medical Science                    | No cost to<br>district | n/a     |
| B    | 10/28/2019 | PHS    | Franklin Institute<br>Philadelphia, PA   | PHS 21 <sup>st</sup> Century<br>Program Students<br>Medical Science<br>Various Science | No cost to<br>district | n/a     |
| C    | 11/7/2019  | PHS    | African American<br>History Museum<br>Washington DC                                  | PHS 21 <sup>st</sup> Century<br>Program Students<br>African American<br>Heritage       | No cost to<br>district | n/a     |
| D    | 11/10/2019 | PHS    | Cooper River: Posting &<br>Retrieving the Colors<br>Event                            | PHS AFJROTC  | Transportation         | n/a     |
| E    | 11/12/2019 | PHS    | Carson Elementary<br>School to celebrate<br>Veterans Day                             | PHS AFJROTC  | Transportation         | n/a     |
| F    | 11/13/2019 | PHS    | Pennsauken-<br>Merchantville Chamber of<br>Commerce Meeting -<br>Student Recognition | PHS Teacher Fran<br>Bennett & PHS<br>Student Azarya<br>Patterson                       | Transportation         | n/a     |
| G    | 11/20/2019 | Phifer | Ritz Theater<br>Haddon Twp., NJ  | Phifer Chorus<br>students  | Transportation         | n/a     |

43. RECOMMEND the Pennsauken Board of Education approve the following trips:

| Item | Date       | School | Trip Location  | Purpose   | Cost                   | Account |
|------|------------|--------|--|---|------------------------|---------|
| A    | 11/22/2019 | PHS    | Howard Phifer<br>Middle School<br>Pennsauken, NJ     | PHS Vocational<br>Exploration<br>Program Students<br>Buddy Activities   | Transportation         | n/a     |
| B    | 12/04/2019 | PHS    | Lutheran Crossings<br>Nursing Home<br>Moorestown, NJ | PHS<br>Prevocational<br>Students, Mrs.<br>Shanahan, Mrs.<br>Wagner, Mrs.<br>Lyons and Mr.<br>Brandorf's classes<br>Art Activity | Transportation         | n/a     |
| C    | 12/12/2019 | PHS    | Lutheran Crossings<br>Nursing Home<br>Moorestown, NJ | PHS Gospel Choir  | Transportation         | n/a     |
| D    | 12/14/2019 | PHS    | Rutgers University<br>Camden, NJ                     | PHS Girl's<br>Basketball Team<br>to watch Rutgers<br>Women's<br>Basketball Game<br>Team Building                                | Transportation         | n/a     |
| E    | 1/7/2020   | PHS    | Camden County College<br>Blackwood, NJ               | PHS Seniors who<br>will attend CCC<br>to register and<br>take placement<br>test   | No cost to<br>district | n/a     |
| F    | 1/14/2020  | PHS    | University of  | PHS Girls   | Transportation         | n/a     |

|   |                        |          |   |  |  |     |
|---|------------------------|----------|---|--|--|-----|
|   |                        |          | Pennsylvania<br>Philadelphia PA   | Basketball Team<br>to watch UPenn<br>Women's<br>Basketball Game<br>Team Building                           |  |     |
| G | 1/28/2020              | PHS      | Coriell Institute for<br>Medical Research<br>Camden, NJ                         | PHS 21 <sup>st</sup> Century<br>Program students   | No cost to<br>district   | n/a |
| H | 1/25/2020              | PHS      | Robotics Competition<br>Toms River, NJ  | PHS Robotics<br>Club students  | Transportation   | n/a |
| I | 1/8/2020               | PHS      | Pinsetters Bowling Alley<br>Pennsauken, NJ                                      | PHS 21 <sup>st</sup> Century<br>Program students   | No cost to<br>district   | n/a |
| J | 1/14/2020              | PHS      | Barnes Foundation<br>Philadelphia, PA   | PHS French IV<br>AP students   | Transportation   | n/a |
| K | 12/18/2019             | PHS      | Millennium Skating Rink<br>Camden, NJ   | PHS 21 <sup>st</sup> Century<br>Program students   | No cost to<br>district   | n/a |
| L | 11/22/2019             | PHS      | Ritz Theater<br>to see "The Wiz"<br>Oaklyn, NJ                                  | PHS 21 <sup>st</sup> Century<br>Program students   | No cost to<br>district   | n/a |
| M | 12/12/2019             | PHS      | Barnes Foundation<br>Philadelphia, PA   | PHS National Art<br>Honor Society<br>students  | Transportation   | n/a |
| N | 12/7/2019              | PHS      | Robotics Competition<br>Princeton, NJ   | PHS Robotics<br>Club students  | Transportation   | n/a |
| O | 12/6/2019              | PHS      | Rowan University<br>Admission & EOF<br>Presentation<br>Glassboro, NJ            | 50 PHS seniors<br>and juniors  | No cost to<br>district   | n/a |
| P | 12/3/2019              | PHS      | Tour of Copper Electric<br>Pennsauken, NJ                                       | PHS Electrical<br>Trade students -<br>1 <sup>st</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup> block<br>classes | Students will<br>walk across the<br>street to Copper<br>Electric | n/a |
| Q | 6/8/2020 &<br>6/9/2020 | Phifer   | Sightseeing Tour of<br>Philadelphia<br>Philadelphia, PA                         | 7 <sup>th</sup> Grade Students   | Transportation   | n/a |
| R | 3/3/2020               | Phifer   | National Museum of<br>African American History<br>and Culture<br>Washington, DC | Phifer's African<br>American Club<br>and Student<br>Organization of<br>Latinos Club<br>members             | No cost to<br>district   | n/a |
| S | 5/29/2020              | Franklin | Jake's Place Playground<br>Cherry Hill, NJ                                      | 3 Franklin<br>Preschool Classes  | Transportation   | n/a |
| T | 3/20/2020              | Franklin | PAWS Discovery Farm   | Franklin<br>Preschool<br>students  | Transportation   | n/a |
| U | 12/5/2019              | Burling  | Kroc Center<br>Youth Empowerment<br>Summit<br>Camden, NJ                        | Burling students<br>on Level 3 & 4   | Transportation   | n/a |

|  |     |    |         |  |     |    |         |
|--|-----|----|---------|--|-----|----|---------|
|  | YES | NO | ABSTAIN |  | YES | NO | ABSTAIN |
|--|-----|----|---------|--|-----|----|---------|



|                    |   |  |  |             |   |  |  |
|--------------------|---|--|--|-------------|---|--|--|
| Mr. Bortnowski     | X |  |  | Mr. La Vine | X |  |  |
| Mr. Hurley         | X |  |  | Mr. Perry   | X |  |  |
| Mrs. James         | X |  |  | Mr. Viera   | X |  |  |
| Mr. Jarbough-Rafeh | X |  |  | Mrs. Young  | X |  |  |
| Ms. Johnson        | X |  |  |             |   |  |  |

**APPROVAL OF: AGEND ITEMS #42 - #43**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **OTHER**

44. RECOMMEND the Pennsauken Board of Education approve the “Handle With Care” initiative with the Pennsauken Police Department. The police department will notify specific school personnel if they are called to a student’s house. No personal information is shared.
45. RECOMMEND the Pennsauken Board of Education rescind the donation of a 2003 Chrysler Voyager VIN# 1C4GJ25B63B246982, Kelly Blue Book Value \$1,827, to the high school auto shop.

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

**APPROVAL OF: AGENDA ITEMS #44 - #45**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

## **BUSINESS & FINANCE**

### 46. BUDGET/ACCOUNT TRANSFERS

RECOMMEND the Pennsauken Board of Education approve final line item transfers for the month of September 2019 as per attached exhibits.

### 47. BILL LIST

RECOMMEND the Pennsauken Board of Education approve payment of bills for the month of November 2019 that are duly signed and authorized in a total amount of dollars.

| DEPARTMENT                                | TOTAL                  |
|---|------------------------|
| November 2019 General Fund Bill List      | \$ 4,109,311.92        |
| November 2019 General Fund Special Checks | 108,534.40             |
| October 2019 General Fund Special Checks  | 316,652.70             |
| October 2019 Capital Project Payments     | 841,319.00             |
| November 2019 Bond Referendum Bill List   | 252,553.85             |
| November 2019 Food Services Bill List     | 203,907.30             |
| Payroll 10/25/19 and 11/6/19              | 4,860,376.35           |
| <b>TOTAL</b>                              | <b>\$10,692,655.52</b> |

### 48. RECONCILIATION OF STATEMENTS REPORT

November 21, 2019

Preliminary Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the report for the months of June 2019 (revised) and September 2019. The Preliminary Treasurer's Report and Secretary's Report are in agreement for the months of June and September 2019. Move that the Board of Education approve the Treasurer of School Moneys reports.

#### BOARDS' CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#### 49. BOARD SECRETARY'S CERTIFICATION

Preliminary Board Secretary's Report in accordance with 18A:17-36 and 18A: 17-9 for the report for the month of September 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#### 50. CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:32A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

\_\_\_\_\_  
Business Administrator/Board Secretary

\_\_\_\_\_  
Date

51. RECOMMEND the Pennsauken Board of Education approve the Bus Evacuation drills for Fall 2019-2020 school year, per attached exhibits.
52. RECOMMEND the Pennsauken Board of Education approve acceptance of the donation of HVAC equipment from various vendors for the HVACR program at the Pennsauken High School as noted:

Ferguson HVAC – Rooftop AC/Heating Unit and Furnace  
HMC Enterprises – 3 ft Open Case and 4 ft Deli Case  
Emerson Copeland – Refrigeration Compressor  
Bush Refrigeration – Closed Refrigerator  
McAllister Energy – Tools and Used Equipment

53. RECOMMEND the Pennsauken Board of Education ratify and approve Payment Application #4, per recommendation from Remington & Vernick, for IFB#2019-034R Baldwin Early Childhood Learning Center additional Pre-K Classrooms (Alternate #2) project in the amount indicated;

| VENDOR   | PAYMENT                | AMOUNT              |
|--|------------------------|---------------------|
| Dandrea Construction Company<br>Inc.Berlin, NJ | Payment Application #4 | \$124,200.30        |
| <b>ACCT #12-000-400-450-090-800-00</b>         |                        | <b>\$124,200.30</b> |

54. RECOMMEND the Pennsauken Board of Education ratify and approve Payment Application #4, per recommendation from Remington & Vernick, for IFB#2019-034R Additions/Renovations at the Baldwin Early Childhood Learning Center, New Concession Stand, Storage Building Renovations and HVAC Shop Renovations at Pennsauken High School project in the amount indicated taken from the bond referendum account;

| VENDOR   | PAYMENT                | AMOUNT              |
|--|------------------------|---------------------|
| Dandrea Construction Company<br>Inc.<br>Berlin, NJ | Payment Application #4 | \$470,943.90        |
| <b>ACCT #30-000-400-450-000-713-00</b>             |                        | <b>\$470,943.90</b> |

55. RECOMMEND the Pennsauken Board of Education ratify and approve a contract with CM3 Building Solutions, Fort Washington, PA;

WHEREAS CM3 Building Solutions currently has a contract through the NJ State Approved Cooperative #66CCEPS, Camden County Educational Service Commission Cooperative Purchasing Program, RFP#FY17-02 Integrated Building Automated Solutions;

WHEREAS CM3 Building Solutions shall furnish and install cameras for Burling High School to enhance the coverage of the existing camera system not to exceed the amount of \$42,283.11, taken from Account#12-000-400-450-300-106-00;

THEREFORE, BE IT RESOLVED that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods and services payable from the 2019-2020 budget.

56. RECOMMEND the Pennsauken Board of Education approve the purchase of one (1) Digital Mailing Machine including shipping/handling, installation and training and a 12-month warranty for Pennsauken High School and to enter into a sixty (60) month contract for the meter rental and maintenance (not including supplies);

WHEREAS Neopost USA currently has a contract through NJ State Contract T-0200 Mailroom Equipment, Accessories, Supplies and Maintenance, Vendor Contract #A41267. This contract shall commence on or about December 1, 2019, to be billed annually for maintenance beginning with the second year and to be billed annually for meter rental as noted;

| VENDOR                          | LOCATION    | MODEL                                  | TOTAL PURCHASE COST | YEARLY METER RENTAL | YEAR TWO ANNUAL MAINTENANCE COST |
|---------------------------------|-------------|--|---------------------|---------------------|----------------------------------|
| Neopost USA                     | High School | IN700 Auto Feed w/10 lb Weigh Platform | \$3,835.00          | \$420.00            | \$643.50                         |
| Acct# 12-140-100-731-050-000-31 |             |  |                     |                     | \$ 3,835.00                      |
| Acct# 11-000-251-340-050-000-00 |             |  |                     |                     | \$ 420.00                        |

THEREFORE, BE IT RESOLVED that the School Business Administrator/Board Secretary for the Pennsauken Board of Education shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods and services payable from the 2019-2020 school budget.

57. RECOMMEND the Pennsauken Board of Education approve the second year option renewal with Riverside Construction, Fairless Hills PA and Chemical Equipment Labs of DE, Newton Square, PA;

WHEREAS the County of Camden, as the Lead Agency, under the Camden County Cooperative Pricing System, ID #57-CCCPS, authorized the second year option renewal of Bid B-12/2018 for the Furnishing and Delivery of Sodium Chloride and Pre-treated Liquid Enhanced Sodium Chloride to Various Locations at the unit price of \$55.75 per ton for Item No. 1, Sodium Chloride from Riverside Construction and \$67.12 per ton for Item No. 2, Pretreated Liquid Enhanced Sodium Chloride from Chemical Equipment Labs of DE, to be purchased on an "as needed basis";

WHEREAS the funding for this contract shall be contingent upon the availability and appropriation of sufficient funds for this purpose; now, therefore,

BE IT RESOLVED by the Pennsauken Board of Education that the proper officials be and are hereby authorized to execute all documents necessary to effect the second year option award between the Board of Education and Riverside Construction and Chemical Equipment Labs of DE., pursuant to the terms and conditions of Bid B-12/2018.

58. RECOMMEND the Pennsauken Board of Education approve the contract for Student Transportation Services - Athletic Winter Sports in which advertised bids were received, opened and read on October 24, 2019 at 1:00 pm for the 2019-20 school year and;

WHEREAS the vendor listed below as the responsible bidder, submitting the lowest prices in conformance with the specifications,

IFB#2020-016

| COMPANY                        | ADDRESS    | ROUTE #                 | DISCOUNT<br>FOR ALL<br>AWARDED<br>TRIPS | ADJUSTMENT<br>COST | TOTAL COST  |
|--------------------------------|------------|-------------------------|---|--------------------|-------------|
| McGough Bus<br>Company         | Sewell, NJ | 43 Routes<br>(attached) | 0%                                      | \$60.00            | \$27,430.00 |
| ACCT#11-000-270-512-000-000-07 |            |                         |   |                    | \$27,430.00 |

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board issue a purchase order to the above named bidder, in the amount noted, and payable from the 2019-2020 budget.

Bids were mailed to the following with no response:

DC Star, First Student, GST Transport, H.A. DeHart, Hillman Bus, Holcomb Bus, Safety, Stouts Transp., South Jersey Transp., Student Transp., Starr Transit, T & L Transp.

59. RECOMMEND the Pennsauken Board of Education approve Payment Application #2, per recommendation from Remington & Vernick, for IFB#2020-023R Pennsauken BOE Gym Floor Replacement Project Rebid in the amount indicated;

| VENDOR   | PAYMENT                | AMOUNT       |
|--|------------------------|--------------|
| Northeastern Hardwood Floors Inc.<br>West Berlin, NJ | Payment Application #2 | \$346,504.03 |
| ACCT #12-000-400-450-000-801-00                      |                        | \$346,504.03 |

Note: Balance to finish, including retainage - \$112,714.27.

60. RECOMMEND the Pennsauken Board of Education accept funds for the US Department of Education 5 years (2019 – 2024) Mental Health Grant, for the purpose of training clinicians to work with students in need of mental health support.

| PROGRAM NAME MHSPD | YEAR    | AMOUNT         |
|--------------------|---------|----------------|
|                    | 2019-20 | \$306,923.00   |
|                    | 2020-21 | \$325,766.00   |
|                    | 2021-22 | \$322,266.00   |
|                    | 2022-23 | \$322,266.00   |
|                    | 2023-24 | \$322,266.00   |
| TOTAL              |         | \$1,599,487.00 |

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN   |
|--------------------|-----|----|---------|-------------|-----|----|-----------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |           |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |           |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |           |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    | 47 (2419) |
| Ms. Johnson        | X   |    |         |             |     |    |           |

**APPROVAL OF BUSINESS & FINANCE ITEMS: #46 - #60**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**BOARD OF EDUCATION MEETING ADDENDUM**  
**Thursday, November 21, 2019**

**PERSONNEL**

1. RECOMMEND the Pennsauken Board of Education approve the following appointment(s):

| Item | Name            | Position                                    | Date            | Loc      | Salary                           | Interview Committee                     | Replaces     | Account                   |
|------|-----------------|---|-----------------|----------|----------------------------------|---|--------------|---------------------------|
| A    | Christel Golla  | Long-Term Substitute Teacher (Kindergarten) | 12/6/19 -4/3/20 | FR       | \$57,164 BA Step 1 with benefits | Susan Galloza                           | FMLA #1198   | 11-213-100-101-100-000-99 |
| B    | Rebecca Balance | Mental Health Counselor (Non-Unit)          | 12/1/19         | District | \$59,939 with benefits           | Amy Collins, Anna Grant, Tamara Schmitt | New Position | 20-291-200-104-000-000-99 |

**Note:** Start date contingent upon Fingerprint Criminal History Review approval, PPD and physical examination completion.

2. RECOMMEND the Pennsauken Board of Education to approve the revision the following teacher mentor/mentee during the 2019-2020 school year:

| ID#                    | Reason      | Dates    | Conditions       |
|------------------------|-------------|----------|------------------|
| Kimberly Santino (LTS) | Diana Frank | District | \$550 (Prorated) |

3. RECOMMEND the Pennsauken Board of Education approve the following leaves of absences contingent upon verification:

| ID#          | Reason                              | Dates                 | Conditions  |
|--------------|-------------------------------------|-----------------------|---|
| 1411 Revised | Family and Medical Leave of Absence | 11/18/2019-12/19/2019 | With salary and benefits as sick and personal days used |
|              |                                     | 12/20/2019-3/26/2020  | Without salary but with benefits as per FMLA            |
|              |                                     | 3/27/2020-4/6/2020    | Without salary or benefits                              |

4. RECOMMEND the Pennsauken Board of Education accept the following separations, resignations and retirements:

| Name         | Position            | Loc | Effective Date | Reason   | Years of Service to Pennsauken | Account                   |
|--------------|---------------------|-----|----------------|----------|--------------------------------|---------------------------|
| Heidi Reynes | Behavior Technician | PHS | 11/20/2019     | Resigned | 2 years 2 months               | 11-209-100-101-050-000-99 |

5. RECOMMEND the Pennsauken Board of Education approve Kimberly Santino, Long Term Substitute at Carson Elementary School, to attend Carson Parent Teacher Conferences. She will be paid \$44 per hour as per PEA contract.
6. RECOMMEND the Pennsauken Board of Education approve the following coaching positions for the 2019-2020 SY for Pennsauken High School. Interviews were conducted by Superintendent Dr. Tarchichi.

| Item | School | Coach           | Sport                     | Stipend | Season                     | Account                   |
|------|--------|-----------------|---------------------------|---------|----------------------------|---------------------------|
| A    | PHS    | John Chisholm   | Head Girls Wrestling      | \$7,425 | Winter Season 2019-2020 SY | 11-402-100-100-050-000-97 |
| B    | PHS    | Shana Smeriglio | Assistant Girls Wrestling | \$5,900 | Winter Season 2019-2020 SY | 11-402-100-100-050-000-97 |
| C    | PHS    | Garrett Hood    | Assistant Boys Wrestling  | \$5,900 | Winter Season 2019-2020 SY | 11-402-100-100-055-000-97 |

7. RECOMMEND the Pennsauken Board of Education approve the following teacher to work the Burling High School program while on the Pennsauken High School campus during the 2019-2020 school year at their contracted hour rate of \$44 per hour as per the PEA Agreement.

| Last Name | First Name | Effective Date | Account #                 |
|-----------|------------|----------------|---------------------------|
| Woodcock  | Peter      | 11/22/2019     | 11-140-100-101-050-000-98 |

### **STAFF TRAVEL & PROFESSIONAL DEVELOPMENT**

8. RECOMMEND the Pennsauken Board of Education approve the following staff travel and professional development in accordance with P.O. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12 and P.L. 2007, C53 Section 15 of the Act amending NJSA 18A:11-12:

| Item | Name             | Workshop                            | Date                  | Fee    | Account Number            |
|------|------------------|-------------------------------------|-----------------------|--------|---------------------------|
| A    | Clinton Tabb     | US All-Star Track and Field Clinic  | 12/5/2019 – 12/6/2019 | \$109  | 11-190-100-580-050-000-02 |
| B    | Kari Domitrovits | Peer Mediation (Middle/High School) | 12/6/2019             | No Fee | n/a                       |

### **ACTIVITIES**

9. RECOMMEND the Pennsauken Board of Education approve the Pennsauken All Sports Booster Club to host the 3<sup>rd</sup> Annual Pennsauken Opening Day Wrestling Duals Tournament (part of the 2019-2020 Winter Schedule) on Saturday, December 21, 2019.

10. RECOMMEND the Pennsauken Board of Education approve the Pennsauken All Sports Booster Club to host the 1<sup>st</sup> Annual Pennsauken Queen of the East Girls Wrestling Tournament (part of the 2019-2020 Winter Schedule) on Sunday, December 22, 2019.

### **TRIPS**

11. RECOMMEND the Pennsauken Board of Education approve the following trips:

| Date       | School | Trip Location       | Purpose  | Cost           | Account |
|------------|--------|---------------------|--|----------------|---------|
| 11/26/2018 | Phifer | Franklin Elementary | Phifer ELL students in Mrs. Cream's class to conduct the Rock the Read Event at Franklin for the Literacy Club | Transportation | n/a     |

### **OTHER**

12. RECOMMEND the Pennsauken Board of Education approve the attached 2019-2020 Winter Athletic Schedule for Pennsauken High School and Howard M. Phifer Middle School. (SEE ATTACHMENT)  
**Note:** The NJSIAA Constitution advises Board approval of the schedule. Various changes could occur due to weather or other unforeseen circumstances.

13. RECOMMEND the Pennsauken Board of Education approve the donation of food from PDQ for the 1<sup>st</sup> Annual Pennsauken Opening Day Wrestling Duals Tournament (part of the 2019-2020 Winter Schedule) on Saturday, December 21, 2019.

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

### **APPROVAL OF ADDENDUM ITEM #1 - #13**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

### **BUSINESS AND FINANCE**

14. RECOMMEND the Pennsauken Board of Education approve the funding for Pennsauken Department of Transportation to offer a sign-on and referral bonus for the 2019-2020 fiscal year. Bus Drivers will receive \$1,000 upon completion of 10 months of service. (1 full school year) A Referral Bonus of \$300 will be paid to referring employees (Bus Drivers only) after referred driver completes 10 months of service. (1 full school year)
15. RECOMMEND the Pennsauken Board of Education approve the following Non-Public Security Aid Entitlements and school requests:

| SCHOOL                | AMOUNT      | DESCRIPTION |
|-----------------------|-------------|-------------|
| Saint Cecilia         | \$4,055.00  | Fencing     |
| Bishop Eustace Prep   | \$13,895.00 | Doors       |
| JDT Christian Academy | \$77.95     | Signs       |

16. RECOMMEND the Pennsauken Board of Education approve the contract with Camden County Educational Services Commission (CCESC) to provide professional services to St. Cecilia School for the 2019-2020 school year to include:  
 Account #: Various IDEA funds

| Service  | Fee      |
|--|----------|
| Two IDEA Instructional Assistant, five (5) days per week | \$49,500 |

17. RECOMMEND the Pennsauken Board of Education approve Payment Application #2-Final, per recommendation from Remington & Vernick, for IFB#2019-032 Exterior Door Replacement at the G.H. Carson Elementary School and Benjamin Franklin Elementary School project in the amount indicated taken from the bond referendum account;

| VENDOR  | PAYMENT                        | AMOUNT             |
|---|--------------------------------|--------------------|
| Jersey Architectural Door & Supply, Inc.<br>Atlantic City, NJ | Payment Application #2 - Final | \$12,045.85        |
| <b>ACCT #30-000-400-450-000-711-00</b>                        |                                | <b>\$12,045.85</b> |

18. RECOMMEND the Pennsauken Board of Education approve Payment Application #5, per recommendation from Remington & Vernick, for IFB#2019-034R Baldwin Early Childhood Learning Center additional Pre-K Classrooms (Alternate #2) project in the amount indicated;

| VENDOR  | PAYMENT                | AMOUNT              |
|---|------------------------|---------------------|
| Dandrea Construction Company Inc.<br>Berlin, NJ | Payment Application #5 | \$289,104.90        |
| <b>ACCT #12-000-400-450-090-800-00</b>          |                        | <b>\$289,104.90</b> |

Note: Balance to finish, including retainage - \$410,028.58.

19. RECOMMEND the Pennsauken Board of Education approve Payment Application #5, per recommendation from Remington & Vernick, for IFB#2019-034R Additions/Renovations at the Baldwin Early Childhood Learning Center, New Concession Stand, Storage Building Renovations and HVAC Shop Renovations at Pennsauken High School project in the amount indicated taken from the bond referendum account;

| VENDOR  | PAYMENT                | AMOUNT              |
|---|------------------------|---------------------|
| Dandrea Construction Company Inc.<br>Berlin, NJ | Payment Application #5 | \$650,651.20        |
| <b>ACCT #30-000-400-450-000-713-00</b>          |                        | <b>\$650,651.20</b> |

Note: Balance to finish, including retainage - \$1,003,284.67.

20. RECOMMEND the Pennsauken Board of Education award IFB#2020-024 Pennsauken High School Renovations and New Field House in which advertised bids were received, opened and read on November 13, 2019 at 3:00 pm; and

WHEREAS the vendor listed herein submitted the lowest, responsible bid in conformance with the specifications in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. and based on recommendation by Garrison Architects and attorney review;

| Contractor  | New Field House | HS Renovations | Alternate #1 | Alternate #2 | Alternate #3 |
|---|-----------------|----------------|--------------|--------------|--------------|
| Dandrea Construction Company, Inc. West<br>Berlin, NJ | \$3,654,000.00  | \$4,031,000.00 | \$75,000.00  | \$180,000.00 | \$249,000.00 |
| <b>TOTAL AMOUNT OF BID - \$8,189,000.00</b>           |                 |                |              |              |              |

State Project#4060-050-18-1000

ACCT#30-000-400-450-000-714-00



NOW, THEREFORE BE IT RESOLVED, that the Pennsauken Board of Education award the bid for Pennsauken High School Renovations and New Field House to the above named bidder, in the amount and account noted, contingent upon sufficient funds.

Other Bidders: MJJ Construction \$8,519,000.00

*NOTE:* The project is scheduled to be completed by August 21, 2020.

21. RECOMMEND the Pennsauken Board of Education award the proposal for School Facilities Lease Purchase Financing in which proposals were received, opened and read on November 13, 2019 at 1:00 pm for the purpose of seeking lenders to provide financing for tax-exempt ground/equipment lease purchase agreement to finance certain school facility improvements consisting of: (i) the abatement of mercury and reconstruction of the gymnasiums in the School District High School and Intermediate School; and (ii) the completion of such other work and improvements and acquisition of equipment as may be necessary therefore or related to completion of the aforementioned capital improvement program; and

WHEREAS TD Bank, N.A., 1701 Route 70 West, Cherry Hill, NJ 08034 was the proposal submitted as the lowest, responsible bid in conformance with the specifications and per recommendation from Phoenix Advisors, in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1 et seq. and N.J.S.A. 18A:20-4.2(f);

THEREFORE, BE IT RESOLVED by the Pennsauken Board of Education that the Board award TD Bank, N.A., at the Annual Interest Rate of 2.06% for a three (3) year term, not exceeding the amount of \$2,000,000, paid semi-annually commencing on or about September 15, 2020 and paid annually through September 15, 2022, contingent upon sufficient funds.

Other Bidder: Signature Public Funding Corp. – Interest Rate 2.24%

22. RECOMMEND the Pennsauken Board of Education authorize the transfer of the former Central School Property to the Township of Pennsauken, subject to the property reverting back to the Board of Education should the Township fail to receive adequate funds to construction a municipal building-public library on that Property. The Board further authorizes the Board Solicitor to prepare an appropriate Deed including a reverter clause to carry out the transfer of this Property.

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

**APPROVAL OF ADDENDUM ITEMS #14 - #21, TABLE ITEM #22**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

**APPROVAL OF ADDENDUM ITEMS #22 TABLE ITEM**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**INFORMATIONAL**

- Discipline Report – September 2019 (See Attachment)
- Board Member Attendance 2019-2020 School Year (See Attachment)
- Security Drill and Fire Drill Report (See Attachment)
- HIB Report

**HIB October 2019 Summary**

| HIB Report Number | Investigation Findings | Discipline |
|-------------------|------------------------|------------|
| PHS004            | HIB did not occur      | Monitor    |
| PMS08-001         | HIB did occur          | Suspension |
| PMS07-002         | HIB did occur          | Suspension |
| PMS06-001         | HIB did occur          | Suspension |
| FI-001            | HIB did not occur      | Monitor    |

**PUBLIC COMMENT - GENERAL**

The Board of Education now welcomes the public to comment on any educational issue or school matter of community interest. Once again, each person is allotted a maximum of two (2) minutes to make their statement. No one may speak more than once on the same topic. You are required to give your name and address before speaking.

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

**APPROVAL TO OPEN PUBLIC COMMENT****MOTION BY: Mrs. Young****SECOND BY: Mr. Hurley****MOTION: Carried**

- **Pennsauken Resident – Student transfer matter**
- **Ms. Hayes – Mental Health Grant Counselors**

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

**APPROVAL TO CLOSE PUBLIC COMMENT****MOTION BY: Mrs. Young****SECOND BY: Mr. Hurley****MOTION: Carried****NEW BUSINESS****DATES, TIMES, & NEXT MEETING(S) OF THE BOARD**

| Date              | Time      | Location | Type of Meeting | Will Public Comment be Taken |
|-------------------|-----------|----------|-----------------|------------------------------|
| December 19, 2019 | 6:30 p.m. | PHS      | Business        | Yes                          |
| January 2, 2020   | 6:30 p.m. | PHS      | Reorganization  | Yes                          |
| January 23, 2020  | 6:30 p.m. | PHS      | Business        | Yes                          |

**EXECUTIVE SESSION OF THE BOARD**

**BE IT RESOLVED by the Board of Education of the Township of Pennsauken that it adjourn to**

Executive Session as prescribed under the "Sunshine Law", if necessary, in order to discuss legal issues, contracts and personnel issues. Any discussion held by the Board of Education that need not remain confidential will be made public. Matters under discussion will not be disclosed to the public until the need for confidentiality no longer exists.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Pennsauken Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Pennsauken Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Pennsauken Board of Education will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_A matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. (Provision relied upon: \_\_\_\_\_)

\_\_\_\_\_A matter in which the release of information would impair a right to receive funds from the federal government.

\_\_\_\_\_A matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_A collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in a collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. (Specify contract: \_\_\_\_\_)

  **X**  A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_Tactics and techniques utilized in protecting the safety and property of the public whose disclosure could impair such protection.

\_\_\_\_\_An investigation of violations or possible violations of the law.

\_\_\_\_\_A pending or anticipated litigation or contract negotiation in which the public body is or may become a party, or a matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (If pending or anticipated litigation, the matter is: )

\_\_\_\_\_A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. The nature of discussion is \_\_\_\_\_and the employee(s) involved has been provided the required notice and has not requested the discussion be held in open session.

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**AND BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion; and

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

#### TOPICS:

1. STUDENT
2. PROPERTY

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

#### APPROVAL TO CLOSE THE PUBLIC PORTION OF THE MEETING

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**TIME: 7:12 PM**

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

#### APPROVAL TO OPEN THE PUBLIC PORTION OF THE MEETING

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**TIME: 7:13 PM**

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

#### APPROVAL OF ADDENDUM ITEMS #22

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**GOOD OF THE ORDER**

**MOTION TO ADJOURN**

|                    | YES | NO | ABSTAIN |             | YES | NO | ABSTAIN |
|--------------------|-----|----|---------|-------------|-----|----|---------|
| Mr. Bortnowski     | X   |    |         | Mr. La Vine | X   |    |         |
| Mr. Hurley         | X   |    |         | Mr. Perry   | X   |    |         |
| Mrs. James         | X   |    |         | Mr. Viera   | X   |    |         |
| Mr. Jarbough-Rafeh | X   |    |         | Mrs. Young  | X   |    |         |
| Ms. Johnson        | X   |    |         |             |     |    |         |

**APPROVAL TO ADJOURN THE BUSINESS MEETING**

**MOTION BY: Mrs. Young**

**SECOND BY: Mr. Hurley**

**MOTION: Carried**

**TIME: 7:45 PM**